

WYMONDHAM TOWN COUNCIL
MINUTES OF A TOWN COUNCIL
MEETING HELD ON TUESDAY 5th April 2022
in the Council Offices at 7.00 pm.

Councillors Present

S Nuri-Nixon	P Broome	K Hurn
K Cross	P Hubble	Y Astley
A Holden	J Halls	R Savage
A James	K Carsok	R Elliott

Member(s) of the Public: 6

Councillor Hurn in the Chair

040/22	<u>APOLOGIES FOR ABSENCE</u> – Cllr. Flatt & Murrell
041/22	<u>DECLARATIONS OF INTEREST</u> – None.
042/22	<u>MINUTES OF MEETINGS</u> Upon the proposition of Cllr. Hubble and seconded by Cllr. Holden the minutes of the meeting held on 1 st March 2022 were approved as a correct record.
043/22	<u>PROGRESS UPDATES</u> <ul style="list-style-type: none"> • <u>Room Hire</u> Clerk confirmed that a booking form was being prepared and would be placed on the Council’s website in due course. • <u>Job descriptions</u> Clerk confirmed that these would be on a future agenda.
044/22	<u>LEISURE ENVIRONMENT ENTERPRISE & TOURISM COMMITTEE</u> minutes of meeting held on 15 th March 2022 were discussed. In particular, the allocation of all of the £300 South Norfolk Council Queens Jubilee grant to the Town Team, with a number of Councillors expressing a view that other groups/street parties should have been given the opportunity to have some part funding. It was agreed to match fund SNC with £300 from the Sponsorship budget and it was resolved to note the minutes and ratify the decisions made by the Committee. For 5 Against 3 Abstentions 4. Cllr. James queried if she should declare an interest as a member of Wymondham In Bloom as they were affiliated to the Town Team. She was advised no as the funding was not going to Wymondham In Bloom.
045/22	<u>SUNDRY CREDITORS</u> Upon the proposition of Cllr. Cross and seconded by Cllr. Halls it was resolved to pay accounts for March 2022, as per the submitted list in the sum of £48,656.22 In compliance with financial regulations the Clerk tabled a list of salaries paid from the wages account to the sum of £8,297.58

046/22	<p><u>PUBLIC PARTICIPATION:</u></p> <ol style="list-style-type: none"> 1. Representative from Greening Wymondham <ul style="list-style-type: none"> • Browick Road Recreation Ground Agenda item 8 <ul style="list-style-type: none"> ○ Not clear on what consultation will take place. ○ Allocation of Community Infrastructure Levy (CIL) premature, wants working group to discuss. • Break Charity – Mammoth – Agenda item 9 – doesn’t like them nor the existing Henry the Hare in the Market Place. 2. Public – Markets - Agenda item 10 – Contributes to economy – backward step to take canopies away
047/22	<p><u>BROWICK ROAD RECREATION GROUND</u> Cllr. Nuri-Nixon presented her paper in respect of re-modelling Browick Road Recreation Ground following the working groups meeting with an officer from South Norfolk whose recommendation was that consultants are employed to carry out consultation, prepare plans and specifications to enable funding applications to be made. It was proposed that the first stage would be the installation of an improved skateboard facilities. After discussion during which there was support for the overall project concerns were raised as to the allocation of CIL monies the following was proposed.</p> <ol style="list-style-type: none"> 1. Upon the proposition of Cllr. Savage and seconded by Cllr. James it was unanimously resolved to establish a Browick Recreation Ground Earmarked Reserve and to transfer (‘vire’) £20,000 from the General Reserve. 2. An amendment to the original paper proposal was put forward by Cllr. Elliott and seconded by Cllr. Carsok ‘To defer any allocation of Community Infrastructure Levy funds in respect of the project until the Consultation report is received’ For 5 Against 7 - Amendment lost. <p>Upon the proposition of Cllr. Nuri-Nixon and seconded by Cllr. James it was resolved to ‘Earmark/Ringfence incoming CIL allocation of £250,000 to be received in April 2022 for the Browick Road Recreation Ground Improvements’ For 7 Against 5- motion passed.</p>
048/22	<p><u>BREAK CHARITY</u> Request from Break Charity to site a ‘Buzz’ mammoth sculpture on their preferred site being The Fairland for a 11-week period. Other locations such as outside the library and on the grassed area of the Back Lane car park were discussed. Upon the proposition of Cllr. Savage and seconded by Cllr. Astley it was unanimously resolved to allow the siting with the sculpture preferably being in the top left-hand corner near the Fairland Hall.</p>
049/22	<p><u>MARKETS</u> - Paper outlining the work undertaken by the Markets Review Working group was discussed. Charges to be applied per linear foot and concerns were raised about depth of stall. Electricity supply was discussed and it was agreed that this should be for lighting not heaters with costs being regularly reviewed in light of rising energy prices. It was also felt that most traders would have their own canopies. Upon the proposition of Cllr. Cross and seconded by Cllr. Astley it was unanimously resolved to adopt the new regulations and pricing structure.</p>

