

**WYMONDHAM TOWN COUNCIL**

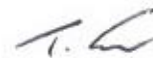
SUMMONS TO ATTEND - NOTICE IS HEREBY GIVEN THAT THERE WILL BE A  
REMOTELY HOSTED VIRTUAL MEETING OF THE LEISURE ENVIRONMENT  
ENTERPRISE & TOURISM COMMITTEE  
ON TUESDAY 19<sup>th</sup> JANUARY 2021 at 7.00 pm

***A G E N D A***

1	Apologies for absence	
2	Declarations of Interest	<b>A</b>
3	To confirm the minutes of the Leisure Environment Enterprise & Tourism Committee meeting held on 17 <sup>th</sup> November 2020.	<b>B</b>
4	To receive an update about progress of items arising from the last meeting of the committee held on 17 <sup>th</sup> November 2020/ previous meetings.	
5	Public Participation – members of the public may make representations, ask or answer questions and give evidence in respect of the business on the agenda below. In accordance with standing order 3 (f) this item is limited to 15 minutes.	
6	Website - - to discuss raising awareness and content.– Cllr. Holden	
7	Market Place – to discuss power supply – Cllr. Holden	
8	Information Boards – discussion – Cllr. Holden	
9	Christmas 2021 – discussion – Cllr. Holden	
10	‘About Wymondham’ newsletter – discussion re future - Cllr. Holden	

***Council Offices***

*Ketts Park  
Harts Farm Road  
Wymondham  
NR18 0UT*



***T B Gurney***

*Town Clerk*

*12th January 2021*

Committee Members

<b>Cllr. Batchelor</b>	<b>Cllr. Holden</b>	<b>Cllr. James</b>
<b>Cllr. Travis</b>		

If a member of the public would like to attend to speak on an agenda item in accordance with public participation please email your request to the Town Clerk at [office@wymondhamtc.co.uk](mailto:office@wymondhamtc.co.uk) no later than 3.30pm Friday 15<sup>th</sup> January 2021.

## DECLARATIONS OF INTEREST AT MEETINGS

When declaring an interest at a meeting Members are asked to indicate whether their interest in the matter is pecuniary, or if the matter relates to, or affects a pecuniary interest they have, or if it is another type of interest. Members are required to identify the nature of the interest and the agenda item to which it relates. In the case of other interests, the member may speak and vote. If it is a pecuniary interest, the member must withdraw from the meeting when it is discussed. If it affects or relates to a pecuniary interest the member has, they have the right to make representations to the meeting as a member of the public but must then withdraw from the meeting. Members are also requested when appropriate to make any declarations under the Code of Practice on Planning and Judicial matters.

Have you declared the interest in the register of interests as a pecuniary interest? If Yes, you will need to withdraw from the room when it is discussed.

Does the interest directly:

1. affect yours, or your spouse / partner's financial position?
2. relate to the determining of any approval, consent, licence, permission or registration in relation to you or your spouse / partner?
3. Relate to a contract you, or your spouse / partner have with the Council
4. Affect land you or your spouse / partner own
5. Affect a company that you or your partner own, or have a shareholding in

If the answer is "yes" to any of the above, it is likely to be pecuniary.

Please refer to the guidance given on declaring pecuniary interests in the register of interest forms. If you have a pecuniary interest, you will need to inform the meeting and then withdraw from the room when it is discussed. If it has not been previously declared, you will also need to notify the Monitoring Officer within 28 days.

Does the interest indirectly affect or relate any pecuniary interest you have already declared, or an interest you have identified at 1-5 above?

