

**WYMONDHAM TOWN COUNCIL**  
**MINUTES OF A TOWN COUNCIL**  
**MEETING HELD ON TUESDAY 1<sup>st</sup> March 2022**  
**in the Council Offices at 7.05 pm.**

Councillors Present

S Nuri-Nixon	P Broome	K Hurn
K Cross	P Hubble	Y Astley
A Holden	J Halls	I Flatt
A James	K Carsok	R Elliott
R Savage	J Murrell	

Member(s) of the Public: 20

Councillor Hurn in the Chair

Before the meeting Lord Dannatt presented a plaque in respect of the work done by the Town Council, voluntary groups and Individuals in respect of the Covid 19 pandemic.

024/22	<u>APOLOGIES FOR ABSENCE</u> – None
025/22	<u>SOUTH NORFOLK COUNCIL</u> G Peers (Tourism Officer) gave a presentation on the work undertaken by himself and his colleagues. His brief is to undertake a strategic role in the promotion of Tourism in South Norfolk/Broadland primarily focusing on 6 market Towns including Wymondham. This was followed by a Q & A session from Councillors.
026/22	<u>DECLARATIONS OF INTEREST</u> – None.
027/22	<u>MINUTES OF MEETINGS</u> Upon the proposition of Cllr. Astley and seconded by Cllr. Hubble the minutes of the meeting held on 1 <sup>st</sup> February 2022 were unanimously approved as a correct record subject to the addition of an amendment under minute 016/22 ‘Cllr. Holden asked if the recruitment of a part time replacement Administration Assistant had been discussed by the Working Group. Clerk replied - No.
028/22	<p><u>PROGRESS UPDATES</u></p> <ul style="list-style-type: none"> <li>The notes of the New Cemetery Working Group were confirmed. After discussion upon the proposal of Cllr. Holden and seconded by Cllr. Carsok it was proposed to defer the <i>virement</i> of CIL funds for a further report to be prepared. A recoded vote was requested:</li> </ul> <p>For: Cllrs Carsok, Murrell, Holden. Cross, Flatt, Elliott &amp; Hubble (7)  Against: Cllrs Astley, Savage, Hurn, Broome, Halls, Nuri-Nixon &amp; James (7)</p> <p>In accordance with Standing Orders Cllr. Hurn used his Chairman’s casting vote and voted against and the proposal was lost.</p> <p>A further recorded vote was then taken to ratify the working groups proposal to <i>vire</i> the balance of the CIL reserve to the Cemetery reserve.</p>

	<p>For: Cllrs Astley, Savage, Hurn, Broome, Halls, Nuri-Nixon &amp; James (7) Against: Cllrs Carsok, Murrell, Holden. Cross, Flatt, Elliott &amp; Hubble (7)</p> <p>In accordance with standing Orders Cllr. Hurn used his Chairman's casting vote and voted for and the proposal was ratified.</p> <ul style="list-style-type: none"> <li>• The notes of the Browick Road Recreation Ground Review Working Group were noted.</li> <li>• The notes of the Councils Buildings, Health &amp; Safety and Personnel Working Group were discussed at length in particular the proposed Town Co-ordinator job description. Cllr. Holden queried if professional help from an HR expert or South Norfolk Council had been consulted. It was agreed to defer a decision in order that Cllr. Holden could submit some amendments to be considered by the Council Buildings, Health &amp; Safety and Personnel Working Group.</li> </ul>
029/22	<u>FINANCE &amp; GENERAL PURPOSES COMMITTEE</u> minutes of meeting held on 15 <sup>th</sup> February 2022 were noted.
030/22	<u>SUNDRY CREDITORS</u> Upon the proposition of Cllr. Broome and seconded by Cllr. Savage it was resolved to pay accounts for February 2022, as per the submitted list in the sum of £30,370.44 In compliance with financial regulations the Clerk tabled a list of salaries paid from the wages account to the sum of £8,297.58
031/22	<u>PUBLIC PARTICIPATION:</u> <ul style="list-style-type: none"> <li>• 7 residents/business owners spoke in favour of the Town Co-ordinator role and the proposal to allow small community groups to use meeting rooms in the Council offices.</li> </ul>
032/22	<u>TOWN CO-ORDINATOR</u> A lengthy discussion took place on the merits of appointing a Town Co-ordinator during which several Councillors read out prepared statements. Upon the proposition of Cllr. Carsok and seconded by Cllr Elliott it was resolved to appoint a Town Co-ordinator on a 12 month fixed contract in accordance with the job description to be agreed. A recorded vote was requested:  For: Cllrs. Carsok, Murrell, Holden, Cross, Elliott, Hubble, James, Nuri-Nixon & Flatt Against: Cllrs. Savage, Astley, Broom & Halls Abstentions: Cllr. Hurn
033/22	<u>WHISTLE BLOWER POLICY</u> Upon the proposition of Cllr. Broome and seconded by Cllr. Halls it was resolved to approve the policy.
034/22	<u>JOB DESCRIPTIONS</u> After discussion it was agreed that this item would be deferred to a future meeting.

035/22	<u>REPRESENTATIVES ON OUTSIDE BODIES</u> <ul style="list-style-type: none"> <li>• Resignation of Cllr. Halls from the Lizard Trustees was noted.</li> <li>• Upon the proposition of Cllr. Nuri-Nixon as the only nominee it was resolved to appoint Cllr. James as a Council representative on the Lizard Trustees</li> </ul>
036/22	<u>ANNUAL PARISH MEETING</u> The date of the Annual Parish meeting of 26 <sup>th</sup> April 2022 was noted together with a guest speaker from the Wymondham Archive group.
037/22	<u>MEETING ROOM</u> Cllr. Carsok presented her paper. Upon the proposition of Cllr. Carsok and seconded by Cllr. Holden it was resolved that this Council agrees to allow small Wymondham based community groups and charities to use the Council meeting rooms free of charge, subject to application, availability, and prior arrangement with the Town Clerk.
038/22	<u>REPORTS FROM COUNTY / DISTRICT COUNCILLORS</u> <u>Norfolk County Council</u> – Cllr. Savage <ul style="list-style-type: none"> <li>• Ketts Trail an 18-mile walk launches on 25<sup>th</sup> March 2022.</li> <li>• School Streets - a scheme to close streets outside school during arrival and leaving times (inc. Robert Kett and Browick Road schools) will be trialled later this year after consultation.</li> </ul> <u>South Norfolk Council</u> – None.
039/22	<u>REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES</u> <ul style="list-style-type: none"> <li>• Cllr. Carsok – Greening Wymondham – Browick Road Recreation Ground orchard work continues.</li> <li>• Cllr. Elliot – March Farmers Market Raffle– Council agreed to fund a raffle prize (s) to a maximum value of £25.</li> <li>• Cllr. Hubble – Town Team – had emailed the Clerk today to seek advice on a Beacon and a Time Capsule.</li> </ul>

*[The meeting closed at 21.50 pm]*

DATED this .....day of .....2022

SIGNED .....(Chairman)

**WYMONDHAM TOWN COUNCIL SALARIES**

No	PAID TO	DESCRIPTION	SERVICES	EXPEND	ANALYSIS	VAT	AMOUNT	CHEQUE
11	Barclays Payflow	Salaries - February	Admin Salaries	5,227.89				
			Estab Salaries	1,588.06				
			TIC Salaries	115.44				
			Cemetary Salaries	1366.19			8,297.58	D/D
<b>TOTALS</b>							<b>8,297.58</b>	

  
 ..... Chairman

  
 ..... Deputy Chairman

28th February 2022

