


## WYMONDHAM TOWN COUNCIL

SUMMONS TO ATTEND –NOTICE IS HEREBY GIVEN THAT THERE WILL BE A PLANNING LIGHTING & HIGHWAYS COMMITTEE MEETING to be held on TUESDAY 1<sup>st</sup> November 2022 in the COUNCIL OFFICES COMMENCING at 6.00 pm

### AGENDA

1	Apologies for absence.	
2	To receive declarations of Interest.	<b>A</b>
3	To resolve that the minutes of the Planning Lighting & Highways Committee meeting held on 18th October 2022 are a correct record.	<b>B</b>
4	To receive an update about progress of items arising from the meeting of the Committee held on 18th October 2022 / previous meetings.	
5	Public Participation – members of the public may make representations, ask or answer questions and give evidence in respect of the business on the agenda below. In accordance with standing order 3 (f) this item is limited to 15 minutes.	
6	To consider Planning applications – attached.	<b>C</b>
7	Norfolk County Council – proposed 30mph speed limit (section of Rightup Lane) & 20mph speed limit (Swallow Drive, Lark Drive & section of Rightup Lane) – consultation.	<b>D</b>
8	Fairland – proposal to install a Welcome to Wymondham sign.	<b>E.</b>

Council Offices  
Ketts Park  
Harts Farm Road  
Wymondham  
NR18 0UT

  
T B Gurney  
Town Clerk  
25th October 2022

### Committee Members

Cllr. Broome	Cllr. Nuri-Nixon	Cllr. Murrell
Cllr. James	Cllr. Astley	

## DECLARATIONS OF INTEREST AT MEETINGS

When declaring an interest at a meeting Members are asked to indicate whether their interest in the matter is pecuniary, or if the matter relates to, or affects a pecuniary interest they have, or if it is another type of interest. Members are required to identify the nature of the interest and the agenda item to which it relates. In the case of other interests, the member may speak and vote. If it is a pecuniary interest, the member must withdraw from the meeting when it is discussed. If it affects or relates to a pecuniary interest the member has, they have the right to make representations to the meeting as a member of the public but must then withdraw from the meeting. Members are also requested when appropriate to make any declarations under the Code of Practice on Planning and Judicial matters.

Have you declared the interest in the register of interests as a pecuniary interest? If Yes, you will need to withdraw from the room when it is discussed.

Does the interest directly:

1. affect yours, or your spouse / partner's financial position?
2. relate to the determining of any approval, consent, licence, permission or registration in relation to you or your spouse / partner?
3. Relate to a contract you, or your spouse / partner have with the Council
4. Affect land you or your spouse / partner own
5. Affect a company that you or your partner own, or have a shareholding in

If the answer is "yes" to any of the above, it is likely to be pecuniary.

Please refer to the guidance given on declaring pecuniary interests in the register of interest forms. If you have a pecuniary interest, you will need to inform the meeting and then withdraw from the room when it is discussed. If it has not been previously declared, you will also need to notify the Monitoring Officer within 28 days.

Does the interest indirectly affect or relate any pecuniary interest you have already declared, or an interest you have identified at 1-5 above?

