

## WYMONDHAM TOWN COUNCIL

SUMMONS TO ATTEND - NOTICE IS HEREBY GIVEN THAT THERE WILL BE A MEETING OF THE LEISURE ENVIRONMENT ENTERPRISE & TOURISM COMMITTEE ON TUESDAY 15<sup>th</sup> March 2022 at 7.00 pm in the Council Offices.

### *A G E N D A*

1	Apologies for absence	
2	Declarations of Interest	<b>A</b>
3	To confirm the minutes of the Leisure Environment Enterprise & Tourism Committee meeting held on 18 <sup>th</sup> January 2022.	<b>B</b>
4	To receive an update about progress of items arising from the last meeting of the committee held on 18 <sup>th</sup> January 2022/ previous meetings.	
5	Public Participation – members of the public may make representations, ask or answer questions and give evidence in respect of the business on the agenda below. In accordance with standing order 3 (f) this item is limited to 15 minutes.	
6	South Norfolk Council – Platinum Jubilee Grant– to consider recipient options.	<b>C</b>
7	Break Charity – Mammoth Trail – to approve or otherwise and to consider possible locations.	<b>D</b>
8	Chandlers Hill – To approve Platinum Jubilee design and to seek quotations – Cllr. Cross	<b>E</b>
9	Grounds Staff tasks update – Cllr. Holden	
10	Tourist Information Centre - Summer opening times – Cllr. Holden	
11	Queens Jubilee - Plans for and Council role – Cllr. Holden	

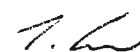
#### **Council Offices**

*Ketts Park*

*Harts Farm Road*

*Wymondham*

*NR18 0UT*



**T B Gurney**

*Town Clerk*

*8<sup>th</sup> March 2022*

Committee Members

<b>Cllr. Holden</b>	<b>Cllr. Murrell</b>	<b>Cllr. Astley</b>
<b>Cllr. Hubble</b>	<b>Cllr. Savage</b>	

## DECLARATIONS OF INTEREST AT MEETINGS

When declaring an interest at a meeting Members are asked to indicate whether their interest in the matter is pecuniary, or if the matter relates to, or affects a pecuniary interest they have, or if it is another type of interest. Members are required to identify the nature of the interest and the agenda item to which it relates. In the case of other interests, the member may speak and vote. If it is a pecuniary interest, the member must withdraw from the meeting when it is discussed. If it affects or relates to a pecuniary interest the member has, they have the right to make representations to the meeting as a member of the public but must then withdraw from the meeting. Members are also requested when appropriate to make any declarations under the Code of Practice on Planning and Judicial matters.

Have you declared the interest in the register of interests as a pecuniary interest? If Yes, you will need to withdraw from the room when it is discussed.

Does the interest directly:

1. affect yours, or your spouse / partner's financial position?
2. relate to the determining of any approval, consent, licence, permission or registration in relation to you or your spouse / partner?
3. Relate to a contract you, or your spouse / partner have with the Council
4. Affect land you or your spouse / partner own
5. Affect a company that you or your partner own, or have a shareholding in

If the answer is "yes" to any of the above, it is likely to be pecuniary.

Please refer to the guidance given on declaring pecuniary interests in the register of interest forms. If you have a pecuniary interest, you will need to inform the meeting and then withdraw from the room when it is discussed. If it has not been previously declared, you will also need to notify the Monitoring Officer within 28 days.

Does the interest indirectly affect or relate any pecuniary interest you have already declared, or an interest you have identified at 1-5 above?

