

**WYMONDHAM TOWN COUNCIL**  
**MINUTES OF A REMOTELY HOSTED VIRTUAL MEETING OF THE FINANCE &  
GENERAL PURPOSES COMMITTEE held on Tuesday 16<sup>th</sup> February 2021  
commencing at 6.00 pm**

Present:

Cllrs	J Halls
	P Broome (substitute for I Flatt)
	K Hurn
	R Savage (Chairman)
	P Hubble

Also Present

3	Member (s) of the public
Cllr.	James

F01/21	<u>APOLOGIES FOR ABSENCE</u> – Cllr. Flatt.
F02/21	<u>DECLARATIONS OF INTEREST:</u> <ul style="list-style-type: none"> <li>• Cllr. Hubble – member of Town Team whom Wymondham in Bloom are part of – re grant application.</li> </ul>
F03/21	<u>MINUTES OF MEETING</u> On the proposition of Cllr. Broome and seconded by Cllr. Halls it was unanimously resolved to approve the minutes of the Finance & General Purposes Committee meeting held on 22 <sup>nd</sup> December 2020 as a correct record subject to a minor amendment.
F04/21	<u>PROGRESS UPDATES</u> – None.
F05/21	<u>PUBLIC PARTICIPATION:</u> <ul style="list-style-type: none"> <li>• K Carsok and K Benjafield representing Wymondham in Bloom advised that they were still waiting for formal responses from Norfolk County Council and South Norfolk Council in respect of the proposed sign and further planters and the finer points needed to be discussed further.</li> </ul>
F06/21	<u>VIREMENT</u> Upon the proposition of Cllr. Broome and seconded by Cllr. Halls it was resolved to <i>vire</i> £25,000 from the General Reserve to the New Office build Reserve to cover final invoices relating to its construction and fitments.
F07/21	<u>COUNCIL FEES</u> Upon the proposition of Cllr. Savage and seconded by Cllr. Hubble it was resolved maintain the existing scale of fees and charges with effect from 1 <sup>st</sup> April 2021.
F08/21	<u>INTERNAL AUDITOR</u> - Letter from Larking Gowen advising ‘I can confirm that the procedures undertaken did not identify any instances of non – compliance for the period reviewed’ was noted.

F09/21	<p><u>GRANT</u> Application received from Wymondham in Bloom, who are part of the Wymondham Business Group, requesting a grant of £3200 to assist in the purchase of planters, subsidising hanging baskets for businesses and competition entry fees totalling £7400 was further considered. After discussion it was resolved as follows:</p> <p><u>Hanging Baskets</u> – upon the proposition of Cllr. Hurn and seconded by Cllr. Broome it was unanimously resolved to offer a maximum grant of £1500 to subsidise 50% of the purchase price by businesses. Baskets to be retained for refilling in future years.</p> <p><u>Welcome Sign on Fairland</u> – To be considered further once a proper design has been agreed with the Town Council and South Norfolk Council for a quality sign and a quotation received covering its production and installation costs.</p> <p><u>Addition Planters</u> – To be deferred to Aprils meeting to await Norfolk County Councils decision re barrier planters at the Harts Farm Road/Avenue Road junction.</p>
F10/21	<p><u>DRAFT INTERNAL INTERIM ACCOUNTS</u> Clerk gave an outline of the financial position of the Council as at 31<sup>st</sup> December 2021 as shown by the ‘Draft Internal’ accounts that had been prepared. Income is in surplus against budget by £1645 with expenditure below budget by £24860 Clerk then outlined some of the significant variances gave explanations and answered questions raised.</p>

*[The meeting closed at 18.58 pm]*

DATED this ..... day of .....2021

SIGNED ..... (Chairman)