

WYMONDHAM TOWN COUNCIL

SUMMONS TO ATTEND -NOTICE IS HEREBY GIVEN THAT
A MEETING OF THE TOWN COUNCIL is to be held on
TUESDAY 16th May 2023 at 7.00 pm in the Council Offices.

A G E N D A

	Chairman to ask if anyone wishes to record proceedings and if so to remind those present that a set of guidelines have been adopted by the Council.	
1	Election of Mayor & Chair of the Council	
2	Election of Deputy Mayor & Vice Chair of the Council	
3	Apologies for absences	
4	Declarations of Interest	A
5	To resolve that the minutes of the Council meeting held on 4th April 2023 are a correct record.	B
6	To receive an update about progress of items from the last meeting of the Council on 4th April 2023 / previous meetings.	
7	To note the minutes of the Finance & General Purposes Committee meeting held on 18 th April 2023.	C
8	To re-adopt delegated arrangements to Committees & Working Groups*	
9	To re-adopt terms of reference for Committees*	
10	Appointments to Committees for year 2023/24	D
11	Appointments to Outside Bodies for year 2023/24	D
12	Appointments to Working groups	D
13	To elect: 1) Finance & General Purposes Committee a. Chair b. Vice- Chair 2) Leisure Environment Enterprise & Tourism Committee a. Chair b. Vice-Chair 3) Planning Lighting & Highways a. Chair b. Vice-Chair	
14	Formal re - adoption of: <ul style="list-style-type: none"> ● Standing Orders** ● Civility & Respect* ● Code of Conduct* ● Complaints** ● Correspondence* ● Computer & Telephone Misuse Policy* ● Data Protection** ● Equal Opportunities* ● Freedom of Information** ● Financial Regulations* ● Health & Safety** ● Information Protection Policy* ● Information Security Incident Policy** ● Press & Media* ● Removable Media Policy* ● Risk Assessment** 	

	<ul style="list-style-type: none"> • Social Media and Electronic Communication Policy* • Treasury Management Policy** • Whistle Blowing <p>*Contained in Councillors Pack issued to all Councillors. ** Contained in Councillors Pack issued to all Councillors. To be reviewed by Policies & Standing Order review working group</p>	
15	To note inventory of land and assets including buildings	E
16	To note arrangements for Insurance Cover in respect of all insured risks – Zurich Insurance.	
17	To note Council's / or employee's membership of other bodies	F
18	To confirm payment of monthly creditors – April 2023.	G
19	To note Mayors Engagements	H
20	Public Participation- members of the public may make representations, ask or answer questions and give evidence in respect of the business on the agenda below. In accordance with standing order 3 (f) this item is limited to 15 minutes unless directed by the Chairman of the meeting.	
21	To appoint Banking Signatories (4)	
22	Reports from County / District Councillors	
23	Reports from representatives on outside committees	



10th May 2023
Trevor Gurney (Town Clerk)
Council Offices Ketts Park
Harts Farm Road
Wymondham
NR18 0UT

DECLARATIONS OF INTEREST AT MEETINGS

When declaring an interest at a meeting Members are asked to indicate whether their interest in the matter is pecuniary, or if the matter relates to, or affects a pecuniary interest they have, or if it is another type of interest. Members are required to identify the nature of the interest and the agenda item to which it relates. In the case of other interests, the member may speak and vote. If it is a pecuniary interest, the member must withdraw from the meeting when it is discussed. If it affects or relates to a pecuniary interest the member has, they have the right to make representations to the meeting as a member of the public but must then withdraw from the meeting. Members are also requested when appropriate to make any declarations under the Code of Practice on Planning and Judicial matters.

Have you declared the interest in the register of interests as a pecuniary interest? If Yes, you will need to withdraw from the room when it is discussed.

Does the interest directly:

1. affect yours, or your spouse / partner's financial position?
2. relate to the determining of any approval, consent, licence, permission or registration in relation to you or your spouse / partner?
3. Relate to a contract you, or your spouse / partner have with the Council
4. Affect land you or your spouse / partner own
5. Affect a company that you or your partner own, or have a shareholding in

If the answer is "yes" to any of the above, it is likely to be pecuniary.

Please refer to the guidance given on declaring pecuniary interests in the register of interest forms. If you have a pecuniary interest, you will need to inform the meeting and then withdraw from the room when it is discussed. If it has not been previously declared, you will also need to notify the Monitoring Officer within 28 days.

Does the interest indirectly affect or relate any pecuniary interest you have already declared, or an interest you have identified at 1-5 above?

