

**WYMONDHAM TOWN COUNCIL**  
**MINUTES OF A TOWN COUNCIL**  
**MEETING HELD ON TUESDAY 4<sup>th</sup> January 2022**  
**in the Council Offices at 7.00 pm.**

Councillors Present

R Savage	P Broome	K Hurn
K Cross	P Hubble	Y Astley
A Holden	J Halls	I Flatt

Member(s) of the Public: 1

Councillor Hurn in the Chair

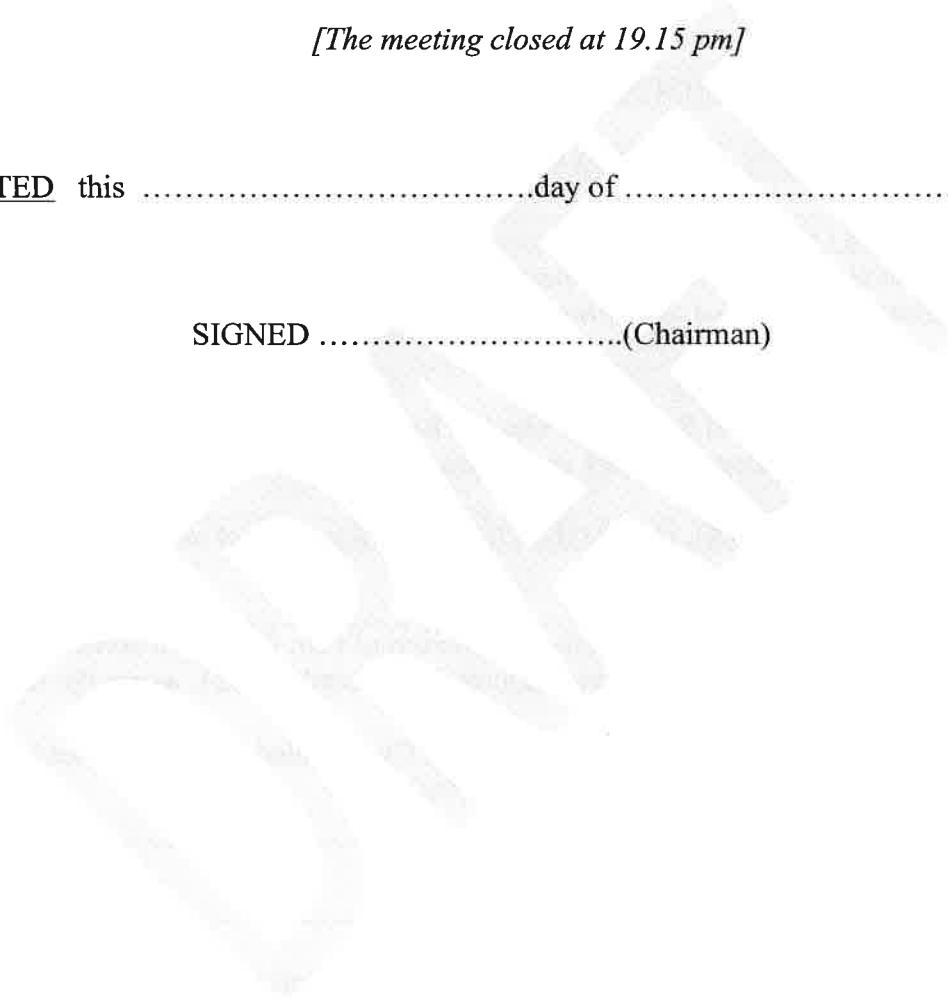
001/22	<u>APOLOGIES FOR ABSENCE</u> – Cllrs. Nuri-Nixon, James, Carsok & Murrell.
002/22	<u>DECLARATIONS OF INTEREST</u> – None.
003/22	<u>MINUTES OF MEETINGS</u> Upon the proposition of Cllr. Astley and seconded by Cllr. Savage the minutes of the meeting held on 7 <sup>th</sup> December 2021 were unanimously approved as a correct record.
004/22	<u>PROGRESS UPDATES</u> <ul style="list-style-type: none"> <li>• Browick Road Recreation Ground Review working group meeting notes of the 16<sup>th</sup> December 2021 and Terms of Reference were noted.</li> </ul>
005/22	<u>FINANCE &amp; GENERAL PURPOSES COMMITTEE</u> minutes of meeting held on 21 <sup>st</sup> December 2021 were noted.
006/22	<u>SUNDRY CREDITORS</u> Upon the proposition of Cllr. Cross and seconded by Cllr. Flatt it was resolved to pay accounts for December 2021, as per the submitted list in the sum of £18,822.54 In compliance with financial regulations the Clerk tabled a list of salaries paid from the wages account to the sum of £7,560.98
007/22	<u>MAYORS ENGAGEMENT (S)</u> – noted.
008/22	<u>PUBLIC PARTICIPATION:</u> <ul style="list-style-type: none"> <li>• Resident commented on agenda item 9 (precept) that it would be appreciated that any increase is kept the same or even lower than previous years.</li> </ul>
009/22	<u>PRECEPT 2022/2023</u> Clerk introduced the budget that has been recommended by the Finance & General Purposes Committee. Projected income is £57,360 expenditure of £528,142 and allocations to earmarked reserves of £132,250 leaving a funding and precept requirement of £603,032. With a tax base of 6129 dwellings this results in a band ‘D’ property being charged at £98.39 pa an increase of £2.86 pa on last year. Following discussion upon the proposition of Cllr. Halls and seconded by Cllr. Broome it was unanimously resolved to approve the budget and precept as outlined.

