

WYMONDHAM TOWN COUNCIL

SUMMONS TO ATTEND - NOTICE IS HEREBY GIVEN
OF A LEISURE & ENVIRONMENT COMMITTEE MEETING
to be held on TUESDAY 19th November 2018
in the Council Offices commencing at 6.30 pm

A G E N D A

1. Apologies for absence
2. To receive Declarations of Interest A
3. To confirm the minutes of the Leisure & Environment Committee meeting held on 17th September 2019. B
4. To receive an update about progress of items arising from the last meeting of the committee meeting held on 17th September 2019/ previous meetings.
5. Public Participation – members of the public may make representations, ask or answer questions and give evidence in respect of the business on the agenda below. In accordance with standing order 3 (f) this item is limited to 15 minutes.
6. Resolution by the Council under the provisions of Section 1 of the Public Bodies (Admissions to meetings) Act 1960 to exclude Press and the Public from the meeting of Wymondham Town Council in order to discuss matters where publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.
7. Budget 2020/21 – Draft for discussion and submission to Finance & General Purposes Committee for incorporation into Council budget. C

Council Offices

14 Middleton Street
Wymondham
NR18 0AD



T B Gurney

Town Clerk

12th November 2019

Committee Members

Cllr. Batchelor	Cllr. Holden	Cllr. James
Cllr. Travis	Cllr. Roberts	

DECLARATIONS OF INTEREST AT MEETINGS

When declaring an interest at a meeting Members are asked to indicate whether their interest in the matter is pecuniary, or if the matter relates to, or affects a pecuniary interest they have, or if it is another type of interest. Members are required to identify the nature of the interest and the agenda item to which it relates. In the case of other interests, the member may speak and vote. If it is a pecuniary interest, the member must withdraw from the meeting when it is discussed. If it affects or relates to a pecuniary interest the member has, they have the right to make representations to the meeting as a member of the public but must then withdraw from the meeting. Members are also requested when appropriate to make any declarations under the Code of Practice on Planning and Judicial matters.

Have you declared the interest in the register of interests as a pecuniary interest? If Yes, you will need to withdraw from the room when it is discussed.

Does the interest directly:

1. affect yours, or your spouse / partner's financial position?
2. relate to the determining of any approval, consent, licence, permission or registration in relation to you or your spouse / partner?
3. Relate to a contract you, or your spouse / partner have with the Council
4. Affect land you or your spouse / partner own
5. Affect a company that you or your partner own, or have a shareholding in

If the answer is "yes" to any of the above, it is likely to be pecuniary.

Please refer to the guidance given on declaring pecuniary interests in the register of interest forms. If you have a pecuniary interest, you will need to inform the meeting and then withdraw from the room when it is discussed. If it has not been previously declared, you will also need to notify the Monitoring Officer within 28 days.

Does the interest indirectly affect or relate any pecuniary interest you have already declared, or an interest you have identified at 1-5 above?

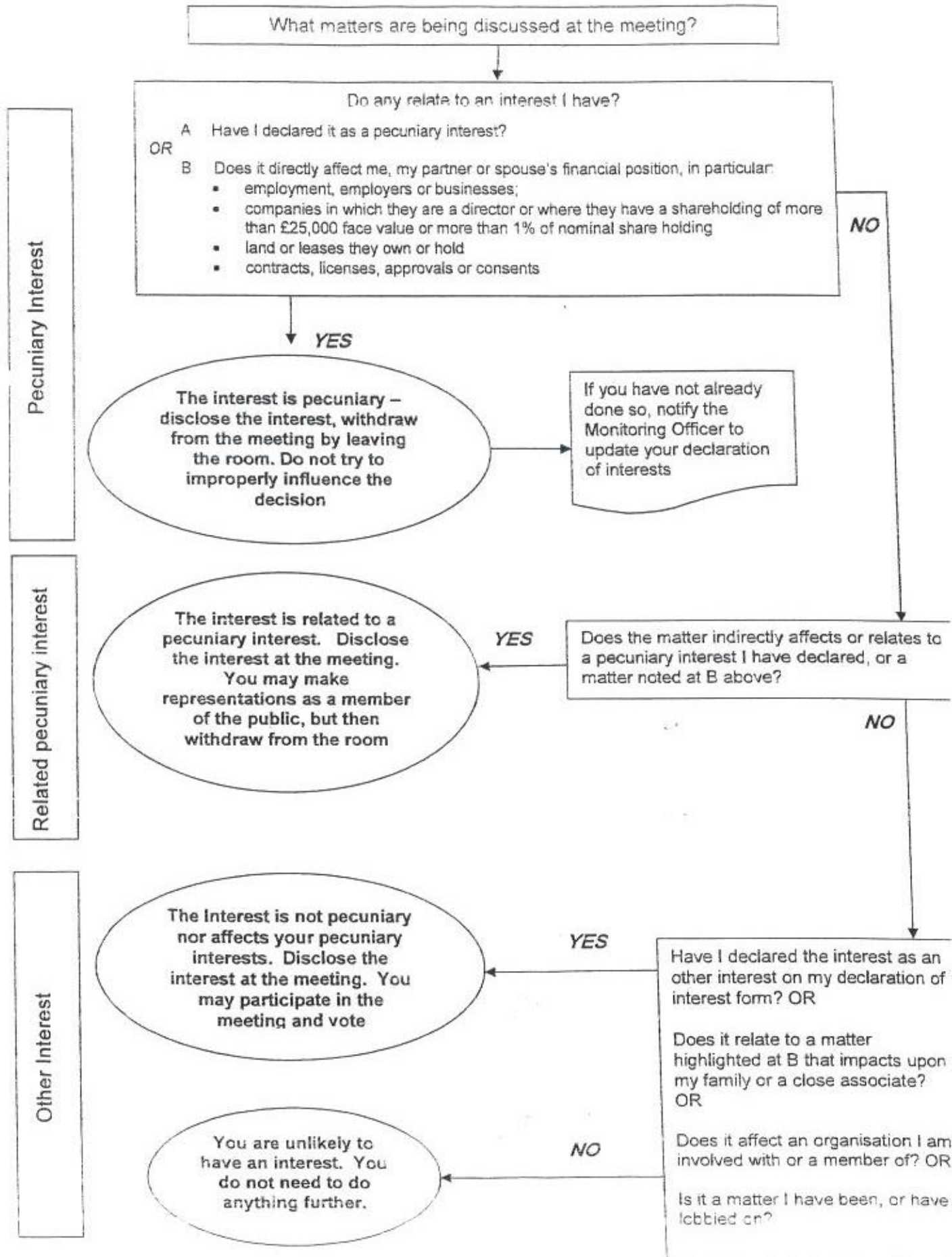
If yes, you need to inform the meeting. When it is discussed, you will have the right to make representations to the meeting as a member of the public, but must then withdraw from the meeting.

