


WYMONDHAM TOWN COUNCIL

SUMMONS TO ATTEND –NOTICE IS HEREBY GIVEN THAT THERE WILL BE A PLANNING LIGHTING & HIGHWAYS COMMITTEE MEETING to be held on TUESDAY 3rd MARCH 2020 in the COUNCIL OFFICES COMMENCING at 6.00pm

AGENDA

1	Apologies for absence.	
2	To receive declarations of Interest.	A
3	To resolve that the minutes of the Planning Lighting & Highways Committee meeting held on 18th February 2020 are a correct record.	B
4	To receive an update about progress of items arising from the last meeting of the Committee held on 18th February 2020/ previous meetings.	
5	Public Participation – members of the public may make representations, ask or answer questions and give evidence in respect of the business on the agenda below. In accordance with standing order 3 (f) this item is limited to 15 minutes.	
6	To consider Planning applications – attached.	C
7	South Norfolk Council – Premises Licence – 15-17 Market Street	D

Council Offices
14 Middleton Street
Wymondham
NR18 0AD


T B Gurney
Town Clerk
25th February 2020

Committee Members

Cllr. Broome	Cllr. Nuri	Cllr. J Hornby
Cllr. James	Cllr. Astley	

DECLARATIONS OF INTEREST AT MEETINGS

When declaring an interest at a meeting Members are asked to indicate whether their interest in the matter is pecuniary, or if the matter relates to, or affects a pecuniary interest they have, or if it is another type of interest. Members are required to identify the nature of the interest and the agenda item to which it relates. In the case of other interests, the member may speak and vote. If it is a pecuniary interest, the member must withdraw from the meeting when it is discussed. If it affects or relates to a pecuniary interest the member has, they have the right to make representations to the meeting as a member of the public but must then withdraw from the meeting. Members are also requested when appropriate to make any declarations under the Code of Practice on Planning and Judicial matters.

Have you declared the interest in the register of interests as a pecuniary interest? If Yes, you need to withdraw from the room when it is discussed.

Does the interest directly:

1. affect yours, or your spouse / partner's financial position?
2. relate to the determining of any approval, consent, licence, permission or registration in relation to you or your spouse / partner?
3. Relate to a contract you, or your spouse / partner have with the Council
4. Affect land you or your spouse / partner own
5. Affect a company that you or your partner own, or have a shareholding in

If the answer is "yes" to any of the above, it is likely to be pecuniary.

Please refer to the guidance given on declaring pecuniary interests in the register of interest forms. If you have a pecuniary interest, you will need to inform the meeting and then withdraw from the room when it is discussed. If it has not been previously declared, you will also need to notify the Monitoring Officer within 28 days.

