

WYMONDHAM TOWN COUNCIL

SUMMONS TO ATTEND - NOTICE IS HEREBY GIVEN
OF A LEISURE, ENVIRONMENT, ENTERPRISE
AND TOURISM COMMITTEE MEETING
to be held on TUESDAY 21st May 2019

in the Council Offices commencing at 7.00pm

A G E N D A

1. Election of Chairman
2. Election of Vice Chairman
3. Apologies for absence
4. To receive Declarations of Interest A
5. To confirm the minutes of the Leisure & Environment Committee meeting held on 20th November 2018. B
6. To receive an update about progress of items arising from the last meeting of the committee meeting held on 20th November 2018/ previous meetings.
7. Public Participation – members of the public may make representations, ask or answer questions and give evidence in respect of the business on the agenda below. In accordance with standing order 3 (f) this item is limited to 15 minutes.
8. Discussion and review of Committee Terms of Reference.

Council Offices

14 Middleton Street
Wymondham
NR18 0AD



T B Gurney

Town Clerk

15th May 2019

Committee Members

Cllr. Batchelor	Cllr. Holden	Cllr. Savage
Cllr. Travis	Cllr. Roberts	

DECLARATIONS OF INTEREST AT MEETINGS

When declaring an interest at a meeting Members are asked to indicate whether their interest in the matter is pecuniary, or if the matter relates to, or affects a pecuniary interest they have, or if it is another type of interest. Members are required to identify the nature of the interest and the agenda item to which it relates. In the case of other interests, the member may speak and vote. If it is a pecuniary interest, the member must withdraw from the meeting when it is discussed. If it affects or relates to a pecuniary interest the member has, they have the right to make representations to the meeting as a member of the public but must then withdraw from the meeting. Members are also requested when appropriate to make any declarations under the Code of Practice on Planning and Judicial matters.

Have you declared the interest in the register of interests as a pecuniary interest? If Yes, you will need to withdraw from the room when it is discussed.

Does the interest directly:

1. affect yours, or your spouse / partner's financial position?
2. relate to the determining of any approval, consent, licence, permission or registration in relation to you or your spouse / partner?
3. Relate to a contract you, or your spouse / partner have with the Council
4. Affect land you or your spouse / partner own
5. Affect a company that you or your partner own, or have a shareholding in

If the answer is "yes" to any of the above, it is likely to be pecuniary.

Please refer to the guidance given on declaring pecuniary interests in the register of interest forms. If you have a pecuniary interest, you will need to inform the meeting and then withdraw from the room when it is discussed. If it has not been previously declared, you will also need to notify the Monitoring Officer within 28 days.

Does the interest indirectly affect or relate any pecuniary interest you have already declared, or an interest you have identified at 1-5 above?

