

WYMONDHAM TOWN COUNCIL

SUMMONS TO ATTEND - NOTICE IS HEREBY GIVEN THAT THERE WILL BE A
MEETING OF THE LEISURE ENVIRONMENT ENTERPRISE & TOURISM COMMITTEE
ON TUESDAY 17th January 2023 at 7.00 pm in the Council Offices.

A G E N D A

1	Apologies for absence	
2	Declarations of Interest	A
3	To confirm the minutes of the Leisure Environment Enterprise & Tourism Committee meeting held on 15 th November 2022.	B
4	To receive an update about progress of items arising from the last meeting of the committee held on 15 th November 2022/ previous meetings.	
5	Public Participation – members of the public may make representations, ask or answer questions and give evidence in respect of the business on the agenda below. In accordance with standing order 3 (f) this item is limited to 15 minutes.	
6	Tourist Information Centre – to consider suggestion to recommend name change to Town Information Centre – Cllr. Carsok.	
7	King Charles III Coronation – Cllr. Carsok	
8	To note list of Council Playgrounds	C
9	Management of Parks and Open Spaces & Co-operation with volunteers – Cllr. Carsok	D

Council Offices

Ketts Park

Harts Farm Road

Wymondham

NR18 0UT



T B Gurney

Town Clerk

10th January 2023

Committee Members

Cllr. Carsok	Cllr. Cross	Cllr. Astley
Cllr. Hubble	Cllr. Savage	

DECLARATIONS OF INTEREST AT MEETINGS

When declaring an interest at a meeting Members are asked to indicate whether their interest in the matter is pecuniary, or if the matter relates to, or affects a pecuniary interest they have, or if it is another type of interest. Members are required to identify the nature of the interest and the agenda item to which it relates. In the case of other interests, the member may speak and vote. If it is a pecuniary interest, the member must withdraw from the meeting when it is discussed. If it affects or relates to a pecuniary interest the member has, they have the right to make representations to the meeting as a member of the public but must then withdraw from the meeting. Members are also requested when appropriate to make any declarations under the Code of Practice on Planning and Judicial matters.

Have you declared the interest in the register of interests as a pecuniary interest? If Yes, you will need to withdraw from the room when it is discussed.

Does the interest directly:

1. affect yours, or your spouse / partner's financial position?
2. relate to the determining of any approval, consent, licence, permission or registration in relation to you or your spouse / partner?
3. Relate to a contract you, or your spouse / partner have with the Council
4. Affect land you or your spouse / partner own
5. Affect a company that you or your partner own, or have a shareholding in

If the answer is "yes" to any of the above, it is likely to be pecuniary.

Please refer to the guidance given on declaring pecuniary interests in the register of interest forms. If you have a pecuniary interest, you will need to inform the meeting and then withdraw from the room when it is discussed. If it has not been previously declared, you will also need to notify the Monitoring Officer within 28 days.

Does the interest indirectly affect or relate any pecuniary interest you have already declared, or an interest you have identified at 1-5 above?