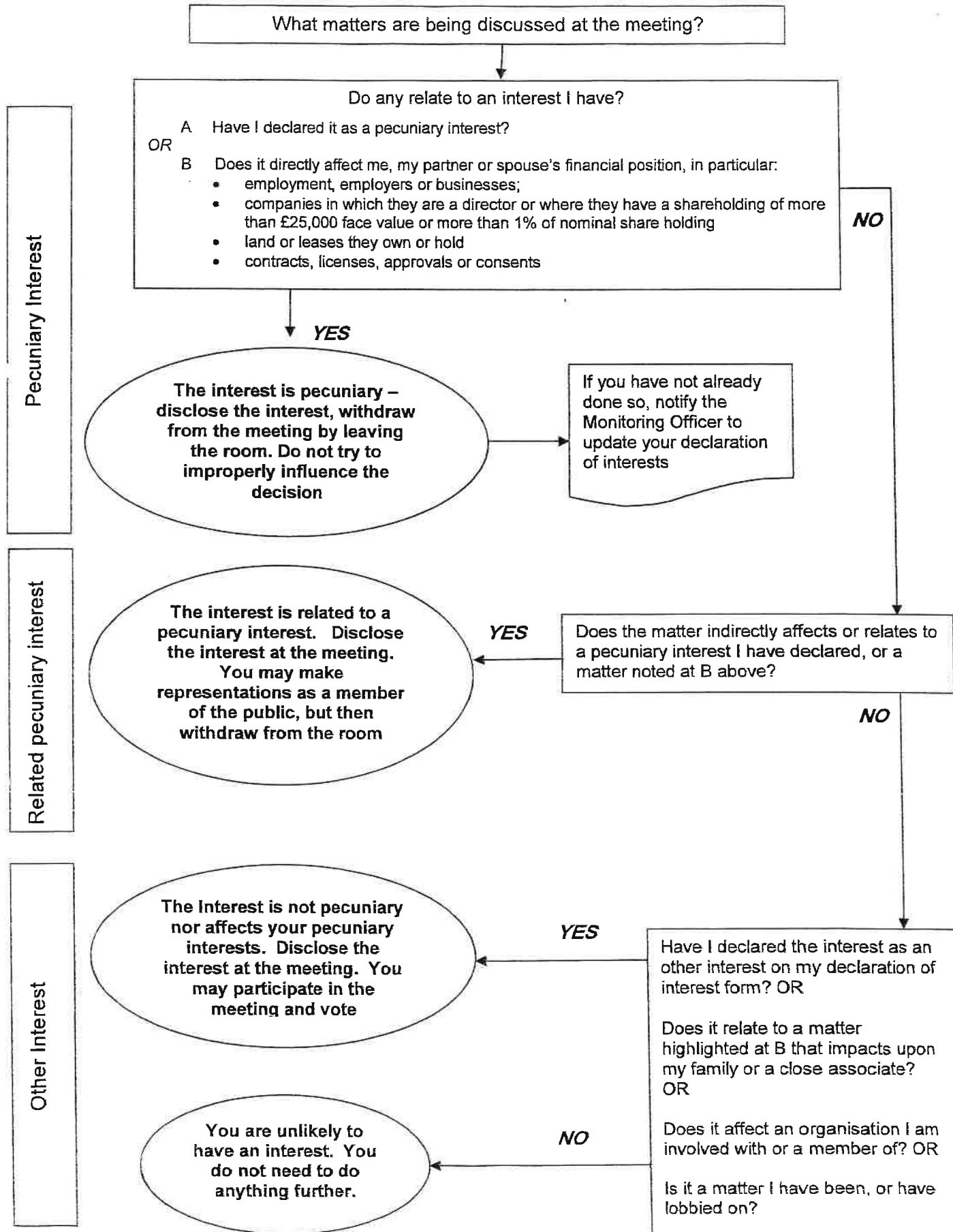
If yes, you need to inform the meeting. When it is discussed, you will have the right to make representations to the meeting as a member of the public, but must then withdraw from the meeting.

Is the interest not related to any of the above? If so, it is likely to be an other interest. You will need to declare the interest, but may participate in discussion and voting on the item.

Have you made any statements or undertaken any actions that would indicate that you have a closed mind on a matter under discussion? If so, you may be predetermined on the issue; you will need to inform the meeting, and when it is discussed, you will have the right to make representations to the meeting as a member of the public, but must then withdraw from the meeting.

**FOR GUIDANCE REFER TO THE FLOWCHART OVERLEAF.  
PLEASE REFER ANY QUERIES TO THE MONITORING OFFICER IN THE FIRST INSTANCE**

## DECLARING INTERESTS FLOWCHART – QUESTIONS TO ASK YOURSELF



**B**

**WYMONDHAM TOWN COUNCIL**  
**MINUTES OF A MEETING OF THE**  
**PLANNING LIGHTING & HIGHWAYS COMMITTEE** held  
on 18th October 2022 commencing at 6.00 pm in the Council Offices.