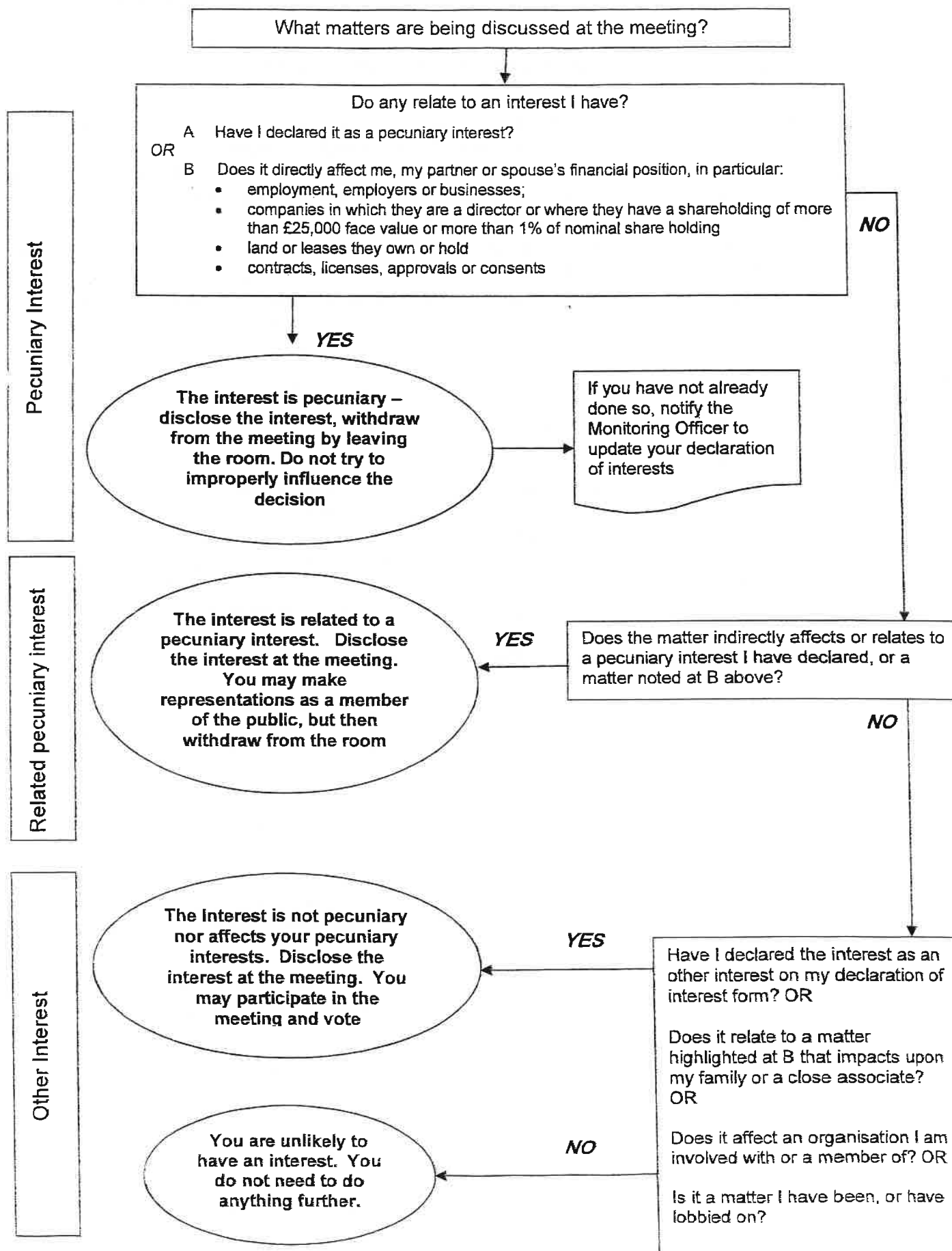
If yes, you need to inform the meeting. When it is discussed, you will have the right to make representations to the meeting as a member of the public, but must then withdraw from the meeting.

Is the interest not related to any of the above? If so, it is likely to be an other interest. You will need to declare the interest, but may participate in discussion and voting on the item.

Have you made any statements or undertaken any actions that would indicate that you have a closed mind on a matter under discussion? If so, you may be predetermined on the issue; you will need to inform the meeting, and when it is discussed, you will have the right to make representations to the meeting as a member of the public, but must then withdraw from the meeting.