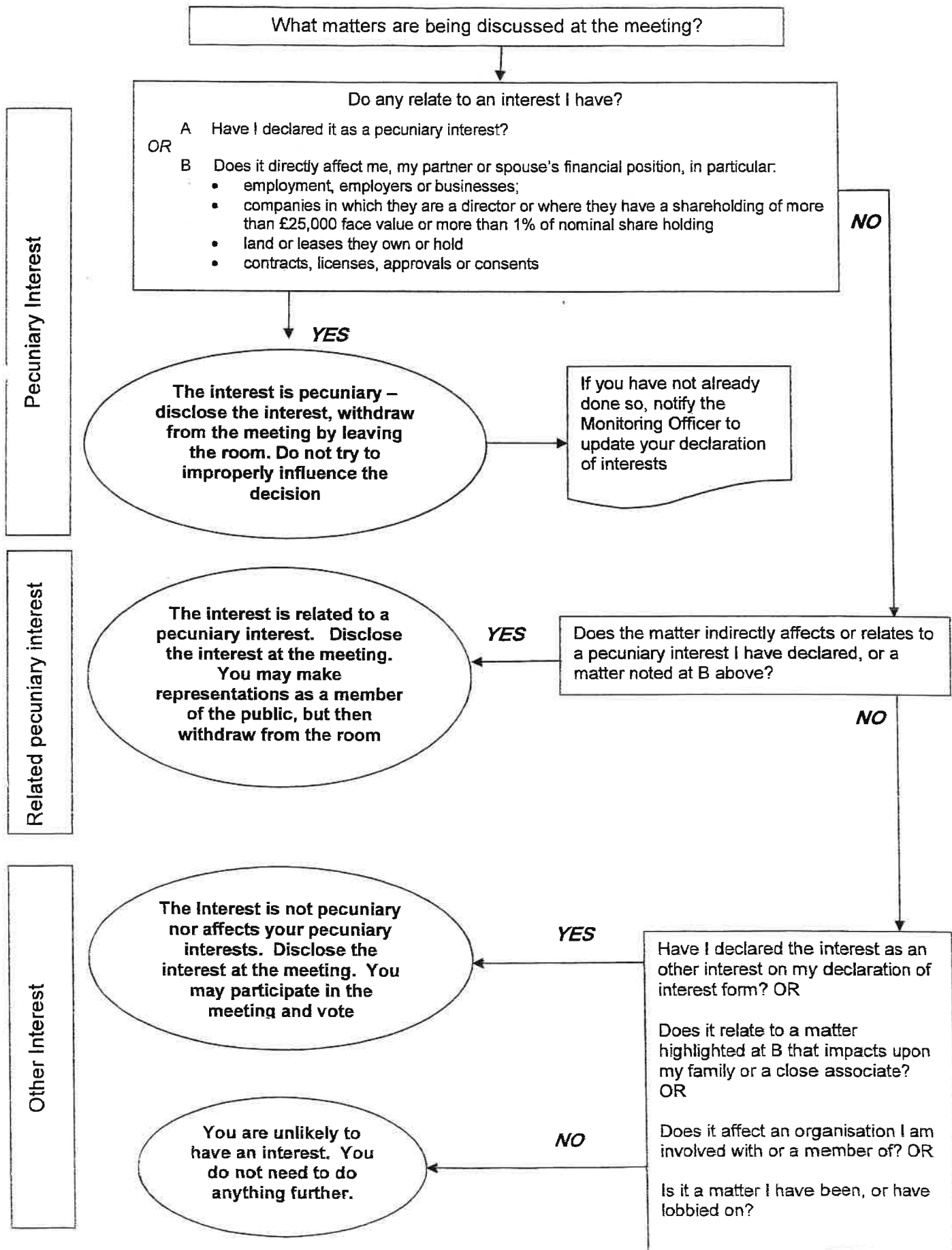
If yes, you need to inform the meeting. When it is discussed, you will have the right to make representations to the meeting as a member of the public, but must then withdraw from the meeting.

Is the interest not related to any of the above? If so, it is likely to be an other interest. You will need to declare the interest, but may participate in discussion and voting on the item.

Have you made any statements or undertaken any actions that would indicate that you have a closed mind on a matter under discussion? If so, you may be predetermined on the issue; you will need to inform the meeting, and when it is discussed, you will have the right to make representations to the meeting as a member of the public, but must then withdraw from the meeting.

**FOR GUIDANCE REFER TO THE FLOWCHART OVERLEAF.
PLEASE REFER ANY QUERIES TO THE MONITORING OFFICER IN THE FIRST INSTANCE**

DECLARING INTERESTS FLOWCHART – QUESTIONS TO ASK YOURSELF



WYMONDHAM TOWN COUNCIL
MINUTES OF A MEETING OF THE LEISURE, ENVIRONMENT,
ENTERPRISE AND TOURISM
COMMITTEE held on Tuesday 15th November 2022
in the Council Offices commencing at 7.00 pm

Present:

Cllrs	K Carsok (Chair)
	K Hurn (substitute for P Hubble)
	R Savage
	K Cross
	P Broome (substitute for Y Astley)

Also Present:

Cllrs. Nuri-Nixon
 0 members of the public.

LE56/22	<u>APOLOGIES FOR ABSENCE</u> – Cllrs. Astley & Hubble.
LE57/22	<u>DECLARATIONS OF INTEREST</u> – None.
LE58/22	<u>MINUTES OF MEETING</u> Upon the proposition of Cllr. Cross and seconded by Cllr. Hurn it was unanimously resolved to approve the minutes of the Leisure, Environment, Enterprise & Tourism Committee meeting held on 11 th October 2022 as a correct record subject to the following minor amendments: <ul style="list-style-type: none"> • Min LE52: Wymondham Town United Football Club had requested the grass at Ketts Park be cut to 30mm during football season. • Min LE54 Minute to be amended to read that the Council would defer this matter pending any further information from South Norfolk Council or Central Government.
LE59/22	<u>PROGRESS UPDATES</u> <ul style="list-style-type: none"> • <u>TOURIST INFORMATION CENTRE INFORMATION BOARDS</u> Cllr. Hurn advised that the Heritage Society had met, and production of the boards was approved, and the work will commence shortly. • <u>CHANDLERS HILL</u> Cllr. Cross confirmed that an itemised quote had been received and that the work would take place in the Spring and hopefully completed before the coronation. • <u>CHRISTMAS TREE</u> Cllr. Hurn confirmed that the tree holder had been installed in the Market Place. Clerk confirmed that a tree had been ordered and efforts were being made to arrange for it to be installed. • <u>FAIRLAND</u> Cllr. Carsok advised that a tree planting ceremony would take place on 2nd December 2022 at 11.00am. • <u>ALLOTMENTS</u> Cllr. Carsok asked if allotment holders could be contacted for email addresses to enable yearly agreements to be sent electronically. Clerk advised that there was a well-oiled system to ensure agreements and payments were received and that a lot of plot holders do scan, and send agreement forms back by email and make payment directly into the Councils Bank account.
LE60/22	<u>PUBLIC PARTICIPATION</u> - None.