Cllrs.	P Broome (Chair)
	S Nuri-Nixon
	A James
	R Savage (substitute for Y Astley)

Also Present	1 member (s) of the public
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PL097/22	<u>APOLOGIES FOR ABSENCE</u> – Cllr. Astley.
PL098/22	<u>DECLARATIONS OF INTEREST</u> : None
PL099/22	<u>MINUTES OF MEETING</u> Upon the proposition of Cllr. James and seconded by Cllr. Nuri-Nixon the minutes of the meeting of the Planning Lighting & Highways Committee on 4 <sup>th</sup> October 2022 was approved and signed by the Chairman as a true record.
PL100/22	<u>PROGRESS UPDATE</u> : None.
PL101/22	<u>ITEMS RAISED BY MEMBERS OF THE PUBLIC</u> : Representative from Ketts Books gave brief outline of organisations history and how it interacts with the local community and asked the Council to support the change of use – planning application 2022/1865
PL102/22	<u>PLANNING APPLICATIONS</u> These are shown separately.
PL103/22	<u>PARISH PARTNERSHIP SCHEME</u> discussion took place about investigating the possibility of a 20mph flashing speed warning lights outside Ashleigh School.

*(The meeting closed at 1815 pm)*

DATED.....day of .....2022

SIGNED.....(Chairman)

**WYMONDHAM TOWN COUNCIL**  
**PLANNING APPLICATIONS DISCUSSED AT A**  
**PLANNING LIGHTING & HIGHWAYS COMMITTEE MEETING**  
**HELD ON 18<sup>th</sup> October 2022 at 6.00 pm**

1	2022/1867	Land Rear Of 95 & 95A Norwich Road	Reserved matters for appearance, landscaping, layout and scale following outline permission 2021/2035 for the erection of one dwelling.	<b>Approved</b>
	<b>Extensions</b>			
2	2022/1862	19 Sawmill Close	Two-storey rear extension and single-storey side extension.	<b>Approved</b>
3	2022/1916	12 Firecrest Close	Single storey rear and side extension	<b>Approved</b>
	<b>Other</b>			
4	2022/1187 (LBC)	29-31 Damgate Street	Changes to fenestration and entrance doors on front elevation; interior alterations to include works to staircase and replacement internal doors.	<b>Approved</b> subject to views of Conservation Officer.
5	2022/1865	11 Market Place	We propose to change the use from veterinary clinic to bookshop.	<b>Approved</b>

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OFFICES COMMENCING at 6.00 pm

	<b>Extensions</b>			
1	2022/1807	12 St Leonards Close	Two storey side extension.	
2	2022/1260 2022/1507 (LBC)	23 Damgate Street	Loft conversion and new dormer at front elevation.	
	<b>Other</b>			
3	2022/1891	79 Ashleigh Gardens	Change existing pin tiles to cladding.	
4	2022/1934	30 Gunton Road	Replace existing UPVC front porch with larger block and rendered porch.	
5	2022/1986	65 Barnham Broom Road	Changes to elevations to include cladding, render and replacement windows. Second highway access to existing driveway.	
6	2022/1954	Primrose Hill Sutton Lane Suton	Variation of condition 2 of planning permission 2014/0459 - Change of cladding from thatch to timber on single storey element. Change of fenestration to barn area and remove of basement area parking.	



**Norfolk County Council**

Community and Environmental Services  
County Hall  
Martineau Lane  
Norwich  
NR1 2SG

NCC contact number: 0344 800 8020  
Text relay no.: 18001 0344 800 8020

Your Ref:  
Date: 18 October 2022

My Ref: PRZ029/TWL/TL  
Tel No.: 01603 224445  
Email: Tom.Linford2@norfolk.gov.uk

Dear Sir/ Madam

### **Wymondham, Various Roads – New Speed limits**

I am writing to inform you that Norfolk County Council (NCC) is proposing to introduce a new 30mph speed limit along a section of realigned Rightup Lane and 20mph zone on proposed new roads namely Swallow Drive and Lark Drive and also Rightup Lane (eastern end) as shown in the enclosed drawing no. PRZ029-HPD-001.

Traffic calming measures like round top speed hump & speed cushions will be installed within the 20mph zone. The aim of this scheme is to reduce vehicular speed and improve user safety of those using these roads.

This work is being funded and constructed by the developer as part of the planning conditions associated with their proposal to develop the site i.e., north and south of Rightup Lane. Please note that queries relating to the planning application should be made directly with South Norfolk District Council.

