

**WYMONDHAM TOWN COUNCIL**  
 MINUTES OF THE TOWN COUNCIL  
 MEETING HELD ON TUESDAY 5<sup>th</sup> September 2017  
 in the CENTRAL HALL at 7.30pm.

Councillors present:

J Mooney	J Halls	K Hurn
J Hornby	D Underwood	A Holden
C Longhurst	L Hornby	P Stearn
P Broome	R Savage	I Flatt
S Sayer	A Osborne	

Members of the public: 45

- 101/17 APOLOGIES FOR ABSENCE – Cllr. Wyer
- 102/17 DECLARATIONS OF INTEREST  
 Cllr. Flatt – Item 14 – King’s Head Meadow. Pecuniary interest as lives adjacent to site.
- 103/17 REQUESTS FOR DISPENSATIONS - None.
- 104/17 MINUTES OF MEETING Upon the proposition of Cllr Hurn and seconded by Cllr. Sayer the minutes of the meeting held on 6<sup>th</sup> June 2017 were approved as a correct record.
- 105/17 PROGRESS UPDATES
- GOVERNANCE REVIEW TIME & TASK GROUP notes of meeting held on 22<sup>nd</sup> June & 10<sup>th</sup> August 2017 were noted.
- NEW OFFICE BUILD WORKING GROUP Upon the proposition of Cllr. Mooney and seconded by Cllr. Halls it was unanimously agreed to ratify the decision of the group to appoint Vincent & Gorbing as the Councils architects/project managers. Upon the proposition of Cllr. Mooney and seconded by Cllr. Longhurst it was unanimously agreed to authorise initial expenditure of £4,500 + VAT in accordance with the quotation from Vincent & Gorbing to carry out an Architectural Feasibility Study.
- 106/17 FINANCE & GENERAL PURPOSES COMMITTEE minutes of meeting held on 20<sup>th</sup> June 2017 were noted.
- 107/17 FINANCE & GENERAL PURPOSES COMMITTEE minutes of meeting held on 15<sup>th</sup> August 2017 were noted.
- 108/17 LEISURE & ENVIRONMENT COMMITTEE minutes of meeting held on 18<sup>th</sup> July 2017 were noted.

- 109/17 SUNDRY CREDITORS On the proposition of Cllr. Mooney and seconded by Cllr. Broome it was resolved to pay accounts for June 2017, as per the submitted list in the sum of £17611.27

In compliance with Financial Regulations the Clerk tabled a list of salaries paid from the wages account to the sum of £8839.73

- 110/17 SUNDRY CREDITORS On the proposition of Cllr. Hurn and seconded by Cllr. Holden it was resolved to pay accounts for July 2017, as per the submitted list in the sum of £31730.82

In compliance with Financial Regulations the Clerk tabled a list of salaries paid from the wages account to the sum of £8801.68

- 111/17 SUNDRY CREDITORS On the proposition of Cllr. Holden and seconded by Cllr. Longhurst it was resolved to pay accounts for August 2017, as per the submitted list in the sum of £15959.52

In compliance with Financial Regulations the Clerk tabled a list of salaries paid from the wages account to the sum of £8882.72

- 112/17 MAYORS ENGAGEMENTS – Noted.

- 113/17 PUBLIC PARTICIPATION

Agenda item 14 – King’s Head Meadow Play Equipment.

- Mr Travis
  - Read out statement.
  - Have Orchard Way residents undertaken a review of problems
  - Has any further noise monitoring work been undertaken as this would help any further modifications?
- Mr Hill
  - Summer holidays are now over and he has spent time away.
- Mrs Miller
  - Only a few quiet periods
  - Items thrown into garden.
- Mrs Hastings
  - People have attended park and monitored situation
  - Liaising with PCSO’s re anti - social behaviour
  - Mr Garwood from Wymondham Town Football Club Limited cannot attend due to ill health. Can his correspondence be read out.
- Mr Nuttall
  - An enclosed area for younger children should be retained.
- Mr Ward
  - Council should invest in signage.

114/17 KING'S HEAD MEADOW PLAY EQUIPMENT

Cllr. Flatt left the room for this item.

Cllr. Savage read out a letter that had been sent to Wymondham Town Football Club Ltd (WTFC), following further discussions, and their reply. In order to move forward with a sub master plan it had been necessary to ascertain what land would be released by WTFC. The club had indicated that they would be prepared to release land immediately to the south of the footpath which divided the Meadow.

