

**WYMONDHAM TOWN COUNCIL**  
 MINUTES OF THE TOWN COUNCIL  
 MEETING HELD ON WEDNESDAY 5<sup>th</sup> February 2019  
 in the COUNCIL OFFICES at 7.30pm.

Councillors Present

R Savage	S Nuri	K Hurn
D Underwood	P Stearn	J Halls
C Longhurst	L Hornby	A Holden
I Flatt	S Wyer	P Broome

Member(s) of the Public: 3

Councillor Holden in the Chair

018/19	<u>APOLOGIES FOR ABSENCE</u> – Cllr. Sayer, Mooney & J Hornby.
019/19	<u>DECLARATIONS OF INTEREST</u> – None.
020/19	<u>REQUESTS FOR DISPENSATIONS</u> – None.
021/19	<u>MINUTES OF MEETINGS</u> Upon the proposition of Cllr. Broome and seconded by Cllr. Halls the minutes of the meeting held on 2 <sup>nd</sup> January 2019 were unanimously approved as a correct record.
022/19	<u>PROGRESS UPDATES</u> <ul style="list-style-type: none"> <li>• New Office Build Working Group. The notes of the meeting held on 24<sup>th</sup> January 2019 were noted.</li> </ul>
023/19	<u>SUNDRY CREDITORS</u> Upon the proposition of Cllr. Longhurst and seconded by Cllr. Hurn it was unanimously resolved to pay accounts for January 2019, as per the submitted list in the sum of £31,332.10 In compliance with financial regulations the Clerk tabled a list of salaries paid from the wages account to the sum of £7,196.76
024/19	<u>PUBLIC PARTICIPATION</u> – None.
025/19	<u>NEW COUNCIL OFFICES</u> <ol style="list-style-type: none"> <li>1. The approval of a Public Loans Work Board facility of £765,000 towards the cost of building new Council Offices, Equipment store &amp; Workshop was noted.</li> <li>2. Resolution – Upon the proposition of Cllr. Underwood and seconded by Cllr. Halls it was unanimously resolved to appoint Company ‘B’ as the Building contractors in accordance with the recommendation of the New Office Build Working Group.</li> </ol>

	3. Resolution – Upon the proposition of Cllr. Savage and seconded by Cllr, Underwood it was unanimously resolved to authorise the Mayor & Deputy Mayor to sign a building contract in respect of the New Council Offices, Equipment store and Workshop on behalf of the Council.
026/19	<u>RISK ASSESSMENTS</u> Cllr. Holden presented risk assessment, Cllr. Halls explained that a small number of minor amendments had been made and it was unanimously resolved to accept the amended action plan.
027/19	<u>ANNUAL PARISH MEETING</u> It was suggested that Anne Rostron a representative from Greening Wymondham be invited to talk about their work.
028/19	<u>REPORTS FROM COUNTY / DISTRICT COUNCILLORS</u> <ul style="list-style-type: none"> <li>• Norfolk County Council – None.</li> <li>• South Norfolk Council – None.</li> </ul>
029/19	<u>REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES</u> <ul style="list-style-type: none"> <li>• Cllr. Underwood – Wymondham Access Group <ul style="list-style-type: none"> <li>○ Complimentary re new website.</li> <li>○ Next project – resolving issue of delivery drivers blocking dropped kerbs.</li> </ul> </li> <li>• Cllr. Nuri – Green Infrastructure Group – concerns that group hasn't met recently and outstanding issue of rotten boardwalk at the Lizard. District Councillors to speak to liaison Officer at South Norfolk.</li> <li>• Cllr. Halls – Spooner Row Village Hall – Hill floor being repaired under insurance claim. Work should be completed by end of month.</li> <li>• Cllr. Holden – ‘Shed ‘ project has sufficient pledges to carry on.</li> <li>• Cllr. Holden – Wymondham Lions – presented plaque to Town Council in recognition of outstanding work to Community.</li> </ul>

*[The meeting closed at 19.45 pm]*

DATED this .....day of .....2019

SIGNED .....(Chairman)