The purpose of this letter is to seek your views on the proposals and so I would be grateful if you could complete and return the enclosed reply slip by 04 Nov 2022.

I shall assume you have no adverse comments if you do not contact me within the above-mentioned date. However, it should be noted that the opportunity to object will still be available during the advertisement period of the associated Traffic Regulation Order.

I trust the above information is useful, however, should you wish to further discuss the matter please do not hesitate to contact me on 01603 224445.

Yours faithfully

*Continued.../*

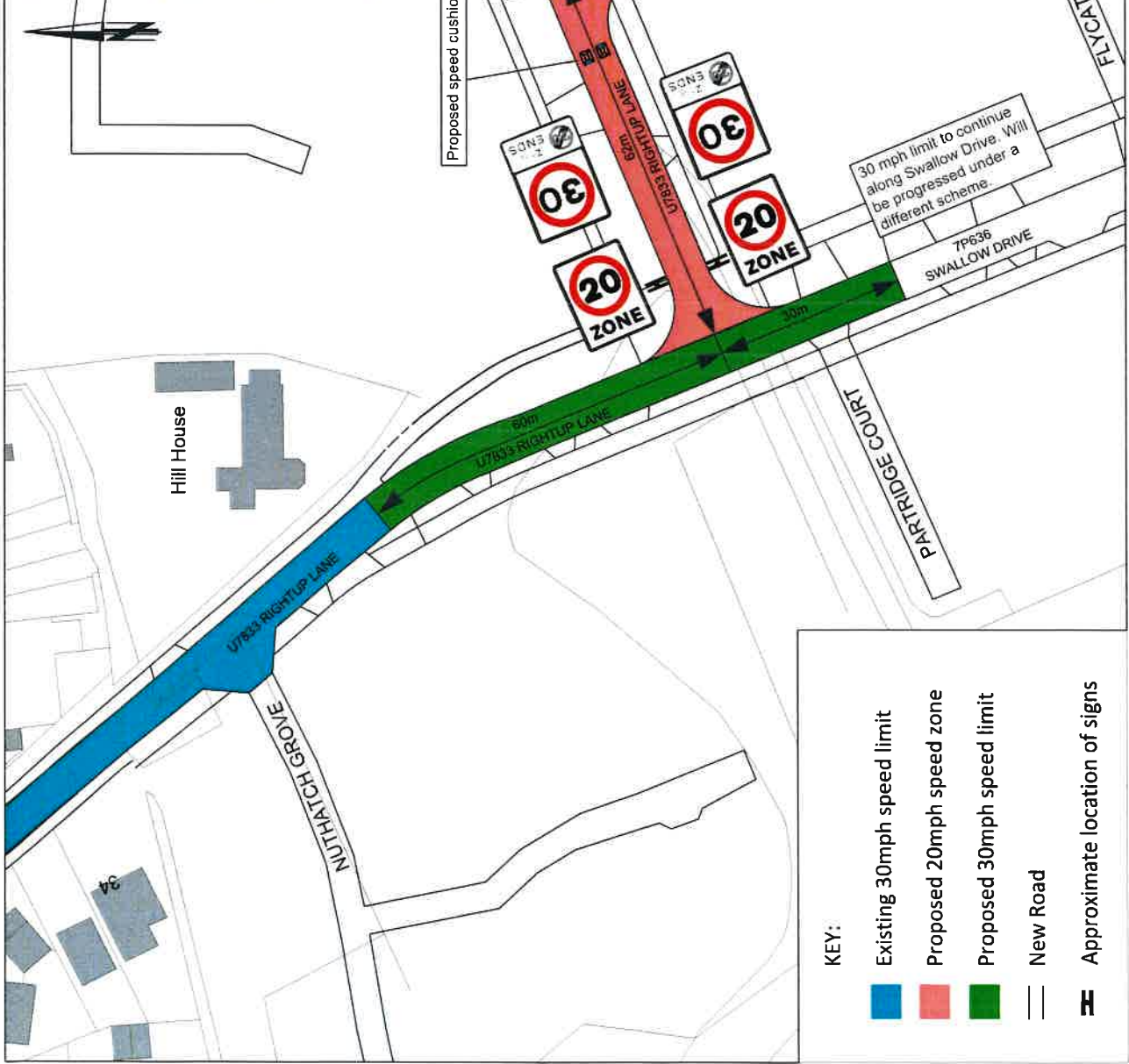
*Linford*

Tom Linford  
Highways Technician  
Encl Dwg. No. PRZ029-HPD-001





**SITE LOCATION**



**KEY:**

- Existing 30mph speed limit
- Proposed 20mph speed zone
- Proposed 30mph speed limit
- New Road
- ≡ Approximate location of signs