**FOR GUIDANCE REFER TO THE FLOWCHART OVERLEAF.
PLEASE REFER ANY QUERIES TO THE MONITORING OFFICER IN THE FIRST INSTANC**

DECLARING INTERESTS FLOWCHART – QUESTIONS TO ASK YOURSELF



WYMONDHAM TOWN COUNCIL
 MINUTES OF A TOWN COUNCIL
 MEETING HELD ON TUESDAY 4th April 2023
 in the Council Offices at 7.00 pm.

Councillors Present

A Holden	P Broome	K Hurn
K Cross	S Nuri-Nixon	R Elliott
J Halls	R Savage	A James
J Murrell	I Flatt	P Hubble
K Carsok		

Member(s) of the Public: 2
Councillor Hurn in the Chair

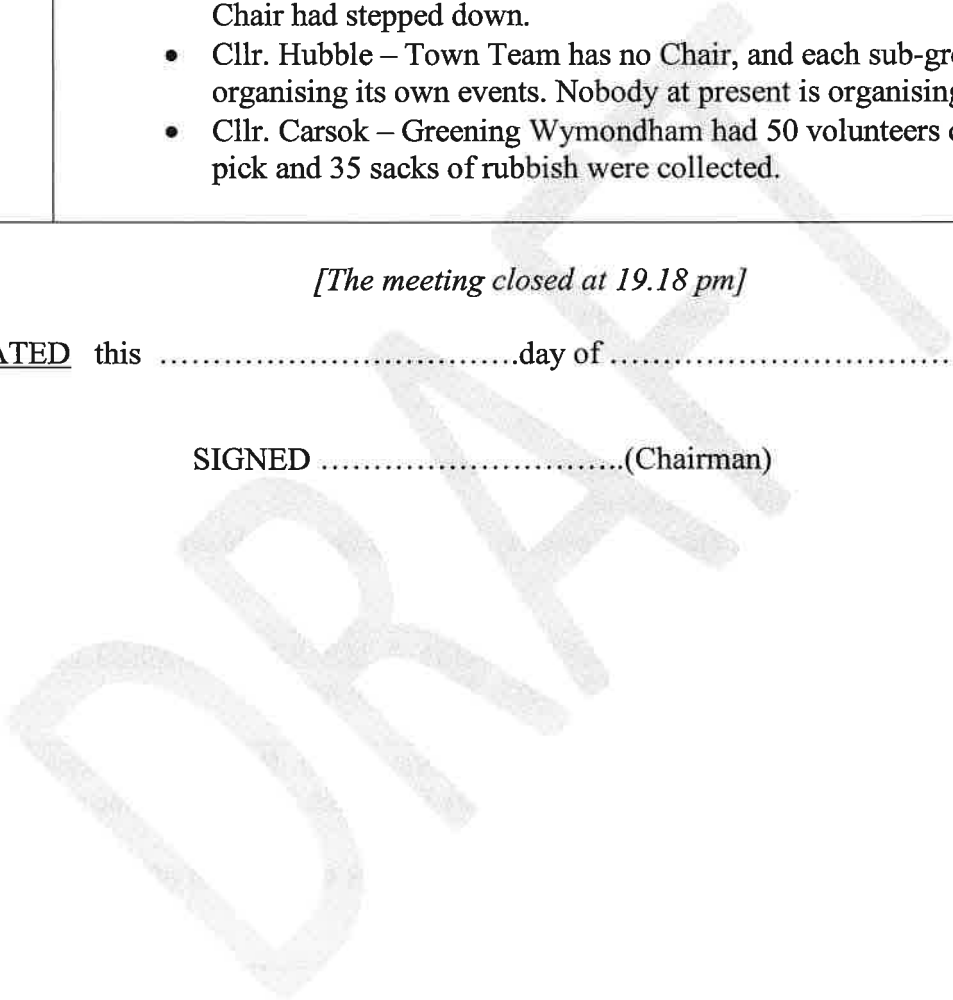
033/23	<u>APOLOGIES FOR ABSENCE</u> – Cllrs. Astley
034/23	<u>DECLARATIONS OF INTEREST</u> : None.
035/23	<u>MINUTES OF MEETINGS</u> Upon the proposition of Cllr. Savage and seconded by Cllr. Halls the minutes of the meeting held on 7 th March 2023 were approved as a correct record.
036/23	<u>PROGRESS UPDATES</u> <ul style="list-style-type: none"> • The notes of the Christmas Lights working group meeting held on 21st March 2023 were noted. • The notes of the new Cemetery Working group held on 23rd March 2023 were noted.
037/23	<u>LEISURE ENVIRONMENT ENTERPRISE & TOURISM COMMITTEE</u> minutes of meeting held on 21 st March 2023 were noted.
038/23	<u>SUNDRY CREDITORS</u> Upon the proposition of Cllr. Broome and seconded by Cllr. Cross it was resolved to pay accounts for March 2023, as per the submitted list in the sum of £20,815.71. In compliance with financial regulations the Clerk tabled a list of salaries paid from the wages account to the sum of £9,948.75.
039/23	<u>MAYORS ENGAGEMENTS</u> – Noted.
040/23	<u>PUBLIC PARTICIPATION</u> : None
041/23	<u>CHRISTMAS LIGHTS</u> Cllr. Hurn presented his paper and upon the proposition of Cllr. Hurn and seconded by Cllr. Holden the paper was unanimously adopted.
042/23	<u>CODE OF CONDUCT</u> Upon the proposition of Cllr. Elliott and seconded by Cllr. Savage the revised code of Conduct was unanimously adopted.
043/23	<u>CHAIRPERSONS QUESTIONS</u> : None received.

