

WYMONDHAM TOWN COUNCIL

SUMMONS TO ATTEND - NOTICE IS HEREBY GIVEN THAT THERE WILL BE A
MEETING OF THE LEISURE ENVIRONMENT ENTERPRISE & TOURISM COMMITTEE
ON TUESDAY 15th November 2022 at 7.00 pm in the Council Offices.

A G E N D A

1	Apologies for absence	
2	Declarations of Interest	A
3	To confirm the minutes of the Leisure Environment Enterprise & Tourism Committee meeting held on 11 th October 2022.	B
4	To receive an update about progress of items arising from the last meeting of the committee held on 11 th October 2022/ previous meetings.	
5	Public Participation – members of the public may make representations, ask or answer questions and give evidence in respect of the business on the agenda below. In accordance with standing order 3 (f) this item is limited to 15 minutes.	
6	Resolution by the Council under the provisions of Section 1 of the Public Bodies (Admissions to meetings) Act 1960 to exclude Press and the Public from the meeting of Wymondham Town Council in order to discuss matters where publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.	
7	Budget 2023/24 – Draft for discussion and submission to Finance & General Purposes Committee for incorporation into Council budget.	C

Council Offices

Ketts Park

Harts Farm Road

Wymondham

NR18 0UT



T B Gurney

Town Clerk

9th November 2022

Committee Members

Cllr. Carsok	Cllr. Cross	Cllr. Astley
Cllr. Hubble	Cllr. Savage	

DECLARATIONS OF INTEREST AT MEETINGS

When declaring an interest at a meeting Members are asked to indicate whether their interest in the matter is pecuniary, or if the matter relates to, or affects a pecuniary interest they have, or if it is another type of interest. Members are required to identify the nature of the interest and the agenda item to which it relates. In the case of other interests, the member may speak and vote. If it is a pecuniary interest, the member must withdraw from the meeting when it is discussed. If it affects or relates to a pecuniary interest the member has, they have the right to make representations to the meeting as a member of the public but must then withdraw from the meeting. Members are also requested when appropriate to make any declarations under the Code of Practice on Planning and Judicial matters.

Have you declared the interest in the register of interests as a pecuniary interest? If Yes, you will need to withdraw from the room when it is discussed.

Does the interest directly:

1. affect yours, or your spouse / partner's financial position?
2. relate to the determining of any approval, consent, licence, permission or registration in relation to you or your spouse / partner?
3. Relate to a contract you, or your spouse / partner have with the Council
4. Affect land you or your spouse / partner own
5. Affect a company that you or your partner own, or have a shareholding in

If the answer is "yes" to any of the above, it is likely to be pecuniary.

Please refer to the guidance given on declaring pecuniary interests in the register of interest forms. If you have a pecuniary interest, you will need to inform the meeting and then withdraw from the room when it is discussed. If it has not been previously declared, you will also need to notify the Monitoring Officer within 28 days.

Does the interest indirectly affect or relate any pecuniary interest you have already declared, or an interest you have identified at 1-5 above?

