

## **WYMONDHAM TOWN COUNCIL**

SUMMONS TO ATTEND -NOTICE IS HEREBY GIVEN THAT  
A MEETING OF THE TOWN COUNCIL is to be held on  
TUESDAY 1<sup>st</sup> AUGUST 2023 at 7.00 pm in the Council Chamber.

### **A G E N D A**

A one minute silence will be held at the start to mark the passing of Councillor Julian Halls

	The openness of local Government Bodies Regulations 2014 Under the above regulations, any person may take photographs, film, and audio – record the proceedings and report on all public meetings. If you do not wish to be filmed/recorded, please notify us. Please also note the meeting is being live streamed on You-tube.	
1	Apologies for absences	
2	Declarations of Interest	<b>A</b>
3	To resolve that the minutes of the Council meeting held on 4 <sup>th</sup> July 2023 are a correct record.	<b>B</b>
4	To receive an update about progress of items from the last meeting of the Council on 4 <sup>th</sup> July 2023 / previous meetings.	
5	To note the minutes of the Leisure Environment Enterprise & Tourism Committee meeting held on 18 <sup>th</sup> July 2023.	<b>C</b>
6	To confirm payment of monthly creditors – July 2023.	<b>D</b>
7	Mayors Engagements	<b>E</b>
8	To formally note a Councillor vacancy for South Wymondham Ward following the passing of Cllr. Julian Halls	
9	Finance & General Purposes Committee -To appoint a new member.	
10	Policies & Standing Orders Working Group – To appoint a new member	
11	Public Participation- members of the public may make representations, ask or answer questions and give evidence in respect of the business on the agenda below. In accordance with standing order 3 (f) this item is limited to 15 minutes unless directed by the Chairman of the meeting.	
12	Rothbury Road Recreation Park – To establish a new earmarked reserve and <i>vire</i> funds. – Cllr. P Barrett.	<b>F</b>
13	Climate Emergency Declaration – Cllr. J Barrett.	<b>G</b>
14	Gold Standard Bus Stop (NCC) – Market Place– for consideration.	<b>H</b>
15	Reports from County / District Councillors	
16	Reports from representatives on outside committees	



26<sup>th</sup> July 2023  
Trevor Gurney  
(Town Clerk)  
Council Offices  
Ketts Park  
Harts Farm Road  
Wymondham  
NR18 0UT

## DECLARATIONS OF INTEREST AT MEETINGS

When declaring an interest at a meeting Members are asked to indicate whether their interest in the matter is pecuniary, or if the matter relates to, or affects a pecuniary interest they have, or if it is another type of interest. Members are required to identify the nature of the interest and the agenda item to which it relates. In the case of other interests, the member may speak and vote. If it is a pecuniary interest, the member must withdraw from the meeting when it is discussed. If it affects or relates to a pecuniary interest the member has, they have the right to make representations to the meeting as a member of the public but must then withdraw from the meeting. Members are also requested when appropriate to make any declarations under the Code of Practice on Planning and Judicial matters.

Have you declared the interest in the register of interests as a pecuniary interest? If Yes, you will need to withdraw from the room when it is discussed.

Does the interest directly:

1. affect yours, or your spouse / partner's financial position?
2. relate to the determining of any approval, consent, licence, permission or registration in relation to you or your spouse / partner?
3. Relate to a contract you, or your spouse / partner have with the Council
4. Affect land you or your spouse / partner own
5. Affect a company that you or your partner own, or have a shareholding in

If the answer is "yes" to any of the above, it is likely to be pecuniary.

Please refer to the guidance given on declaring pecuniary interests in the register of interest forms. If you have a pecuniary interest, you will need to inform the meeting and then withdraw from the room when it is discussed. If it has not been previously declared, you will also need to notify the Monitoring Officer within 28 days.

Does the interest indirectly affect or relate any pecuniary interest you have already declared, or an interest you have identified at 1-5 above?

