

**WYMONDHAM TOWN COUNCIL**  
 MINUTES OF THE TOWN COUNCIL  
 MEETING HELD ON TUESDAY 7<sup>th</sup> JANUARY 2020  
 in the COUNCIL CHAMBER at 7.34pm.

Councillors Present

S Nuri	P Broome	K Hurn
A James	J Halls	I Flatt
P Hubble	W Batchelor	P Travis
D Roberts	R Savage	A Holden

Member(s) of the Public: 1  
 Councillor Hurn in the Chair

001/20	<u>APOLOGIES FOR ABSENCE</u> – Cllrs. Hornby & Astley
002/20	<u>DECLARATIONS OF INTEREST</u> – None.
003/20	<u>MINUTES OF MEETINGS</u> Upon the proposition of Cllr. Roberts and seconded by Cllr. Broome the minutes of the meeting held on 3 <sup>rd</sup> December 2019 were unanimously approved as a correct record.
004/20	<u>PROGRESS UPDATES</u> <ul style="list-style-type: none"> <li>• <u>Neighbourhood Plan</u> – preparations are being made to invite interest parties to a meeting as agreed by the Council.</li> <li>• <u>Dunstan Harriers</u> – Cllr. Travis reported that the event was well attended by his estimate of approx. 1500 people and around 12 protestors. It was a peaceful event and in his opinion the Council had made the correct decision in allowing it to happen. The situation should be monitored as they are likely to reapply for Boxing day 2020.</li> </ul>
005/20	<u>FINANCE &amp; GENERAL PURPOSES COMMITTEE</u> minutes of meeting held on 17 <sup>th</sup> December 2019 were noted.
006/20	<u>SUNDRY CREDITORS</u> Upon the proposition of Cllr. Savage and seconded by Cllr. Holden it was unanimously resolved to pay accounts for December 2019, as per the submitted list in the sum of £187,203.07 In compliance with financial regulations the Clerk tabled a list of salaries paid from the wages account to the sum of £9,201.95
007/20	<u>MAYORS ENGAGEMENTS</u> were noted.
008/20	<u>PUBLIC PARTICIPATION</u> – None.
009/20	<u>PRECEPT</u> Cllr. Savage introduced the budget that has been recommended by the Finance & General Purposes Committee. Projected income is £56,130, expenditure of £483,718 and allocations to earmarked reserves of £109,250 leaving a funding and precept requirement of £536,838. With a tax base of 5839 dwellings this results in a band ‘D’ property being charged at £91.94 pa an increase of £3.54 pa on last year. Following discussion and upon the proposition of Cllr. Savage and seconded by Cllr. Roberts it was unanimously resolved to approve the budget and precept as outlined.

010/20	<u>SPOONER ROW PLAYING FIELD</u> Upon the proposition of Cllr. Savage and seconded by Cllr. Broome it was resolved to authorise the Chairman and Deputy Chairman of the Council to sign the transfer documents in respect of the transfer of land to Spooner Row Community Council.
011/20	<u>CIVIC AWARD</u> Cllr. Hurn advised that if any Councillors had any nominees for this award they should advise the Clerk (within the next 2 weeks) in writing including a resume as to why the person should be considered.
012/20	<u>REPORTS FROM COUNTY / DISTRICT COUNCILLORS</u> <ul style="list-style-type: none"> <li>• Norfolk County Council: None.</li> <li>• South Norfolk Council: <ul style="list-style-type: none"> <li>○ Cllr. Halls – Read out a statement regarding a GNLP meeting he had attended with Cllr. Nuri. Consultation on the plan would open shortly and Councils were being asked to publicise this and encourage people to respond.</li> </ul> </li> </ul>
013/20	<u>REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES</u> <ul style="list-style-type: none"> <li>• Cllr. Hubble – Town Team – Wynterfest event went well, Cllr. Hurn added that he had received positive comments and asked Cllr. Hubble to thank the team for their work.</li> </ul>

*[The meeting closed at 19.54 pm]*

DATED this ..... day of .....2020

SIGNED .....(Chairman)