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2022. Ordnance  
Survey 100019340

INITIALS	DATE	DRAWING NO.	PROJECT TITLE
OS	2022	20220204-PP-001	Wymondham, Rightup Lane
TWL	0623		Traffic Regulation Order
CHKD BY	TL	SCALE	FILE NO.
		1:500 @ A4	TR0205

REV.	DESCRIPTION	DRAWN BY	CHECKED	DATE

**DRAWING TITLE** Wymondham, Various Road  
S278.DDBA  
TRO plan

Tom McCabe  
Executive Director of  
Community and Environmental Services  
Norfolk County Council  
County Hall, Wardsness Lane  
Norwich NR1 2BG



**Office | Wymondham Town Council**

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**From:** Robert Savage <robert.savage.cllr@norfolk.gov.uk>  
**Sent:** 17 October 2022 10:10  
**To:** Office | Wymondham Town Council  
**Subject:** Proposed Town Sign on the Fairland

Trevor

Please find below a paper for comment and for subsequently presenting to Planning, Lighting and Highways Committee and their next committee meeting, unless you feel it should be a Town Council matter.

PROPOSAL for a TOWN SIGN on THE FAIRLAND

The proposal is for the erection of a "Welcome to Wymondham" sign on the Fairland at the Avenue Road/Fairland Street junction at the lower end of the slope, which is the foremost entrance to Wymondham town centre. The sign will have the style and appearance similar to the picture below. It is proposed that the sign will have two slots at the bottom half of the sign for removable 'advertising boards' to be inserted for public events within the town. An example could be the Farmers' Market or Christmas events. Organisations would be responsible for procuring their own advertising board and which could only be used with permission of the Clerk. Discussions have been held with the contractor, Morgan Sindall Construction and Infrastructure Ltd, who is the contractor repairing the damaged A11 Wymondham By-pass and they are keen to support the project as part of their community engagement process. Morgan Sindall have previously selected The Shed for support and have been assured that tools purchased following a fundraising raffle would enable them to produce a sign of high quality. Also being supported by Morgan Sindall is an organisation in Norwich called St Edmunds who support disengaged young people to learn vocational skills. Morgan Sindall would hope to bring St.Edmunds and The Shed together; to make the sign as a real community initiative that offers intergenerational skill sharing and respect and promotes community cohesion. The Shed are also keen to become involved. The advertising boards could also be manufactured by The Shed. Formalities such as planning permission, if required, and consent from the Council is necessary before progress can be made. Morgan Sindall will undertake to cover the cost of the materials whilst The Shed will arrange for its manufacture. The final size and design to be agreed between the Chairman of Planning, the Clerk and Morgan Sindall/The Shed.

Wymondham Town Council thanks Morgan Sindall for their support for this project.

The proposal is: That Wymondham Town Council authorise the placing of a town sign, as described above, on the Fairland, and that Morgan Sindall be asked to proceed with its procurement. Formalities, such as planning permission, are to be arranged by WTC.



**Councillor Robert Savage**  
**Division: Wymondham**

[Robert.savage.cllr@norfolk.gov.uk](mailto:Robert.savage.cllr@norfolk.gov.uk)

**Direct Dial: 01603 729 275**

**Home: 01953 603722**

**Norfolk County Council**

**As a county councillor acting on your behalf it will be necessary to collect, use and share you or your family's personal information. When I use personal information for this purpose, I am a "data controller" and must give you a privacy notice.**

**To access the privacy notice please enter the following in your search tool to access**

**<https://bit.ly/2TKrXRj>**

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To see our email disclaimer click here <http://www.norfolk.gov.uk/emaildisclaimer>