

**WYMONDHAM TOWN COUNCIL**  
**MINUTES OF A TOWN COUNCIL**  
**MEETING HELD ON TUESDAY 4<sup>th</sup> April 2023**  
**in the Council Offices at 7.00 pm.**

Councillors Present

A Holden	P Broome	K Hurn
K Cross	S Nuri-Nixon	R Elliott
J Halls	R Savage	A James
J Murrell	I Flatt	P Hubble
K Carsok		

Member(s) of the Public: 2  
Councillor Hurn in the Chair

033/23	<u>APOLOGIES FOR ABSENCE</u> – Cllrs. Astley
034/23	<u>DECLARATIONS OF INTEREST</u> : None.
035/23	<u>MINUTES OF MEETINGS</u> Upon the proposition of Cllr. Savage and seconded by Cllr. Halls the minutes of the meeting held on 7 <sup>th</sup> March 2023 were approved as a correct record.
036/23	<u>PROGRESS UPDATES</u> <ul style="list-style-type: none"> <li>• The notes of the Christmas Lights working group meeting held on 21<sup>st</sup> March 2023 were noted.</li> <li>• The notes of the new Cemetery Working group held on 23<sup>rd</sup> March 2023 were noted.</li> </ul>
037/23	<u>LEISURE ENVIRONMENT ENTERPRISE &amp; TOURISM COMMITTEE</u> minutes of meeting held on 21 <sup>st</sup> March 2023 were noted.
038/23	<u>SUNDRY CREDITORS</u> Upon the proposition of Cllr. Broome and seconded by Cllr. Cross it was resolved to pay accounts for March 2023, as per the submitted list in the sum of £20,815.71. In compliance with financial regulations the Clerk tabled a list of salaries paid from the wages account to the sum of £9,948.75.
039/23	<u>MAYORS ENGAGEMENTS</u> – Noted.
040/23	<u>PUBLIC PARTICIPATION</u> : None
041/23	<u>CHRISTMAS LIGHTS</u> Cllr. Hurn presented his paper and upon the proposition of Cllr. Hurn and seconded by Cllr. Holden the paper was unanimously adopted.
042/23	<u>CODE OF CONDUCT</u> Upon the proposition of Cllr. Elliott and seconded by Cllr. Savage the revised code of Conduct was unanimously adopted.
043/23	<u>CHAIRPERSONS QUESTIONS</u> : None received.

044/23	<p><u>REPORTS FROM COUNTY / DISTRICT COUNCILLORS</u></p> <p><u>Norfolk County Council</u> Cllr. Savage.</p> <p><u>South Norfolk Council</u> Cllr. Nuri - Nixon</p> <ul style="list-style-type: none"> <li>• Meeting held with SNC Officers / District Councillors and three areas discussed – Community building (Silfield), Station Approach and Town Centre.</li> </ul>
045/23	<p><u>REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES</u></p> <ul style="list-style-type: none"> <li>• Cllr. Hubble – Wymondham Business Group had held an AGM and the Chair had stepped down.</li> <li>• Cllr. Hubble – Town Team has no Chair, and each sub-group is organising its own events. Nobody at present is organising Wynterfest.</li> <li>• Cllr. Carsok – Greening Wymondham had 50 volunteers on a litter pick and 35 sacks of rubbish were collected.</li> </ul>

*[The meeting closed at 19.18 pm]*

DATED this .....day of .....2023

SIGNED .....(Chairman)

