

WYMONDHAM TOWN COUNCIL

SUMMONS TO ATTEND - NOTICE IS HEREBY GIVEN THAT THERE WILL BE A
REMOTELY HOSTED VIRTUAL MEETING OF THE LEISURE ENVIRONMENT
ENTERPRISE & TOURISM COMMITTEE
ON TUESDAY 17th November 2020 at 6.30 pm

A G E N D A

1	Apologies for absence	
2	Declarations of Interest	A
3	To confirm the minutes of the Leisure Environment Enterprise & Tourism Committee meeting held on 15 th September 2020.	B
4	To receive an update about progress of items arising from the last meeting of the committee held on 15 th September 2020/ previous meetings.	
5	Public Participation – members of the public may make representations, ask or answer questions and give evidence in respect of the business on the agenda below. In accordance with standing order 3 (f) this item is limited to 15 minutes.	
6	Resolution by the Council under the provisions of Section 1 of the Public Bodies (Admissions to meetings) Act 1960 to exclude Press and the Public from the meeting of Wymondham Town Council in order to discuss matters where publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.	
7	Budget 2021/2022 – Draft for discussion and submission to Finance & General Purposes Committee for incorporation into Council budget.	C

Council Offices

*Ketts Park
Harts Farm Road
Wymondham
NR18 0UT*



T B Gurney

Town Clerk

10th November 2020

Committee Members

Cllr. Batchelor	Cllr. Holden	Cllr. James
Cllr. Travis	Cllr. Roberts	

If a member of the public would like to attend to speak on an agenda item in accordance with public participation please email your request to the Town Clerk at office@wymondhamtc.co.uk no later than 3.30pm Friday 13th November 2020

DECLARATIONS OF INTEREST AT MEETINGS

When declaring an interest at a meeting Members are asked to indicate whether their interest in the matter is pecuniary, or if the matter relates to, or affects a pecuniary interest they have, or if it is another type of interest. Members are required to identify the nature of the interest and the agenda item to which it relates. In the case of other interests, the member may speak and vote. If it is a pecuniary interest, the member must withdraw from the meeting when it is discussed. If it affects or relates to a pecuniary interest the member has, they have the right to make representations to the meeting as a member of the public but must then withdraw from the meeting. Members are also requested when appropriate to make any declarations under the Code of Practice on Planning and Judicial matters.

Have you declared the interest in the register of interests as a pecuniary interest? If Yes, you will need to withdraw from the room when it is discussed.

Does the interest directly:

1. affect yours, or your spouse / partner's financial position?
2. relate to the determining of any approval, consent, licence, permission or registration in relation to you or your spouse / partner?
3. Relate to a contract you, or your spouse / partner have with the Council
4. Affect land you or your spouse / partner own
5. Affect a company that you or your partner own, or have a shareholding in

If the answer is "yes" to any of the above, it is likely to be pecuniary.

Please refer to the guidance given on declaring pecuniary interests in the register of interest forms. If you have a pecuniary interest, you will need to inform the meeting and then withdraw from the room when it is discussed. If it has not been previously declared, you will also need to notify the Monitoring Officer within 28 days.

Does the interest indirectly affect or relate any pecuniary interest you have already declared, or an interest you have identified at 1-5 above?

