


## WYMONDHAM TOWN COUNCIL

SUMMONS TO ATTEND –NOTICE IS HEREBY GIVEN THAT THERE WILL BE A PLANNING LIGHTING & HIGHWAYS COMMITTEE MEETING to be held on TUESDAY 7<sup>th</sup> November 2023 in the COUNCIL OFFICES COMMENCING at 6.00 pm

### AGENDA

1	Apologies for absence.	
2	To receive declarations of Interest.	<b>A</b>
3	To resolve that the minutes of the Planning Lighting & Highways Committee meeting held on 17th October 2023 are a correct record.	<b>B</b>
4	To receive an update about progress of items arising from the meeting of the Committee held on 17th October 2023 / previous meetings.	
5	Public Participation – members of the public may make representations, ask or answer questions and give evidence in respect of the business on the agenda below. In accordance with standing order 3 (f) this item is limited to 15 minutes.	
6	To consider Planning applications – attached.	<b>C</b>

Council Offices  
Ketts Park  
Harts Farm Road  
Wymondham  
NR18 0UT

  
T B Gurney  
Town Clerk  
1<sup>st</sup> November 2023

### Committee Members

Cllr. Frosdick	Cllr. Nuri-Nixon	Cllr. P Barrett
Cllr. Perry	Cllr. J Barrett	

## DECLARATIONS OF INTEREST AT MEETINGS

When declaring an interest at a meeting Members are asked to indicate whether their interest in the matter is pecuniary, or if the matter relates to, or affects a pecuniary interest they have, or if it is another type of interest. Members are required to identify the nature of the interest and the agenda item to which it relates. In the case of other interests, the member may speak and vote. If it is a pecuniary interest, the member must withdraw from the meeting when it is discussed. If it affects or relates to a pecuniary interest the member has, they have the right to make representations to the meeting as a member of the public but must then withdraw from the meeting. Members are also requested when appropriate to make any declarations under the Code of Practice on Planning and Judicial matters.

Have you declared the interest in the register of interests as a pecuniary interest? If Yes, you will need to withdraw from the room when it is discussed.

Does the interest directly:

1. affect yours, or your spouse / partner's financial position?
2. relate to the determining of any approval, consent, licence, permission or registration in relation to you or your spouse / partner?
3. Relate to a contract you, or your spouse / partner have with the Council
4. Affect land you or your spouse / partner own
5. Affect a company that you or your partner own, or have a shareholding in

If the answer is "yes" to any of the above, it is likely to be pecuniary.

Please refer to the guidance given on declaring pecuniary interests in the register of interest forms. If you have a pecuniary interest, you will need to inform the meeting and then withdraw from the room when it is discussed. If it has not been previously declared, you will also need to notify the Monitoring Officer within 28 days.

Does the interest indirectly affect or relate any pecuniary interest you have already declared, or an interest you have identified at 1-5 above?