Is the interest not related to any of the above? If so, it is likely to be an other interest. You will need to declare the interest, but may participate in discussion and voting on the item.

Have you made any statements or undertaken any actions that would indicate that you have a closed mind on a matter under discussion? If so, you may be predetermined on the issue; you will need to inform the meeting, and when it is discussed, you will have the right to make representations to the meeting as a member of the public, but must then withdraw from the meeting.

FOR GUIDANCE REFER TO THE FLOWCHART OVERLEAF.
PLEASE REFER ANY QUERIES TO THE MONITORING OFFICER IN THE FIRST INSTANCE

DECLARING INTERESTS FLOWCHART – QUESTIONS TO ASK YOURSELF



WYMONDHAM TOWN COUNCIL
 MINUTES OF A MEETING OF THE LEISURE, ENVIRONMENT,
 ENTERPRISE AND TOURISM
 COMMITTEE held on Tuesday 17th September 2019
 in the Council Offices commencing at 6.30 pm

Present:

Cllrs	A James
	A Holden (Chairman)
	W Batchelor
	P Travis

Also Present

1 Members (s) of the public,
 Cllrs. P Broome.

LE16/19	<u>APOLOGIES FOR ABSENCE</u> – None.
LE17/19	<u>DECLARATIONS OF INTEREST</u> <ul style="list-style-type: none"> • Cllr. Travis – Existing Wymondham Town Crier.
LE18/19	<u>MINUTES OF MEETING</u> On the proposition of Cllr. Travis and seconded by Cllr. James it was resolved to approve the minutes of the Leisure, Environment, Enterprise and Tourism Committee meeting held on 16 th July 2019 as a correct record.
LE19/19	<u>PROGRESS UPDATES</u> <ul style="list-style-type: none"> • Markets – Cllr. Travis advised that he had met with a representative of the NMTA who had advised that Wymondham had a well structured market and that it was important to retain 4 key pillars (Fruit & Veg, Bread, Butchery & Fish) otherwise the market may cease. Information regarding a young peoples market was awaited. • Wymondham in Bloom – Clerk confirmed that a letter had been sent to the organisers congratulating them on their work and awards won. • Communication – Clerk to look into facebook.
LE20/19	<u>PUBLIC PARTICIPATION</u> <ul style="list-style-type: none"> • Cllr. Broome commented on the proposals by Cllr Travis in that there were no costings or any indication of the impact on Council resources. Cllr. Travis responded that his proposals were only in draft form. • Mr Vale – commented on the website and the use of the Town Crier at forthcoming events.
LE21/19	<u>TOLLS MEADOW</u> Cllr. Holden outlined the work required on the 2 bridges at Tolls Meadow following their inspection by Norfolk County Council After discussion it was agreed that another quote to undertake the work should be obtained.
LE22/19	<u>WEBSITE & EVENTS</u> Discussions took place on the work undertaken by Cllr. Travis in terms of producing a guide to organising events and Cllr. Holden advised that one was already produced by South Norfolk Council. It was agreed that a link to this would be placed on the Councils Website. In terms of the website Councillors were asked to look at other websites to see if there were additional facilities that needed to be added. If local groups advise the Town Council of upcoming events, then they can be added to the events section.

LE23/19	TOWN CRIER the merits of having a Town Crier were discussed together with the need to attend more events to publicise future events in the Town. It was agreed that Cllr. Travis as the present Town Crier would prepare an article for the next edition of 'About Wymondham'.
LE24/19	KETTS PARK Cllr. Holden introduced the paper and explained the work being done by the Norwich Fringe Project and Greening Wymondham in the woodland areas at Ketts Park. Upon the proposition of Cllr. Holden and seconded by Cllr. James it was unanimously agreed to approve a funding request of £5500 for the coming year.

[The meeting closed at 19.39 pm]

DATED this day of2019

SIGNED (Chairman)

DRAFT