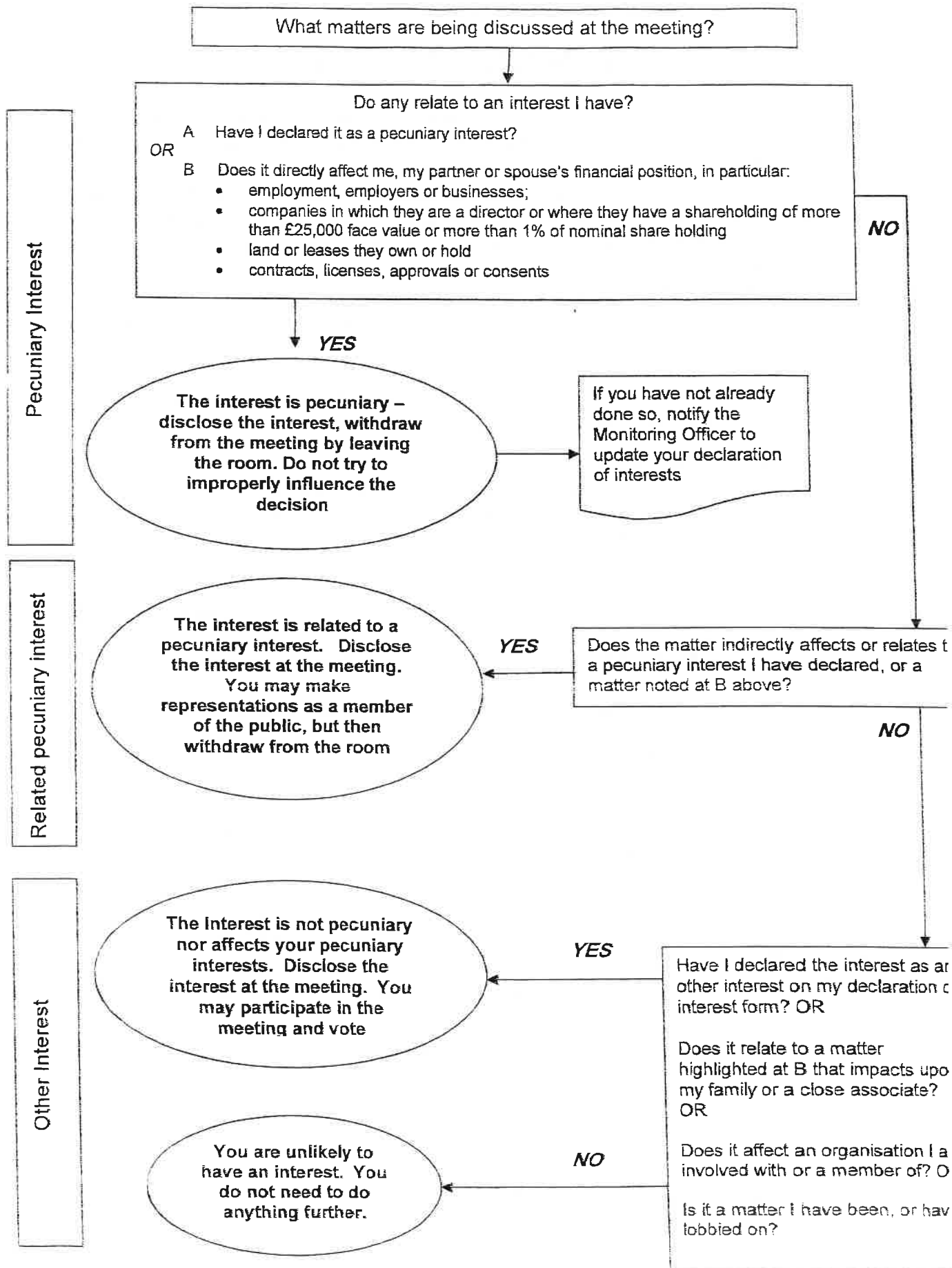
If yes, you need to inform the meeting. When it is discussed, you will have the right to make representations to the meeting as a member of the public, but must then withdraw from the meeting.

Is the interest not related to any of the above? If so, it is likely to be an other interest. You will need to declare the interest, but may participate in discussion and voting on the item.

Have you made any statements or undertaken any actions that would indicate that you have a closed mind on a matter under discussion? If so, you may be predetermined on the issue; you will need to inform the meeting, and when it is discussed, you will have the right to make representations to the meeting as a member of the public, but must then withdraw from the meeting.

**FOR GUIDANCE REFER TO THE FLOWCHART OVERLEAF.
PLEASE REFER ANY QUERIES TO THE MONITORING OFFICER IN THE FIRST INSTANCE.**

DECLARING INTERESTS FLOWCHART – QUESTIONS TO ASK YOURSELF



WYMONDHAM TOWN COUNCIL
MINUTES OF A MEETING OF THE LEISURE, ENVIRONMENT,
ENTERPRISE AND TOURISM
COMMITTEE held on Tuesday 11th October 2022
in the Council Offices commencing at 7.00 pm

Present:

Cllrs	K Carsok (Chair)
	K Hurn (substitute for Y Astley)
	R Savage
	K Cross
	P Hubble

Also Present :

Cllrs. Nuri-Nixon & Broome
 7 members of the public.

