

**WYMONDHAM TOWN COUNCIL**

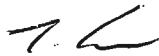
SUMMONS TO ATTEND - NOTICE IS HEREBY GIVEN  
OF A FINANCE & GENERAL PURPOSES COMMITTEE MEETING  
to be held on **THURSDAY 19th MAY 2022**

IN THE COUNCIL CHAMBER commencing at **6.30 pm**

**A G E N D A**

1. Election of Chairman
2. Election of Vice Chairman
3. Apologies for absence
4. To receive Declarations of Interest A
5. To confirm the minutes of the Finance & General purposes committee meeting held on 19th April 2022. B
6. To receive an update about progress of items arising from the last meeting of the committee meeting held on 19<sup>th</sup> April 2022/ previous meetings.
7. Public Participation – members of the public may make representations, ask or answer questions and give evidence in respect of the business on the agenda below. In accordance with standing order 3 (f) this item is limited to 15 minutes.
8. To re-appoint Larking Gowen as Internal Auditors for 2022/2023.
9. Resolution by the Council under the provisions of Section 1 of the Public Bodies (Admissions to meetings) Act 1960 to exclude Press and the Public from the meeting of Wymondham Town Council in order to discuss matters where publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.
10. To recommend Draft Accounts 2021/2022 for approval by full Council C

Council Offices  
Ketts Park  
Harts Farm Road  
NR18 0UT

  
T B Gurney  
Town Clerk  
12th May 2022

***Committee Members***

<b>Cllr. Halls</b>	<b>Cllr. Flatt</b>	<b>Cllr. Hurn</b>
<b>Cllr. Holden</b>	<b>Cllr. Elliott</b>	

## DECLARATIONS OF INTEREST AT MEETINGS

When declaring an interest at a meeting Members are asked to indicate whether their interest in the matter is pecuniary, or if the matter relates to, or affects a pecuniary interest they have, or if it is another type of interest. Members are required to identify the nature of the interest and the agenda item to which it relates. In the case of other interests, the member may speak and vote. If it is a pecuniary interest, the member must withdraw from the meeting when it is discussed. If it affects or relates to a pecuniary interest the member has, they have the right to make representations to the meeting as a member of the public but must then withdraw from the meeting. Members are also requested when appropriate to make any declarations under the Code of Practice on Planning and Judicial matters.

Have you declared the interest in the register of interests as a pecuniary interest? If Yes, you will need to withdraw from the room when it is discussed.

Does the interest directly:

1. affect yours, or your spouse / partner's financial position?
2. relate to the determining of any approval, consent, licence, permission or registration in relation to you or your spouse / partner?
3. Relate to a contract you, or your spouse / partner have with the Council
4. Affect land you or your spouse / partner own
5. Affect a company that you or your partner own, or have a shareholding in

If the answer is "yes" to any of the above, it is likely to be pecuniary.

Please refer to the guidance given on declaring pecuniary interests in the register of interest forms. If you have a pecuniary interest, you will need to inform the meeting and then withdraw from the room when it is discussed. If it has not been previously declared, you will also need to notify the Monitoring Officer within 28 days.

Does the interest indirectly affect or relate any pecuniary interest you have already declared, or an interest you have identified at 1-5 above?

