

WYMONDHAM TOWN COUNCIL

SUMMONS TO ATTEND - NOTICE IS HEREBY GIVEN
OF A FINANCE & GENERAL PURPOSES COMMITTEE MEETING
to be held on **TUESDAY 18th December 2018**

IN THE COUNCIL OFFICES commencing at **7.00 pm**

A G E N D A

1. Apologies for absence
2. To receive Declarations of Interest **A**
3. To confirm the minutes of the Finance & General purposes committee meeting held on 16th October 2018. **B**
4. To receive an update about progress of items arising from the last meeting of the committee meeting held on 16th October 2018/ previous meetings.
5. Public Participation – members of the public may make representations, ask or answer questions and give evidence in respect of the business on the agenda below. In accordance with standing order 3 (f) this item is limited to 15 minutes.
6. Resolution by the Council under the provisions of Section 1 of the Public Bodies (Admissions to meetings) Act 1960 to exclude Press and the Public from the meeting of Wymondham Town Council in order to discuss matters where publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.
7. 2019/2020 Draft Finance & General Purposes Committee Budget. **C**
8. 2019/2020 Draft Council Budget being amalgamation of:
 - a. Draft budget proposed by Leisure & Environment Committee
 - b. Draft budget proposed by Finance & General Purposes Committee **D**

Council Offices
14 Middleton Street
Wymondham
NR18 0AD


T B Gurney
Town Clerk
11th December 2018

Committee Members

Cllr. Mooney	Cllr. Flatt	Cllr. Hurn
Cllr. Savage	Cllr. J Hornby	

DECLARATIONS OF INTEREST AT MEETINGS

When declaring an interest at a meeting Members are asked to indicate whether their interest in the matter is pecuniary, or if the matter relates to, or affects a pecuniary interest they have, or if it is another type of interest. Members are required to identify the nature of the interest and the agenda item to which it relates. In the case of other interests, the member may speak and vote. If it is a pecuniary interest, the member must withdraw from the meeting when it is discussed. If it affects or relates to a pecuniary interest the member has, they have the right to make representations to the meeting as a member of the public but must then withdraw from the meeting. Members are also requested when appropriate to make any declarations under the Code of Practice on Planning and Judicial matters.

Have you declared the interest in the register of interests as a pecuniary interest? If Yes, you will need to withdraw from the room when it is discussed.

Does the interest directly:

1. affect yours, or your spouse / partner's financial position?
2. relate to the determining of any approval, consent, licence, permission or registration in relation to you or your spouse / partner?
3. Relate to a contract you, or your spouse / partner have with the Council
4. Affect land you or your spouse / partner own
5. Affect a company that you or your partner own, or have a shareholding in

If the answer is "yes" to any of the above, it is likely to be pecuniary.

Please refer to the guidance given on declaring pecuniary interests in the register of interest forms. If you have a pecuniary interest, you will need to inform the meeting and then withdraw from the room when it is discussed. If it has not been previously declared, you will also need to notify the Monitoring Officer within 28 days.

Does the interest indirectly affect or relate any pecuniary interest you have already declared, or an interest you have identified at 1-5 above?

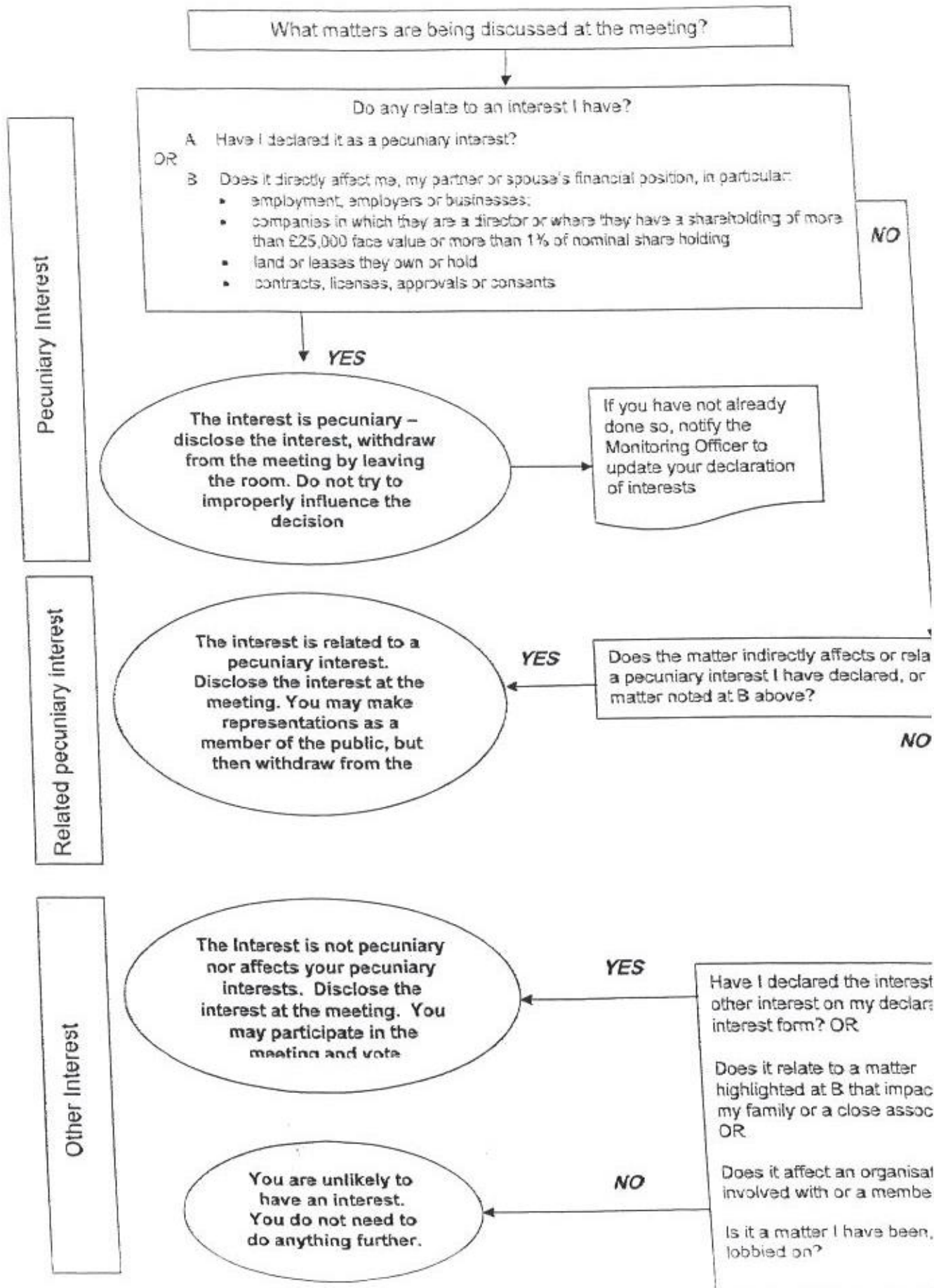
If yes, you need to inform the meeting. When it is discussed, you will have the right to make representations to the meeting as a member of the public, but must then withdraw from the meeting.