WYMONDHAM TOWN COUNCIL MONTHLY CREDITORS

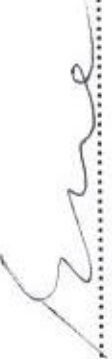
No	PAID TO	DESCRIPTION	SERVICES	N/C	EXPEND	ANALYSIS	VAT	AMOUNT	CHEQUE
247	Neil Thomas	Pollard Willow tree - Becketswell	L & E Maintenance	6130	500.00		0.00		
		Work on Pine trees	Cemetery maintenance	4440	500.00		0.00	1,000.00	705997
		Room hire	Est - Rent	4020		70.00	0.00	70.00	705998
248	Ayton House Ltd	Hire of 2 No. skips	L & E Maintenance	6130		341.66	68.34	410.00	705999
249	Norman Wenn Ltd	Electricity 13/10/19-11/11/19	Est - Electricity	4040		168.52	8.43	176.95	706000
250	E.ON	Hire of hall 3rd December 2019	Est - Rent	4020		20.00	4.00	24.00	706001
251	Wymondham Central Hall	Grant	Grants - CAB	4710		3,000.00	0.00	3,000.00	706003
252	Norfolk Citizens Advice Bureau	Interim payment No. 8 - New office and maintenance shed	Est - Miscellaneous	4090		116,612.84	23,322.57	139,935.41	706004
253	SEH French Ltd	Fuel Account	L & E Maintenance	6130		415.13	83.01	498.14	706005
254	Abbeygate Garage Ltd	Water and sewage charges	Public toilets	4300		323.79	0.00	323.79	706006
255	Anglian Water Business (National) Ltd	Daily EDP	Est - Miscellaneous	4090		26.00	0.00	26.00	706007
256	Norfolk News Deliveries Ltd	Standing charge - Gas/Elec - Flat	Est - Electricity	4040		54.37	2.71	57.08	706008
257	British Gas	Electricity 11/11/19-11/12/19	TIC - Electricity	8040		111.54	5.58	117.12	706009
258	E.ON	PAYE/NIC	PAYE/NIC	4000		3,110.76	0.00	3,110.76	706010
259	HMRC	Pensions	Pensions	4000		3,369.20	0.00	3,369.20	706011
260	Norfolk Pension Fund	Wheeled Bin Account	Council Refuse	4520	84.15				
261	Viridor Waste Management Ltd	Wheeled Bin Account	Cemetery Refuse	4420	67.92				
262	Vincent & Gorbong Limited	Architectural and Consultancy services, travel	Est - Miscellaneous	4090		5,108.00	1,021.60	6,129.60	706013
263	South Norfolk Council	Dog bin - Annual charge	Dog bins	6170		6,621.60	1,324.32	7,945.92	706014
264	Stanley Steel Stockholders	Construction of metal plates - Browick	L & E Maintenance	6130		47.00	9.39	56.39	706015
265	Canon UK Ltd	Printing costs 1.9.19-30.11.19	Admin Print/Stationery	4310		83.20	16.64	99.84	706016
266	Edmundson Electrical Ltd	2 No. bulbs and electrical box	Est - Maintenance	4180		10.84	2.17	13.01	706017
267	Wymondham Tyre Services Ltd	1 No. Supreme turf tyre	L & E Maintenance	6130		56.00	11.20	67.20	706018
268	Jewson Ltd	Replacement outside light	L & E Maintenance	6130		23.42	4.68	28.10	706019
269	Barclays Bank PLC/Mr Overalls Ltd	1 No. Fluorescent jacket	Est Health & Safety	4195		29.95	5.99	35.94	706020
270	S V Harvey & Son Ltd	Supply and fit loft boards - Ketts Park Community Centre	Ketts Park Maintenance	6210		2,743.00	548.60	3,291.60	706021
271	Ernest Doe & Sons Ltd	1 No mower less trade in	Est - Miscellaneous	4090	120.00		24.00		
		Repairs to Pro53, belts and mower blade	L & E Equipment maintenance	6140	253.14		50.63		
		Fluxcord wire, cable reel, screen wash, WD40, de-icer	L & E Maintenance	6130	67.08		13.43	528.28	706022
		Temporary Grounds person	Salaries & Wages Temporary Staff	4000		2,147.62	429.52	2,577.14	706023
272	Hays	LaserJet Pro HP printer	TIC - print/stationery	8110	81.99		16.40		
273	Viking	2 pks document wallets	Admin - Print/stationery	4310	26.24		5.25	129.88	706024
274	C C Clements & Sons	Door bell and batteries - TIC	Est - Miscellaneous	4090		11.62	2.32	13.94	706025
275	E.ON	Electricity 29/11/19 - 11/12/19	Est - Electricity	4040	71.59		3.58		
		Amended charge 11/11/19-29/11/19	Est - Electricity	4040	9.68		0.48	85.33	706026
276	Anglian Water Business (National) Ltd	Water and sewage charges 12/9/19-11/12/19	Cemetery water	4430		76.45	0.00	76.45	706027
277	John Wood	Production of About Wymondham	About Wymondham - editorial	4820		475.00	0.00	475.00	706028
278	Naked Marketing Ltd	Artwork and print of About Wymondham Winter 2019	About Wymondham - print	4800		1,486.00	297.20	1,783.20	706029
279	Spooner Row Community Council	Statutory payment	Est - Miscellaneous	4090		11,413.15	0.00	11,413.15	706030
280	Cash	Indicator bulb - VW Caddy	Est - van maintenance	4155	10.47		2.09		
		Retirement bouquet	Est - Miscellaneous	4090	30.00		0.00		
		Bouquet	Est - Miscellaneous	4090	45.00		0.00		
		Food and drink - Robert Kett visit	Est - Miscellaneous	4090	15.08		0.00		
		Kitchen supplies	Est - Miscellaneous	4090	10.20		0.00		
		2 no. diaries	Est - Miscellaneous	4090	3.33		0.00	116.17	706031
					<b>1,895.87</b>	<b>157,956.66</b>	<b>27,314.54</b>	<b>187,167.07</b>	
	Sage UK Ltd	Sage 50c Accounts Essential	Admin Print/Stationery	4310		30.00	6.00	36.00	
					<b>1,895.87</b>	<b>157,986.66</b>	<b>27,320.54</b>	<b>187,203.07</b>	

Chairman ..... Deputy Chairman.....  
  
 31st December 2019

**WYMONDHAM TOWN COUNCIL SALARIES**

No	PAID TO	DESCRIPTION	SERVICES	EXPEND ANALYSIS	VAT	AMOUNT	CHEQUE
9	Barclays Payflow	Salaries - December	Admin Salaries	4867.06			
			Estab Salaries	2682.46			
			TIC Salaries	325.16			
			Cemetery Salaries	1327.27		9201.95	D/D
<b>TOTALS</b>						<b>9,201.95</b>	

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 Chairman

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 Deputy Chairman

31st December 2019