010/22	<u>RISK ASSESSMENTS RISK ASSESSMENTS</u> Upon the proposition of Cllr. Halls and seconded by Cllr. Broome it was unanimously resolved to approve the risk assessments for 2021/2022 and resulting action plan
011/22	<u>REPORTS FROM COUNTY / DISTRICT COUNCILLORS</u> <u>Norfolk County Council</u> - None.  <u>South Norfolk Council</u> – None.
012/22	<u>REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES</u> - None.

*[The meeting closed at 19.15 pm]*

DATED this .....day of .....2022

SIGNED .....(Chairman)



**WYMONDHAM TOWN COUNCIL MONTHLY CREDITORS**

No	PAID TO	DESCRIPTION	SERVICES	N/C	EXPEND	ANALYSIS	VAT	AMOUNT	CHEQUE
243	BT	Telephone and internet.	Admin - Telephone	4320		10.28	2.06	12.34	706719
244	Anglian Water Business (National) Ltd	Water Charges 4/9/21-3/12/21	L & E Water - Browick	6030		11.91	0.00	11.91	706720
245	Abbeygate Garage Ltd	Fuel Account	L & E Maintenance	6130		548.44	109.70	658.14	706721
246	Glebe Farm Services	Grab load of Green waste - Cemetery	Cemetery Maintenance	4440		275.00	55.00	330.00	706722
247	Norfolk County Council	Recruitment advice	Est - Legal	4115		173.60	34.72	208.32	706723
248	E.ON Next	Elec - Browick	L & E Electric - Browick	6040		54.04	2.70	56.74	706724
249	Alan R Cross & Son	Interim payment install Christmas lights	Est - Christmas lights	4120		2,768.46	553.69	3,322.15	706725
250	Anglian Water Business (National) Ltd	Water charges 12/9/21-11/12/21	Cemetery - Water	4430		42.57	2.67	45.24	706726
251	E.ON Next	Elec 1/1/21-30/11/21	Est - Electricity	4040		460.45	92.09	552.54	706727
252	E.ON	Elec 1/10/21-30/11/21	Est - Electricity	4040		44.95	2.25	47.20	706728
253	Wymondham Community Book Shop	Book Tokens	Est - Civic events	4085		100.00	0.00	100.00	706729
254	StandleySteel Stockholders	Christmas tree base	Est - Miscellaneous	4090		340.40	68.08	408.48	706730
255	HMRC	PAYE/NIC	PAYE/NIC	4000		2,705.05	0.00	2,705.05	706731
256	Norfolk Pension Fund	Pensions	Pensions	4000		2,940.95	0.00	2,940.95	706732
257	TG Bodyshop	Wiper blades - Citroen van	Est - van maintenance	4155		37.79	7.56	45.35	706733
258	Savills Client a/c Re Anglian Water Services Ltd	Rent in advance 25/12/21-24/03/22	Allotments	4600		907.12	0.00	907.12	706734
259	Canon UK Ltd	Printing charges 1/9/21-30/11/21	Admin print/stationery	4320		88.67	17.73	106.40	706735
