

WYMONDHAM TOWN COUNCIL
 MINUTES OF A TOWN COUNCIL
 MEETING HELD ON TUESDAY 1st February 2022
 in the Council Offices at 7.00 pm.

Councillors Present

S Nuri-Nixon	P Broome	K Hurn
K Cross	P Hubble	Y Astley
A Holden	J Halls	I Flatt
A James	K Carsok	R Elliott

Member(s) of the Public: 1

Councillor Hurn in the Chair


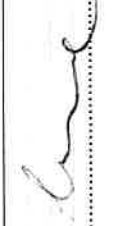
013/22	<u>APOLOGIES FOR ABSENCE</u> – Cllrs. Savage & Murrell.
014/22	<u>DECLARATIONS OF INTEREST</u> – None.
015/22	<u>MINUTES OF MEETINGS</u> Upon the proposition of Cllr. Broome and seconded by Cllr. Halls the minutes of the meeting held on 4 th January 2022 were unanimously approved as a correct record.
016/22	<u>PROGRESS UPDATES</u> <ul style="list-style-type: none"> • Council Buildings, Health & Safety & Personnel Working Group – notes of their meeting held on 18th January 2022 were noted and their recommendations ratified. The businesses data to be updated before contact is made in order that replies can be considered before the work in respect of the proposed Town Co-ordinator position is completed.
017/22	<u>LEISURE ENVIRONMENT ENTERPRISE & TOURISM COMMITTEE</u> minutes of meeting held on 18th January 2022 were noted.
018/22	<u>SUNDRY CREDITORS</u> Upon the proposition of Cllr. Halls and seconded by Cllr. Elliott it was resolved to pay accounts for January 2022, as per the submitted list in the sum of £18,483.74 In compliance with financial regulations the Clerk tabled a list of salaries paid from the wages account to the sum of £7,899.28
019/22	<u>PUBLIC PARTICIPATION:</u> None.
020/22	<u>FARMERS MARKET COMMUNITY STALL</u> Cllr. Elliott introduced his paper to formalise a community stall on the Farmers Market. It was agreed that this would be for none trading activities and would be free of charge with the emphasis on Wymondham based organisations. The pitch would be published on the Councils Facebook and web pages. Upon the proposition of Cllr. Elliott and seconded by Cllr. Cross it was unanimously resolved that this council agrees that a single market stall, under the Market Cross canopy, is made freely available for a local Wymondham charity or community organisation for each Farmers' Market, starting in February 2022.

021/22	<p><u>REPRESENTATIVES ON OUTSIDE BODIES</u></p> <ul style="list-style-type: none"> • Resignation of Cllr. Elliott from Greening Wymondham was noted. • Upon the proposition of Cllr. Elliott and seconded by Cllr. Holden it was resolved to appoint Cllr. Carsok as the Councils representative to Greening Wymondham.
022/22	<p><u>REPORTS FROM COUNTY / DISTRICT COUNCILLORS</u></p> <p><u>Norfolk County Council</u> – Cllr. Hurn on behalf of Cllr. Savage.</p> <ul style="list-style-type: none"> • New recycling centre for Wymondham proposed for site at Spooner Row. • A11 Northbound closed overnight 31/1/22-11/2/22 for road works <p><u>South Norfolk Council</u> –Cllr. Halls</p> <ul style="list-style-type: none"> • Following flooding issues <ul style="list-style-type: none"> ○ SNC propose to employ a Water Management Officer. ○ Work has undertaken to identify ditches that should be maintained.
023/22	<p><u>REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES</u></p> <ul style="list-style-type: none"> • Cllr. Holden -Allotment Association – Sheds broken into, and items stolen. • Cllr. James – Wymondham Access Group – formally consultees re Railway Station Access. • Cllr. Halls – Lizard Trustees – has formally resigned.

[The meeting closed at 19.46 pm]

DATED thisday of2022

SIGNED(Chairman)

