

WYMONDHAM TOWN COUNCIL
MINUTES OF A TOWN COUNCIL
MEETING HELD ON TUESDAY 3rd JANUARY 2023
in the Council Offices at 7.00 pm.

Councillors Present

A Holden	P Broome	K Hurn
K Cross	S Nuri-Nixon	P Hubble
J Halls	R Savage	K Carsok
Y Astley	J Murrell	I Flatt

Member(s) of the Public: 18
 South Norfolk Council: Cllr. Hornby

Councillor Hurn in the Chair

001/23	<u>APOLOGIES FOR ABSENCE</u> – Cllr. James
002/23	<u>DECLARATIONS OF INTEREST:</u> <ul style="list-style-type: none"> • Agenda item 14 – Town Centre Proposal – All Members lobbied by residents. • Cllrs. Hubble & Carsok – Agenda item 12 – Christmas Lights – Active members Town Team volunteers. • Cllr. Hurn – Agenda item 6 – monthly creditors – employee of AR Cross & Sons.
003/23	<u>MINUTES OF MEETINGS</u> Upon the proposition of Cllr. Broome and seconded by Cllr. Halls the minutes of the meeting held on 6 th December 2022 were approved as a correct record.
004/23	<u>PROGRESS UPDATES</u> <ul style="list-style-type: none"> • The notes of the Christmas Lights Working Group meeting held on 6/12/22 were noted. • The notes of the Policies & Standing Order Working Group meeting held on 20/12/22 were noted and the recommendations therein were ratified. • Town Centre Co-ordinator – appointment by South Norfolk Council of Corrina Pharoah was noted.
005/23	<u>FINANCE & GENERAL PURPOSES COMMITTEE</u> minutes of meeting held on 20 th December 2022 were noted and upon the proposition of Cllr. Holden and seconded by Cllr. Flatt the audit amendment therein was unanimously ratified.
006/23	<u>SUNDRY CREDITORS</u> Upon the proposition of Cllr. Halls and seconded by Cllr. Savage it was resolved to pay accounts for December 2022, as per the submitted list in the sum of £32,487.85 In compliance with financial regulations the Clerk tabled a list of salaries paid from the wages account to the sum of £10,035.95
007/23	<u>MAYORS ENGAGEMENTS</u> – Noted.

008/23	<p><u>PUBLIC PARTICIPATION:</u></p> <ul style="list-style-type: none"> • SNC Cllr. Hornby – Town Centre Proposal- read out statement commending that the Town Council should work in partnership with SNC who have the expertise to run and manage the proposed Project Board. • Representative (s) from Greening Wymondham – Town Centre Proposal – supported and emphasised need for Consultation. • Business owner – Town Centre proposal – has salon on Market Street, road dangerous and support pedestrianisation to protect her clients. • Representative – Town Centre Proposal – Supports as this could assist further funding applications for Becketts Chapel. • Business owner – Town Centre Proposal – How will money be spent – wishes to move into Town Centre – shops need to be refurbished to a good standard. • Resident – Town Centre Proposal – agreed with previous speakers – emphasised Access for everyone. Pathways should be kept clear.
009/23	<p><u>PRECEPT 2023 - 2024</u> Cllr. Holden introduced the budget that has been recommended by the Finance & General Purposes Committee. Projected income is £71,150 expenditure of £600,538 and allocations to earmarked reserves of £127,250 leaving a funding and precept requirement of £656,638. With a tax base of 6356 dwellings this results in a band ‘D’ property being charged at £103.31 pa an increase of £4.92 pa on last year. Following discussion upon the proposition of Cllr. Holden and seconded by Cllr. Hurn it was unanimously resolved to approve the budget and precept as outlined.</p>
010/23	<p><u>CODE OF CONDUCT</u> Upon the proposition of Cllr. Cross and seconded by Cllr. Halls it was unanimously resolved to adopt a new Code of Conduct in line with that recently adopted by South Norfolk Council, to become effective from May 2023.</p>
011/23	<p><u>RISK ASSESSMENTS</u> Upon the proposition of Cllr. Astley and seconded by Cllr. Broome it was unanimously resolved to approve the risk assessments for 2022/2023 and resulting action plan.</p>
012/23	<p><u>CHRISTMAS LIGHTS</u> Cllr. Holden referred to his paper and the meeting held by the Christmas Lights Working Group. After discussion, during which the financial estimated cost of replacing the lights throughout the Town Centre at a cost of £15,000 was raised and how would the current fundraising efforts of the Town Team (circa £4,000) be used, upon the proposition of Cllr. Holden and seconded by Cllr. Hubble it was unanimously resolved that the Council agrees in principle to the working groups recommendation (Option C- WTC to supply, store and maintain all lights, and install lights to Market Place. Volunteer group to install lights through town.) subject to further information to be provided in due course.</p>
013/23	<p><u>CCTV</u> Cllr. Holden outlined his paper that CCTV should be installed in the Market Place following a recent arson incident in respect of a waste bin. Cllr. Savage requested that a further camera be installed, if possible, to cover the Public Toilets as they had recently suffered vandalism. Upon the proposition of Cllr. Holden and seconded by Cllr. Hurn it was unanimously resolved to authorise the purchase and installation of CCTV equipment as specified in the quotation from Oaks CCTV Ltd including the 5year maintenance agreement.</p>