044/23	<p><u>REPORTS FROM COUNTY / DISTRICT COUNCILLORS</u></p> <p><u>Norfolk County Council</u> Cllr. Savage.</p> <p><u>South Norfolk Council</u> Cllr. Nuri - Nixon</p> <ul style="list-style-type: none"> • Meeting held with SNC Officers / District Councillors and three areas discussed – Community building (Silfield), Station Approach and Town Centre.
045/23	<p><u>REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES</u></p> <ul style="list-style-type: none"> • Cllr. Hubble – Wymondham Business Group had held an AGM and the Chair had stepped down. • Cllr. Hubble – Town Team has no Chair, and each sub-group is organising its own events. Nobody at present is organising Wynterfest. • Cllr. Carsok – Greening Wymondham had 50 volunteers on a litter pick and 35 sacks of rubbish were collected.

[The meeting closed at 19.18 pm]

DATED thisday of2023

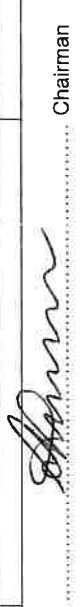
SIGNED(Chairman)



WYMONDHAM TOWN COUNCIL MONTHLY CREDITORS

No	PAID TO	DESCRIPTION	SERVICES	N/C	EXPEND	ANALYSIS	VAT	AMOUNT	CHEQUE
328	Abbeygate Garage Ltd	Fuel Account	L & E Maintenance	6130		239.08	47.82	286.90	707202
329	Biffa Waste Services Ltd	Wheeled Bin Account	Council Refuse	4520	136.71		27.34		
		Wheeled Bin Account	Cemetery Refuse	4420	87.92		17.58	269.55	707203
330	E.ON Next	1st January 2023 - 31st January 2023	Est - Electricity	4040		403.08	80.62	483.70	707204
331	Ernest Doe & Sons Ltd	Repairs to tractors	L & E Equipment maintenance	6140	3226.33		645.28		
		Hose clip, washers, grass seed, rakes, screen wash, padlocks	L & E Maintenance	6130	368.85		58.79	4299.25	707205
332	Norfolk County Council	Original Wymondham Charter Market Storage Mount	Est - Miscellaneous	4090		165.00	33.00	198.00	707206
334	Wymondham Roman Catholic Church	Donation from the Mayors Civic Reception collection-Food bank	Est - Civic Events	4085		100.00	0.00	100.00	707208
335	Wymondham Dementia Support Group	Donation from the Mayors Civic Reception collection	Est - Civic Events	4085		100.00	0.00	100.00	707210
336	Anglian Water Business (National) Ltd	4th December 2022 - 3rd March 2023	L & E water - Browick	6030		15.16	0.00	15.16	707210
337	Edmundson Electrical Ltd	Black spacer saddle 2mm - Priory Gardens	L & E Maintenance	6130		5.06	1.01	6.07	707211
338	Wymondham Heritage Society	Various books	TIC purchases	8050		63.00	0.00	63.00	707212
339	Anglian Water Services Ltd c/o Savills UK Ltd	Rent in advance 25.3.23-23.6.23	Alotments	4600		975.63	0.00	975.63	707213
340	Anglian Water Business (National) Ltd	10.12.22-9.3.23	Public Toilets	4300		574.18	0.00	574.18	707214
341	Anglian Water Business (National) Ltd	12.12.22-1.3.23	Cemetery - water	4430		53.70	0.00	53.70	707215
342	Ray Tuttle Lift Services Limited	Six monthly LOLER 9 inspection, lift and scissor platform	L & E Equipment Maintenance	6140		172.00	34.40	206.40	707216
343	TG Bodyshop	MOT VW Caddy	Est - van maintenance	4155		50.00	2.00	52.00	707217
344	Canon UK Ltd	1.3.23-31.5.23 Rental charge	Admin print/stationery	4310	98.03		19.61		
345	Post Office Ltd	Copier Costs 1.12.22-28.2.23	Admin print/stationery	4310	79.51		15.90	213.05	707218
346	Viking Payments	Vehicle Tax Citroen Relay	Est - Van Maintenance	4155		290.00	0.00	290.00	707219
347	T/a Commercial & Industrial Cleaning Supplies Ltd	A3 Copier paper	Admin Print/Stationery	4310		20.88	4.18	25.06	707220
348	Mitcheil Building Services Ltd	10 packs toilet rolls	Public Toilets	4300		143.90	28.78	172.68	707221
349	HMRC	Repair traps to urinals (2 visits)	Public Toilets	4300		112.40	22.48	134.88	707222
350	Norfolk Pension Fund	PAYE/NIC	PAYE/NIC	4000		3,633.22	0.00	3,633.22	707223
351	Mrs O Gaul	Pensions	Pensions	4000		4,076.82	0.00	4,076.82	707224
352	Hays Recruitment	Cleaning of Council Offices	Est - Cleaning	4050		90.00	0.00	90.00	707225
353	Jewsons Ltd	Temporary Ground staff	Salaries and wages	4000		2,212.75	442.55	2,655.30	707226
354	Viking Payments	White rock salt, paving slab, fencing pins	L & E Maintenance	6130		102.50	20.50	123.00	707227
355	Sanitec Cleaning (Norwich) Ltd	A5 envelopes	Admin print/stationery	4310	27.39		5.48		
		Postage stamps	Admin - Postages	4330	134.00		0.00	166.87	707228
		Daily Cleaning Services - March	Public Toilets	4300		1,001.00	200.20	1,201.20	707229
		Kitchen supplies & kettle (cemetery groundsman)	Est - Miscellaneous	4090	53.12		0.00		
		Plants (Priory Gardens)	L & E Maintenance	6130	7.96		0.00		
		2 No. Kings Charles III flags	Est - Miscellaneous	4090	19.00		0.00		
		Bulbs for van	Est - Van Maintenance	4155	9.98		0.00	90.06	707230
		Direct debits			4,248.80	14,599.36	1,707.52	20,555.68	
	Sage UK Ltd	Sage 50c Accounts Essential	Admin Print/Stationery	4310		87.50	17.50	105.00	
	Anglian Internet	Telephone and internet	Admin - telephone	4320		98.99	19.80	118.79	
	Valda Energy Limited	Electricity - Browick	L & E Electric - Browick	6040		9.05	0.45	9.50	
	BT	Lift Line	Admin/telephone	4320		10.28	2.06	12.34	
	EE	Groundsmans telephone	Admin-telephone	4320		12.00	2.40	14.40	
					4,248.80	14,817.18	1,749.73	20,815.71	


 Deputy Chairman


 Chairman

WYMUNDHAM TOWN COUNCIL SALARIES

NO	PAID TO	DESCRIPTION	SERVICES	EXPEND	ANALYSIS	VAT	AMOUNT	CHEQUE
12	Barclays Payflow	Salaries - March	Admin Salaries	6175.82				
			Estab Salaries	1914.31				
			TIC Salaries	193.37				
			Cemetery Salaries	1665.25			9948.75	D/D
TOTALS							9948.75	

..... Chairman

Deputy Chairman

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31st March 2023

WYMONDHAM TOWN COUNCIL
**MINUTES OF A MEETING OF THE FINANCE & GENERAL
 PURPOSES COMMITTEE held on Tuesday 18th April 2023**
 in the Council Offices commencing at 7.00 pm

Present:

Cllrs	Hurn
	Halls
	Flatt
	Holden
	Elliott (Chair)

