

WYMONDHAM TOWN COUNCIL

SUMMONS TO ATTEND - NOTICE IS HEREBY GIVEN
OF A LEISURE, ENVIRONMENT, ENTERPRISE
AND TOURISM COMMITTEE MEETING
to be held on TUESDAY 16th July 2019

in the Council Offices commencing at 7.00pm

A G E N D A

1. Apologies for absence
2. To receive Declarations of Interest A
3. To confirm the minutes of the Leisure, Environment, Enterprise & Tourism Committee meeting held on 21st May 2019. B
4. To receive an update about progress of items arising from the last meeting of the committee meeting held on 21st May 2019/ previous meetings.
 - o Markets – Cllr. Travis.
5. Public Participation – members of the public may make representations, ask or answer questions and give evidence in respect of the business on the agenda below. In accordance with standing order 3 (f) this item is limited to 15 minutes.
6. Discussion on how to make Town event communications more reliable – Cllr. Travis.
7. Discussion as to how LEET can be pro – active on environmental issues – Cllr. Travis.

Council Offices

14 Middleton Street
Wymondham
NR18 0AD



T B Gurney

Town Clerk

9th July 2019

Committee Members

Cllr. Batchelor	Cllr. Holden	Cllr. James
Cllr. Travis	Cllr. Roberts	

DECLARATIONS OF INTEREST AT MEETINGS

When declaring an interest at a meeting Members are asked to indicate whether their interest in the matter is pecuniary, or if the matter relates to, or affects a pecuniary interest they have, or if it is another type of interest. Members are required to identify the nature of the interest and the agenda item to which it relates. In the case of other interests, the member may speak and vote. If it is a pecuniary interest, the member must withdraw from the meeting when it is discussed. If it affects or relates to a pecuniary interest the member has, they have the right to make representations to the meeting as a member of the public but must then withdraw from the meeting. Members are also requested when appropriate to make any declarations under the Code of Practice on Planning and Judicial matters.

Have you declared the interest in the register of interests as a pecuniary interest? If Yes, you will need to withdraw from the room when it is discussed.

Does the interest directly:

1. affect yours, or your spouse / partner's financial position?
2. relate to the determining of any approval, consent, licence, permission or registration in relation to you or your spouse / partner?
3. Relate to a contract you, or your spouse / partner have with the Council
4. Affect land you or your spouse / partner own
5. Affect a company that you or your partner own, or have a shareholding in

If the answer is "yes" to any of the above, it is likely to be pecuniary.

Please refer to the guidance given on declaring pecuniary interests in the register of interest forms. If you have a pecuniary interest, you will need to inform the meeting and then withdraw from the room when it is discussed. If it has not been previously declared, you will also need to notify the Monitoring Officer within 28 days.

Does the interest indirectly affect or relate any pecuniary interest you have already declared, or an interest you have identified at 1-5 above?