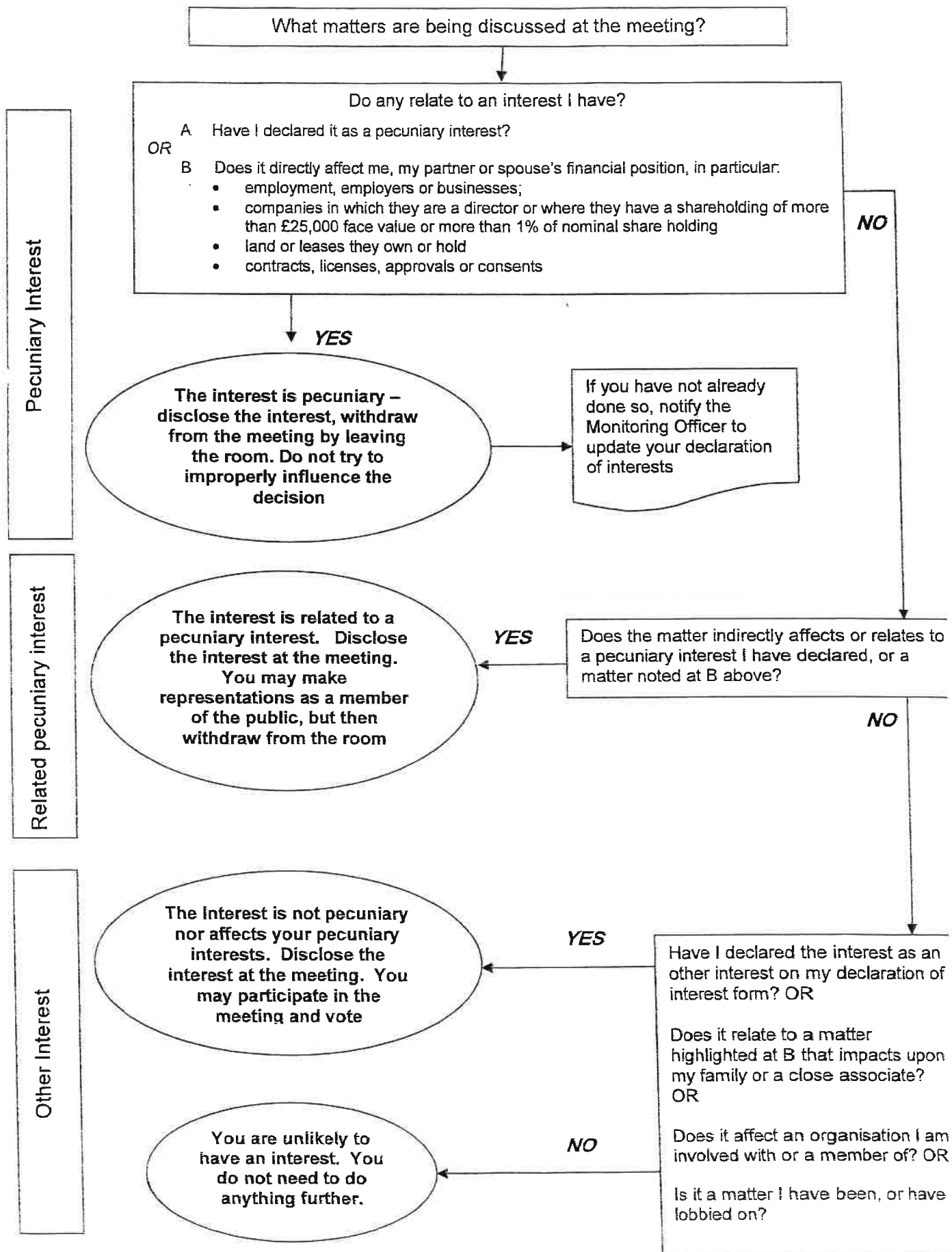
If yes, you need to inform the meeting. When it is discussed, you will have the right to make representations to the meeting as a member of the public, but must then withdraw from the meeting.

Is the interest not related to any of the above? If so, it is likely to be an other interest. You will need to declare the interest, but may participate in discussion and voting on the item.

Have you made any statements or undertaken any actions that would indicate that you have a closed mind on a matter under discussion? If so, you may be predetermined on the issue; you will need to inform the meeting, and when it is discussed, you will have the right to make representations to the meeting as a member of the public, but must then withdraw from the meeting.