Also Present 1 member of the public
 Cllrs. Carsok, Cross and Nuri-Nixon

F10/23	<u>APOLOGIES FOR ABSENCE</u> – None
F11/23	<u>DECLARATIONS OF INTERESTS</u> <ul style="list-style-type: none"> • Cllr. Elliott – Member of Wymondham Rotary – Non- Pecuniary.
F12/23	<u>MINUTES OF MEETING</u> On the proposition of Cllr. Holden and seconded by Cllr. Hurn it was unanimously resolved to approve the minutes of the Finance & General Purposes Committee meeting held on 21 st February 2023 as a correct record.
F13/23	<u>PROGRESS UPDATES:</u> <ul style="list-style-type: none"> • Community Infrastructure Levy (CIL). Clerk advised that a 6 monthly payment totalling £1,217.74 was due to be received shortly from South Norfolk Council
F14/23	<u>PUBLIC PARTICIPATION:</u> <ul style="list-style-type: none"> • Cllr, Carsok & Cross spoke in favour of the Wymondham in Bloom grant application. • Representative from Wymondham Rotary introduced herself and spoke in favour of their grant application.
F15/23	<u>GRANT APPLICATION – WYMONDHAM IN BLOOM</u> After discussion upon the proposition of Cllr. Elliott and seconded by Cllr. Holden it was unanimously agreed to award a grant of £2,375 towards the cost of this year's displays, entry fees and application costs.
F16/23	<u>GRANT APPLICATION – WYMONDHAM SARELLITE ROTARY</u> After discussion upon the proposition of Cllr. Elliott and seconded by Cllr. Halls it was unanimously agreed to award a grant of £375 towards the cost of this year's street entertainment at this year's food and drink festival.

(The meeting closed at 19.20 pm)

DATED this day of2023

SIGNED (Chairman)

**WYMONDHAM TOWN COUNCIL
APPOINTMENTS TO COMMITTEES
MAY 2023**

D

Finance & General Purposes: (5)

Cllrs:

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Leisure & Environment: (5)

Cllrs:

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Planning, Lighting & Highways: (5)

Cllrs:

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Outside Bodies:

Central Hall Committee: (1) – Cllr.

Greening Wymondham (1) – Cllr.

Lizard Trustees (2) – Cllr. James & Mrs A Roberts (2019-23)

Lizard Trustees (2) – Cllr. Nuri-Nixon & S Knights (2018-22)

North Wymondham Community Centre (1) – Cllr.

Wym. Access Group (1) Cllr.

Wym. Allotments Group (1) – Cllr.

Wym. Fuel Allotments Charity (1) – Cllr.

Plus R Bartram, M Gibbins, G Iain, R Savage & Dr C Thorman.

Wym. Grammar School Trust (1) Cllr.

Wym. Market Cross Trust (2) – Mayor & Deputy Mayor

Wym. Tennis Club –Cllr.

Wym. Town Football Club (1) – Cllr.

Wymondham Business Group – Town Team (1) – Cllr.

Working Groups

Council Blds, Health and Safety & Personnel (4) – Cllrs.

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Browick Recreation Ground Working Group (5) – Cllrs

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New Cemetery – (5) – Cllrs. Broome, Savage, Hurn, Holden & Halls

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Farmers Market (2) – Cllrs.

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E

		Basis of	2023	2022
		Valuation		
			£	£
Land and Buildings				
Applegarth Court		N	1	1
Becketswell		N	1	1
Browick Road Recreation Ground		N	1	1
Cemetery		N	1	1
Cemetery Chapels		Pr	144165	144165
Cemetery Store		Pr	37131	37131
The Fairland		N	1	1
Ketts Park	Land	P	67001	67001
	Community Centre	Pr	898709	898709
	Tennis Courts	Pr	66898	66898
	Changing Rooms	Pr	212180	212180
	Council Offices	C	2000000	2000000
Kings Head Meadow		P	1500	1500
Kings Head Meadow Additional Land		P	2500	2500
Market Place		N	1	1
Market Cross		Pr	496927	496927
Priory Gardens		N	1	1
Rothbury Road Recreation Ground		N	1	1
Tolls Meadow		P	25000	25000
Willow Close Play Area		N	1	1
Public Toilets		N	0	0
Street Lights		N	0	0
Miscellaneous				
Town Sign		Pr	6754	6754
Chairmans Badge of Office		Pr	5304	5304
War Memorial		N	1	1
Plant and Equipment				
Portacabin at Browick Road		Pr	63654	63654
Play Equipment		C	371116	371116
Street Furniture		C	17000	17000
Seats at 31 locations		C	10579	10579
Ketts Park Floodlights		Pr	24490	24490
Arun Bus Shelters		C	22499	22499
Planters		Pr	13261	13261
Tractor and Trailer Attachment		P	20000	20000
Grounds Maintenance Equipment		C	116225	116225
Euromec Brava Sweeper		Pr	2295	2295
Furniture and Fittings		P	27460	27460
Portable Power Washer		C	4019	4019
Computers and Printers		P	9890	9890
Water Bowser		Pr	3941	3941
Twose / Bomford Flail/New Wessex		C	12795	9995
Citroen Van		P	16270	16270
Volkswagen Van		P	5995	5995
Electronic Cash Register		Pr	602	602
			4706170	4703370

