

WYMONDHAM TOWN COUNCIL
 MINUTES OF THE TOWN COUNCIL
 MEETING HELD ON TUESDAY 5th March 2019
 in the COUNCIL OFFICES at 7.30pm.

Councillors Present

J Mooney	S Nuri	K Hurn
D Underwood	P Stearn	J Hornby
C Longhurst	L Hornby	A Holden
I Flatt	S Wyer	P Broome
S Sayer		

Member(s) of the Public: 2

Councillor Holden in the Chair

030/19	<u>APOLOGIES FOR ABSENCE</u> – Cllr. Savage & Halls
031/19	<u>DECLARATIONS OF INTEREST</u> – None.
032/19	<u>REQUESTS FOR DISPENSATIONS</u> – None.
033/19	<u>MINUTES OF MEETINGS</u> Upon the proposition of Cllr. Broome and seconded by Cllr. Hurn the minutes of the meeting held on 5 th February 2019 were unanimously approved as a correct record.
034/19	<u>PROGRESS UPDATES</u> <ul style="list-style-type: none"> • <u>Governance Time & Task Working Group</u> – the notes of the meeting held on 14th February 2019 were noted. • <u>New Office Build Working Group</u>. Clerk advised that the building contract had been drawn up and matters were proceeding at the agreed price.
035/19	<u>FINANCE & GENERAL PURPOSES COMMITTEE</u> minutes of meeting held on 19 th February 2019 were noted
036/19	<u>SUNDRY CREDITORS</u> Upon the proposition of Cllr. Broome and seconded by Cllr. J Hornby it was unanimously resolved to pay accounts for February 2019, as per the submitted list in the sum of £16,358.63 In compliance with financial regulations the Clerk tabled a list of salaries paid from the wages account to the sum of £8,533.96
037/19	<u>WYMONDHAM DAY CARE CENTRE</u> Sallie Colk & Alan Browne as Trustees of the centre gave a presentation on its background and possible future, Centre was formed in 1978 to offer a day care service to the elderly and frail. Its circumstances changed in 2011 when legislation changed and users moved onto a personal payment system replacing direct payments from the County Council. Subsequently the centre has suffered from a fall in income resulting in a

	<p>substantial loss last year, only surviving financially by using a legacy sum they were left. They are also 2 Trustees short and need to address this through an increased profile in the community.</p> <p>To assist there will be an article in the next edition of 'About Wymondham' and an introduction will be made to Officers at Norfolk County Council to see if they can give some assistance. The Town Councils small grant scheme was also mentioned should there be a need for Capital items.</p>
038/19	<u>PUBLIC PARTICIPATION</u> – None.
039/19	<u>FINANCIAL REGULATIONS</u> Upon the proposition of Cllr. Underwood and seconded by Cllr. Hurn it was unanimously resolved to adopt the revised Financial Regulations as recommended by the Governance Time & Task Working Group.
040/19	<p><u>STREET LIGHTING</u> Clerk reminded members that the Town Council were taking back control of 180 Street Lighting columns from South Norfolk Council on 1st April 2019. Discussions had taken place with Suffolk County Council resulting in the proposal as tabled in the meetings agenda. The result of this is that Suffolk County Council will administer and maintain the lights for the sum of £4,140 + VAT pa together with an estimated energy cost of £2,507.</p> <p>It is proposed to initially replace the existing sodium lighting units with LED units at a total cost of £80,926 and then to embark on a programme of replacing columns as required. Funding will be through the lump sum due to be received from South Norfolk Council and the increase in precept budgeted for (formerly Special Charge).</p> <p>Upon the proposition of Cllr. Hurn and seconded by Cllr. Mooney it was unanimously resolved to</p> <ol style="list-style-type: none"> 1. Adopt Standing Order 11.1ii as this is a specialist service. 2. To accept the quotation outlined in the report and to appoint Suffolk County Council as the Town Councils street lighting contractor.
041/19	<p><u>REPORTS FROM COUNTY / DISTRICT COUNCILLORS</u></p> <ul style="list-style-type: none"> • Norfolk County Council <ul style="list-style-type: none"> ○ A Boundary review of County Council wards is to be undertaken. ○ From May 2019 a Cabinet system of governance will replace the existing Committee structure. ○ Northern Distributor Road Western link consultation has finished and the results are now being analysed. ○ A recent meeting was held attended by Highways Officers, District and Town Councillors together with representatives of local groups to discuss various transport and road related issues. • South Norfolk Council – None.
042/19	<p><u>REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES</u></p> <ul style="list-style-type: none"> • None.