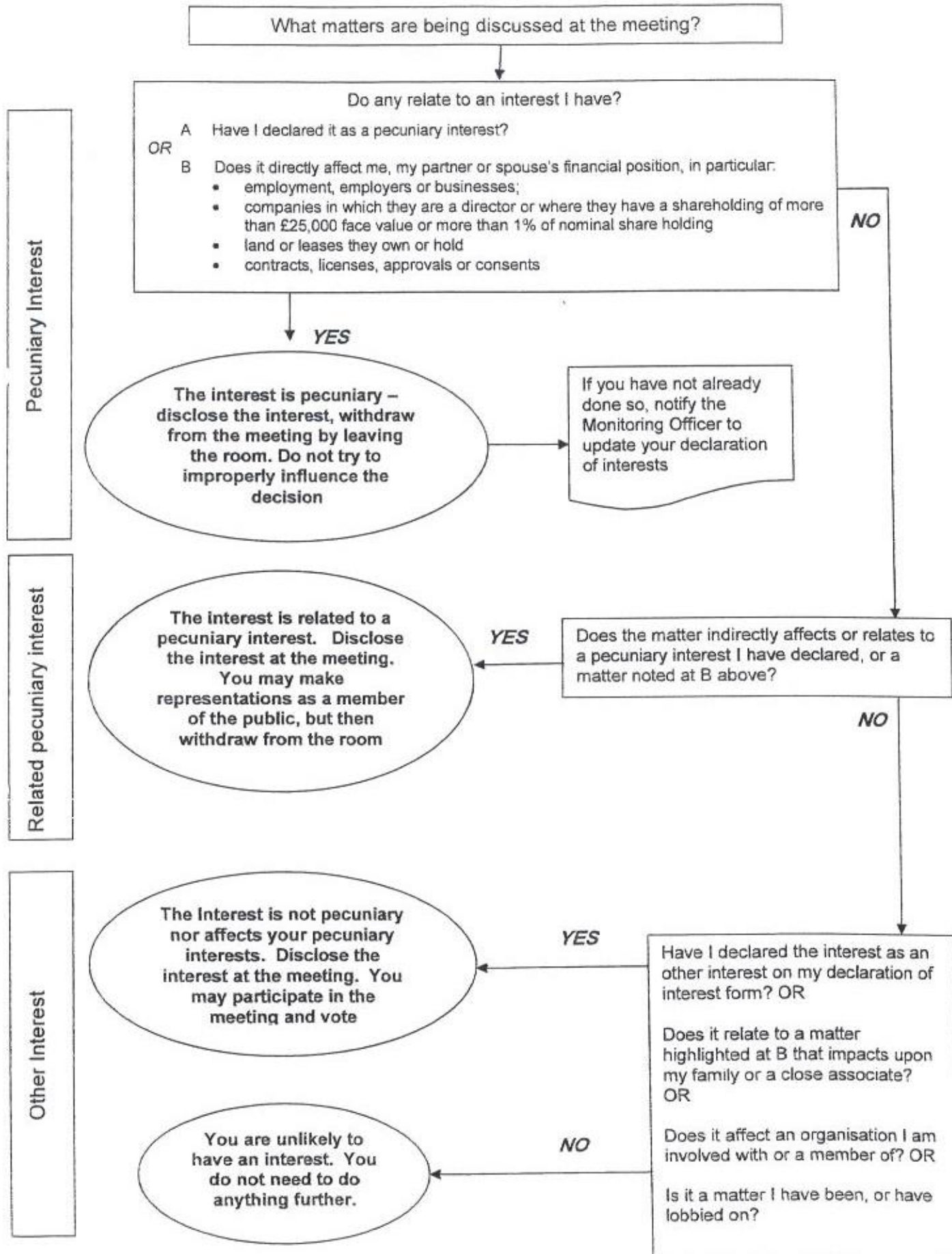
If yes, you need to inform the meeting. When it is discussed, you will have the right to make representations to the meeting as a member of the public, but must then withdraw from the meeting.

Is the interest not related to any of the above? If so, it is likely to be an other interest. You will need to declare the interest, but may participate in discussion and voting on the item.

Have you made any statements or undertaken any actions that would indicate that you have a closed mind on a matter under discussion? If so, you may be predetermined on the issue; you will need to inform the meeting, and when it is discussed, you will have the right to make representations to the meeting as a member of the public, but must then withdraw from the meeting.

**FOR GUIDANCE REFER TO THE FLOWCHART OVERLEAF.  
PLEASE REFER ANY QUERIES TO THE MONITORING OFFICER IN THE FIRST INSTANCE**

## DECLARING INTERESTS FLOWCHART – QUESTIONS TO ASK YOURSELF



**WYMONDHAM TOWN COUNCIL**

MINUTES OF A REMOTELEY HELD VIRTUAL MEETING OF THE LEISURE,  
ENVIRONMENT, ENTERPRISE & TOURISM COMMITTEE  
ON TUESDAY 17<sup>th</sup> NOVEMBER 2020 commencing at 6.30 pm

Present:

Cllrs	D Roberts
	A Holden - Chair
	A James
	P Travis
	W Batchelor

Also Present

0 Members (s) of the public  
Cllr. Nuri, Savage & Broome.

LE18/20	<u>APOLOGIES FOR ABSENCE</u> – None.
LE19/20	<u>DECLARATIONS OF INTEREST</u> – None.
LE20/20	<u>MINUTES OF MEETING</u> On the proposition of Cllr. Roberts and seconded by Cllr. James it was resolved to approve the minutes of the Leisure and Environment Committee meeting held on 15 <sup>th</sup> September 2020 as a correct record.
LE21/20	<u>PROGRESS UPDATE</u> <ul style="list-style-type: none"><li>• Cllr. Travis – spoken to representative of Mid Norfolk Railway who support an information board at Wymondham Halt but not on the platform. Investigations to continue to identify a suitable site and a cost.</li><li>• Cllr. Roberts – current Covid 19 pandemic have delayed discussions re Christmas Tree and this will not be pursued for 2020.</li><li>• Cllr. Nuri advised that she is preparing a paper on social media and it was agreed that an informal briefing to all interested Councillors should take place.</li></ul>
LE22/20	<u>PUBLIC PARTICIPATION</u> - None
LE23/20	Upon the resolution of Cllr. Roberts and seconded by Cllr. Travis resolution by the Council under the provisions of Section 1 of the Public Bodies (Admissions to meetings) Act 1960 to exclude Press and the Public from the meeting of Wymondham Town Council in order to discuss matters where publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.
LE24/20	<u>BUDGET 2021/22</u> Clerk presented the draft for discussion and submission to the Finance & General Purposes Committee for incorporation into the Council budget for the 2021/22 financial year. He explained that this might be subject to some minor amendments as the Council would not receive the final information from South Norfolk Council until mid December which is required to complete the budget setting process. It was agreed that it was appropriate for the Cemetery Reserve to be transferred to the Finance & General Purposes Committee Budget After discussion upon the resolution of Cllr. Travis and seconded by Cllr. James it was unanimously resolved to recommend a budget of £153,617 to the Finance & General Purposes Committee.

[The meeting closed at 18.57 pm]

DATED this ..... day of .....2021

SIGNED ..... (Chairman)