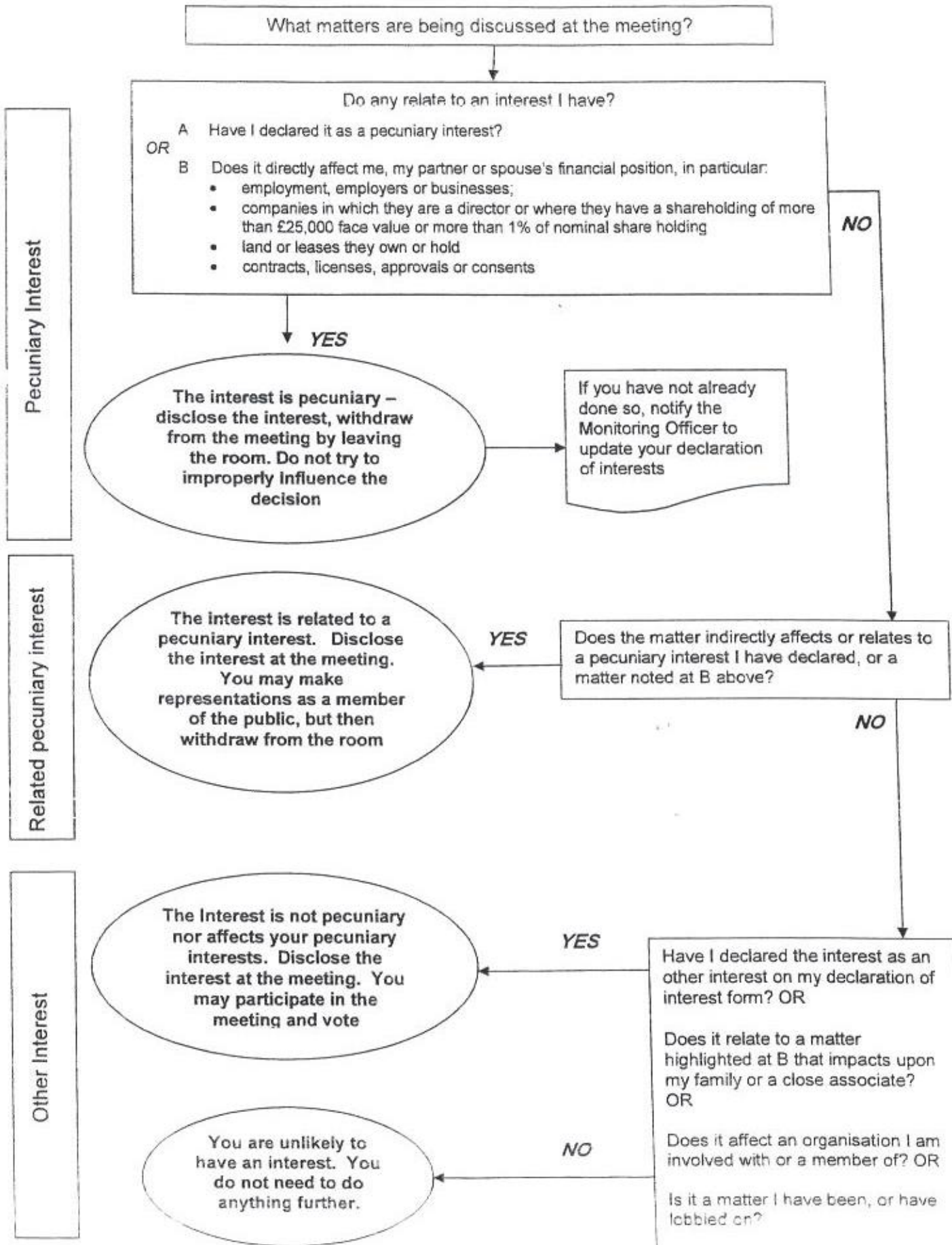
If yes, you need to inform the meeting. When it is discussed, you will have the right to make representations to the meeting as a member of the public, but must then withdraw from the meeting.

Is the interest not related to any of the above? If so, it is likely to be an other interest. You will need to declare the interest, but may participate in discussion and voting on the item.

Have you made any statements or undertaken any actions that would indicate that you have a closed mind on a matter under discussion? If so, you may be predetermined on the issue; you will need to inform the meeting, and when it is discussed, you will have the right to make representations to the meeting as a member of the public, but must then withdraw from the meeting.

FOR GUIDANCE REFER TO THE FLOWCHART OVERLEAF.
PLEASE REFER ANY QUERIES TO THE MONITORING OFFICER IN THE FIRST INSTANCE

DECLARING INTERESTS FLOWCHART – QUESTIONS TO ASK YOURSELF



WYMONDHAM TOWN COUNCIL
MINUTES OF A MEETING OF THE LEISURE AND ENVIRONMENT
COMMITTEE held on Tuesday 20th November 2018
in the Council Offices commencing at 7.00 pm

Present:

- Cllrs L Hornby
- S Wyer - Chair
- D Underwood
- C Longhurst
- P Stearn

Also Present

0 Members (s) of the public

- LE24/18 APOLOGIES FOR ABSENCE – None.
- LE25/18 DECLARATIONS OF INTEREST – None.
- LE26/18 MINUTES OF MEETING On the proposition of Cllr. L Hornby and seconded by Cllr. Longhurst it was resolved to approve the minutes of the Leisure and Environment Committee meeting held on 18th September 2018 as a correct record.
- LE27/18 PROGRESS UPDATE - None.
- LE28/18 PUBLIC PARTICIPATION - None
- LE29/18 Upon the resolution of Cllr. Underwood and seconded by Cllr. Stearn resolution by the Council under the provisions of Section 1 of the Public Bodies (Admissions to meetings) Act 1960 to exclude Press and the Public from the meeting of Wymondham Town Council in order to discuss matters where publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.
- LE30/18 BUDGET 2019/20 Clerk presented the draft for discussion and submission to the Finance & General Purposes Committee for incorporation into the Council budget for the 2019/20 financial year. He explained that this might be subject to some minor amendments as the Council would not receive the final information from South Norfolk Council until Early December which is required to complete the budget setting process. After discussion upon the resolution of Cllr. Underwood and seconded by Cllr. L Hornby it was unanimously resolved to recommend a budget of £178,443 to the Finance & General Purposes Committee.

[The meeting closed at 19.07 pm]

DATED this day of2018

SIGNED (Chairman)