**WYMONDHAM TOWN COUNCIL MONTHLY CREDITORS**

No	PAID TO	DESCRIPTION	SERVICES	N/C	EXPEND	ANALYSIS	VAT	AMOUNT	CHEQUE
328	Abbeygate Garage Ltd	Fuel Account	L & E Maintenance	6130		239.08	47.82	286.90	707202
329	Biffa Waste Services Ltd	Wheeled Bin Account	Council Refuse	4520	136.71		27.34		
		Wheeled Bin Account	Cemetery Refuse	4420	87.92			269.55	707203
330	E.ON Next	1st January 2023 - 31st January 2023	Est - Electricity	4040		403.08	80.62	483.70	707204
331	Ernest Doe & Sons Ltd	Repairs to tractors	L & E Equipment maintenance	6140	3226.33		645.28		
		Hose clip, washers, grass seed, rakes, screen wash, padlocks	L & E Maintenance	6130	368.85		58.79	4299.25	707205
332	Norfolk County Council	Original Wymondham Charter Market Storage Mount	Est - Miscellaneous	4090		165.00	33.00	198.00	707206
333	Wymondham Roman Catholic Church	Donation from the Mayors Civic Reception collection-Food bank	Est - Civic Events	4085		100.00	0.00	100.00	707208
334	Wymondham Dementia Support Group	Donation from the Mayors Civic Reception collection	Est - Civic Events	4085		100.00	0.00	100.00	707209
335	Anglian Water Business (National) Ltd	4th December 2022 - 3rd March 2023	L & E water - Browick	6030		15.16	0.00	15.16	707210
336	Edmundson Electrical Ltd	Black spacer saddle 2mm - Priory Gardens	L & E Maintenance	6130		5.06	1.01	6.07	707211
337	Wymondham Heritage Society	Various books	TIC purchases	8050		63.00	0.00	63.00	707212
338	Anglian Water Services Ltd c/o Savills UK Ltd	Rent in advance 25.3.23-23.6.23	Allotments	4600		975.63	0.00	975.63	707213
339	Anglian Water Business (National) Ltd	10.12.22-9.3.23	Public Toilets	4300		574.18	0.00	574.18	707214
340	Anglian Water Business (National) Ltd	12.12.22-1.3.23	Cemetery - water	4430		53.70	0.00	53.70	707215
341	Ray Tuttle Lift Services Limited	Six monthly LOLER 9 inspection, lift and scissor platform	L & E Equipment Maintenance	6140		172.00	34.40	206.40	707216
342	TG Bodyshop	MOT VW Caddy	Est - van maintenance	4155		50.00	2.00	52.00	707217
343	Canon UK Ltd	1.3.23-31.5.23 Rental charge	Admin print/stationery	4310	98.03		19.61		
		Copier Costs 1.12.22-28.2.23	Admin print/stationery	4310	79.51		15.90	213.05	707218
344	Post Office Ltd	Vehicle Tax Citroen Relay	Est - Van Maintenance	4155		290.00	0.00	290.00	707219
345	Viking Payments	A3 Copier paper	Admin Print/Stationery	4310		20.88	4.18	25.06	707220
346	T/a Commercial & Industrial Cleaning Supplies Ltd	10 packs toilet rolls	Public Toilets	4300		143.90	28.78	172.68	707221
347	Mitchell Building Services Ltd	Repair traps to urinals (2 visits)	Public Toilets	4300		112.40	22.48	134.88	707222
348	HMRC	PAYE/NIC	PAYE/NIC	4000		3,633.22	0.00	3,633.22	707223
349	Norfolk Pension Fund	Pensions	Pensions	4000		4,076.82	0.00	4,076.82	707224
350	Mrs O Gaul	Cleaning of Council Offices	Est - Cleaning	4050		90.00	0.00	90.00	707225
351	Hays Recruitment	Temporary Ground staff	Salaries and wages	4000		2,212.75	442.55	2,655.30	707226
352	Jewsons Ltd	White rock salt, paving slab, fencing pins	L & E Maintenance	6130		102.50	20.50	123.00	707227
353	Viking Payments	A5 envelopes	Admin print/stationery	4310	27.39		5.48		
		Postage stamps	Admin - Postages	4330	134.00		0.00	166.87	707228
354	Sanitec Cleaning (Norwich) Ltd	Daily Cleaning Services - March	Public Toilets	4300		1,001.00	200.20	1,201.20	707229
355	Cash	Kitchen supplies & kettle (cemetery groundsman)	Est - Miscellaneous	4090		53.12	0.00		
		Plants (Priory Gardens)	L & E Maintenance	6130		7.96	0.00		
		2 No. Kings Charles III flags	Est - Miscellaneous	4090		19.00	0.00		
		Bulbs for van	Est - Van Maintenance	4155		9.98	0.00	90.06	707230
					4,248.80	14,599.36	1,707.52	20,555.68	
	Direct debits								
	Sage UK Ltd	Sage 50c Accounts Essential	Admin Print/Stationery	4310		87.50	17.50	105.00	
	Anglian Internet	Telephone and internet	Admin - telephone	4320		98.99	19.80	118.79	
	Valda Energy Limited	Electricity - Browick	L & E Electric - Browick	6040		9.05	0.45	9.50	
	BT	Lift Line	Admin/telephone	4320		10.28	2.06	12.34	
	EE	Groundsmans telephone	Admin-telephone	4320		12.00	2.40	14.40	
					<b>4,248.80</b>	<b>14,817.18</b>	<b>1,749.73</b>	<b>20,815.71</b>	

Chairman

Deputy Chairman

**WYMONDHAM TOWN COUNCIL SALARIES**

NO	PAID TO	DESCRIPTION	SERVICES	EXPEND	ANALYSIS	VAT	AMOUNT	CHEQUE
12	Barclays Payflow	Salaries - March	Admin Salaries	6175.82				
			Estab Salaries	1914.31				
			TIC Salaries	193.37				
			Cemetery Salaries	1665.25			9948.75	D/D
<b>TOTALS</b>							<b>9948.75</b>	

..... Chairman

Deputy Chairman

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31st March 2023