

**WYMONDHAM TOWN COUNCIL**

SUMMONS TO ATTEND - NOTICE IS HEREBY GIVEN  
OF A LEISURE & ENVIRONMENT COMMITTEE MEETING  
to be held on TUESDAY 17<sup>th</sup> JULY 2018

**in the Council Offices commencing at 7.00pm**

**A G E N D A**

1. Apologies for absence.
2. To receive Declarations of Interest **A**
3. To confirm the minutes of the Leisure & Environment Committee meeting held on 15<sup>th</sup> May 2018. **B**
4. To receive an update about progress of items arising from the last meeting of the committee meeting held on 15<sup>th</sup> May 2018/ previous meetings.
5. Public Participation – members of the public may make representations, ask or answer questions and give evidence in respect of the business on the agenda below. In accordance with standing order 3 (f) this item is limited to 15 minutes.
6. Ketts Park – To note play equipment vandalism & Insurance claim
7. Public Notice Board / Mural – Entrance to Market Street Car Park **C**
8. Central Hall Car Park – antisocial behaviour **D**

**Council Offices**

14 Middleton Street  
Wyndham  
NR18 0AD



**T B Gurney**

Town Clerk

10<sup>th</sup> July 2018

Committee Members

Cllr. Longhurst	Cllr. L Hornby	Cllr. Wyer
Cllr. Stearn	Cllr. Underwood	

## DECLARATIONS OF INTEREST AT MEETINGS

When declaring an interest at a meeting Members are asked to indicate whether their interest in the matter is pecuniary, or if the matter relates to, or affects a pecuniary interest they have, or if it is another type of interest. Members are required to identify the nature of the interest and the agenda item to which it relates. In the case of other interests, the member may speak and vote. If it is a pecuniary interest, the member must withdraw from the meeting when it is discussed. If it affects or relates to a pecuniary interest the member has, they have the right to make representations to the meeting as a member of the public but must then withdraw from the meeting. Members are also requested when appropriate to make any declarations under the Code of Practice on Planning and Judicial matters.

Have you declared the interest in the register of interests as a pecuniary interest? If Yes, you will need to withdraw from the room when it is discussed.

Does the interest directly:

1. affect yours, or your spouse / partner's financial position?
2. relate to the determining of any approval, consent, licence, permission or registration in relation to you or your spouse / partner?
3. Relate to a contract you, or your spouse / partner have with the Council
4. Affect land you or your spouse / partner own
5. Affect a company that you or your partner own, or have a shareholding in

If the answer is "yes" to any of the above, it is likely to be pecuniary.

Please refer to the guidance given on declaring pecuniary interests in the register of interest forms. If you have a pecuniary interest, you will need to inform the meeting and then withdraw from the room when it is discussed. If it has not been previously declared, you will also need to notify the Monitoring Officer within 28 days.

Does the interest indirectly affect or relate any pecuniary interest you have already declared, or an interest you have identified at 1-5 above?