Basis of Valuation

- N Nominal - Community asset with no finite life
- P Purchase price
- Pr Proxy Cost (Insurance value not subsequently adjusted for inflation for this financial year using 2014 as the base.
- C Current replacement cost

F

Subscriptions 2022-2023

Norfolk Association of Local Councils	£1,372.91
Institute of Cemetery and Crematorium Management	£95.00
The Society of Local Councils	£416.00

No		PAID TO	DESCRIPTION	WYMONDHAM TOWN COUNCIL MONTHLY CREDITORS		ANALYSIS	VAT	AMOUNT	CHEQUE
				SVCES	N/C	EXPEND			
1	EDF		23.2.23-27.3.23	TIC - electricity	8040		286.93	344.32	707231
2	E.ON Next		1.3.23-26.3.23	Est - Electricity	4040		366.57	439.88	707232
3	Mr P R Baker		Refund of H & S Services	Est - Health & Safety	4195		600.00	600.00	707233
4	Suffolk County Council		Street Lighting costs 1.4.22-31.3.23	Street lights	4200		8,382.74	10,059.28	707234
5	South Norfolk Council		Town Co Ordinator costs Jan, Feb & March 23	Est - Miscellaneous	4090		4,534.59	5,441.51	707236
6	BT		1.2.23-30.4.23	TIC - telephone	8100		281.89	330.26	707237
7	Funeral Services		Refund of duplicate payment	Burials and memorials	3300		200.00	200.00	707238
8	Abbeygate Garage Ltd		Fuel Account - March	L & E Maintenance	6130		170.26	204.32	707239
9	Biffa Waste Services Ltd		Wheeled Bin Account	Council Refuse	4520	139.17			
			Wheeled Bin Account	Cemetery Refuse	4420	138.12			
10	Anglia Water Business (National) Ltd		1.1.23-31.3.23	Est - water	4030		149.40	149.40	707241
11	E.ON Next		27.3.23-31.3.23	Est - Electricity	4040		71.92	86.30	707242
12	Anglian Water Business (National) Ltd		11.10.22-10.4.23	Markets - water	4550		29.58	29.58	707243
13	GMC Plumbing & Heating (Wymondham) Ltd		Supply & Fit new water heater and stop tap	Cemetery - Maintenance	4440		200.88	241.06	707244
14	Wymondham Old Grammar School Foundation		Rent for Bellefleur Park - 1.4.23-31.3.24	L & E Bellefleur - Rent	6120		600.00	600.00	707245
15	T/a Commercial & Industrial Cleaning Supplies Ltd		Urinal Blocks	Public toilets	4300		49.45	59.34	707246
16	Institute of Cemetery and Crematorium Management		Membership	Est - Subscriptions	4130		95.00	95.00	707247
17	HMRC		PAYE/NIC	PAYE/NIC	4000		3,609.62	3,609.62	707248
18	Norfolk Pension Fund		Pensions	Pensions	4000		4,011.55	4,011.55	707249
19	Farmbits Direct Limited		12 No. posts	Allotments	4600		44.04	52.85	707250
20	Mr Overalls Ltd		Leather gloves and jacket	Est - Health & Safety	4195		31.90	38.28	707251
21	FMG Consulting Ltd		Browick Recreation Ground Feasibility Study (2 of 3)	Est - Miscellaneous	4090		4,408.33	5,290.00	707252
22	Hays Recruitment		Temporary Ground staff	Salaries and wages	4000	1,682.60			
			Temporary Ground staff	L & E Brighter Wymondham	6160	1,043.99			
23	Wymondham Garden Centre		0	L & E Brighter Wymondham	6160		33.32	3,271.90	707253
24	Mrs O Gaul		Cleaning of Council Offices	L & E Brighter Wymondham	6160		6.66	39.98	707254
25	C C Clements & Sons		Spray Hammerite	Est - Cleaning	4050		120.00	120.00	707255
