

**WYMONDHAM TOWN COUNCIL**

SUMMONS TO ATTEND - NOTICE IS HEREBY GIVEN THAT THERE WILL BE A MEETING OF THE LEISURE ENVIRONMENT ENTERPRISE & TOURISM COMMITTEE ON TUESDAY 16<sup>th</sup> NOVEMBER 2021 at 6.00 pm in the Council Offices.

**A G E N D A**

1	Apologies for absence	
2	Declarations of Interest	<b>A</b>
3	To confirm the minutes of the Leisure Environment Enterprise & Tourism Committee meeting held on 20th July 2021.	<b>B</b>
4	To receive an update about progress of items arising from the last meeting of the committee held on 20 <sup>th</sup> July 2021/ previous meetings.	
5	Compilation of a list of businesses in Wymondham – Cllr. Holden.	<b>C</b>
6	Public Participation – members of the public may make representations, ask or answer questions and give evidence in respect of the business on the agenda below. In accordance with standing order 3 (f) this item is limited to 15 minutes.	
7	Resolution by the Council under the provisions of Section 1 of the Public Bodies (Admissions to meetings) Act 1960 to exclude Press and the Public from the meeting of Wymondham Town Council in order to discuss matters where publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.	
8	Budget 2022/23 – Draft for discussion and submission to Finance & General Purposes Committee for incorporation into Council budget.	<b>D</b>

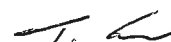
**Council Offices**

*Ketts Park*

*Harts Farm Road*

*Wymondham*

*NR18 0UT*



**T B Gurney**

*Town Clerk*

*9<sup>th</sup> November 2021*

Committee Members

<b>Cllr. Holden</b>	<b>Cllr. Murrell</b>	<b>Cllr. Astley</b>
<b>Cllr. Hubble</b>	<b>Cllr. Savage</b>	



## DECLARATIONS OF INTEREST AT MEETINGS

When declaring an interest at a meeting Members are asked to indicate whether their interest in the matter is pecuniary, or if the matter relates to, or affects a pecuniary interest they have, or if it is another type of interest. Members are required to identify the nature of the interest and the agenda item to which it relates. In the case of other interests, the member may speak and vote. If it is a pecuniary interest, the member must withdraw from the meeting when it is discussed. If it affects or relates to a pecuniary interest the member has, they have the right to make representations to the meeting as a member of the public but must then withdraw from the meeting. Members are also requested when appropriate to make any declarations under the Code of Practice on Planning and Judicial matters.

Have you declared the interest in the register of interests as a pecuniary interest? If Yes, you will need to withdraw from the room when it is discussed.

Does the interest directly:

1. affect yours, or your spouse / partner's financial position?
2. relate to the determining of any approval, consent, licence, permission or registration in relation to you or your spouse / partner?
3. Relate to a contract you, or your spouse / partner have with the Council
4. Affect land you or your spouse / partner own
5. Affect a company that you or your partner own, or have a shareholding in

If the answer is "yes" to any of the above, it is likely to be pecuniary.

Please refer to the guidance given on declaring pecuniary interests in the register of interest forms. If you have a pecuniary interest, you will need to inform the meeting and then withdraw from the room when it is discussed. If it has not been previously declared, you will also need to notify the Monitoring Officer within 28 days.

Does the interest indirectly affect or relate any pecuniary interest you have already declared, or an interest you have identified at 1-5 above?