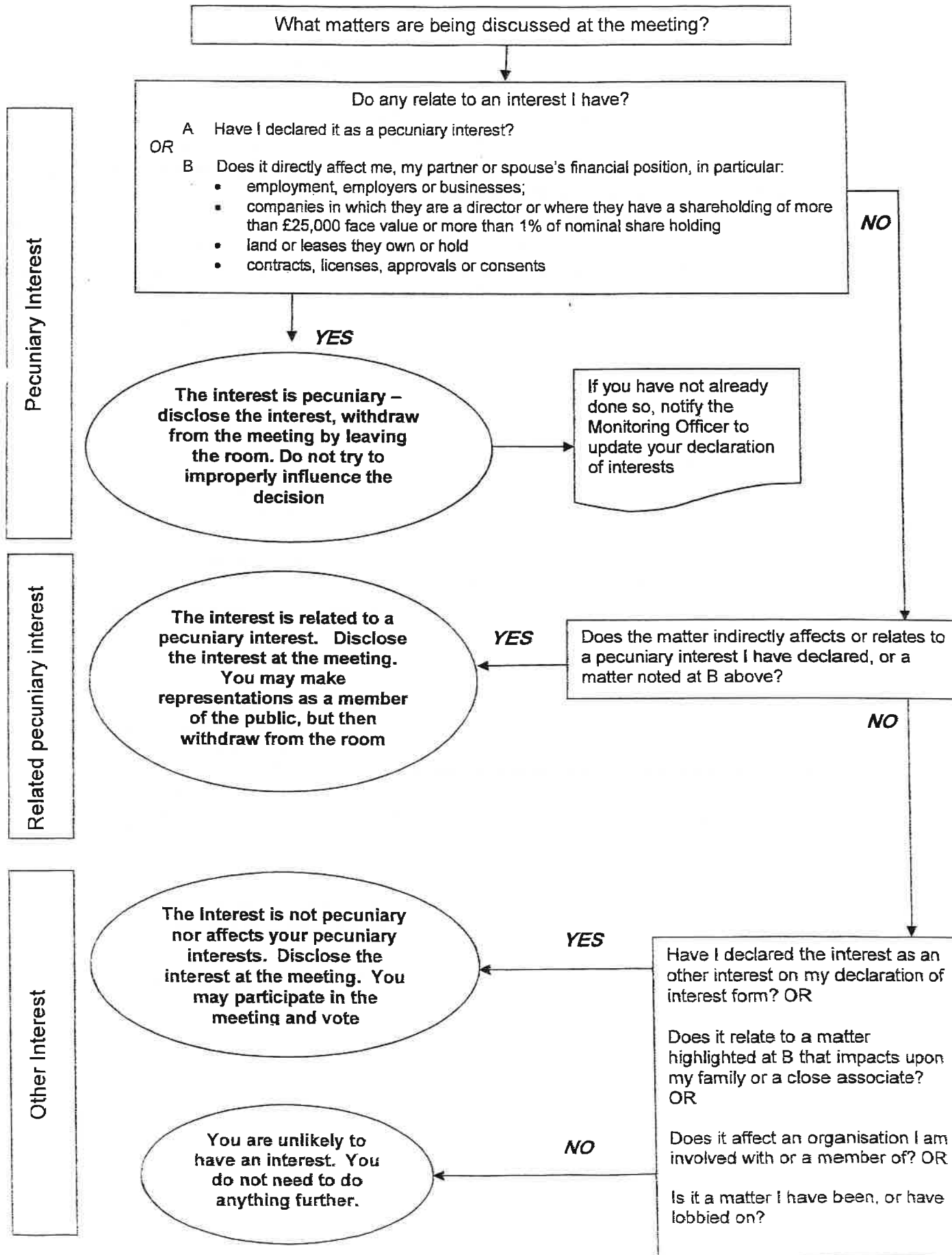
If yes, you need to inform the meeting. When it is discussed, you will have the right to make representations to the meeting as a member of the public, but must then withdraw from the meeting.

Is the interest not related to any of the above? If so, it is likely to be an other interest. You will need to declare the interest, but may participate in discussion and voting on the item.

Have you made any statements or undertaken any actions that would indicate that you have a closed mind on a matter under discussion? If so, you may be predetermined on the issue; you will need to inform the meeting, and when it is discussed, you will have the right to make representations to the meeting as a member of the public, but must then withdraw from the meeting.

**FOR GUIDANCE REFER TO THE FLOWCHART OVERLEAF.  
PLEASE REFER ANY QUERIES TO THE MONITORING OFFICER IN THE FIRST INSTANC**

## DECLARING INTERESTS FLOWCHART – QUESTIONS TO ASK YOURSELF



**WYMONDHAM TOWN COUNCIL**  
**MINUTES OF A MEETING OF THE**  
**PLANNING LIGHTING & HIGHWAYS COMMITTEE** held  
on 17th October 2023 commencing at 6.00 pm in the Council Offices.