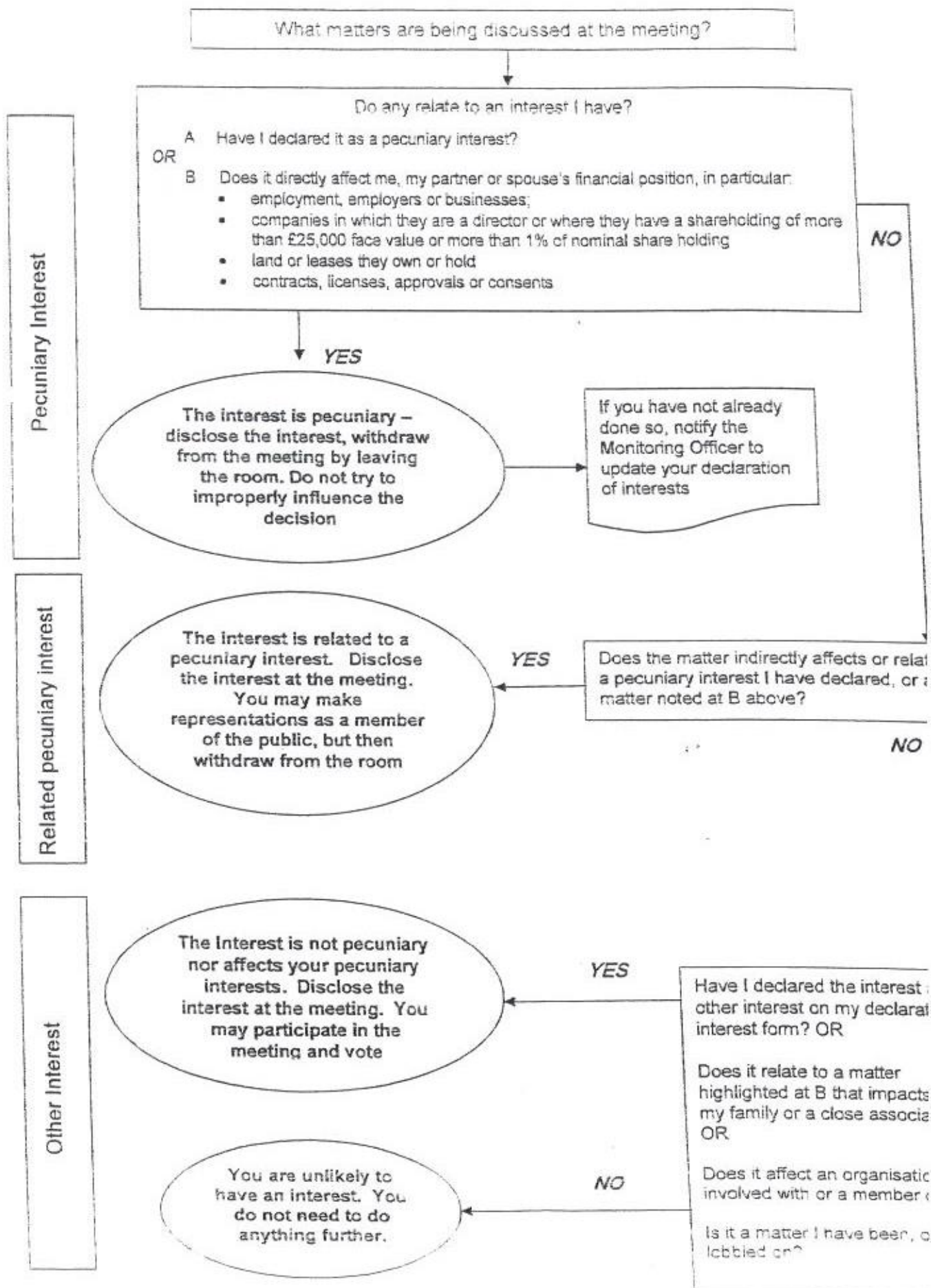
Does the interest indirectly affect or relate any pecuniary interest you have already declared, an interest you have identified at 1-5 above?

If yes, you need to inform the meeting. When it is discussed, you will have the right to make representations to the meeting as a member of the public, but must then withdraw from the meeting.

Is the interest not related to any of the above? If so, it is likely to be an other interest. You need to declare the interest, but may participate in discussion and voting on the item.

Have you made any statements or undertaken any actions that would indicate that you have closed mind on a matter under discussion? If so, you may be predetermined on the issue; you will need to inform the meeting, and when it is discussed, you will have the right to make representations to the meeting as a member of the public, but must then withdraw from the meeting.

DECLARING INTERESTS FLOWCHART – QUESTIONS TO ASK YOURSELF



WYMONDHAM TOWN COUNCIL
MINUTES OF A MEETING OF THE
PLANNING LIGHTING & HIGHWAYS COMMITTEE
 held on 18th February 2020 commencing at 6.00 pm
 in the COUNCIL OFFICES

Present

Cllrs.	P Broome (Chairman)
	A James
	S Nuri
	J Hornby
	K Hurn (substitute for Cllr. Astley)

Also Present	0 Member (s) of the Public.
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PL020/20	<u>APOLOGIES FOR ABSENCE</u> – Cllr. Y Astley.
PL021/20	<u>DECLARATIONS OF INTEREST</u> – None.
PL022/20	<u>MINUTES OF MEETING</u> Upon the proposition of Cllr. Nuri and seconded by Cllr. James the minutes of the Planning Lighting & Highways Committee meeting held on 4 th February 2020 were signed by the Chairman as a true record.
PL023/20	<u>PROGRESS UPDATES</u> – None.
PL024/20	<u>ITEMS RAISED BY MEMBERS OF THE PUBLIC</u> – None.
PL025/20	<u>PLANNING APPLICATIONS</u> These were presented by Cllr. Broome and are shown separately.
PL026/20	<u>GREATER NORWICH LOCAL PLAN</u> – Draft strategy and site plan consultation in respect of Wymondham was discussed and it was agreed to support the 2 sites put forward totalling 100 new homes. Strategy indicates that there is a contingency for a further 1000 homes and the Council reserves the right to comment further if these come forward.