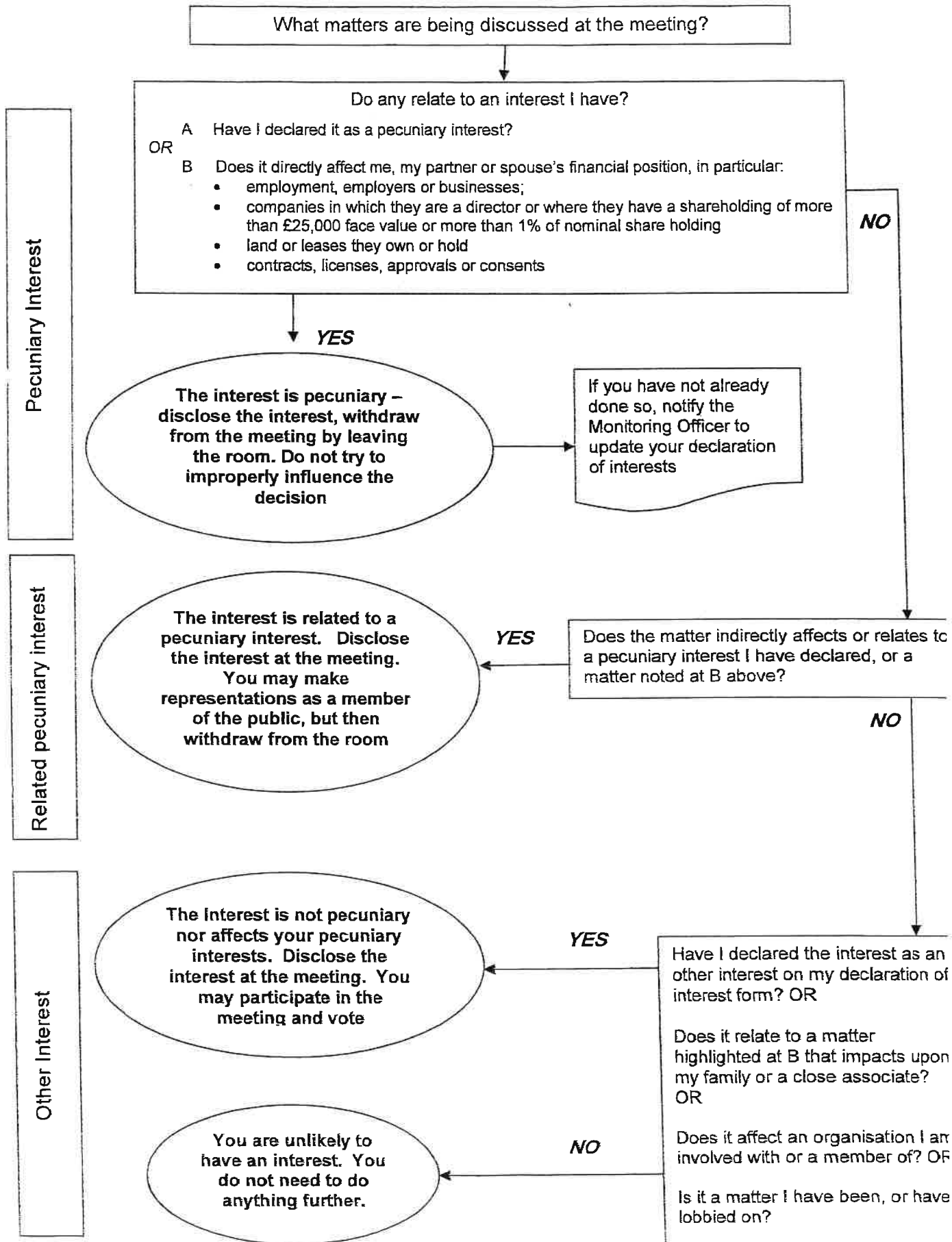
If yes, you need to inform the meeting. When it is discussed, you will have the right to make representations to the meeting as a member of the public, but must then withdraw from the meeting.

Is the interest not related to any of the above? If so, it is likely to be an other interest. You will need to declare the interest, but may participate in discussion and voting on the item.

Have you made any statements or undertaken any actions that would indicate that you have a closed mind on a matter under discussion? If so, you may be predetermined on the issue; you will need to inform the meeting, and when it is discussed, you will have the right to make representations to the meeting as a member of the public, but must then withdraw from the meeting.