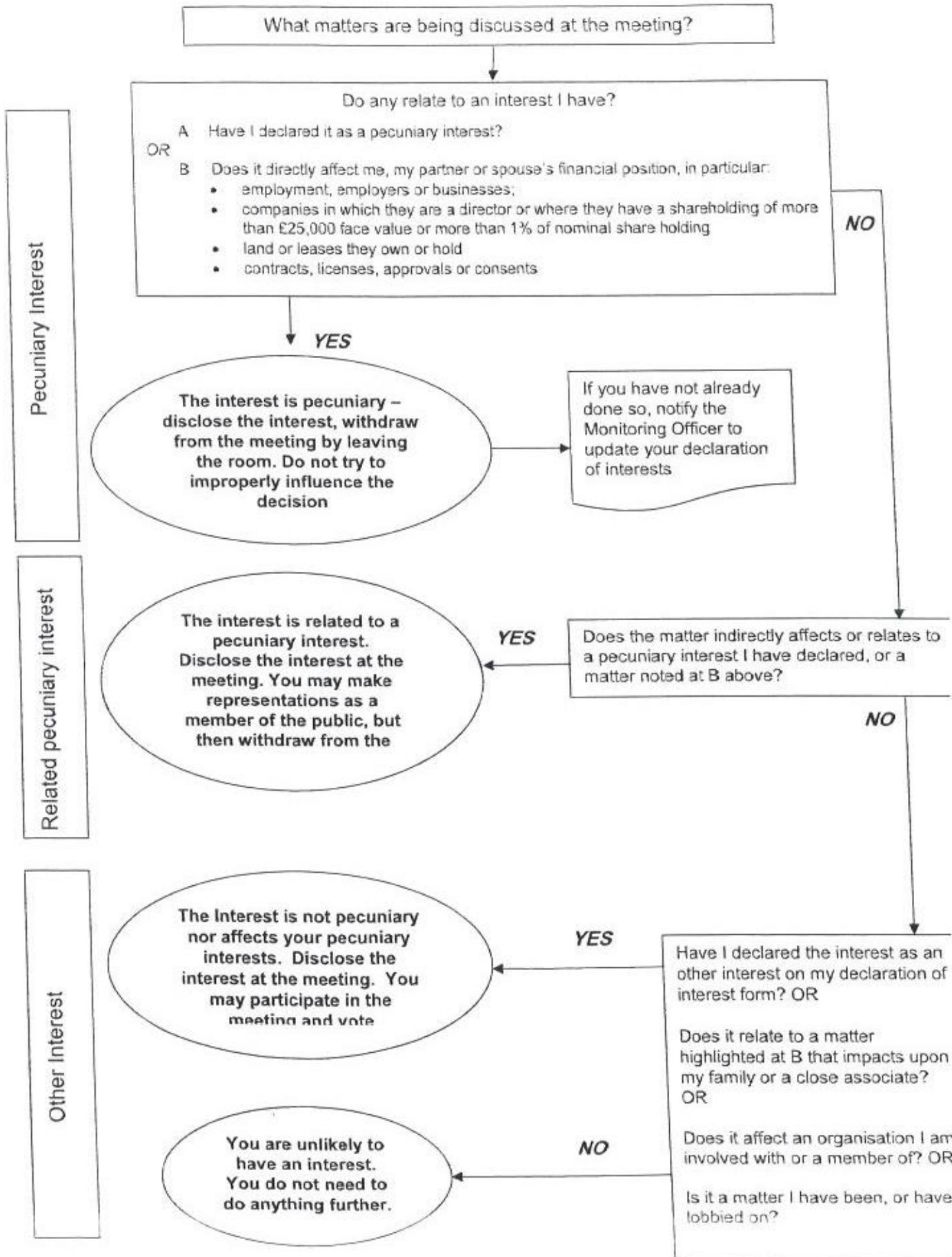
If yes, you need to inform the meeting. When it is discussed, you will have the right to make representations to the meeting as a member of the public, but must then withdraw from the meeting.

Is the interest not related to any of the above? If so, it is likely to be an other interest. You will need to declare the interest, but may participate in discussion and voting on the item.

Have you made any statements or undertaken any actions that would indicate that you have a closed mind on a matter under discussion? If so, you may be predetermined on the issue; you will need to inform the meeting, and when it is discussed, you will have the right to make representations to the meeting as a member of the public, but must then withdraw from the meeting.

**FOR GUIDANCE REFER TO THE FLOWCHART OVERLEAF.  
PLEASE REFER ANY QUERIES TO THE MONITORING OFFICER IN THE FIRST INSTANCE**

## DECLARING INTERESTS FLOWCHART – QUESTIONS TO ASK YOURSELF



**WYMONDHAM TOWN COUNCIL**  
**MINUTES OF A MEETING OF THE LEISURE AND ENVIRONMENT**  
**COMMITTEE held on Tuesday 15<sup>th</sup> May 2018**  
**in the Council Offices commencing at 7.00 pm**

Present:

Cllrs L Hornby - Chairman  
S Wyer  
P Stearn (from 7.05pm)  
C Longhurst  
D Underwood