[The meeting closed at 20.20 pm]

DATED thisday of2019

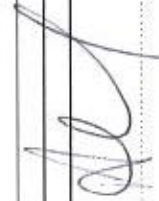
SIGNED(Chairman)

DRAFT

WYMONDHAM TOWN COUNCIL MONTHLY CREDITORS

No	PAID TO	DESCRIPTION	N/C	EXPEND	ANALYSIS	VAT	AMOUNT	CHEQUE
329	E.ON	14/10/18-22/11/19	6040		340.39	17.02	357.41	705691
330	Mrs S Scott	Room hire, Temp event notice, wine and food	4085		897.00	0.00	897.00	705692
331	Alan Bunting	Meeting with HSE inspector	4195		80.00	0.00	80.00	705693
332	Bartlett Signs	8 No. signs for cemetery	4440	140.50		28.10		
333	Post Office Ltd	4 No. Friday market signs	4540	244.50		48.90	462.00	705694
334	Abbeygate Garage Ltd	Vehicle tax - VW Caddy	4155		250.00	0.00	250.00	705695
335	Wymondham Central Hall	Fuel	6130		222.23	44.45	266.68	705696
336	EE	Hire of hall 5th February 2019	4020		20.00	4.00	24.00	705697
337	HMRC	January mobile phone	4320		15.00	3.00	18.00	705698
338	Norfolk Pension Fund	PAYE/NIC	4000		2895.70	0.00	2895.70	705700
339	Viridor Waste Management Ltd	Pensions	4000		3117.67	0.00	3117.67	705701
340	Hays	Wheeled Bin Account	4520	68.02		13.60		
341	Netmatters Ltd	Wheeled Bin Account	4420	84.25		16.85	182.72	705702
342	South Norfolk District Council	Groundsman recruitment fee	4000		500.00	100.00	600.00	705703
343	Farmbit Direct Ltd	Time and skills on website	4090		73.44	14.69	88.13	705704
344	Edmundson Electrical Ltd	Second half - dog bin charge	6130		3200.00	640.00	3840.00	705705
345	Jewson Ltd	10 No. pointed peeled posts	4600		33.70	6.74	40.44	705706
346	Ernest Doe & Sons Ltd	Inspection light and fuses	6130		7.45	1.49	8.94	705707
347	Anglian Water Services Ltd c/o Savillis Ltd	Screws, cap covers, router bit	6130		32.78	6.56	39.34	705708
348	Kevin Pope	2 pairs safety boots, gloves and dubbin	4195	119.22		23.84		
349	Alan R Cross & Son	Repairs to Toro, Billy Goat, Sylhe & Boomer	6140	1,127.73		225.54		
350	Viking	Mole trap, latch handle, steel nuts, yellow paint	6130	160.56		26.39	1,663.28	705709
351	Cash	Allotment rent in advance 25/3/19-23/6/19	4600		907.12	0.00	907.12	705710
352	Cash	Window cleaner	4050		50.00	0.00	50.00	705711
		Electrical test and inspection - KP changing rooms	6210		198.00	39.60	237.60	705712
		Stationery	4310		147.06	29.40	176.46	705713
		Kitchen Supplies	4090	28.34		0.00		
		Union Jack Flag	4090	13.00		0.00	41.34	705714
		Postage	4330		94.80	0.00	94.80	705715
		SUB TOTALS		1986.12	13,082.34	1,290.17	16,358.63	
		TOTALS		1986.12	13,082.34	1,290.17	16,358.63	

Chairman



Deputy Chairman



28th February 2019

WYMONDHAM TOWN COUNCIL SALARIES

No	PAID TO	DESCRIPTION	SERVICES	EXPEND	ANALYSIS	VAT	AMOUNT	CHEQUE
11	Barclays Payflow	Salaries - February	Admin Salaries Estab Salaries TIC Salaries Cemetary Salaries	4,558.71 3,812.95 162.30			8,533.96	D/D
TOTALS							8,533.96	

..... Chairman

..... Deputy Chairman
28th February 2019