**FOR GUIDANCE REFER TO THE FLOWCHART OVERLEAF.  
PLEASE REFER ANY QUERIES TO THE MONITORING OFFICER IN THE FIRST INSTANCE**

## DECLARING INTERESTS FLOWCHART – QUESTIONS TO ASK YOURSELF



**WYMONDHAM TOWN COUNCIL**  
**MINUTES OF A MEETING OF THE LEISURE, ENVIRONMENT,  
 ENTERPRISE AND TOURISM  
 COMMITTEE held on Tuesday 20<sup>th</sup> JULY 2021  
 in the Council Offices commencing at 7.00 pm**

Present:

Cllrs	A Holden (Chair)
	P Hubble
	Y Astley
	K Hurn – Substitute for J Murrell

Also Present

4 Members (s) of the public  
 Cllrs. Elliott & Nuri-Nixon

Cllr. Holden read out a short eulogy in respect of the Cllr. P Travis who recently passed away.

LE11/21	<u>ELECTION OF CHAIRMAN</u> Upon the resolution of Cllr. Hurn and seconded by Cllr. Astley it was resolved to appoint Cllr. Holden as Chairman of the Committee.
LE12/21	<u>ELECTION OF VICE CHAIRMAN</u> Upon the resolution of Cllr. Holden and seconded by Cllr. Hurn it was resolved to appoint Cllr. Astley as Vice Chairman of the Committee
LE13/21	<u>APOLOGIES FOR ABSENCE</u> – Cllr. Murrell.
LE14/21	<u>DECLARATIONS OF INTEREST</u> – None.
LE15/21	<u>MINUTES OF MEETING</u> On the proposition of Cllr. Astley and seconded by Cllr. Hurn it was resolved to approve the minutes of the Leisure, Environment, Enterprise & Tourism Committee meeting held on 19th January 2021 as a correct record.
LE16/21	<u>PROGRESS UPDATES</u> <ul style="list-style-type: none"> <li>• Cllr. Hurn commented that a Council Facebook page was now available.</li> <li>• Cllr. Holden requested that South Norfolk Council be chased re updating businesses on their information boards.</li> </ul>
LE17/21	<u>PUBLIC PARTICIPATION</u> <ul style="list-style-type: none"> <li>• Representative from Greening Wymondham read out statement regarding the benefits of planting trees and their proposals to fund a landscape plan for Rothbury Road play area.</li> <li>• Resident commented on the proposal to install a Christmas tree.</li> </ul>
LE1821	<u>ROTHBURY ROAD AMENITY PARK</u> Cllr. Elliott referred to his paper regarding the planting of 2 trees and other landscaping work. After discussion upon the proposition of Cllr. Hurn and seconded by Cllr. Astley it was resolved to defer the recommendation (6.1(1) to approve the planting of two Oak Trees) contained within the report until a full detailed landscape report is received and public consultation has taken place.

LE19/21	<p><u>BENCH</u> Cllr. Holden advised that the Royal British Legion wished to install a commemoration bench near the war memorial to mark their 100<sup>th</sup> birthday.  <i>(Cllr. Hubble left the room at 19.32 and returned at 19.36)</i>          After discussion it was determined that there was support for the seat, but consultation should take place with residents in the immediate vicinity. Upon the proposition of Cllr. Hurn and seconded by Cllr. Astley the authority to authorise the installation was delegated to the Chairman of the Committee and the Clerk following a consultation.</p>
LE20/21	<p><u>CHRISTMAS TREE</u> Cllr. Hurn introduced this agenda item whereby it is proposed to install a Christmas Tree on the Market Place from the beginning of December. This would be a 12ft cut tree in a container and low voltage lights which will be powered by connecting into the lighting wiring provided for the existing displays. After discussion it was proposed by Cllr. Holden and seconded by Cllr. Hurn to install a 12ft cut Christmas tree with low voltage lighting.</p>

*[The meeting closed at 19.49 pm]*

DATED this ..... day of .....2021

SIGNED ..... (Chairman)

DRAFT

## Council to business communication

The ongoing conversation between the Bright future task group and town centre businesses has highlighted a gap in the communication between the council to traders. Several businesses expressed frustration regarding lack of notice of such things as road closures, forthcoming events etc.

Communication is a fundamental ingredient, necessary for success in our modern world, and the council needs to seek out all available opportunities to improve our offering.

It is envisaged that businesses will be asked if they wish to be included in a list that will contain-

- Trading name
- Name of principal contact
- Email address
- Phone number

It is proposed that the council produce and maintain an up-to-date list of businesses, to include contact details.