26	Wymondham Tyre Services Ltd		Inner tube & puncture repair	L & E Maintenance	6130		9.75	1.95	707256
27	Ernest Doe & Sons Ltd		Stud for wheel, wheel nut, bleach	L & E Maintenance	6130		38.00	45.60	707257
28	M & N Horticulture Ltd		Supply 1 No. Magnolia Elizabeth	L & E Maintenance	6130		15.15	3.04	707258
29	PT Lock and Safe Ltd		Change for new ignition cylinder - VW Caddy	Est - Miscellaneous	4090		145.24	174.29	707259
30	Jewson Ltd		Sawn batten graded wood	Est - Van maintenance	4155		390.00	468.00	707260
31	Anglian Internet		Avast Business Cloudcare anti-virus annual renewal	L & E Maintenance	6130		7.68	9.22	707261
32	Sanitec Cleaning (Norwich) Ltd		Daily cleaning Services	Admin - Print/stationery	4310		125.00	150.00	707262
			Call out fee for blockage in family room	Public toilets	4300	1,061.00			
33	EDF		Elec 28.3.23-26.4.23	TIC - electricity	8040		135.42	1,369.20	707263
34	Viking		Ring binders, dividers, correction tape	Admin print/stationery	4310		67.18	142.19	707264
35	Norfolk Association of Local Councils		Norfolk & National Annual Subscription 2023/24	Est - Subscriptions	4130		2,122.72	80.62	707265
36	South Norfolk District Council		Dog bin - Annual Charge 1.4.22-31.3.23	SNC - Dog Bins	6170		6,746.60	2,122.72	707266
37	Mr T Gurney		20 packs of bunting	Est - Miscellaneous	4090		50.80	8,095.92	707267
38	Collier Turf Care Ltd		20 x 25kg Prestige Sportsfield Longevity	L & E Maintenance	6130		630.00	50.80	707268
39	Glasdon UK Ltd		Topsy Royale black bin	L & E Maintenance	6130		214.21	756.00	707269
40	Broadland Tree Services		Carry out tree work in KHM and Priory Gardens	L & E Maintenance	6130		42.84	257.05	707270
41	Ernest Doe & Sons Ltd		2 prs safety glasses	Est - Health & Safety	4195	13.88			
			Socket plates, cable ties, grass seed,	L & E Maintenance	6130	219.98			
			Repairs to	L & E Equipment Maintenance	6140	368.73			
42	Wymondham Garden Centre		Plants - War Memorial	L & E Brighter Wymondham	6160		92.29	685.10	707272
43	Abbeygate Garage Ltd		Fuel Account - April	L & E Maintenance	6130		317.34	110.75	707273
44	Biffa Waste Services Ltd		Wheeled Bin Account	Council Refuse	4520	113.78		380.80	707274
			Wheeled Bin Account	Cemetery Refuse	4420	112.94			
45	Skillplane Limited		1 x Muck away (Green waste)	Cemetery Maintenance	4440		280.00	272.07	707275
46	Ingham Pincock Associates		Consultancy Services - Neighbourhood Plan	Est - Miscellaneous	4090		550.00	336.00	707276
			TOTALS			4,974.19	40,995.35	6,809.85	52,779.39
DD	South Norfolk Council		Non-Domestic Rates & Council Tax	South Norfolk Council			16,029.75	0.00	16,029.75
			Sage 50c Accounts Essential	Admin Print/Stationery	4310		87.50	17.50	105.00
			Telephone and internet	Admin - telephone	4320		98.59	19.72	118.31
EE	Anglian Internet		Groundsmans telephone	Admin - telephone	4320		12.00	14.40	14.40
			Electricity - Browick	L & E Electric - Browick	6040		8.83	0.44	9.27
			Lift line	Admin/telephone	4320		10.28	2.06	12.34
			TOTALS			4,974.19	57,792.30	6,851.97	69,728.46