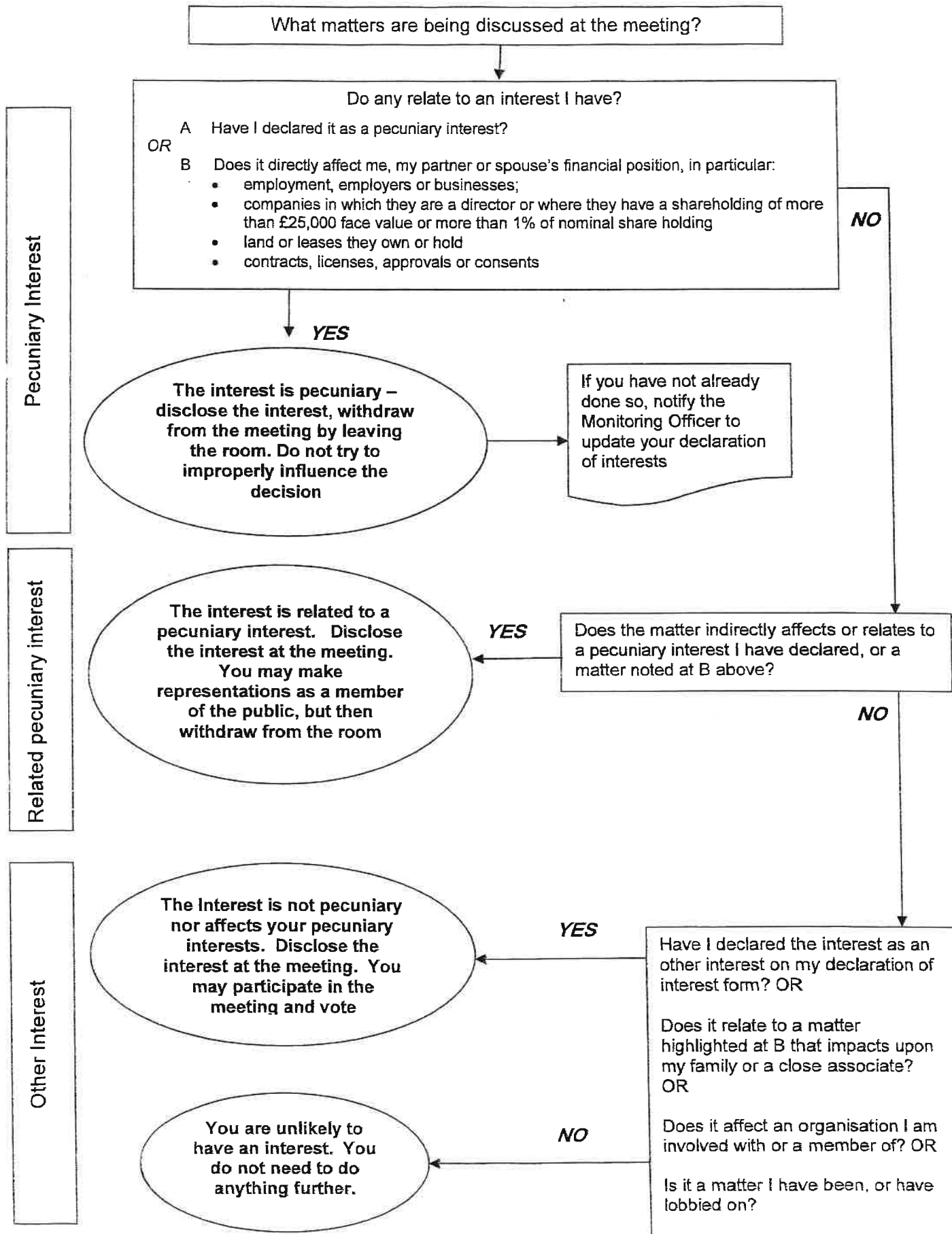
If yes, you need to inform the meeting. When it is discussed, you will have the right to make representations to the meeting as a member of the public, but must then withdraw from the meeting.

Is the interest not related to any of the above? If so, it is likely to be an other interest. You will need to declare the interest, but may participate in discussion and voting on the item.

Have you made any statements or undertaken any actions that would indicate that you have a closed mind on a matter under discussion? If so, you may be predetermined on the issue; you will need to inform the meeting, and when it is discussed, you will have the right to make representations to the meeting as a member of the public, but must then withdraw from the meeting.

**FOR GUIDANCE REFER TO THE FLOWCHART OVERLEAF.  
PLEASE REFER ANY QUERIES TO THE MONITORING OFFICER IN THE FIRST INSTANCE**

## DECLARING INTERESTS FLOWCHART – QUESTIONS TO ASK YOURSELF



**WYMONDHAM TOWN COUNCIL**  
**MINUTES OF A MEETING OF THE FINANCE & GENERAL  
 PURPOSES COMMITTEE held on Tuesday 19<sup>th</sup> April 2022**  
 in the Council Offices commencing at 7.00 pm

Present:

Cllrs	Hurn
	Halls
	Flatt
	Cross
	Elliott (Chair)

Also Present

Public: 0

F12/22	<u>APOLOGIES FOR ABSENCE</u> – None
F13/22	<u>DECLARATIONS OF INTEREST</u> <ul style="list-style-type: none"> <li>• Cllr. Elliott – Rotary grant application – Rotary Trustee – non-pecuniary.</li> </ul>
F14/22	<u>MINUTES OF MEETING</u> On the proposition of Cllr. Hurn and seconded by Cllr. Halls it was resolved to approve the minutes of the Finance & General Purposes Committee meeting held on 15 <sup>th</sup> February 2022 as a correct record.
F15/22	<u>PROGRESS UPDATES</u> <ul style="list-style-type: none"> <li>• F10/27 <u>PLANTER SPONSORSHIP</u> Clerk advised that Council website would be updated shortly.</li> </ul>
F16/22	<u>PUBLIC PARTICIPATION</u> – None.
F17/22	<u>GRANT APPLICATION</u> Upon the proposition of Cllr. Halls and seconded by Cllr. Cross it was unanimously resolved to award a grant of £300 to Wymondham Rotary Satellite Group to assist in entertainment costs during the planned Food & Drink Festival.
F18/22	<u>JUBILEE FEST</u> Cllr Elliott apologised that his report had not been available until late this afternoon and gave an outline of the event which is costing £5,000 and that the Time Team were looking for funding of £2500. After a short discussion it was resolved to defer this item to the May Full Council meeting when a more comprehensive report can be considered.

*[The meeting closed at 19.10 pm]*

DATED this ..... day of .....2022

SIGNED ..... (Chairman)