	Clerk to pursue cost of additional camera and if appropriate to authorise under delegated authority.
014/23	<p><u>TOWN CENTRE</u> Cllr. Holden introduced his paper outlining a project to regenerate the Town Centre in conjunction with South Norfolk Council (SNC). It is proposed that SNC establish and run a project board to consult and draw up plans. The project being funded by:</p> <ol style="list-style-type: none"> 1. WTC agreeing to earmark an additional £200,000 Community Infrastructure levy (CIL) funds to an existing allocation of £50,000. 2. SNC has indicated it will allocate proceeds of the sale of former Council offices at 14 Middleton Street (circa £350,000) 3. SNC offer £250,000 from their CIL co-investment scheme. 4. Any other funding sources identified. <p>Clerk as Responsible Financial Officer of the Council advised that at present £90,000 was held by the Council in an unallocated CIL fund which when added to the existing £50,000 totalled £140,000 and there was a shortfall of £110,000. A guestimate from SNC of CIL for the next 2 years was £89,000 in total and the Clerk advised that should the Council proceed, a contingent liability would be placed in the Council's Accounts and internal / external auditors advised accordingly.</p> <p>Cllr. Holden advised that the Browick Park scheme is estimated to raise £100,000 CIL but gave no indication of time spans.,</p> <p>After discussion upon the proposition of Cllr. Holden and seconded by Cllr. Carsok it was unanimously resolved:</p> <ol style="list-style-type: none"> 1. To work with South Norfolk Council and other partners to develop a proposal for town regeneration, taking account of previous reports and the recently prepared Wymondham Neighbourhood Plan. 2. To demonstrate commitment to a town regeneration proposal by ringfencing £250,000 of Community Infrastructure Levy receipts towards the scheme.
015/23	<u>CHAIRPERSONS QUESTIONS:</u> None received.
016/23	<p><u>REPORTS FROM COUNTY / DISTRICT COUNCILLORS</u></p> <p><u>Norfolk County Council:</u> Nothing to report.</p> <p><u>South Norfolk Council</u></p> <ul style="list-style-type: none"> • Cllr. Hornby <ol style="list-style-type: none"> 1. SNC now operating from Thorpe Lodge in Norwich before moving to Horizon House and Council Tax had been frozen.
017/23	<p><u>REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES:</u></p> <ol style="list-style-type: none"> 2. No reports.

[The meeting closed at 20.42 pm]

DATED thisday of2022

SIGNED(Chairman)