

WYMONDHAM TOWN COUNCIL
MINUTES OF A TOWN COUNCIL
MEETING HELD ON TUESDAY 6th September 2022
in the Council Offices at 7.00 pm.

Councillors Present

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| R Elliott | P Broome | K Hurn |
| K Cross | P Hubble | K Carsok |
| A James | J Halls | R Savage |
| Y Astley | A Holden | S Nuri-Nixon |
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Member(s) of the Public: 2

Councillor Hurn in the Chair

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| 110/22 | <u>APOLOGIES FOR ABSENCE</u> – Cllr. Flatt & Murrell. |
| 111/22 | <u>DECLARATIONS OF INTEREST</u> <ul style="list-style-type: none"> • Cllr. Holden – sits on Committee which will review Neighbourhood Plan will take no part in debate and leave room. • Cllr. Savage – Norfolk County Council Western Link Road Consultation – non-pecuniary as the elected NCC Councillor for Wymondham Division. |
| 112/22 | <u>MINUTES OF MEETINGS</u> Upon the proposition of Cllr. Savage and seconded by Cllr. Cross the minutes of the meeting held on 5 th July 2022 were unanimously approved as a correct record. |
| 113/22 | <u>PROGRESS UPDATES:</u> <ul style="list-style-type: none"> • <u>COMMUNICATIONS WORKING GROUP</u> Upon the proposition of Cllr. James and seconded by Cllr. Broom the notes of the meeting held on 9th August 2022 were noted and the attached Terms of Reference were ratified. • <u>VANDALISM - PUBLIC TOILETS</u> - On the proposition of Cllr. Savage and seconded by Councillor Astley it was unanimously resolved to condemn the recent vandalism of the Public Toilets in the Town Centre, with the consequent cost to the public purse for repairs and that the Council encourages anyone who witnesses vandalism to report it to the Police so that the culprits may be apprehended and charged. |
| 114/22 | <u>SUNDRY CREDITORS</u> Upon the proposition of Cllr. Elliott and seconded by Cllr. Halls it was resolved to pay accounts for July 2022, as per the submitted list in the sum of £25,937.42 In compliance with financial regulations the Clerk tabled a list of salaries paid from the wages account to the sum of £10,227.62 |
| 115/22 | <u>SUNDRY CREDITORS</u> Upon the proposition of Cllr. Elliott and seconded by Cllr. Holden it was resolved to pay accounts for August 2022, as per the submitted list in the sum of £34,217.87 In compliance with financial regulations the Clerk tabled a list of salaries paid from the wages account to the sum of £10,079.69 |

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| 116/22 | <u>MAYORS ENGAGEMENTS</u> – Noted. |
| 117/22 | <p><u>PUBLIC PARTICIPATION:</u></p> <ul style="list-style-type: none"> • Cllr. Savage – Outlined concerns as the County Councillor for Wymondham Division and Resident in respect of proposed Market Place Street enhancements. <ul style="list-style-type: none"> ○ No public consultation ○ Buses turning and potential damage to Market Cross wall ○ Increase risks to pedestrians ○ Longer route for traffic/pollution/noise/increase fuel costs ○ Only a couple of businesses will benefit. ○ Excessive cost (still rising) ○ CIL could be used elsewhere e.g., play equipment refurbishment at Ketts Park. |
| 118/22 | <p><u>NEIGHBOURHOOD PLAN</u> <u>Cllr. Holden left the room.</u> Cllr. Hurn outlined the process to date and that the plan had now been revised, taking into account comments from South Norfolk Council when it was originally submitted Questions were answered and it was agreed that this is an important plan to assist in the shaping of the Town in the future. The group consisting of Councillors and representatives from the community who worked on it in conjunction with the Councils professional advisors (Ingham Pinnock) were thanked for their work. Upon the proposal of Cllr. Hurn and seconded by Cllr. Savage it was unanimously resolved (with the exception of Cllr. Halls who did not vote as he sits on South Norfolk Councils Scrutiny Committee) to approve the revised plan.</p> <p>Cllr. Holden returned to the room.</p> |
| 119/22 | <p><u>CHANDLERS HILL</u> Cllr Cross referred to her report that following a meeting with contractors a revised quotation had been received which was higher than their original quote due to rising prices. Removal of seating and the two proposed arches brings the cost back to the original sum agreed by the Council. Cllr. Broome reminded the Council that a new quotation in writing should be sought to ensure it was clear what work was being undertaken. Upon the proposition of Cllr. Cross seconded by Cllr. Carsok it was resolved to approve the work provided it did not exceed the previously agreed sum of £12,654 + VAT.</p> |
| 120/22 | <p><u>BROWICK ROAD RECREATION GROUND REVIEW</u> Cllr. Nuri-Nixon introduced her paper in respect of the appointment of a preferred partner to undertake the initial phase of this project. She explained that 2 potential partners details had been provided by South Norfolk Council and interviews had been held and proposals and costs received. It had not been possible to obtain a third quote due to the specialised nature of the work. Following discussion and upon the proposition of Cllr. Nuri-Nixon and seconded by Cllr. James it was unanimously resolved to invoke Financial Regulation 11 removing the need to obtain three quotes and to allocate an additional £10,000 from general reserves and to appoint FMG consulting as the preferred contractor for the re-development and improvement of Browick Road Recreation Ground for recreational and leisure purposes.</p> |