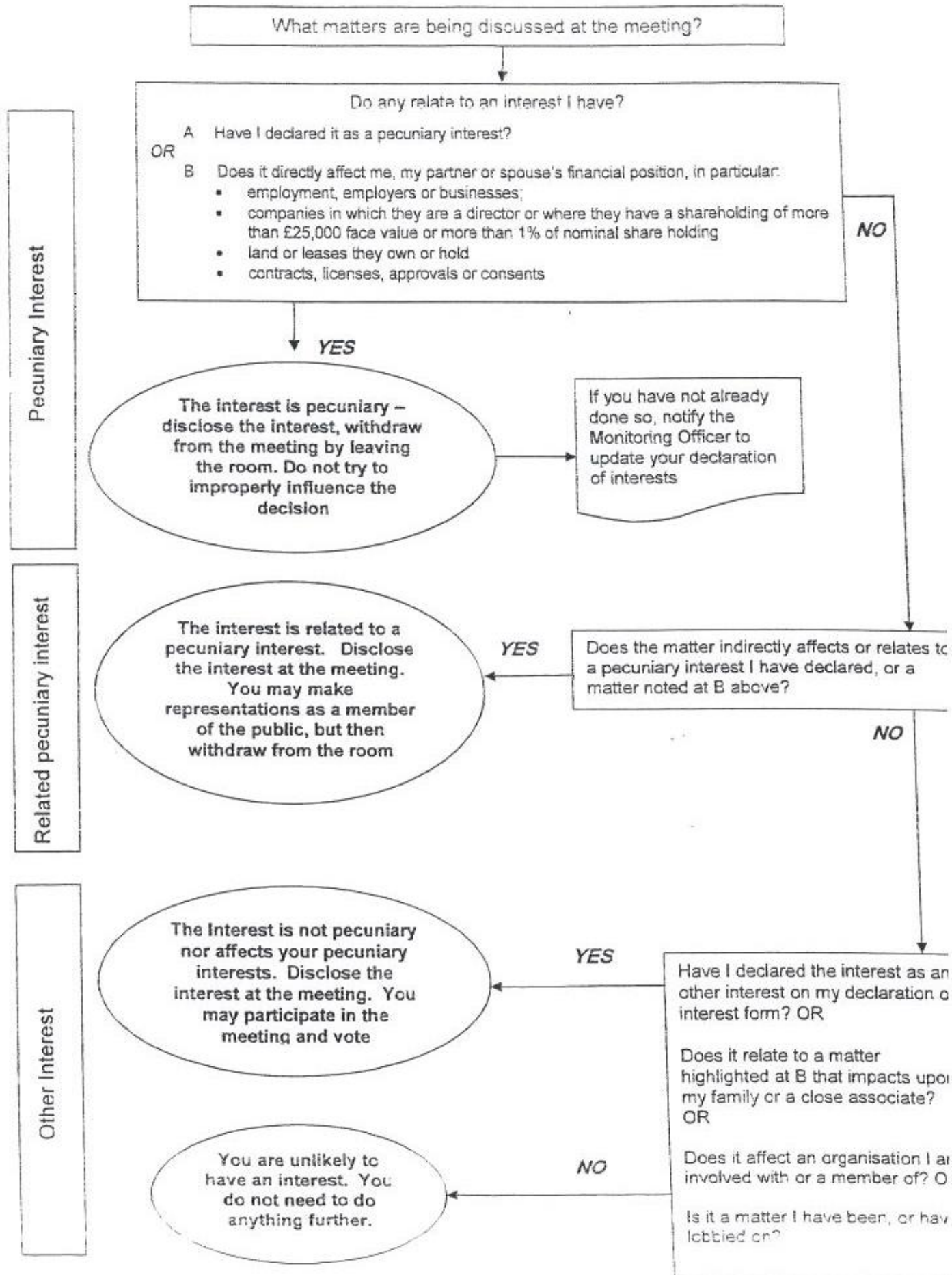
If yes, you need to inform the meeting. When it is discussed, you will have the right to make representations to the meeting as a member of the public, but must then withdraw from the meeting.

Is the interest not related to any of the above? If so, it is likely to be an other interest. You will need to declare the interest, but may participate in discussion and voting on the item.

Have you made any statements or undertaken any actions that would indicate that you have a closed mind on a matter under discussion? If so, you may be predetermined on the issue; you will need to inform the meeting, and when it is discussed, you will have the right to make representations to the meeting as a member of the public, but must then withdraw from the meeting.

FOR GUIDANCE REFER TO THE FLOWCHART OVERLEAF.
PLEASE REFER ANY QUERIES TO THE MONITORING OFFICER IN THE FIRST INSTANCE

DECLARING INTERESTS FLOWCHART – QUESTIONS TO ASK YOURSELF



B

WYMONDHAM TOWN COUNCIL
 MINUTES OF A MEETING OF THE LEISURE, ENVIRONMENT,
 ENTERPRISE AND TOURISM
 COMMITTEE held on Tuesday 21st May 2019
 in the Council Offices commencing at 7.00 pm

Present:

Cllrs	R Savage
	A Holden
	D Roberts
	P Travis
	W Batchelor

Also Present

- 1 Members (s) of the public

LE01/19	<u>ELECTION OF CHAIRMAN</u> Upon the resolution of Cllr. Savage and seconded by Cllr. Batchelor it was resolved to appoint Cllr. Holden as Chairman of the Committee.
LE02/19	<u>ELECTION OF VICE CHAIRMAN</u> Upon the resolution of Cllr. Savage and seconded by Cllr. Batchelor it was resolved to appoint Cllr. Travis as Vice Chairman of the Committee
LE03/19	<u>APOLOGIES FOR ABSENCE</u> – None
LE04/19	<u>DECLARATIONS OF INTEREST</u> – None.
LE05/19	<u>MINUTES OF MEETING</u> On the proposition of Cllr. Roberts and seconded by Cllr. Travis it was resolved to approve the minutes of the Leisure and Environment Committee meeting held on 20th November 2018 as a correct record.
LE06/19	<u>PROGRESS UPDATES</u> None.
LE07/19	<u>PUBLIC PARTICIPATION</u> – None.
LE08/19	<u>TERMS OF REFERENCE</u> After discussion and it accordance with the resolution of the full Council it was noted that this committee had been renamed the Leisure, Environment, Enterprise & Tourism Committee. It's terms of reference would now be amended to include Tourism and Public engagement. The role of the committee in terms of promoting the Town and events was discussed and it was agreed that members could put suggestions to the Committee for discussion, it was recommended that any ideas were initially discussed with the Clerk,

[The meeting closed at 19.26 pm]

DATED this day of2019

SIGNED (Chairman)