(The meeting closed at 18.15 pm)

DATED.....day of2020

SIGNED.....(Chairman)

WYMONDHAM TOWN COUNCIL
PLANNING APPLICATIONS DISCUSSED AT A
PLANNING LIGHTING & HIGHWAYS COMMITTEE MEETING
held on 18th February 2020 in the Council Chamber commencing at 6.00 pm

	Extensions			
1	2020/0207	51 Norwich Common	Reserved matters for access, appearance, landscaping, layout and scale	Approved
	Other			
2	2020/0194	Sub- division of garden at the Foxes Tuttes Lane East	Proposed conversion of existing studio to single storey dwelling including extensions and alterations.	Approved
3	2020/0179	Land South East of 9 Spinks Lane	Variation of condition 2 of planning permission 2018/0583 to alter the design of plot 5 only to include room in roof of garage.	Refused – Close proximity to Oak Tree.
4	2020/0234	The Bridewell Norwich Road	Re-roof the slate roof to the central block, replacement of cast iron gutters and downpipe with cast aluminum to match.	Approved subject to views of Conservation Officer.
5	20/0192	12 Norwich Road	Change of use from A3 (café) to A5 takeaway.	Refused – 1) Lack of parking 2) Excessive opening hours 3) Noise pollution 4) Un-neighbourly form of commercial activity.

WYMONDHAM TOWN COUNCIL
 PLANNING APPLICATIONS to be DISCUSSED at a
 PLANNING, LIGHTING & HIGHWAYS MEETING
 to be held on 3rd MARCH 2020 in the **COUNCIL OFFICES**
COMMENCING AT 6.00pm

1	2020/0266	Land adj to 147 Norwich Road.	Erection of 5 self- build detached dwellings.	
	Extensions			
2	2020/0082	25 Vimy Ridge.	Single storey side and rear extension	
3	2020/0325	39 Chapel Lane.	Proposed single storey extension to rear with conversion of adjoining garage and raised decking area.	
	Other			
4	2020/0275	Land south east of 9 Spinks Lane	Variation of condition 2 of 2018/0583 – to amend layout of plots 2 & 3.	
5	2019/1849	Barn at Cavick House Farm Cavick Road.	Change of use of barn to farm shop and café and creation of parking area and fencing (retrospective).	

Office | Wymondham Town Council

From: Martina Wilson <mwilson@s-norfolk.gov.uk>
Sent: 14 February 2020 16:58
To: Community Services Support; Fire & Rescue Service; Fire & Rescue Service (carrowadmin@fire.norfolk.gov.uk); Home Office; Licensing Food Safety; Norfolk Constabulary Licensing Team; Planning; Public Health; Safeguarding Children; Trading Standards
Subject: 20/00147/PLANEW - New premises application - Reno Refills Ltd
Attachments: Premises Licence_Floor Plan_V1.pdf; 0542_001.pdf; 0543_001.pdf; 0544_001.pdf

Good Afternoon

I have received and accepted a Premises Licence Application (New) application for 15-17 Market Street, Wymondham, Norfolk, NR18 0AJ

Applicant – *Dr Christopher White*

Details of application – As attached

This application is now subject to a 28 day consultation period expiring on the 13 March 2020. Should you wish to make representations, the Licensing Act 2003 provides a clear focus on the promotion of four statutory objectives which are: -

- The prevention of crime and disorder
- Public safety
- The prevention of public nuisance
- The protection of children from harm

Each objective is of equal importance. These four statutory objectives are the only matters to be taken into account when determining licensing applications and associated operating schedules.


For further information please contact me on the details below.