Is the interest not related to any of the above? If so, it is likely to be an other interest. You will need to declare the interest, but may participate in discussion and voting on the item.

Have you made any statements or undertaken any actions that would indicate that you have a closed mind on a matter under discussion? If so, you may be predetermined on the issue; you will need to inform the meeting, and when it is discussed, you will have the right to make representations to the meeting as a member of the public, but must then withdraw from the meeting.

**FOR GUIDANCE REFER TO THE FLOWCHART OVERLEAF.
PLEASE REFER ANY QUERIES TO THE MONITORING OFFICER IN THE FIRST INSTANC**

DECLARING INTERESTS FLOWCHART – QUESTIONS TO ASK YOURSELF



WYMONDHAM TOWN COUNCIL
MINUTES OF A MEETING OF THE FINANCE & GENERAL
PURPOSES COMMITTEE held on Tuesday 16th October 2018
in the Council Offices commencing at 7.00 pm

Present:

Cllrs J Mooney (Chairman)
I Flatt
K Hurn
P Broome (substitute for J Hornby)
R Savage

Also Present 0 member (s) of the public
Cllr. Longhurst.

F36/18	<u>APOLOGIES FOR ABSENCE</u> – Cllr. J Hornby.
F37/18	<u>DECLARATIONS OF INTEREST</u> <ul style="list-style-type: none"> • Cllr. Hurn – Grant Application of Heritage Museum as Vice Chairman – Took no part in debate or vote.
F38/18	<u>MINUTES OF MEETING</u> On the proposition of Cllr. Flatt and seconded by Cllr. Savage it was resolved to approve the minutes of the Finance & General Purposes Committee meeting held on 19 th June 2018 as a correct record.
F39/18	<u>PROGRESS UPDATES</u> <ul style="list-style-type: none"> • <u>Minute F33/18</u> Clerk reported that work had commenced at King's Head Meadow on Monday 15th October 2018.
F40/18	<u>PUBLIC PARTICIPATION</u> None.
F41/18	<u>EXTERNAL AUDITORS</u> Clerk presented certificate for the 2017/18 financial year signed off by external auditors Littlejohn LLP which was noted.
F42/18	<u>GRANT APPLICATION</u> Upon the proposition of Cllr. Mooney and seconded by Cllr. Savage it was resolved to award a grant of £417.50 to Wymondham Heritage Museum towards the £834.64 cost of purchasing I.T equipment.
F43/18	<u>GRANT APPLICATION</u> Grant application received for £960 towards the total cost of £3360 for the installation of a metal 'shooting shed'. It was noted that South Norfolk District Councillors had agreed to grant £1900 from their yearly allowances and that the club had submitted applications to a number of providers well in excess of the total cost. Upon the resolution of Cllr. Mooney and seconded by Cllr. Savage it was resolved to offer a maximum grant of £400 subject to the outcome of other applications should there be a resultant shortfall.
F44/18	<u>DRAFT INTERNAL INTERIM ACCOUNTS</u> Clerk gave an outline of the financial position of the Council as at 30 th September 2018 as shown by the 'Draft Internal' accounts that had been prepared. Income is in surplus against budget by £5487 with expenditure below budget by £3240 Clerk then outlined some of the significant variances gave explanations and answered questions raised.

[The meeting closed at 19.25 pm]

DATED this day of2018

SIGNED(Chairman)