

# WYMONDHAM TOWN COUNCIL

MINUTES OF THE TOWN COUNCIL  
MEETING HELD ON TUESDAY 2nd May 2017  
in the Tiffey Room CENTRAL HALL at 7.30pm.

Councillors present:

S Wyer	S Sayer	K Hurn
J Mooney	D Underwood	J Halls
C Longhurst	L Hornby	J Hornby
I Flatt	R Savage	A Osborne
P Stearn	P Broome	A Holden

Members of the public: 14

059/17 ELECTION OF MAYOR & CHAIRMAN OF THE COUNCIL

Cllr. Mooney called for nominations and upon the proposition of Cllr. Mooney and seconded by Cllr. Broome it was resolved to elect Cllr. Savage . A declaration of acceptance of office has been signed.

Cllr. Savage read out a statement.

060/17 ELECTION OF DEPUTY MAYOR & VICE CHAIRMAN OF THE COUNCIL

Cllr. Savage called for nominations. Cllr. Hurn was proposed by Cllr. Longhurst and seconded by Cllr. Sayer. Cllr. Holden was proposed by Cllr. Mooney & seconded by Cllr. L Hornby.

A vote was taken with Cllr. Holden receiving 9 votes and Cllr. Hurn 6 votes. Cllr. Holden was duly elected. A declaration of acceptance of office has been signed.

061/17 APOLOGIES FOR ABSENCE – None.

062/17 DECLARATIONS OF INTEREST – None.

063/17 REQUESTS FOR DISPENSATIONS - None.

064/17 MINUTES OF MEETING Upon the proposition of Cllr. Mooney and seconded by Cllr. Broome the minutes of the meeting held on 4<sup>th</sup> April 2017 were approved as a correct record.

065/17 PROGRESS UPDATES

- New Office Build- the notes of the meetings held on 22<sup>nd</sup> February 2017 & 20<sup>th</sup> April 2017 were noted.
- Governance Review- the notes of the meeting held 6<sup>th</sup> April 2017 were noted.
- King's Head Meadow

066/17 REVIEW OF DELEGATED ARRANGEMENTS TO COMMITTEES & WORKING GROUPS Cllr. Savage explained that this is covered in the Council's Standing Order pack which all Councillors have a copy. It was resolved to continue with these.

- 067/17 REVIEW OF TERMS OF REFERENCE FOR COMMITTEES Cllr. Savage explained that this is covered in the Council's Standing Order pack which all Councillors have a copy. It was resolved to continue with these.
- 068/17 APPOINTMENTS TO COMMITTEES 2017/18 After discussion it was resolved to appoint committees in accordance with the list attached to these minutes.
- 069/17 APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES After discussion to was resolved to appoint representatives in accordance with the list attached to these minutes.
- 070/17 APPOINTMENTS TO WORKING GROUPS After discussion to was resolved to appoint working groups in accordance with the list attached to these minutes.
- 071/17 FORMAL RE-ADOPTION OF STANDING ORDERS & FINANCIAL REGULATIONS Cllr. Savage explained that this is covered in the Council's Standing Order pack which all Councillors have a copy. Upon the proposition of Cllr. Broome and seconded by Cllr. Hurn It was resolved to re-adopt these for the coming 12 months.
- 072/17 TO NOTE INVENTORY OF LAND & ASSETS Cllr. Savage advised that these were outlined on Paper E issued with the agenda.
- 073/17 TO NOTE INSURANCE COVER Clerk advised that this is covered by the Council's block policy with Zurich Insurance.
- 074/17 TO NOTE COUNCIL / EMPLOYEES MEMBERSHIP of OTHER BODIES List provided with agenda was noted.
- 075/17 TO NOTE COUNCIL COMPLAINTS PROCEDURE Cllr. Savage explained that this is covered in the Council's policy documents which all Councillors have a copy.
- 076/17 TO NOTE COUNCIL PROCEDURE FOR HANDLING REQUESTS MADE UNDER THE FREEDOM OF INFORMATION ACT 2006 AND THE DATA PROTECTION ACT 1998 Cllr. Savage explained that this is covered in the Council's policy documents which all Councillor's have a copy.
- 077/17 TO NOTE COUNCIL POLICY FOR DEALING WITH THE PRESS / MEDIA Cllr. Savage explained that this is covered in the Council's policy document which all Councillors have a copy.
- 078/17 SUNDRY CREDITORS On the proposition of Cllr. Mooney and seconded by Cllr. Holden it was resolved to pay accounts for April, as per the submitted list in the sum of £37,157.76

In compliance with Financial Regulations the Clerk tabled a list of salaries paid from the wages account to the sum of £8,460.50

- 079/17 MAYOR'S ENGAGEMENTS Noted.
- 080/17 PUBLIC PARTICIPATION
- D Roberts – Wymondham Access Group – Council have not appointed a representative. *Clerk responded that no written request had been received for the Council to consider.* Mr Roberts to arrange for this to be resent.

081/17 REPORTS FROM COUNTY / DISTRICT COUNCILLORS

- NORFOLK COUNTY COUNCIL - None
- SOUTH NORFOLK COUNCIL - None

082/17 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES – None.

083/17 SUGGESTED ITEMS FOR NEXT MEETING - None

*[The meeting closed at 19.50 pm]*

DATED this .....day of .....2016

SIGNED .....(Chairman)

DRAFT