Also Present

0 Members (s) of the public

LE01/18	<u>ELECTION OF CHAIRMAN</u> Upon the resolution of Cllr. L Hornby and seconded by Cllr. Longhurst it was resolved to appoint Cllr. Wyer as Chairman of the Committee.
LE02/18	<u>ELECTION OF VICE CHAIRMAN</u> Upon the resolution of Cllr. Wyer and seconded by Cllr. Longhurst it was resolved to appoint Cllr. Underwood as Vice Chairman of the Committee
LE03/18	<u>APOLOGIES FOR ABSENCE</u> – None
LE04/18	<u>DECLARATIONS OF INTEREST</u> – None.
LE05/18	<u>MINUTES OF MEETING</u> On the proposition of Cllr. Underwood and seconded by Cllr. L Hornby it was resolved to approve the minutes of the Leisure and Environment Committee meeting held on 21 <sup>st</sup> November 2017 as a correct record.
LE06/18	<u>PROGRESS UPDATES</u> None.
LE07/18	<u>PUBLIC PARTICIPATION</u> – None.
LE08/18	<u>GREEN SPACES</u> Cllr. Hornby reminded the committee of the open spaces which the Council maintain. Areas to be looked at: <ul style="list-style-type: none"> <li>• Tolls Meadow – missing interpretation board (<i>new board to be ordered</i>)</li> <li>• Benches to be cleaned and/or stained.</li> <li>• New seats to be installed on piece of equipment at Ketts Park.</li> <li>• Ketts Park play area drainage (<i>to be reassessed following surrounding grassed area improvement works</i>).</li> <li>• Outdoor table tennis table to be installed by South Norfolk Council at Ketts Park.</li> <li>• London Road bus shelter discoloured Perspex panel to be replaced.</li> <li>• Waitrose roundabout (<i>quotation re planting scheme awaited</i>).</li> </ul>

	<ul style="list-style-type: none"> <li>• Sale Ground site. – Cllr. Hornby explained that South Norfolk Council were in constant contact with the owners but had ben unable to achieve improvements to the visual aspect of the fence around the site.</li> </ul>
LE09/18	<u>SOUTH NORFOLK COUNCIL</u> Second consultation in respect of Recreational Provision in new Residential Developments was discussed and noted.

*[The meeting closed at 19.30 pm]*

DATED this ..... day of .....2016

SIGNED ..... (Chairman)

**DRAFT**



## Office | Wymondham Town Council

---

**From:** sharon wyer <sharonwyersinbox@gmail.com>  
**Sent:** 27 June 2018 19:05  
**To:** Office | Wymondham Town Council  
**Subject:** Agenda Item for L & E Meeting 17/6/2018

Dear Trevor,

Please could you agenda the following to be discussed at the meeting.

### Archway to Town Centre Car Park

Could the 'Public Notice' board be covered with lockable doors, as this is usually a mess of flyers. Posters could be left at the WTC office and be serviced by WTC.

Also, the Town Team would like permission for a local artist to paint a mural on the wall under the arch. I am not sure which side of the arch is being suggested, or any further details at this point.

Kind regards,  
Sharon



## Office | Wymondham Town Council

---

**From:** sharon wyer <sharonwyersinbox@gmail.com>  
**Sent:** 27 June 2018 18:57  
**To:** Office | Wymondham Town Council  
**Subject:** Leisure & Environment Agenda July 2018

Dear Trevor,

An email has been received by myself and other councillors regarding misuse of the car park at Central Hall which reads as follows;

I would like to raise awareness of suspected drug dealing and noisy antisocial behaviour which has been happening during the day and night in the back corner of Central Hall car park at Back Lane in Wymondham behind the library every day this week from Monday to Thursday, approximately 12 til 7pm or later and and intermittently at these times for the last 5 weeks. This corner of the car park has been used on and off for many years by teenagers driving recklessly at night and playing loud music. Surely the owners of this land have a legal obligation to protect the rights of their neighbours who live adjacent to the car park, allowing them to do so in reasonable peace. Today I met with PC Andrew Read and hope to move forward to resolve this problem, but I feel that the ultimate responsibility lies with the business users of the land and the legal owners and managers of the car park. I understand there is CCTV in the car park, but this isn't operational. Who has legal responsibility for the CCTV cameras and the land itself? Also, a responsibility must lay with these users and the owner of the car park to report suspicious and noisy use of the car park to the police, but I don't know if this is happening. Please email me with advice.

I understand there will be public representation at the meeting.

Please could this be on the agenda to discuss at the meeting.

Kind regards,  
Sharon