After a long discussion and debate Cllr Savage proposed and Cllr. Halls seconded the following 'Council resolves to obtain a revised quotation from Play England for preparing a sub master plan on the land North and strip of land South of the footpath to within 3 metres of the football pitch touchline.

For: 6  
Against 7

The resolution was unsuccessful.

115/17 COMMUNITY GOVERNANCE REVIEW currently being undertaken by South Norfolk Council was noted. Cllr. Savage confirmed that consultation would consist of an article in 'About Wymondham' and drop in sessions. Councillors agreed that the next full Council meeting will be on 10<sup>th</sup> October 2017 to allow for responses to be considered. Points that Councillors wish to be made known to residents should be forwarded to the Clerk.

116/17 MAYORS COMMUNITY FUND Cllr. Savage advised that this would be the Wymondham branch of the Norfolk Wildlife Trust.

117/17 OUTSIDE BODIES request received for a second representative from the Old Grammar School Trust. Cllr. Halls was duly appointed.

118/17 REPORTS FROM COUNTY / DISTRICT COUNCILLORS

NORFOLK COUNTY COUNCIL – Cllr. Mooney

- Ashleigh school building works nearing completion.
- Resurfacing work at various locations has been completed.
- Overhanging branches at Becketswell Road were being attended to by NCC.
- Double yellow line programme was being implemented.
- Orchard Way at Back Lane end is to be double yellow lined.
- NCC are recruiting 50 more social workers.
- NCC are progressing with acquiring land in South Wymondham for new school.
-

SOUTH NORFOLK COUNCIL – Cllr. L Hornby

- Funds still available in grant pots for small organisations.

119/17 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

- Cllr. Hurn – Visit Wymondham
  - Ketts Rebellion event scheduled for 20/21<sup>st</sup> July 2018. Lottery fund application is being prepared.
- Cllr. Longhurst – Town Team
  - Donation made to Visit Wymondham towards printing leaflets.
  - Sunday 10<sup>th</sup> September 2017 is Vintage Day.
  - Light up Wymondham are purchasing more lights.
  - Wynterfest event will be on 2<sup>nd</sup> December 2017.
  - More welcome packs are to be provided to estate agents.
- Cllr. Holden – Town Team
  - Vintage day this weekend – terrific event – appealed for a Councillor to drive Council van.

120/17 SUGGESTED ITEMS FOR NEXT MEETING - None.

*[The meeting closed at 21.40 pm]*

DATED this .....day of .....2017

SIGNED .....(Chairman)



WYMONDHAM TOWN COUNCIL SALARIES

No	PAID TO	DESCRIPTION	SERVICES	EXPEND	ANALYSIS	VAT	AMOUNT	CHEQUE
3	Barclays Payflow	Salaries - June	Admin Salaries	£4,444.04				
			Estab Salaries	£3,804.57				
			Cemetery Salaries				£8,839.73	D/D
			TIC Salaries	£591.12				
<b>TOTALS</b>							<b>£8,839.73</b>	

..... R. Savage ..... Chairman

.....  ..... Deputy Chairman

30th June 2017



WYMONDHAM TOWN COUNCIL SALARIES

No	PAID TO	DESCRIPTION	SERVICES	EXPEND	ANALYSIS	VAT	AMOUNT	CHEQUE
4	Barclays Payflow	Salaries - July	Admin Salaries	4443.84				
			Estab Salaries	3777.21				
			Cemetery Salaries					
			TIC Salaries	580.63			8801.68	D/D
							8801.68	

