

WYMONDHAM TOWN COUNCIL

MINUTES OF THE TOWN COUNCIL
MEETING HELD ON TUESDAY 14th May 2019
in the COUNCIL CHAMBER at 7.30pm.

Councillors present:

W Batchelor	P Hubble	K Hurn
P Travis	A James	J Halls
D Roberts	P Broome	J Hornby
I Flatt	R Savage	S Nuri
A Holden		

Members of the public: 8

055/19 ELECTION OF MAYOR & CHAIRMAN OF THE COUNCIL

Cllr. Holden called for nominations and upon the proposition of Cllr. Holden and seconded by Cllr. Savage it was resolved to elect Cllr. Hurn. A declaration of acceptance of office has been signed.

Cllr. Hurn gave an acceptance speech.

056/19 ELECTION OF DEPUTY MAYOR & VICE CHAIRMAN OF THE COUNCIL

Cllr. Hurn called for nominations. Cllr. Travis seconded by Cllr. Roberts proposed Cllr. Nuri. Cllr. Holden seconded by Cllr. Broome proposed Cllr. Hornby. A vote was taken, and both candidates received 6 votes, Cllr. Hurn as the Chairman used his casting vote and Cllr. Hornby was duly elected. A declaration of acceptance of office has been signed.

057/19 APOLOGIES FOR ABSENCE – None.

Cllr. Savage with the agreement of the Chairman read out a statement thanking former Cllrs. J Mooney, L Hornby & C Longhurst for their contribution to the Council.

058/19 DECLARATIONS OF INTEREST

- Cllr. Travis – Ketts Day – Close Associate of organiser of re- enactment company.

059/19 REQUESTS FOR DISPENSATIONS – None.

060/19 MINUTES OF MEETING Upon the proposition of Cllr. Halls and seconded by Cllr. Savage the minutes of the meeting held on 2nd April 2019 were approved as a correct record.

061/19 PROGRESS UPDATE – None.

062/19 FINANCE & GENERAL PURPOSES COMMITTEE minutes of meeting held on 16th April 2019 were noted.

063/19 REVIEW OF DELEGATED ARRANGEMENTS TO COMMITTEES & WORKING GROUPS Cllr. Hurn explained that this is covered in the Council's Standing Order pack which all Councillors have a copy. It was resolved to continue with these.

- 064/19 REVIEW OF TERMS OF REFERENCE FOR COMMITTEES Cllr. Hurn explained that this is covered in the Council's Standing Order pack which all Councillors have a copy. It was resolved to continue with these. In respect of the Leisure and Environment Committee it was agreed to retitle this the Leisure, Environment, Enterprise and Tourism Committee (LEET) and to add responsibility for Enterprise and Tourism to its terms of reference.
- 065/19 APPOINTMENTS TO COMMITTEES 2019/20 After discussion it was resolved to appoint committees in accordance with the list attached to these minutes.
- 066/19 APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES After discussion it was resolved to appoint representatives in accordance with the list attached to these minutes.
- 067/19 APPOINTMENTS TO WORKING GROUPS After discussion it was resolved to appoint working groups in accordance with the list attached to these minutes.
- 068/19 FORMAL RE-ADOPTION OF STANDING ORDERS & FINANCIAL REGULATIONS Cllr. Hurn explained that this is covered in the Council's Standing Order pack which all Councillors have a copy. Upon the proposition of Cllr. Halls and seconded by Cllr. Broome It was resolved to re-adopt these for the coming 12 months.
- 069/19 TO NOTE INVENTORY OF LAND & ASSETS Cllr. Hurn advised that these were outlined on Paper E issued with the agenda.
- 070/19 TO NOTE INSURANCE COVER Clerk advised that this is covered by the Council's block policy with Zurich Insurance.
- 071/19 COUNCIL / EMPLOYEES MEMBERSHIP OF OTHER BODIES List provided with agenda was noted.
- 072/19 TO NOTE COUNCIL COMPLAINTS PROCEDURE Cllr. Hurn explained that this is covered in the Council's policy documents which all Councillors have a copy.
- 073/19 TO NOTE COUNCIL PROCEDURE FOR HANDLING REQUESTS MADE UNDER THE FREEDOM OF INFORMATION ACT 2006 AND THE DATA PROTECTION ACT 1998 Cllr. Hurn explained that this is covered in the Council's policy documents which all Councillor's have a copy.
- 074/19 TO NOTE COUNCIL POLICY FOR DEALING WITH THE PRESS / MEDIA Cllr. Hurn explained that this is covered in the Council's policy document which all Councillors have a copy.
- 075/19 SUNDRY CREDITORS On the proposition of Cllr. Roberts and seconded by Cllr. Savage it was unanimously resolved to pay accounts for April, as per the submitted list in the sum of £39,393.57

In compliance with Financial Regulations the Clerk tabled a list of salaries paid from the wages account to the sum of £9,278.52

- 076/19 PUBLIC PARTICIPATION – None.

077/19 KETTS DAY Cllr. Travis issued a paper he had compiled giving more information to supplement the information contained in Paper H issued with the agenda. The event is being organised by South Norfolk Council (SNC) and is scheduled to be held on 1st September on the Town Council owned Becketswell site. A robust debate then took place with concerns raised regarding the following:

- Lack of formal contact from South Norfolk Council with the Town Clerk.
- Short space of time to organise (realistic timescales)
- Inadequate financial details – Town Council being asked to underwrite to a sum of £2500.
- Venue in terms of capacity, parking, toilets.
- Lack of risk assessments.
- Report that SNC have signed contract with re-enactment company before Town Council has authorised use of venue.

Upon the proposal of Cllr. Travis and seconded by Cllr. Halls it was unanimously resolved to defer the matter to the next full Council meeting and to invite South Norfolk Council to submit a full written proposal, to include risk and health & safety assessments by the 24th May 2019 and to send an officer to attend the meeting to answer any questions.

078/19 BANK SIGNATORIES It was resolved to appoint Cllrs. Broome & Nuri as additional signatories on the mandate held by the Council's Bankers – Barclays Bank & HSBC Bank.

079/19 REPORTS FROM COUNTY / DISTRICT COUNCILLORS

- NORFOLK COUNTY COUNCIL – Cllr. Mooney.
 - Yellow line scheme for Norwich Road is now in public consultation stage.
- SOUTH NORFOLK COUNCIL - None

080/19 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

- Cllr. Holden – Radio 4 Any Questions will broadcast from the High School on 21st June 2019 and tickets are available.

[The meeting closed at 21.12 pm]

DATED thisday of2019

SIGNED(Chairman)