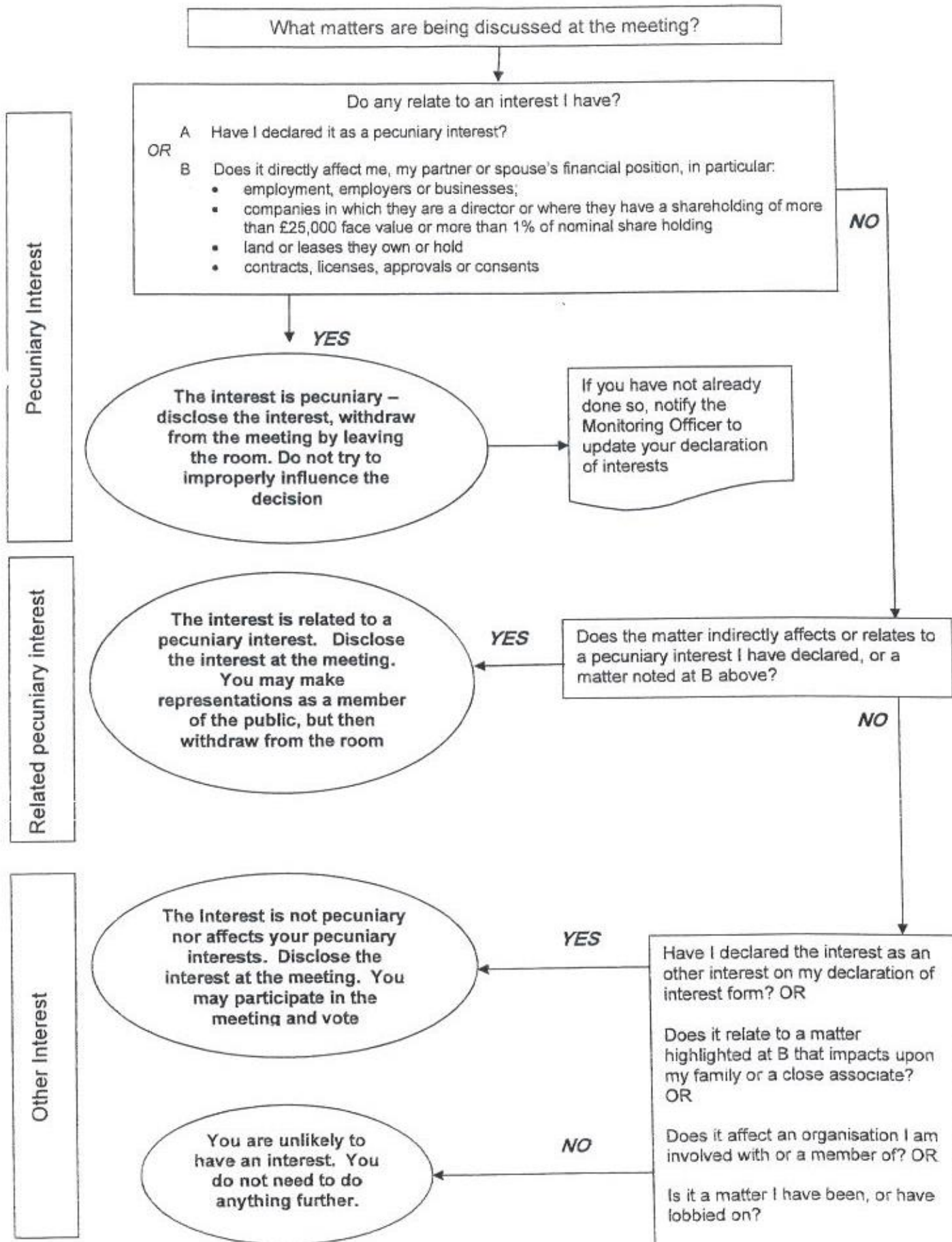
If yes, you need to inform the meeting. When it is discussed, you will have the right to make representations to the meeting as a member of the public, but must then withdraw from the meeting.

Is the interest not related to any of the above? If so, it is likely to be an other interest. You will need to declare the interest, but may participate in discussion and voting on the item.

Have you made any statements or undertaken any actions that would indicate that you have a closed mind on a matter under discussion? If so, you may be predetermined on the issue; you will need to inform the meeting, and when it is discussed, you will have the right to make representations to the meeting as a member of the public, but must then withdraw from the meeting.

**FOR GUIDANCE REFER TO THE FLOWCHART OVERLEAF.
PLEASE REFER ANY QUERIES TO THE MONITORING OFFICER IN THE FIRST INSTANCE**

DECLARING INTERESTS FLOWCHART – QUESTIONS TO ASK YOURSELF



WYMONDHAM TOWN COUNCIL
 MINUTES OF A REMOTELEY HELD VIRTUAL MEETING OF THE LEISURE,
 ENVIRONMENT, ENTERPRISE & TOURISM COMMITTEE
 ON TUESDAY 15th SEPTEMBER 2020
 COMMENCING AT 7.00pm

Present:

Cllrs S Nuri – substitute for D Roberts
 A Holden - Chair
 A James
 P Travis
 W Batchelor