Many thanks,

Martina Wilson

Licensing & Enforcement Officer
 t 01508533956 e mwilson@s-norfolk.gov.uk

Two Councils
 One Team

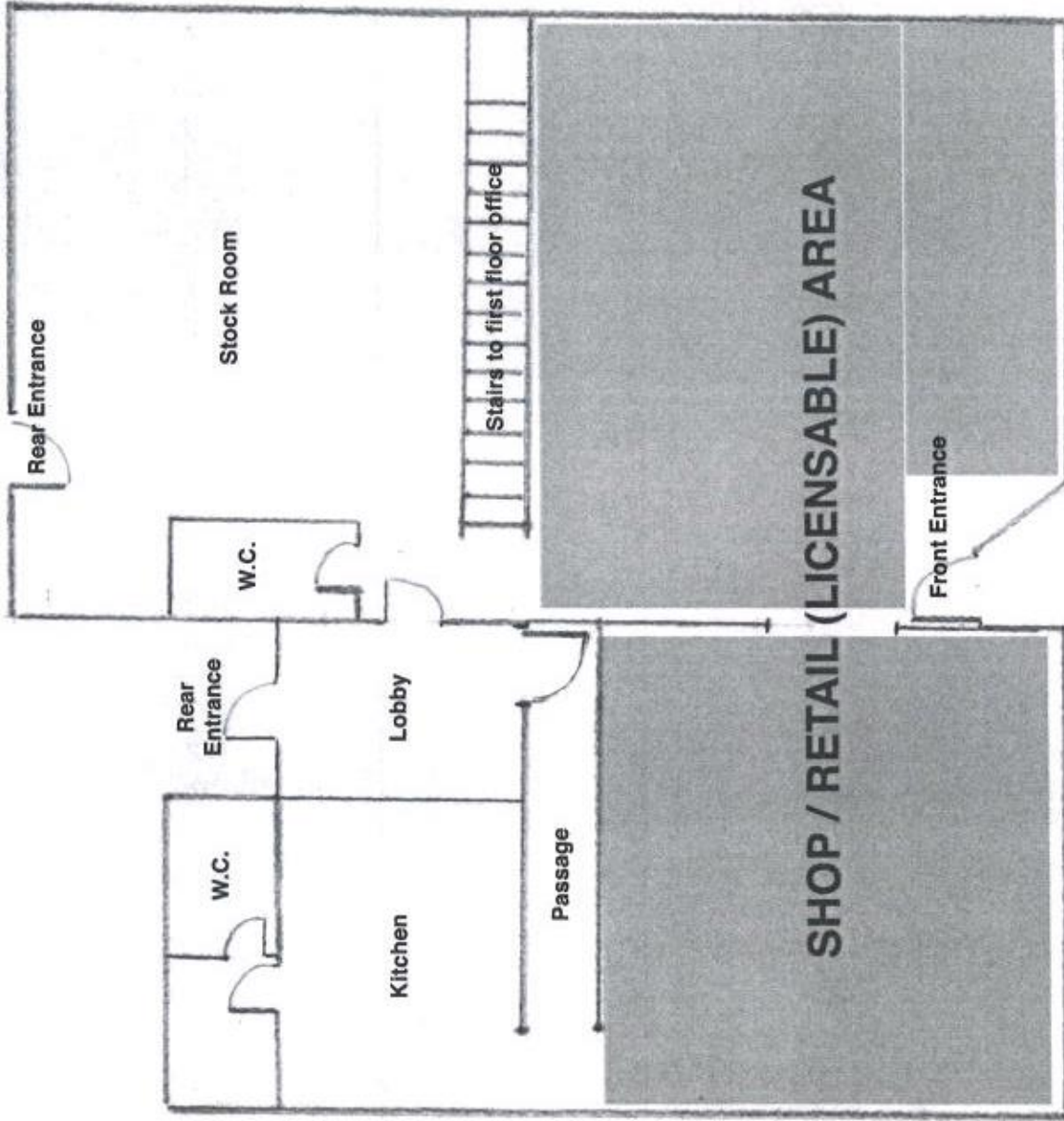

Broadland
 District Council
 Community at heart




South Norfolk
 COUNCIL



RENO REFILLS LIMITED



20/00147*
exp 13.3.202

Martina Wilson

From: eforms@s-norfolk.gov.uk
Sent: 13 February 2020 21:44
To: Licensing Team
Subject: New Premises Licensing Application (WEB-PRN-9)
Attachments: Premises Licence_Floor Plan_V1.pdf; Passport 1.pdf; DPS Consent.pdf



New Premises Licensing Application (WEB-PRN-9)

A new premises application has been received.