*R. B. average* ..... Chairman

*[Signature]* ..... Deputy Chairman

31st July 2017



WYMONDHAM TOWN COUNCIL MONTHLY CREDITORS									
No	PAID TO	DESCRIPTION	NIC	EXPEND	ANALYSIS	VAT	AMOUNT	CHEQUE	
110	Abbeigate Garages Ltd	Fuel Account	6130		L & E Maintenance	95.97	575.87	705140	
111	EE	Groundsmans telephones June/July	4320		Admin - telephone	6.36	36.29	705141	
112	HMRC	PAYE/NIC	4000		PAYE/NIC	0.00	3,166.01	705142	
113	Norfolk Pension Fund	Pensions	4000		Pensions	0.00	3,094.37	705143	
114	Archant Community Media Ltd	Delivery of About Wymondham	4810		About Wymondham Distribution	174.25	34.85	209.10	705144
115	TG Bodyshop	Repairs to Citroen van	4155		Est - van maintenance	512.42	102.49	614.91	705145
116	Barclays Bank PLC/Mr Overallis	Centre feed roll	6130		L & E Maintenance	12.50	2.50	15.00	705146
117	Alan R Cross & Son	Repairs to electric bollards - Market Place	4540		Markets - Maintenance	51.00	10.20	61.20	705147
118	Fosters	Professional charges - New office build, Kells Park	4115		Est - Legal	459.00	90.60	549.60	705148
119	Vindor Waste Management Limited	Wheeled Bin Account	4520	61.20	Council Refuse	12.24			
120	Jewson Limited	Wheeled Bin Account	4420	61.20	Cemetery Refuse	12.24	146.88	705149	
121	Farmbits Direct Limited	Carrage nuts, bolts, timber, postcrete and wood	6130		L & E Maintenance	10.34	62.03	705150	
122	Hays	15 No. posts	6130		L & E Maintenance	65.40	13.08	78.48	705151
123	Ernest Doe & Sons Ltd	Temporary Groundsman	4000	1,687.01	Salaries & Wages Temporary Staff	337.39			
124	Mazars LLP	Table saw	6160	1,366.00	L & E Brighter Wymondham	273.20	3,663.60	705152	
125	Anglian Water Services Ltd c/o Sawills UK Ltd	Rake, Swarfega and spanner set	6130		L & E Maintenance	38.00			
126	Norfolk News Deliveries Ltd	External audit 2016-2017 year	4600		Est - Audit	1,000.00	200.00	1,200.00	705153
127	Canon UK Ltd	Rent in advance 29/9/17 - 24/12/17	4110	67.71	Est - Audit	13.55	309.26	705154	
128	Wymondham Garden Centre	Daily EDP	4090		Est - Miscellaneous	0.00	783.25	705155	
129	The Helping Hand Company (Leadbury) Ltd	Hire of photo copier 1.9.17 - 30.11.17	4310		Admin Print/Stationery	124.42	24.88	149.30	705157
130	Kevin Pope	10 No. tree guards	6160		L & E Brighter Wymondham	8.25	1.65	9.90	705158
131	Alan R Cross & Son	10 No. litter pickers	6130		L & E Maintenance	104.50	20.90	125.40	705159
132	Cash	Window cleaner	4050		Est - Window cleaner	50.00	0.00	50.00	705160
		9m Rubber cable protector	4540		Markets - Maintenance	199.89	39.98	239.87	705161
		Kitchen Supplies	4090	6.44	Est - Miscellaneous	0.00			
		Postage (TTC)	4330	2.90	Admin - Postage	0.00			
		Stationery	4310	8.57	Admin - Print/Stationery	0.00			
		Fuel Account	6130	50.02	L & E Maintenance	10.01			
		Ball Bearing	6140	6.00	L & E Equipment Maintenance	1.20	85.14	705162	
133	EE	Groundsmans telephone August	4320		Admin - telephone	15.89	3.18	19.07	705163
		<b>TOTALS</b>		<b>3,507.05</b>		<b>10,407.65</b>	<b>1,354.83</b>	<b>15,269.53</b>	
	<b>DIRECT DEBITS</b>								
	CNH CAPITAL	Major 1200GR	6150		August Maintenance/Lease	165.58	33.11	198.69	
		New Holland Tractor T4030	6150		August Maintenance/Lease	409.42	81.88	491.30	
				<b>3,507.05</b>		<b>10,962.65</b>	<b>1,469.82</b>	<b>15,959.52</b>	

*ASway*

Chairman

Deputy Chairman

31st August 2017

**WYMONDHAM TOWN COUNCIL SALARIES**

No	PAID TO	DESCRIPTION	SERVICES	EXPEND	ANALYSIS	VAT	AMOUNT	CHEQUE
5	Barclays Payflow	Salaries - August	Admin Salaries Estab Salaries Cemetery Salaries TIC Salaries	4,444.04 3,835.68 603.00			8,882.72	D/D
<b>TOTALS</b>						0.00	£8,882.72	

.....  
*R. J. A. ...*  
 Chairman

.....  
 Deputy Chairman

31 August 2017