050/22	<p><u>CHANDLERS HILL</u> Scheme design and details of possible furniture were discussed with concerns raised as to their suitability. Issues were also raised as to the type of path to be installed and to the overall cost of the project as it was felt that the budget of £5,000 may be too low for a quality installation. It was agreed that a local firm of Landscape gardeners should be contacted, and a meeting arranged with Cllrs Cross and Broome to seek their professional advice and to obtain a quote.</p>
051/22	<p><u>UKRAINE REFUGEE CRISIS</u> Cllr. Holden advised that Norfolk County Council and South Norfolk Council were taking the lead in the re-settlement of refugees, and it was a fast-moving situation. Upon the proposition of Cllr. Holden and seconded by Cllr. Hurn it was unanimously resolved that Wymondham Town Council will aid and assist Norfolk County Council and South Norfolk Council wherever possible to ensure that Ukrainian refugees are integrated into our community.</p>
052/22	<p><u>REPORTS FROM COUNTY / DISTRICT COUNCILLORS</u></p> <p><u>Norfolk County Council</u> Cllr. Savage</p> <ul style="list-style-type: none"> • Ketts Trail officially now open. • School Streets scheme start for Browick Road school (25/4/22) & Robert Kett School (2/5/22). Consultation has taken place. • Tourism Survey now underway. <p><u>South Norfolk Council</u> Cllr. Nuri-Nixon</p> <ul style="list-style-type: none"> • Looking to improve road signage in Town Centre. Funding not yet available. <p>Cllr. Halls</p> <ul style="list-style-type: none"> • Joint working group with Broadland DC re joint office accommodation resulted in acrimonious split with no joint decision. <p>Cllr. Savage</p> <ul style="list-style-type: none"> • Love Local/Spend Local campaign to support local businesses.
053/22	<p><u>REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES</u></p> <ul style="list-style-type: none"> • Cllr. Holden – Allotment Association – AGM (7/4/22) and Sunday for Bacon Butties. • Cllr. Carsok – Greening Wymondham – 20 Volunteers at recent Orchard Day and next session on 16/4/22. Litter Pick (23/4/22) and Great Big Green Week (24/9/22-2/10/22)
054/22	<p><u>EXCLUSION PRESS & PUBLIC</u> On the proposition of Cllr. Broome and seconded by Cllr Hubble resolution by the Council under the provisions of Section 1 of the Public Bodies (Admissions to meetings) Act 1960 to exclude Press and the Public from the meeting of Wymondham Town Council in order to discuss matters where publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.</p>

055/22	<p><u>COUNCIL BUILDINGS, HEALTH & SAFETY AND PERSONNEL WORKING GROUP</u> minutes of the meeting held on 24th March 2022 were noted and the following was resolved:</p> <p><u>TOWN CO-ORDINATOR</u> Cllr Holden reported that he had spoken to officers at South Norfolk Council and that they will be producing a job description. It was also reported that South Norfolk Council had made other offers regarding the management of the Town Co-ordinator or the possibility of the Town Co-ordinator being directly employed and managed by South Norfolk Council with Wymondham Town Council contributing the amount allocated in the budget towards this role.</p> <p>It was agreed that a report detailing the job description and associated offers and options would be provided and that this would be discussed by the Councils Building, Health and Safety & Personnel Working Group at a meeting to be convened following receipt of the report.</p> <p><u>STAFFING</u> Cllr Hurn explained the issues relating to staffing as outlined in the report. Following a debate between Councillors it was resolved to adopt the pay strategy using the scale points as per the table shown in the report. A recorded vote was requested.</p> <p>For: Cllrs Hurn, Broome, Savage, Astley, Nuri-Nixon, James, Halls & Hubble Against: Cllrs Holden & Carsack Abstentions: Cllrs Elliott & Cross</p>

[The meeting closed at 22.10 pm]

DATED thisday of2022

SIGNED(Chairman)