**FOR GUIDANCE REFER TO THE FLOWCHART OVERLEAF.  
PLEASE REFER ANY QUERIES TO THE MONITORING OFFICER IN THE FIRST INSTANCE**

## DECLARING INTERESTS FLOWCHART – QUESTIONS TO ASK YOURSELF



**WYMONDHAM TOWN COUNCIL**  
**MINUTES OF A MEETING OF THE LEISURE, ENVIRONMENT,**  
**ENTERPRISE AND TOURISM**  
**COMMITTEE held on Tuesday 18<sup>th</sup> January 2022**  
**in the Council Offices commencing at 7.00 pm**

Present:

Cllrs	A Holden (Chair)
	R Savage
	K Hurn (substitute for Y Astley)
	K Carsok (substitute for J Murrell)
	P Hubble

Also Present

2 Members (s) of the public  
 Cllr. Broome, James & Nuri-Nixon.

LE01/22	<u>APOLOGIES FOR ABSENCE</u> – Cllrs. Astley & Murrell.
LE02/22	<u>DECLARATIONS OF INTEREST</u> – Cllr. Carsok – member of Wymondham in Bloom.
LE03/22	<u>MINUTES OF MEETING</u> On the proposition of Cllr. Carsok and seconded by Cllr. Savage it was resolved to approve the minutes of the Leisure, Environment, Enterprise & Tourism Committee meeting held on 16 <sup>th</sup> November 2021 as a correct record.
LE04/22	<u>PROGRESS UPDATES</u> <u>Business List Clerk</u> advised 13 emails had been received.
LE05/22	<u>PUBLIC PARTICIPATION</u> <u>Planters</u> Two members of Wymondham in Bloom read out statements in support of a scheme and the benefits to the Town.
LE06/22	<u>PLANTING</u> After discussion upon the proposition of Cllr. Holden and seconded by Cllr. Carsok it was resolved to schedule an early meeting with representatives of Wymondham in Bloom to work with them to create a planting plan for the Councils planters.

*[The meeting closed at 19.25 pm]*

DATED this ..... day of .....2022

SIGNED ..... (Chairman)

**From:** Olivia Walker <Olivia.Walker@southnorfolkandbroadland.gov.uk>  
**Sent:** 11 February 2022 11:42  
**Subject:** Platinum Jubilee Grant  
**Attachments:** Platinum Jubilee Grant Form Final.docx; Platinum Jubilee Grant Website Blurb Final.docx

Dear Parish Clerk

I am writing to inform you of our latest grant available to Town and Parish Councils. Please find attached details of our Platinum Jubilee Weekend Grant which is now open to applications.

### **What will the Platinum Jubilee grant support?**

The grant is available to support costs that may occur when organising events to celebrate the Queen's Platinum Jubilee during the weekend of the 2<sup>nd</sup> – 5<sup>th</sup> June 2022. Town and Parish councils and meetings are eligible to apply for the grant.

### **How much can you apply for?**

Parish Councils and Meetings can apply for a £200 grant and Town Councils £300 to help to cover costs of the event.

If you are not organising an event but a group within your Parish/Town are, you can still apply for funding and pass the grant money onto the group or organisation, you will however need to state this on the application form, no application forms will be accepted from any other organisations/groups.

### **How do I apply for the Platinum Jubilee grant?**

Applications for the grant are now open and should be made by completing the application form attached. Applicants will be informed about the success of their submission, but please note that payments will be made after April 1<sup>st</sup> 2022. Applications will close at noon on Friday 22<sup>nd</sup> April 2022.

### **For information.**

South Norfolk Council reserves the right to amend, delay or withdraw this grant at any stage due to Government advice relating to COVID-19.

If you have any queries, please do not hesitate to email the Communities team: [communities@southnorfolkandbroadland.gov.uk](mailto:communities@southnorfolkandbroadland.gov.uk) or call 01603 430563

To apply for a road closure and gain further support with licencing arrangements please contact the licencing team at [licensing@southnorfolkandbroadland.gov.uk](mailto:licensing@southnorfolkandbroadland.gov.uk)

For help in organising events please see our event toolkits at <https://www.southnorfolkandbroadland.gov.uk/communities/community-events>

We look forward to receiving your application.

