

**WYMONDHAM TOWN COUNCIL**

MINUTES OF A MEETING OF THE FINANCE & GENERAL  
PURPOSES COMMITTEE held on Tuesday 15<sup>th</sup> November 2023  
in the Council Offices commencing at 4.00 pm

Present:

Cllrs	Fulcher (Chair)
	Roberts
	Frosdick
	Perry
	Rosen

Also Present                      0 member of the public  
Cllrs. Nuri-Nixon & James

F45/23	<u>APOLOGIES FOR ABSENCE</u> – None.
F46/23	<u>DECLARATIONS OF INTERESTS</u> – None.
F47/23	<u>MINUTES OF MEETING</u> On the proposition of Cllr. Frosdick and seconded by Cllr. Perry it was unanimously resolved to approve the minutes of the Finance & General Purposes Committee meeting held on 2 <sup>nd</sup> October 2023 as a correct record.
F48/23	<u>PROGRESS UPDATES</u> – None.
F49/23	<u>PUBLIC PARTICIPATION</u> <ul style="list-style-type: none"><li>• Cllr. Nuri- Nixon spoke in support of Wymondham Symphony Orchestra grant application.</li></ul>
F50/23	<u>GRANT APPLICATION</u> Upon the proposition of Cllr. Roberts and seconded by Cllr. Perry it was unanimously agreed to approve a grant application for £1,003.90 towards sheet music hire costs for a forthcoming concert.
F51/23	<u>4 YEAR PLAN</u> Cllr. Rosen outlined a first draft 4 year plan that he has been working on which was sent to Councillors yesterday. Discussion took place during which it was clarified that this is an initial plan for broad discussion and refinement being an overview of future projects. It is a living document and will be used to assist in the preparation of future budgets. Input from all Councillors is encouraged. It was determined that the format would be discussed further during the full meeting scheduled for 5 <sup>th</sup> December 2023 with a view to a refined updated plan being submitted to the full Council for consideration at its January meeting.
F52/23	<u>BUDGET DISCUSSION</u> Upon the proposition of Cllr. Rosen and seconded by Cllr. Frosdick it was resolved to discuss this item in the confidential section of the meeting.

F53/23	<p><u>EXCLUSION PRESS &amp; PUBLIC</u>  On the proposition of Cllr. Rosen and seconded by Cllr Perry resolution by the Council under the provisions of Section 1 of the Public Bodies (Admissions to meetings) Act 1960 to exclude Press and the Public from the meeting of Wymondham Town Council in order to discuss matters where publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.</p>
F54/24	<p><u>DRAFT INTERNAL INTERIM ACCOUNTS</u> Clerk gave an outline of the financial position of the Council as at 30<sup>th</sup> September 2023 as shown by the ‘Draft Internal’ accounts that had been prepared. The Clerk gave an explanation of the significant variants and answered questions.</p>
F55/23	<p><u>BUDGET DISCUSSION</u> Clerk outlined figures from a first draft budget for the 2024/2025 financial year that had been prepared by himself and the Council’s Finance Officer. An explanation was then given as to the budget process and the need to set a precept in January 2024 in order to meet South Norfolk Council requirements. Key to this is the Tax base of properties advised in the early part of December to the Council by South Norfolk Council. Examples were discussed of what effect a 0% increase or potential rises of 3.5% or 5.00% would be using the existing Tax Base or an enhanced base of an additional 100 or 200 properties. It was agreed that to give extra time the scheduled meeting of the full Council on 2<sup>nd</sup> January could be delayed to 9<sup>th</sup> January 2024 and that this would be put to the full Council at its December meeting.</p>

*(The meeting closed at 17.25 pm)*

DATED this ..... day of .....2023

SIGNED ..... (Chairman)