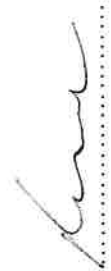
WYOMDHAM TOWN COUNCIL MONTHLY CREDITORS										
No	PAID TO	DESCRIPTION	SERVICES	NIC	EXPEND	ANALYSIS	VAT	AMOUNT	CHEQUE	
271	EDF	Elec 23/11/21-27/12/21	Est - Electricity	4040		126.05	6.30	132.35	706747	
272	Richard Stone	Delivery of Wyomdham Magazine	About Wyomdham Distribution	4810		507.60	0.00	507.60	706748	
273	Biffa Waste Services Ltd	Wheeled Bin Account	Council Refuse	4520	108.04		21.61	108.04		
		Wheeled Bin Account	Cemetry Refuse	4420	108.04					
274	BT	Telephone and internet	Admin - Telephone	4320		10.28	2.06	259.30	706749	
275	Netmatters Ltd	Time and skills on web for Dec 21	Admin Print/Stationery	4310		85.00	17.00	102.00	706751	
276	Alan R Cross & Son	Supply wireless doorbell	Est - Miscellaneous	4090		55.50	11.10	66.60	706752	
277	Wyomdham Tyre Services Ltd	Van battery	Est - van maintenance	4155		128.00	25.60	153.60	706753	
278	EE	Groundsmans telephone - December	Admin - telephone	4320		15.64	3.13	18.77	706754	
279	Wyomdham Community Book Shop	2 x £25.00 book vouchers - schools	Est - Miscellaneous	4090		50.00	0.00	50.00	706755	
280	Edmondson Electrical Ltd	Light bulb - Grounds staff maintenance shed	Cemetry - maintenance	4440		6.37	1.27	7.64	706756	
281	Abbeigate Garage Ltd	Fuel Account	L & E Maintenance	6130		149.86	29.97	179.83	706757	
282	Post Office Ltd	Vehicle tax	Est - van maintenance	4155		275.00	0.00	275.00	706758	
283	Biffa Waste Services Ltd	Rental charges	Cemetry Refuse	4420		11.91	2.38	14.29	706759	
284	Stannah Lift Services Ltd	Repair to lift	Est - Miscellaneous	4090		968.30	193.66	1,161.96	706760	
285	E.ON Next	Elec 1/12/21-31/12/21	L & E Electric - Browick	6040		14.93	0.75	15.68	706761	
286	Biffa Waste Services Ltd	Ovenweight charge	Cemetry Refuse	4420		15.18	3.04	18.22	706762	
287	The Mid-Norfolk Railway Preservation Trust	Grant	Grants	4700		1,200.00	0.00	1,200.00	706763	
288	C & L Mail Order Ltd	Acrylic numbered discs	Allotments	4600		51.50	10.30	61.80	706764	
289	Hays Recruitment	Temporary Ground staff	Salaries and wages	4000		1,444.52	288.91	1,733.43	706765	
290	Hugh Crane Cleaning Equipment Ltd	3 x 5 litre liquid soap	Public toilets	4300		23.76	4.75	28.51	706766	
291	Larking Gowen	Mid year internal audit for y/e 31.3.22	Est - Audit	4110		1,410.00	282.00	1,692.00	706767	
292	HMRC	PAYE/NIC	PAYE/NIC	4000		2,771.50	0.00	2,771.50	706768	
293	Norfolk Pension Fund	Pensions	Pensions	4000		3,091.16	0.00	3,091.16	706769	
294	Mrs O Gaul	Cleaning of Council Offices	Est - Cleaning	4050		120.00	0.00	120.00	706770	
295	Anglian Internet	Remote support - Upgrade on Sage	Admin - Print/stationery	4310		30.00	6.00	36.00	706771	
296	Information Commissioners Office	Data Protection renewal	Est - Miscellaneous	4090		40.00	0.00	40.00	706772	
297	Jewson Ltd	White rock salt	L & E Maintenance	6130		61.70	12.34	74.04	706773	
298	Ernest Doe & Sons Ltd	Paint brush, file, paint, kirkweld, cable ties, screen wash	L & E Maintenance	6130	158.74		31.75			
		Brake part cleaner,blade, filters, V bell, air filter, cable, repairs	L & E Equipment maintenance	6140	2091.51		418.30	2,700.30	706774	
299	Broadland Tree Services	Remove dead tree Rothbury Park, cut back trees Ketts Park	L & E Maintenance	6130		1,300.00	260.00	1,560.00	706775	
300	Rosedale Funeral Home	Refund of duplicate BACS payment	Est - Miscellaneous	4090		100.00	0.00	100.00	706776	
301	Cash	Kitchen supplies	Est - Miscellaneous	4090	24.61		0.00			
		Varnish for noticeboard	L & E Maintenance	6130	9.97		1.99			
		Post clips	L & E Maintenance	6130	7.74		1.55	45.86	706777	
					2,508.65	14,063.76	1,657.37	18,229.78		
	Direct Debits									
	Sage UK Ltd	Sage 50c Accounts Essential	Admin Print/Stationery	4310		82.25	16.45	98.70		
	Anglian Internet	Telephone and internet	Admin - telephone	4320		97.97	19.59	117.56		
	Npower Commercial Gas Ltd	Electricity	Est - Electricity	4040		35.90	1.80	37.70		
					2,508.65	14,279.88	1,695.21	18,483.74		
										
 Chairman									
										
 Deputy Chairman									

WYMONDHAM TOWN COUNCIL SALARIES

No	PAID TO	DESCRIPTION	SERVICES	EXPEND	ANALYSIS	VAT	AMOUNT	CHEQUE
10	Barclays Payflow	Salaries - January	Admin Salaries Estab Salaries TIC Salaries Cemetery Salaries	£4,791.44 £1,588.06 £153.59 £1,366.19				£7,899.28 D/D
TOTALS							£7,899.28	

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 Chairwoman

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 Deputy Chairwoman

31 January 2022