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| 121/22 | <p><u>CIVILITY & RESPECT</u> Cllr. Elliott outlined his paper in respect of the new nationally introduced Civility & Respect policy. Upon the proposition of Cllr. Elliott and seconded by Cllr. Halls it was unanimously resolved to:</p> <ol style="list-style-type: none"> 1) This Council agrees to implement all elements and adopt the civility and respect pledge as outlined in section 2 of this report. 2) This Council agrees to immediately put in place initial civility and respect training for both Councillors and Clerk as detailed in section 303 of this report. A commitment is also made to further training for Councillors and all staff. |
| 122/22 | <p><u>NORFOLK COUNTY COUNCIL WESTERN LINK CONSULTATION</u> Cllr. Hurn outlined the consultation being undertaken by Norfolk County Council in respect of the proposed Western Link Road project and its implications to Wymondham and in particular Chapel Lane, Tuttles Lane & Barnham Broom Road. After discussion during which a number of Councillors confirmed that they had attended the recent NCC presentation at Barnham Broom Cllr. Savage made a number of proposals to support the overall scheme, but with caveats in respect of the above roads. Other Councillors were unhappy to vote and requested a deferral. Upon the proposition of Cllr. Cross and seconded by Cllr. Holden it was resolved to defer this matter to the October meeting of the Council.</p> |
| 123/22 | <p><u>CHRISTMAS TREE – MARKET PLACE</u> Cllr. Cross introduced her paper for a real 20ft Christmas tree to be erected in the centre of the Market Place. Traders have been consulted and she advised they are happy as long as it does not interfere with their trading. Concerns were raised as to:</p> <ul style="list-style-type: none"> • Will a larger tree fit into the existing supporting base that the Council has. • How will the base be bolted to the ground (Clerk advised that Council staff are not qualified to install ground fixings under Health & Safety nor covered by Insurance). • A 20ft tree will require a crane to lift in place. <p>Cllr. Halls then advised that he had some information of a confidential nature that should be considered. Upon the proposal of Cllr. Halls and seconded by Cllr. Nuri-Nixon it was resolved to continue this discussion at the end of the meeting following the exclusion of the press and public in accordance with Section 1 of the Public Bodies (admission to meetings) Act 1960.</p> |
| 124/22 | <p><u>STREET ENHANCEMENT – MARKET PLACE</u> Cllr. Holden referred to his Paper outlining the present position in respect of the Temporary Traffic Regulation Order (TTRO) that applied to the stretch of Road between Fairland Street and Queen Street in the Town Centre and the planters placed there by South Norfolk Council during the Covid 19 Pandemic. The opportunity has now arisen to work with South Norfolk & Norfolk County Councils to support residents and businesses by making a permanent TRO and extending the existing footpath out to create a one way street. A long discussion then ensued and upon the proposition of Cllr. Holden and seconded by Cllr. Hubble it was resolved that the Council commits to reserving £50,000 of Community Infrastructure Levy (CIL) or 1/3rd of the cost (whichever is lower) of the improvements to the area of the Market Place outside the Cross Keys public house and Mad Hatters tea shop.</p> <p>Fore 6 Against 2 Abstentions 4.</p> |

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| 125/22 | <p><u>KEEPING INFORMED</u> Cllr. Holden introduced his paper proposing that an agenda item is added to meetings of the full Council allowing questions received in writing to be asked of the Chairs of the Council, its committee's and working groups limited to a maximum of 20 minutes. After discussion upon the proposal of Cllr. Holden and seconded by Cllr. Hubble it was resolved that an agenda item is added to all meetings of the full council to allow questioning of the chairs of the council, its committees and working groups. Such questions and follow up questions are expected to be answered in full but can be deferred to the following meeting or answered in writing, with all written replies shared with all Councillors. Questions are to be submitted to the chairs (and copied to the Clerk) via email no later than 3pm on the Thursday prior to the meeting. This item to be trialled for a 6-month period.</p> |
| 126/22 | <p><u>REPORTS FROM COUNTY / DISTRICT COUNCILLORS</u></p> <p><u>Norfolk County Council</u></p> <ul style="list-style-type: none"> • Cllr. Savage -Re-iterated that all residents should be encouraged to view and respond to the Western Link Consultation noting the deadline date of 9/10/22. <p><u>South Norfolk Council</u> – None.</p> |
| 127/22 | <p><u>REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES:</u></p> <ul style="list-style-type: none"> • Cllr. James – <ul style="list-style-type: none"> ○ Wymondham Access Group – held officers meeting and are looking to create an Accessibility Action Plan. ○ Wymondham Access Group – Network Rail have rejected proposals to rectify rail station accessibility issues. NCC are aware. • Cllr. Carsok <ul style="list-style-type: none"> ○ Greening Wymondham – running Greening week 24/9/22 – 1/10/22. |
| 128/22 | <p><u>EXCLUSION PRESS & PUBLIC</u></p> <p>On the proposition of Cllr. Halls and seconded by Cllr Nuri-Nixon resolution by the Council under the provisions of Section 1 of the Public Bodies (Admissions to meetings) Act 1960 to exclude Press and the Public from the meeting of Wymondham Town Council in order to discuss matters where publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.</p> |
| 129/22 | <p><u>CHRISTMAS TREE – MARKET PLACE</u> Cllr. Halls advised some information which was pertinent to the Council's decision. Discussion then took place in respect of the positioning of the tree, its size and how the tree holder will be affixed to the ground. It was resolved to obtain a Structural engineers report before discussing the matter further.</p> |

[The meeting closed at 22.24 pm]

DATED thisday of2022

SIGNED(Chairman)