260	T/a Commercial & Ind Cleaning Supplies Ltd	10 boxes mini jumbo toilet rolls - 1 box soap	Public toilets	4300		124.39	24.88	149.27	706736
261	The Society of Local Council Clerks	Annual membership	Est - Subscriptions	4130		351.00	0.00	351.00	706737
262	Hays Recruitment	Temporary Ground staff	Salaries and wages	4000		2,036.93	407.39	2,444.32	706738
263	Mrs O Gaul	Cleaning of Council Offices	Est - Cleaning	4050		120.00	0.00	120.00	706739
264	Jewson Ltd	Sandpaper, Shingle, carriage nuts & bolts	L & E Maintenance	6130	398.70	68.47	13.69	82.16	706740
265	Ernest Doe & Sons Ltd	Araidite, rake, broom, batteries, jumbo roll, rust remover	L & E Maintenance	6140	335.54		79.75		
		Repairs to tractor - stuck in gear	L & E Equipment Maintenance	4195	15.79		67.11		
		Work gloves	Est - Health & Safety	4600		12.92	3.16	900.05	706741
266	Fairbits Direct Limited	4 No. fence posts	Allotments	4520	88.46		2.58	15.50	706742
267	Biffa Waste Services Limited	Wheeled Bin Account	Council Refuse	4420	88.46		17.69		
		Wheeled Bin Account	Cemetery Refuse	4300			17.69	212.30	706743
268	Anglian Water Business (National) Ltd	Water 15/9/21-9/12/21	Public Toilets	4300		465.81	0.00	465.81	706744
269	Sanitec Cleaning (Norwich) Ltd	Daily clean of public toilets and emergency clean -December	Public Toilets	4300		940.33	188.07	1,128.40	706745
270	Viking	Stationery	Admin - print/stationery	4310	122.15		24.43		
		Postage stamps	Admin - Postage	4330	130.50		0.00	277.08	706746
					<b>1,179.60</b>	<b>15,629.53</b>	<b>1,794.69</b>	<b>18,603.82</b>	
	Anglian Internet	Telephone and internet -	Admin - telephone	4320		100.02	20.00	120.02	
	Sage UK Ltd	Sage 50c Accounts Essential	Admin Print/Stationery	4310		82.25	16.45	98.70	
					<b>1,179.60</b>	<b>15,811.80</b>	<b>1,831.14</b>	<b>18,822.54</b>	

*[Signature]*

Deputy Chairman

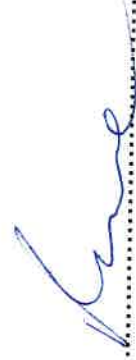
*[Signature]*

Chairman  
31st December 2021

**WYMONDHAM TOWN COUNCIL SALARIES**

No	PAID TO	DESCRIPTION	SERVICES	EXPEND	ANALYSIS	VAT	AMOUNT	CHEQUE
9	Barclays Payflow	Salaries - December	Admin Salaries	4294.75				
			Estab Salaries	1677.92				
			TIC Salaries	222.12				
			Cemetery Salaries	1366.19			7560.98	D/D
<b>TOTALS</b>							<b>7,560.98</b>	

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 Chairman

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 Deputy Chairman

31st December 2021