**Olivia Walker**  
**Event and Communities Support Officer**  
t 01603 430611 e [olivia.walker@southnorfolkandbroadland.gov.uk](mailto:olivia.walker@southnorfolkandbroadland.gov.uk)

Two Councils  
One Team



This email and any attachments are intended for the individual(s) named. If they are confidential, it may come to you, where you must take no action based on it and not must you copy or show them to anyone. Please advise the sender by replying to this email immediately and then delete the original from your computer. Delete the email, either by deleting it from your inbox or by deleting it from your trash. Council business will be regarded by the Council as personal and will not be published or used in any way on behalf of the Council. The sender will have sole responsibility for any legal actions or disputes that may arise. We have taken appropriate measures to ensure that our email systems and attachments are free from viruses, but in keeping with good computing practice you should ensure that any attachments to emails are free from any viruses. For more information on our security policy, please contact the Information Security Officer at Broadland District Council and South Norfolk Council.

**Office | Wymondham Town Council**

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**From:** Peter Marron <peter.marron@break-charity.org>  
**Sent:** 06 March 2022 16:10  
**To:** Office | Wymondham Town Council  
**Cc:** Eleanor Edge  
**Subject:** FW: GoGoDiscover Sculpture Trail 2022 - permission for location in Wymondham  
**Attachments:** Donna Newman 'Buzz' mammoth.jpg; 187702985\_820119821962160\_3743825916188151986\_n.jpg; IMG-20220302-WA0003.jpg; Fairfields2.jpg

Good afternoon Trevor

Further to our conversation last week – I am pleased to say that the Sponsors of 'Buzz' the mammoth sculpture, Lovell Homes have confirmed that they are happy with the sculpture being placed on the grass side on the Fairland common location subject to your permission.

I have supplied dates and an brief overview of the trail in my previous e-mail and as attached images. I have now also attached a couple of images for the location, but we are flexible as long as we are able to crane the sculpture and plinth off from the roadside. Please be assured that we will repair any damage to the grass at the end of the trail as required.

I hope that you have all the information you need for now. I will of course send you the RAMS and finer details nearer to the installation date of 26<sup>th</sup> June.

Good luck with your committee – I am happy to answer any further questions you may have at any time.

Thank you for your support for Break and the GoGoDiscover trail.

Pete

Pete Marron  
Corporate Fundraising Manager / Project Manager  
T. 01603670464 | M. 07799210401  
Schofield House, Spar Road, Norwich, NR6 6BX  
[Twitter](#) | [Facebook](#) | [Instagram](#) | [LinkedIn](#)



At Break, we make life better  
for vulnerable young people.

#ChangingYoungLives

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**From:** Peter Marron  
**Sent:** 02 March 2022 10:44  
**To:** 'office@wymondhamtc.co.uk' <office@wymondhamtc.co.uk>  
**Subject:** GoGoDiscover Sculpture Trail 2022 - permission for location in Wymondham

Good morning Trevor



I have kindly been given your contact details from Dan Goodwin from SNDC – he has suggested that you are the person to speak to about locating one of our Steppe Mammoth sculptures in Wymondham for our GoGoDiscover Trail this summer.

I am sure you are aware of our previous trails having been part of the GoGoHares trail in summer 2018 – I believe you have your hare in position on the high street.

For this summer we are having 55 T.rex sculptures in Norwich and 25 Mammoth sculpture across the county. We are also displaying 100 smaller T.rex sculptures in Norwich as part of our learning and education programme too. Here is a link to the project for further info: <https://www.break-charity.org/gogodiscover/>

One of our sponsors, Lovells who are a housebuilder / developer in the town and have requested for their mammoth to be located in a good footfall area within Wymondham. We have a small number of suggested locations but wanted to speak with you first to see if you had any ideas of your own or at least could advise on permission processes please.

The sculptures are approx. 2.1 m long x 2m high x 70cm wide. They will be fixed to a large concrete plinth (2.3m x 1.3m) and craned in to position on Sunday 26<sup>th</sup> June for an 11 week trail period. I can supply RAMS as required nearer to the start date.

I have attached some images for your information and look forward to hearing back from you very soon.

Kind regards

Pete

Peter Marron  
Corporate Fundraising & Project Manager  
07799210401



At Break, we make life better  
for vulnerable young people.

