

WYMONDHAM TOWN COUNCIL

SUMMONS TO ATTEND - NOTICE IS HEREBY GIVEN
OF A LEISURE & ENVIRONMENT COMMITTEE MEETING
to be held on TUESDAY 18th July 2017

in the Council Offices commencing at 7.00pm

A G E N D A

1. Apologies for absence
2. To receive Declarations of Interest **A**
3. To confirm the minutes of the Leisure & Environment Committee meeting held on 16th May 2017. **B**
4. To receive an update about progress of items arising from the last meeting of the committee meeting held on 16th May 2017/ previous meetings.
5. Public Participation – members of the public may make representations, ask or answer questions and give evidence in respect of the business on the agenda below. In accordance with standing order 3 (f) this item is limited to 15 minutes.
6. To consider South Norfolk Council draft guidelines for recreational provision in new residential developments consultation. (Please see email sent to all Councillors on 30th June 2017 or <https://www.south-norfolk.gov.uk/open-space-spg>)

Council Offices

14 Middleton Street

Wymondham

NR18 0AD



T B Gurney

Town Clerk

11th July 2017

Committee Members

Cllr. Longhurst	Cllr. L Hornby	Cllr. Wyer
Cllr. Stearn	Cllr. Underwood	

DECLARATIONS OF INTEREST AT MEETINGS

When declaring an interest at a meeting Members are asked to indicate whether their interest in the matter is pecuniary, or if the matter relates to, or affects a pecuniary interest they have, or if it is another type of interest. Members are required to identify the nature of the interest and the agenda item to which it relates. In the case of other interests, the member may speak and vote. If it is a pecuniary interest, the member must withdraw from the meeting when it is discussed. If it affects or relates to a pecuniary interest the member has, they have the right to make representations to the meeting as a member of the public but must then withdraw from the meeting. Members are also requested when appropriate to make any declarations under the Code of Practice on Planning and Judicial matters.

Have you declared the interest in the register of interests as a pecuniary interest? If Yes, you will need to withdraw from the room when it is discussed.

Does the interest directly:

1. affect yours, or your spouse / partner's financial position?
2. relate to the determining of any approval, consent, licence, permission or registration in relation to you or your spouse / partner?
3. Relate to a contract you, or your spouse / partner have with the Council
4. Affect land you or your spouse / partner own
5. Affect a company that you or your partner own, or have a shareholding in

If the answer is "yes" to any of the above, it is likely to be pecuniary.

Please refer to the guidance given on declaring pecuniary interests in the register of interest forms. If you have a pecuniary interest, you will need to inform the meeting and then withdraw from the room when it is discussed. If it has not been previously declared, you will also need to notify the Monitoring Officer within 28 days.

Does the interest indirectly affect or relate any pecuniary interest you have already declared, or an interest you have identified at 1-5 above?

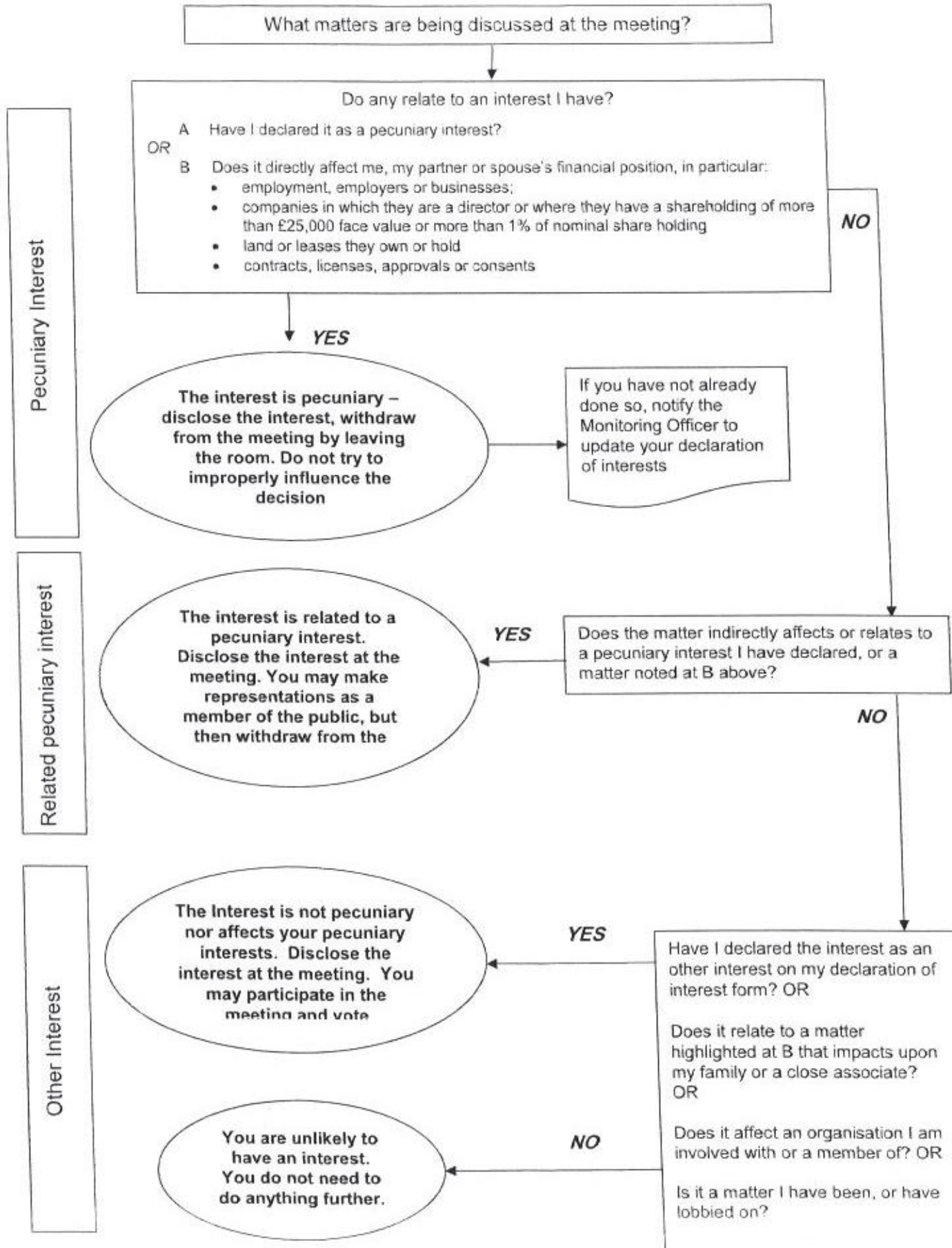
If yes, you need to inform the meeting. When it is discussed, you will have the right to make representations to the meeting as a member of the public, but must then withdraw from the meeting.