Application

Applicant capacity:
b) limited company/limited liability partnership

Reason for application:
Carry on business

Premises details

Premises address:
**Reno Refills Ltd
15-17 Market Street
Wymondham
Norfolk
NR18 0AJ**

Premises contact number:
01953 425995

NNDR value:
B (£4301-33000)

Premises plan send method:
Attach

Applicant details

Name:
Reno Refills Limited

Main contact:
Yes

Address:
**The Willows
Ipswich Road
Long Stratton
Norfolk
NR15 2TG**

Registered number:
12324196

Description of applicant:
Limited Company

Preferred contact:
Email

Contact number:

Email:
chris.white@renorefills.co.uk

Operating schedule

Premises licence start:
01/04/2020

Premises licence limited period:
No

Premises description:
A retail outlet in central Wymondham. Grade II listed building ground floor used for sale of mixed goods including specialist wine merchant, health foods, delicatessen, and eco-friendly home and house wares. Most of the day to day alcohol sales will be off-supplies as for regular retail purchases to be consumed at private addresses, e.g. at home. Occasional on-supply required during tasting and 'meet the producer' events where alcohol may be sold by the glass for consumption within the premises.

Expected attendance exceeds 5000:
No

Open times

Sunday
Monday **09:00:00 - 21:30:00**
Tuesday **09:00:00 - 21:30:00**

Wednesday 09:00:00 - 21:30:00
Thursday 09:00:00 - 21:30:00
Friday 09:00:00 - 21:30:00
Saturday 09:00:00 - 21:30:00

Seasonal variations:

Non-standard timings:

Activity - alcohol

Sunday
Monday 09:00:00 - 21:30:00
Tuesday 09:00:00 - 21:30:00
Wednesday 09:00:00 - 21:30:00
Thursday 09:00:00 - 21:30:00
Friday 09:00:00 - 21:30:00
Saturday 09:00:00 - 21:30:00

Place:

Both

Further details:

Retail sale of alcohol predominantly for off-supplies to customers, occasional on-supplies during tasting events, and wholesale of alcohol typically to local restaurants.

Seasonal variations:

Not Applicable

Non-standard timings:

Not Applicable

Designated premises supervisor

DPS is an individual.

Name:

Dr Christopher Richard White

Date of birth:

13/01/1974

Address:

**Ashgate Lodge
Hospital Road
Wicklewood**

Norfolk
NR18 9PR

Personal licence number:
PA0974

Issuing licence authority:
South Norfolk Council

Consent method:
Attach

Adult entertainment

Providing adult entertainment:
No

Licensing objectives

a) General - all four licensing objectives (b, c, d and e):

Effective management controls and effective training of all staff so that they are aware of the premises licence and the requirements to meet the four licensing objectives with particular attention to: a. no sales of alcohol to underage people (Clear "Challenge 25" information) b. no drunk and disorderly behaviour at the premises, strict refusal of sale to adults already under the influence of alcohol c. vigilance in preventing the use and sale of illegal drugs at or near the premises d. no violent and anti-social behaviour e. adopt best practice guidance to prevent harm to children

b) The prevention of crime and disorder:

Responsible management of the premises ensuring secure storage of any alcohol on the premises and a strict policy to refuse sale of alcohol to adults already under the influence of alcohol. Internal security bars fitted to the ground floor windows accessing the retail area. All exterior doors fitted with security "insurance grade" secondary locks. A central alarm system is installed at front and rear doors to the property, and monitors internal zones on the ground and first floors. Alarm triggers are monitored by a staffed central service with key holders alerted if a security break is detected. Alarm triggers also activate audible exterior mounted boxes.

c) Public safety:

Suitable and up to date fire risk assessment to be maintained by the management.

d) The prevention of public nuisance:

Prominent, clear and legible notices will be displayed at the exit requesting the public to respect the needs of nearby residents and to leave the premises and the area quietly. Deliveries of goods necessary for the operation of the business will be carried out at such times or in such manner as to prevent nuisance and disturbance to nearby residents, for example goods in/out procedures will typically take place within normal trading hours 09:00 to 17:00. If the premises is open for a late evening event clear signage will be used requesting customers to leave the premises with respect for nearby residents (it is proposed that 'late evening' in this respect means up to 21:30). No alcohol will be sold to adults already under the influence of alcohol.

e) The protection of children from harm:

"Challenge 25" signage. Well trained staff instructed to request persons' identification /