#ChangingYoungLives

[www.break-charity.org](http://www.break-charity.org)

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break-charity.org

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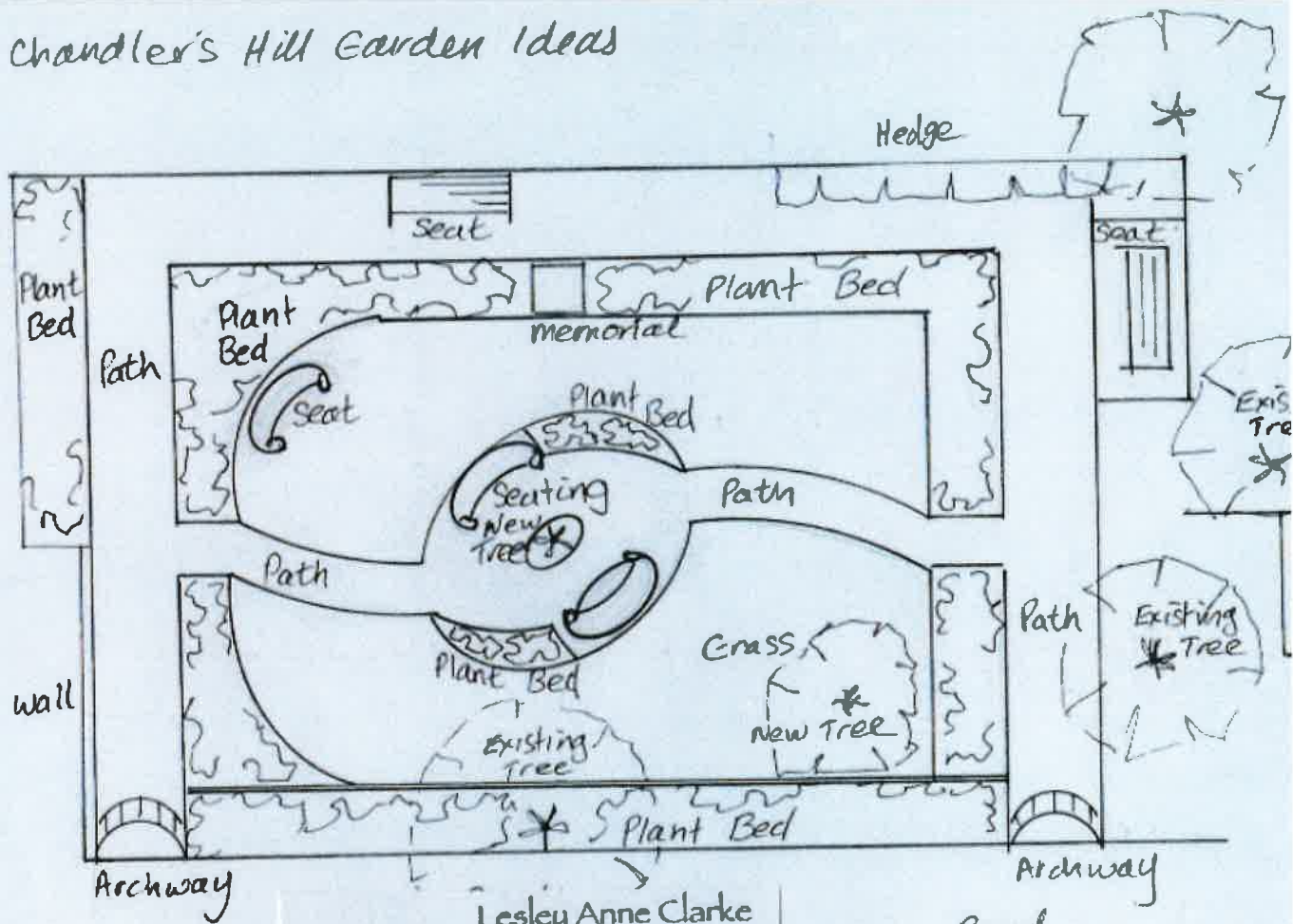








# Chandler's Hill Garden Ideas



Lesley Anne Clarke  
Garden Design

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Attleborough  
Norfolk

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to Scale