WYMONDHAM TOWN COUNCIL SALARIES								
No	PAID TO	DESCRIPTION	SERVICES	EXPEND	ANALYSIS	VAT	AMOUNT	CHEQUE
1	Barclays Payflow	Salaries - April	Admin Salaries Est Salaries TIC Salaries Cemetery Salaries	6,227.42 1,914.31 241.05 1,665.25			10,048.03	D/D

TOTALS

10,048.03

..... Chairman

..... Deputy Chairman

30th April 2023

MAYOR'S ENGAGEMENTS

09/04/23 389TH BOMB GROUP MEMORIAL MUSEUM OPEN DAY, POTASH LANE, HETHEL

23/04/23 TALK ABOUT THE WYMONDHAM MARKET CHARTER AND UNVEILING OF THE ORIGINAL WYMONDHAM MARKET CHARTER AT WYMONDHAM ABBEY

28/04/23 THE CHAIRMAN OF NORFOLK COUNTY COUNCIL'S CIVIC RECEPTION AT NORWICH UNIVERSITY FOR ARTS, DUKE STREET, NORWICH

11/05/23 THE CHAIRMAN OF SOUTH NORFOLK COUNCIL'S CIVIC RECEPTION AT BRESSINGHAM GARDENS

14/05/23 FEPOW MEMORIAL SERVICE AT WYMONDHAM ROMAN CATHOLIC CHURCH