LE61/22	Upon the resolution of Cllr. Broome and seconded by Cllr. Savage resolution by the Council under the provisions of Section 1 of the Public Bodies (Admissions to meetings) Act 1960 to exclude Press and the Public from the meeting of Wymondham Town Council in order to discuss matters where publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted
LE62/22	<u>BUDGET 2023/24</u> Clerk presented the draft for discussion and submission to the Finance & General Purposes Committee for incorporation into the Council budget for the 2022/23 financial year. Cllr. Carsok brought up the notion of increasing the Brighter Wymondham Budget to incorporate the grant amount requested each year by the Wymondham in Bloom Group. No proposal was forthcoming and after further discussion upon the resolution of Cllr. Savage and seconded by Cllr. Hurn it was unanimously resolved to recommend the original proposed budget of £166,581 to the Finance & General Purposes Committee.

[The meeting closed at 19.33 pm]

DATED this day of2022

SIGNED (Chairman)

DRAFT

	LOCATION	APPROX YEAR EQUIPMENT INSTALLED
1	Browick Recreation Ground	Various years – Browick Recreation Ground Review Group
2	Kings Head Meadow	2014
3	Ketts Park	2015
4 TC lease from Grammar School Trust	Bellrope Lane	2005
5	Rothbury Road	2008
6	Fairland Green	No play equipment
7	Toll's Meadow	No play equipment
8	Cemetery	No play equipment
9	Becketswell	No play equipment
10	Chandlers Hill	No play equipment
11	Priory Gardens	No play equipment
12 TC Lease from Anglian Water	Allotments	No play equipment

Management of Parks and Open Spaces & Cooperation with Volunteers

Discussion Paper for LEET Committee 17 Jan 2022

Improvements to parks in Wymondham are being planned over the coming years – Browick Park, Rothbury Park, Becketswell and Chandlers Hill Garden and the issue of on-going maintenance has been raised.

Current situation: Parks and open spaces are maintained by the Town Council's team of groundsmen, who report directly to the Town Clerk. The grass is mown regularly and greenery is cut back seasonally. They previously also dealt with the path at Kett's Park Wood and the trees at the sides of the main sports pitches but these have been managed by Greening Wymondham volunteers for the last five years, with Norwich Fringe Project employed by the Town Council to lead the work days. In other cases (Priory Gardens, Chandlers Hill and Chain Entry) a volunteer has spent many hours nurturing the planting, with the Council Team mowing the grass and trimming the bushes.

Wymondham in Bloom - A team of volunteers has raised the Town's annual effort from hanging baskets to more sophisticated and attractive planters, with significant success in the awards from the regional competition Anglia in Bloom. However the question of maintaining high quality planting needs an increased level of knowledge and coordination with the Council, particularly for the 34 Amberol planters.

Going forward - There is no doubt that the cost of maintaining public open spaces and planted areas is a problem for Local Authorities whose budgets have been drastically curtailed by Government cut backs. If the ambition to bring about improvements is to be realised we must take the chance to review how the parks can be better managed for biodiversity, cutting carbon emissions and boosting community wellbeing and mental health. We do not doubt that the Council's grounds maintenance team is kept busy but nevertheless the maintenance is the minimum that you would expect in public spaces. However with the hoped for improvements to the parks there will obviously be a demand for a higher level of maintenance, in particular of newly planted trees, bushes and perennials. The question is how can high quality planting and landscaping best be maintained by the Council, at reasonable cost?

Towards a solution – Should the Council expand its Grounds Maintenance Team and/or can ways be found to coordinate the efforts of volunteers to enhance the level of maintenance? Volunteers can form part of the solution but management and organisation needs to be considered. The volunteer leaders of successful projects such as the Christmas Lights, Wynterfest, Wymondham in Bloom, Kett's Park Wood and Browick Community Orchard have felt that the pressure on them is unsustainable.

Conclusions - As Wymondham grows, residents are right to demand that their public spaces are looked after to a high standard. At present we do not know enough to set out a course of action. We suggest that it would be useful to find out what is done at other Councils, so that an assessment can be made on what would achieve the best result for our town. A sub-committee of volunteers and Councillors could be delegated to do this research and report back to the full LEET committee in due course.

Author Ann Rostron, Greening Wymondham

Submitted to LEET Committee for discussion by Cllr Kim Carsok