

WYMONDHAM TOWN COUNCIL
MINUTES OF A MEETING OF THE FINANCE & GENERAL
PURPOSES COMMITTEE held on 19th February 2013
in the Council Offices commencing at 7.30pm

Present: M J Gibbins (Chairman)
J Andrews
G Jeffery
DM Hockaday

Also Present: Cllrs. Longhurst, Elias & Gardiner
4 member of the public.

F01/13 APOLOGIES FOR ABSENCE None

F02/13 DECLARATIONS OF INTEREST

Cllr. Hockaday – Prejudicial interest in respect of any items relating to Wymondham Tennis Club and a Personal interest in any item relating to Ketts Park.

Cllr. Hockaday – agenda item 6 – acquaintance of North Wymondham Community Centre Committee member – Non prejudicial.

Cllr. Jeffery – agenda item 7 – Member of the Music Festival Committee. Left meeting when item discussed and took no part in debate or vote.

F03/13 ITEMS RAISED BY MEMBERS OF THE PUBLIC

- Mr Randall on behalf of the Wymondham Music Festival advised that the 2013 event was the 18th Festival. He then gave an outline of some of the events that were organised with free entry. A £5,000 loss had been incurred last year and they looked to breakeven and grants were important for the events viability.
- Mr Heard in respect of agenda item 10 (Draft Internal Accounts) asked if earmarked funds were $\frac{3}{4}$ of the yearly allocation. Cllr. Gibbins replied yes and a further $\frac{1}{4}$ would be added when producing the year end figures.
- Mr Heard again in respect of agenda item 10 asked for more details in respect of grants. Cllr. Gibbins responded that the figures were internal only, did not include grants approved but not yet claimed and that this information was included as a footnote when the final accounts are prepared. Also a more detailed list was held by the Council.
- Mr Walker asked why the full agenda plus attachments were not on the Council's website. He was advised that the Council followed the procedure of most Council's in only posting the agenda on the website. The attachments are to aid Councillors in making decisions.

F04/13 MINUTES OF MEETING On the proposition of Cllr. Andrews and seconded by Cllr Gibbins it was resolved to approve the minutes of the Finance & General Purposes committee meeting held on 18th December 2012 as a correct record.

F05/13 MATTERS ARISING

46/12 PORTABLE HEARING LOOP Clerk confirmed equipment has been purchased.

37/12 GRANT APPLICATION FORM Clerk confirmed amendments had been made.

F06/13 GRANT APPLICATION Upon the proposition of Cllr. Gibbins and seconded by Cllr. Hockaday it was unanimously resolved to approve a grant of £1365 to North Wymondham Community Centre towards the cost of redecorating the Hall.

F07/13 GRANT APPLICATION Upon the proposition of Cllr. Gibbins and seconded by Cllr. Andrews it was unanimously resolved to approve a grant of £1500 to Wymondham Music Festival towards the cost of banners, trolley and events in respect of the 2013 festival.

F08/13 COUNCIL VEHICLES APPLICATION Upon the proposition of Cllr. Gibbins and seconded by Cllr. Jeffery it was unanimously resolved to approve the recommendations contained in the paper attached to the agenda as follows

‘Town Council to accept quotation for the purchase of a Citroen Relay van and to authorise the Town Clerk to expend up to £6,000 + VAT for the purchase of a suitable second hand vehicle.

F09/13 FEES AND CHARGES After discussion upon the proposition of Cllr. Gibbins and seconded by Cllr. Jeffery it was unanimously resolved to approve increase fees and charges as outlined in the schedule attached to these minutes.

F10/13 DRAFT INTERNAL ACCOUNTS Cllr. Gibbins outlined the draft internal accounts that had been prepared for the period 1.3.12 – 31.12.12 noting that these indicated an under spend of nearly £24,000.

F11/13 FINANCIAL REGULATIONS Cllr. Gibbins reminded the Committee that Financial Regulations should be regularly reviewed and that this item would be placed on the next agenda thereby giving members the time to bring forward any points they wish to discuss.

[The meeting closed at 20.10 pm]

DATED this day of2013

SIGNED (Chairman)