LE45/22	<u>APOLOGIES FOR ABSENCE</u> – Cllr. Astley.
LE46/22	<u>DECLARATIONS OF INTEREST</u> – None.
LE47/22	<u>MINUTES OF MEETING</u> Upon the proposition of Cllr. Hubble and seconded by Cllr. Cross it was unanimously resolved to approve the minutes of the Leisure, Environment, Enterprise & Tourism Committee meeting held on 19 th July 2022 as a correct record.
LE48/22	<u>PROGRESS UPDATES</u> <ul style="list-style-type: none"> • Cllr. Carsok -Market Place Christmas Lighting – Clerk advised that a quotation had not been received as the precis location of the tree was awaited. Once received it would be authorised under the Clerks delegated powers in accordance with Financial Regulations.
LE49/22	<u>PUBLIC PARTICIPATION</u> <ul style="list-style-type: none"> • Representative of Bridewell WI read out statement supporting tree planting on the Fairland. • Cllr. Broome commented that he did not think that planting the tree in the middle of the Fairland was the correct position as it destroys an open space.
LE50/22	<u>FAIRLAND</u> Discussion took place over the request from Bridewell Women’s Institute to plant a tree on the Fairland after Cllr. Hubble commented on her paper supporting the planting of a Sweet Chestnut tree. The tree/compost is to be purchased with the WI providing £200 by Greening Wymondham who will plant the tree and watering will be undertaken by the Dementia Support Group. Upon the proposition of Cllr. Hubble and seconded by Cllr. Cross it was resolved to approve the proposal put forward by Cllr. Hubble that Wymondham Town Council agrees to the planting of a native indigenous Sweet Chestnut Tree, which will instigate any surveys and planning response from NCC street planning team, implementation will be subject to the requirements of response from NCC street planning team. To offer 50% of the cost to a maximum of £100.

LE51/22	<p><u>TOURIST INFORMATION CENTRE</u> Cllr. Carsok advised that she has been in communication with the display manager at the Heritage Museum in respect of the production and installation of display boards in the Market Cross outlining its history. Cllr. Cross suggested that there should be a spoken/interactive option Cllr. Hurn advised that the Museums governing committee would be meeting shortly and this would be discussed and there may be some financial support Upon the proposition of Cllr. Cross and seconded by Cllr. Savage it was unanimously agreed that the Council would support the production and installation of new display boards by the heritage museum and that the Clerk could agreed funding from an appropriate budget under his delegated powers.</p> <p>Designs to be viewed by the Committee before production.</p>
LE52/22	<p><u>LEISURE SPACES</u> Clerk advised that Council play/amenity sites are litter picked 3 times per week and the area most affected was Browick Road Recreation ground. Youth football club were now hiring pitches at Browick on a pay per play basis and were using the portacabin building and that the floodlights installed were to illuminate the skatepark not the pitches.</p> <p>Due to the clay soil conditions at Ketts Park football matches are cancelled when they become waterlogged during the winter and Cllr. Carsok advised that she had attended a recent meeting with representatives of the youth football club, South Norfolk Council and the Football Association and that the football club were arranging for some deep aeration work to be undertaken. Comment was made that the Clerk should have been advised of the meeting as he could have provided useful background information / attended the meeting.</p> <p>Becketswell – Cllr. Hurn confirmed that this was subject to a separate report which would come to Council in due course.</p>
LE53/22	<p><u>ALLOTMENTS</u> Clerk advised that there was 39 applicants on the present waiting list with the oldest being added in June 2021. It was not possible to say when the newest application would be allocated a plot. The site is regularly inspected, and holders of unsatisfactorily cultivated plots are written to. Renewal agreements are issued in March and start on 1st April each year. To provide new plots the Council would have to purchase/acquire or lease new suitable land.</p>
LE54/22	<p><u>HM CHARLES III CORONATION CELEBRATIONS</u> – discussions took place on the event which will happen on Saturday 6th May 2023 and is likely to a scaled down event. It was agreed that the Council would not organise an event and that if they wished to do so the Town Team could. It was also noted that South Norfolk Council were involved in the late Queen Elizabeth II Platinum Jubilee celebration and there may be involvement by them in this event.</p>
LE55/22	<p><u>LEET BUDGET</u> After answering questions the provided LEET budget v Actuals information was noted.</p>

[The meeting closed at 20.13 pm]

DATED this day of2022

SIGNED (Chairman)