Cllrs.	R Frosdick (Chair)
	A Perry
	J Barrett
	P Barrett
	S Nuri-Nixon

Also Present	0 member (s) of the public
--------------	----------------------------

PL101/23	<u>APOLOGIES FOR ABSENCE</u> – None
PL102/23	<u>DECLARATIONS OF INTEREST</u> – None.
PL103/23	<u>MINUTES OF MEETING</u> Upon the proposition of Cllr. Perry and seconded by Cllr. Nuri-Nixon the minutes of the meeting of the Planning Lighting & Highways Committee on 3 <sup>rd</sup> October 2023 were unanimously approved and signed by the Chairman as a true record.
PL104/23	<u>PROGRESS UPDATE:</u> None.
PL105/23	<u>ITEMS RAISED BY MEMBERS OF THE PUBLIC:</u> None.
PL106/23	<u>PLANNING APPLICATIONS</u> These are shown separately.

*(The meeting closed at 18.17 pm)*

DATED.....day of .....2023

SIGNED.....(Chairman)

**WYMONDHAM TOWN COUNCIL**  
**PLANNING APPLICATIONS DISCUSSED AT A**  
**PLANNING LIGHTING & HIGHWAYS COMMITTEE MEETING**  
held on 17th October 2023 at 6.00 pm in the Council Offices

1	2023/2872	7 Northfield Gardens	Two storey side and single storey rear extension.	<b>Approved</b>
2	2023/2938	170 Tuttle Lane	Extension to garage.	<b>Approved</b>
3	2023/2990	Rosemount House Burnthouse Lane Silfield	Single storey extension to cover swimming pool, and change of use to timeshare use of pool with creation of parking area.	<b>Approved -</b> usage, traffic & hours re swimming pool to be considered
4	2023/1891	Longwater Gravelwork Works Wym Quarry Stanfield	New permeable hard standing for 72 storage containers used for public self storage. Erection of 2.4m fencing & gates.	<b>Refused</b> information re lighting & contamination required.
5	2023/2906	3 Queen Street	Replacement of 9 timber windows to residence collection heritage windows (uPVC).	<b>Approved</b> subject to Conservation Officer
6	2023/3042	11 Market Place	Change/adapt the Building Usage Classification to allow broader usage of the wider building in addition to retail. Erect a timber buggy/bike shelter in the rear yard area. Replace/reinstate old timber external door in the rear yard. Reinstate timber gates to the side and rear yard area. Replace old single glazed windows (3 No) with white upvc to match others in locality & Seek permission for brackets to hold hanging baskets.	<b>Approved</b> subject to Conservation Officer
7	2023/3047	11 Market Place	A - FASCIA = remove old vets sign & replace with smaller over front door to denote retailer name (illuminated but now LED downlight) B - FASCIA = additional front fascia shop window signage, smaller than the last & non-illuminated C - OTHER = small plaques on entrance columns about the shop & its opening hours D - HANGING = replace old vets hanging sign & replace with new at the same size (non-illuminated) E - OTHER = add new sign within rear yard area to denote new proposition/brand for the building & the entrance F - OTHER = remove old car park sign on roadside wall & replace with new showing names of firms that are subletting space in the building G - OTHER = add new sign within rear yard area to denote new proposition/brand for the building & the entrance	<b>Approved</b> subject to Conservation Officer

## WYMONDHAM TOWN COUNCIL

SUMMONS TO ATTEND –NOTICE IS HEREBY GIVEN THAT THERE  
WILL BE A PLANNING LIGHTING & HIGHWAYS COMMITTEE  
MEETING to be held on TUESDAY 7<sup>th</sup> November 2023 in the COUNCIL  
OFFICES COMMENCING at 6.00 pm

	<b>Extensions</b>			
1	2023/3158	Chestnut House The Loke	Single and two-storey extension to rear of dwelling with Juliet balcony. Front extension to detached garage and link extension between dwelling and garage building.	
	<b>Other</b>			
2	2023/3198 2023/3199 (LBC)	Wood Farm Youngmans Road	Rebuild chimney stack and part gable end. Roof repairs including section of wall plate and 3no window lintels. Rear dormer checks require replacing.	