Also Present

1 Members (s) of the public
 Cllrs. Hurn & Broome

LE10/20	<u>APOLOGIES FOR ABSENCE</u> – Cllr. Roberts
LE11/20	<u>DECLARATIONS OF INTEREST</u> <ul style="list-style-type: none"> • Cllrs. James, Nuri & Holden – contacted by applicant – agenda item 7 – ClearCompany CIC.
LE12/20	<u>MINUTES OF MEETING</u> On the proposition of Cllr. Travis and seconded by Cllr. Batchelor it was unanimously resolved to approve the minutes of the Leisure Environment Enterprise & Tourism Committee meeting held on 21 st January 2020 as a correct record.
LE13/20	<u>PROGRESS UPDATES</u> <ul style="list-style-type: none"> • Social Media – Cllr. Nuri reported that she was preparing a report covering all aspects of Media / Communication for consideration by the Council. • Christmas Tree – Cllr. Holden requested that Cllr. Roberts is contacted to seek an update. • Youth Market – On hold due to current Covid 19 Pandemic.
LE14/20	<u>PUBLIC PARTICIPATION</u> <ul style="list-style-type: none"> • Cllr. Hurn – Agenda item 6 Information board. <ul style="list-style-type: none"> ○ Supported idea of information board. ○ Doesn't support information leaflet as a number are already inexistence. ○ Concerns over who will update information. • Cllr. Hurn – Agenda item 7 Market Place (Fayre) <ul style="list-style-type: none"> ○ Social distancing guideline re Covid 19 must be followed ○ Number of stalls on Market place must be limited ○ Concerns over removing bollards, installing electricity and cost (double time) that might be incurred by Council. ○ Uncomfortable that a charge may be made to enter the Market Place as was recently made when the event was on Kings Head Meadow and that cash payments were taken. ○ Market Place not the right location for this event. • Tony Vale – Agenda item 8 Farmers Market <ul style="list-style-type: none"> ○ 20th Anniversary (March) ○ October market to be themed as near National Apple Day <ul style="list-style-type: none"> ▪ Shops may participate if they sell apple related goods.

	<ul style="list-style-type: none"> ○ Administers a Facebook page set up by the Traders. ○ Will there be an additional Xmas Market. ○ When asked what he was asking the Council to do he responded that he was just bringing this to the Councils attention.
LE15/20	<p><u>INFORMATION BOARD</u> – discussion took place on the need for an information board at the Abbey Halt (Mid Norfolk Railway) station to direct visitors into the Town Centre and to provide details of attractions, events etc. The board would have to be funded and a suitable location identified, it was suggested that a site on the platform would be appropriate. Cllr. Broome brought to the Committees attention the mini guide already being produced by the Council and the Clerk confirmed that 1,000's were provided to the railway each year and given to passengers.</p> <p>It was agreed that Cllr. Travis would explore an information board further with the Mid Norfolk Railway.</p>
LE16/20	<p><u>FAYRE – MARKET PLACE</u> Cllr. Holden invited Julie Briggs from ClearCompany CIC to give a presentation outlining their request to use the Market Place on the first Sunday of the next four months to hold a street fayre. A presentation was given outlining the background and events held to date including those at Wymondham Town Football Clubs ground at King Head Meadow. The idea is to use the Market Place like the Farmers Market with 3 food outlets and 4 other stalls. To complement these nearby Church halls were to be used for other traders, events, workshops etc. Low ambience music would be played in the Market Place to create an atmosphere. Priority would be given to Wymondham Traders. No fees would be charged to enter the Market Place. Discussion took place that Public Liability Insurance, Hygiene Registration Certificates (where appropriate) and Covid 19 risk assessments would be required for each trader. Cllr. Holden advised that he was prepared to remove the bollards and set up the electricity pop ups. Clerk reminded Councillors that Farmers Market traders paid a £17.50 pitch fee and fees should be considered and agreed by the Council. Upon the proposition of Cllr. Holden and seconded by Cllr. Batchelor it was resolved that this Council agrees to permit ClearCompany to run an event on the Market Place on the first Sunday of every month for an initial trial period of 4 months, with a review in January. This permission is subject to proof of the relevant insurances being supplied.</p> <p>Any potential fee to be determined by the Council. For: 3 Against: 0 Abstentions: 2</p>
LE17/20	<p><u>FARMERS MARKET</u> After discussion during which the comments made by Mr Vale earlier were discussed it was agreed that a Press Release would be issued in October referring to National Apple Day. Cllr. Hum also offered the facility for a small article in a Heritage Museum magazine which is being published shortly should Mr Vale wish to write one.</p>

[The meeting closed at 20.27 pm]

DATED this day of2020

SIGNED (Chairman)