

WYMONDHAM TOWN COUNCIL
 MINUTES OF A MEETING OF THE LEISURE, ENVIRONMENT,
 ENTERPRISE AND TOURISM
 COMMITTEE held on Tuesday 17th May 2022
 in the Council Offices commencing at 7.00 pm

Present:

Cllrs	K Carsok
	R Savage
	P Broome (substitute for Y Astley)
	K Cross
	P Hubble

Also Present : Cllr. Nuri-Nixon
 4 members of the public.

LE18/22	<u>CHAIRMAN</u> Clerk called for nominations. Cllr. Savage was proposed by Cllr. Broome but no seconder came forward. Upon the proposition of Cllr. Cross and seconded by Cllr. Hubble it was resolved to appoint Cllr. Carsok as Chairman.
LE19/22	<u>VICE -CHAIRMAN</u> Upon the proposition of Cllr. Cross and seconded by Cllr. Carsok it was resolved to appoint Cllr. Hubble as Vice-Chairman.
LE20/22	<u>APOLOGIES FOR ABSENCE</u> – Cllr. Astley.
LE21/22	<u>DECLARATIONS OF INTEREST</u> <ul style="list-style-type: none"> • Cllrs Hubble & Carsok as volunteers – Wymondham Town Team – non - pecuniary.
LE22/22	<u>MINUTES OF MEETING</u> Upon the proposition of Cllr. Savage and seconded by Cllr. Broome it was unanimously resolved to approve the minutes of the Leisure, Environment, Enterprise & Tourism Committee meeting held on 15 th March 2022 as a correct record.
LE23/22	<u>PROGRESS UPDATES</u> <ul style="list-style-type: none"> • <u>Wymondham in Bloom</u> Clerk confirmed no delivery date of the plants from the Garden Centre had yet been received.
LE24/22	<u>PUBLIC PARTICIPATION</u> <ul style="list-style-type: none"> • Resident commented that more events on a Saturday would encourage people into the Town. And open spaces need to be promoted especially as they were beneficial during the Covid 19 pandemic. • Town Team representative commented that fundraising was underway to replace the Christmas lights they install in the Town Centre, and he estimated that of the stock they had 30% was unusable. He confirmed that the Council had provided 70 new union Jack flags for the Jubilee celebrations, and these would be installed in the flagpoles shortly. • Cllr. Nuri-Nixon commented that Town Centre signage was the responsibility of South Norfolk Council, and she would be concerned if the Town Council paid for replacements.

LE25/22	<u>SOUTH NORFOLK COUNCIL – PUBLIC SPACE PROTECTION ORDER</u> Consultation from South Norfolk Council to re-make a Public Space Protection Order (PSPO) under the Anti-social Behaviour, Crime and Policing Act 2014 was discussed and approved with no amendments. South Norfolk to be requested to provide notices to be placed in public areas.
LE26/22	<u>SATURDAY MARKETS/EVENTS</u> Discussion took place on the concerns raised by the full Council in respect of this proposal and the need to consider all aspects of administration from marketing through to organisation on the actual day. Cllr. Cross was concerned about timescales and suggested that the first event could take place on 23/7/22 with the last event on 3/9/22. Cllr. Savage proposed that those Councillors who had volunteered at the full Council to participate should meet to discuss and agree the finer details.
LE27/22	<u>MARKET PLACE BINS</u> Discussion took place regarding waste bins in the Market Place. It was agreed that a quotation be obtained to replace the bin near the Market Cross and the bin near Big Fry with bins that have lids for consideration at the next meeting of the Committee.
LE28/22	<u>JUBILEE DECORATIONS</u> Clerk advised that the Council had purchased 2 large Jubilee flags for the two Town Flagpoles, 70 Union Jack flags for the Town Team to renew on the 70 flag poles they will be putting up and existing bunting was held to decorate the Council offices. After discussion upon the proposal of Cllr. Hubble and seconded by Cllr. Cross it was resolved to purchase £100 worth of Bunting which the Town Team will install in the Town Centre.
LE29/22	<u>CHRISTMAS 2022</u> Discussion took place on in respect of the position of a Christmas Tree, whether it should be in the Market Place or in Priory Gardens or possibly seeking permission to place it at Becketts Chapel. Also, should the tree be a real tree or an artificial one. It was resolved to defer this discussion to the next meeting and for the Clerk to obtain a report on the condition of the large lights installed in the Market place to determine their condition and if requiring replacement, a cost.
LE30/22	<u>TOURIST INFORMATION CENTRE</u> Clerk issued visitor attendance figure compiled by the TIC staff for the period April 2021 – March 2022. It was agreed that attendance figures for 2018 & 2019 would be provided for comparison purposes at the next committee. It was felt that the current ‘A’ frame boards put out are insufficient advertising of the facility and the Council should investigate the cost of having a feather flag.
LE31/22	<u>MINI GUIDE</u> Clerk advised that next reprint will probably be in 3 years’ time. Copies have been sent to 20 different Tourist points. Copies to be taken to the Library, Rail Station & Heritage Museum.
LE32/22	<u>TOURISM SIGNAGE</u> Discussion took place on Tourism signage, and it was noted that this is the primary responsibility of South Norfolk Council with a request that they update maps showing businesses in the Town. Future Town-Co-ordinator to look at branding of the Town.
LE33/22	<u>OPEN SPACES</u> Clerk confirmed that the Council does not have an open spaces policy. Discussion then took place on the different types of activity that could take place from individuals, small family group to organised events such as Yoga or potentially larger activities such as a Fair. It was resolved that the Clerk would look into producing a policy.

LE34/22	<u>BUDGET</u> Clerk outlined the budget that has been approved for the 2022-2023 financial year and the relevant cost codes. It was agreed that actuals against budget would be provided at future meetings.
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[The meeting closed at 20.17 pm]

DATED this day of2022

SIGNED (Chairman)

DRAFT