Is the interest not related to any of the above? If so, it is likely to be an other interest. You will need to declare the interest, but may participate in discussion and voting on the item.

Have you made any statements or undertaken any actions that would indicate that you have a closed mind on a matter under discussion? If so, you may be predetermined on the issue; you will need to inform the meeting, and when it is discussed, you will have the right to make representations to the meeting as a member of the public, but must then withdraw from the meeting.

**FOR GUIDANCE REFER TO THE FLOWCHART OVERLEAF.
PLEASE REFER ANY QUERIES TO THE MONITORING OFFICER IN THE FIRST INSTANCE**

DECLARING INTERESTS FLOWCHART – QUESTIONS TO ASK YOURSELF



WYMONDHAM TOWN COUNCIL
MINUTES OF A MEETING OF THE
LEISURE AND ENVIRONMENT Committee
held on 16th MAY 2017 commencing at 7.30 pm
in the COUNCIL OFFICES

Present:

- Cllr. L Hornby
- Cllr. S Wyer
- Cllr. P Stearn
- Cllr. D Underwood
- Cllr. C Longhurst

Also Present: 2 member (s) of the public
Cllr. J Mooney

PL01/17 ELECTION OF CHAIRMAN
Upon the proposition of Cllr. Wyer and seconded by Cllr. Longhurst it was resolved to appoint Cllr. L Hornby as Chairman.

PL02/17 ELECTION OF VICE CHAIRMAN
Upon the proposition of Cllr Hornby and seconded by Cllr. Stearn it was resolved to appoint Cllr. Wyer as Vice Chairman.

PL03/17 APOLOGIES FOR ABSENCE None.

PL04/17 DECLARATIONS OF INTEREST None.

PL05/17 MINUTES OF MEETING Upon the proposition of Cllr. Underwood and seconded by Cllr. Wyer the minutes of the meeting of the Leisure and Environment Committee held on 15th November 2016 were signed by the Chairman as a true record.

PL06/17 PROGRESS UPDATES None.

PL07/17 ITEMS RAISED BY MEMBERS OF THE PUBLIC

- S Gowers – Chair – Spooner Row school – spoke in favour of requested car park extension. Much needed to improve safety of children when arriving and leaving school. Local builder had offered free use of equipment and labour for a day if required. Recent school survey had indicated parking was the biggest issue.
- K Dunn-Hughes – Spoke in respect of the request to enlarge the car park, commented that this should not be a substitute for the pedestrian refuge in relation to the recent planning application approved by South Norfolk Council in respect of School Lane. A bigger car park may be needed as she has counted 31 cars parking on the roads outside the school. She queried where the funding was coming from.
- Cllr. J Mooney spoke in support of car park extension advising that the Council had received Community Infrastructure levy (CIL)

monies for various development in the parish of Wymondham and this project would be of benefit to the community.

PL08/17 SPOONER ROW CAR PARK Request received from Mr S Gowers (Chairman of Governors) on behalf of Spooner Row school asking the Council to consider increasing the capacity of the car parking facilities in respect of the playing field adjacent to the school. After discussion, it was agreed that the Spooner Row Village Hall Committee would be contacted for their views as CIL monies are for the Parish of Wymondham and significant new housing has taken place in Spooner Row. Clerk should progress this request and if feasible a report would be placed before the full council.

[The meeting closed at 19.50 pm

DATED this day of2017.

SIGNED (Chairman).

DRAFT