

WYMONDHAM TOWN COUNCIL
MINUTES OF A TOWN COUNCIL
MEETING HELD ON TUESDAY 5th July 2022
in the Council Offices at 7.00 pm.

Councillors Present

R Elliott	P Broome	K Hurn
K Cross	P Hubble	K Carsok
J Murrell	J Halls	R Savage
I Flatt		

Member(s) of the Public: 4

Councillor Hurn in the Chair

096/22	<u>APOLOGIES FOR ABSENCE</u> – Cllrs. Holden, Astley, Nuri – Nixon & James.
097/22	<u>DECLARATIONS OF INTEREST</u> – None.
098/22	<u>MINUTES OF MEETINGS</u> Upon the proposition of Cllr. Murrell and seconded by Cllr. Broome the minutes of the meeting held on 7 th June 2022 were unanimously approved as a correct record subject to the addition of ‘and Council’ to minute 092/22
099/22	<u>PROGRESS UPDATES:</u> <ul style="list-style-type: none"> • <u>Job Descriptions</u> After discussion upon the proposition of Cllr. Savage and seconded by Cllr. Halls it was resolved to approve the job descriptions as presented. • <u>Council Buildings, Health & Safety and Personnel Working Group Meeting</u> After discussion upon the proposition of Cllr. Halls and seconded by Cllr. Hubble the recommendations of the working group were ratified including South Norfolk Council being asked to employ a Town Co-ordinator on a fixed 12 month contract for 16 hours pw with the Town Council providing funding of £20,000 to cover recruitment, salary and ongoing costs.
0100/22	<u>SUNDRY CREDITORS</u> Upon the proposition of Cllr. Savage and seconded by Cllr. Halls it was resolved to pay accounts for June 2022, as per the submitted list in the sum of £25,397.48 In compliance with financial regulations the Clerk tabled a list of salaries paid from the wages account to the sum of £9,850.88
101/22	<u>MAYORS ENGAGEMENTS</u> – Noted.
102/22	<u>PUBLIC PARTICIPATION:</u> <ul style="list-style-type: none"> • Resident commented that in his opinion The proposed Time Team ‘Time Capsule’ could be buried in Chandlers Hill gardens. • Resident commented that ‘About Wymondham’ magazine should continue as part of the Wymondham Magazine.

103/22	<u>CHANDLERS HILL</u> Paper regarding project was presented by Cllr. Cross in which Council were advised that only two quotes had been received and despite efforts a third couldn't be obtained. After discussion upon the proposition of Cllr. Cross and seconded by Cllr. Broome it was resolved to accept a quotation in the sum of £12,654 plus VAT.
104/22	<u>NEIGHBOURHOOD PLAN</u> Cllr. Hurn advised that further correspondence had been received late this afternoon requiring action and therefore this item was being withdrawn from the agenda.
105/22	<u>COUNCIL POLICIES</u> It was resolved that a Time & Task Working group be set up consisting of Cllr. Elliott, Halls, Hubble, Murrell & Holden to review Council policies.
106/22	<u>'ABOUT WYMONDHAM' NEWSLETTER</u> It was resolved that a Time & Task Working group be set up consisting of Cllr. Elliott, James, Nuri-Nixon, Cross & Broome to review Communication with residents.
107/22	<u>FREEDOM OF TOWN</u> Request received from Air Cadets to receive Freedom of Town. No protocols held and it was resolved that a paper be brought to Council outlining a possible scheme.
108/22	<u>REPORTS FROM COUNTY / DISTRICT COUNCILLORS</u> <u>Norfolk County Council</u> - None. <u>South Norfolk Council</u> <ul style="list-style-type: none"> • Cllr. Halls <ul style="list-style-type: none"> ○ Proposed Gypsy & Travellers site in Wymondham has now been published by the Greater Norwich Development Partnership being the Waste site on Strayground Lane owned by Norfolk County Council which is to be vacated with a new facility near Spooner Row. A short public consultation period will start shortly.
109/22	<u>REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES:</u> <ul style="list-style-type: none"> • Cllr. Carsok – Greening Wymondham. <ul style="list-style-type: none"> ○ Visited Becketswell re hedge planting. ○ Rothbury Park – Landscape Architect to start work shortly. ○ Anglia in Bloom judges visiting Friday 8th July 2022. • Cllr. Elliott – Farmers Market <ul style="list-style-type: none"> ○ Stallholder retiring after 22 years. Agreed Certificate of appreciation to be presented by Mayor. • Cllr. Hubble – Town Team <ul style="list-style-type: none"> ○ Jubilee Fest cancelled due to weather forecast. ○ Time capsule still proceeding. ○ Rotary organised Food & Drink festival had been a success and could become the main summer event.

[The meeting closed at 20.09 pm]

DATED thisday of2022

SIGNED(Chairman)