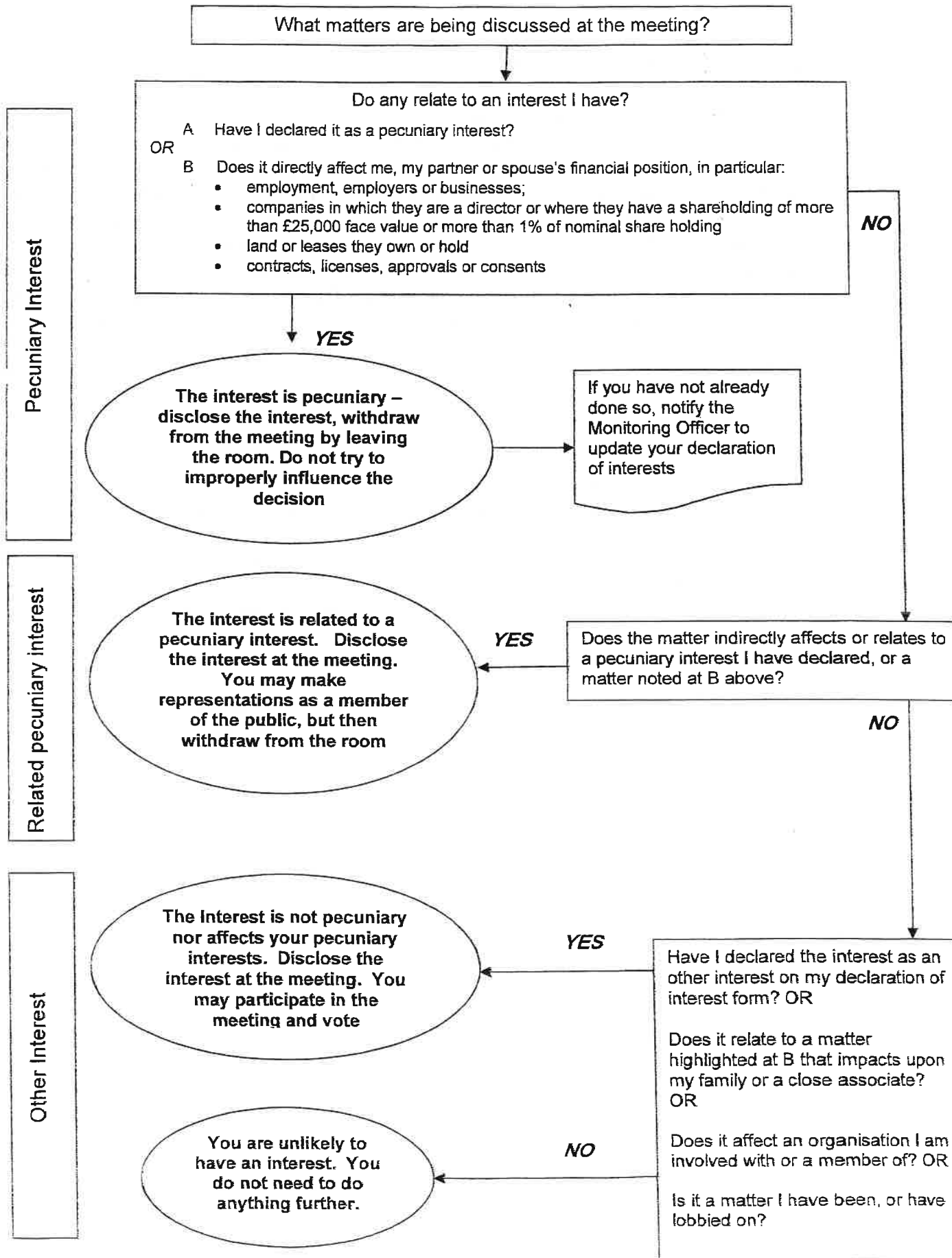
If yes, you need to inform the meeting. When it is discussed, you will have the right to make representations to the meeting as a member of the public, but must then withdraw from the meeting.

Is the interest not related to any of the above? If so, it is likely to be an other interest. You will need to declare the interest, but may participate in discussion and voting on the item.

Have you made any statements or undertaken any actions that would indicate that you have a closed mind on a matter under discussion? If so, you may be predetermined on the issue; you will need to inform the meeting, and when it is discussed, you will have the right to make representations to the meeting as a member of the public, but must then withdraw from the meeting.

**FOR GUIDANCE REFER TO THE FLOWCHART OVERLEAF.  
PLEASE REFER ANY QUERIES TO THE MONITORING OFFICER IN THE FIRST INSTANC**

## DECLARING INTERESTS FLOWCHART – QUESTIONS TO ASK YOURSELF



**WYMONDHAM TOWN COUNCIL**  
 MINUTES OF A TOWN COUNCIL  
 MEETING HELD ON TUESDAY 4<sup>th</sup> July 2023  
 in the Council Offices at 7.00 pm.

Councillors Present

S Nuri-Nixon	P Barrett	J Barrett
A Perry	L Doheny	T Baker
A Holden	R Frosdick	M Batley
A James	J Fulcher	

Member(s) of the Public: 2

South Norfolk Councillor: D Roberts  
 Norfolk County Councillor: R Savage

Councillor Nuri-Nixon in the Chair

083/23	<u>APOLOGIES FOR ABSENCE</u> – Cllr. Halls, Rosen & Nixon.
084/23	<u>DECLARATIONS OF INTEREST</u> : None.
085/23	<u>MINUTES OF MEETINGS</u> Upon the proposition of Cllr. Fulcher and seconded by Cllr. J Barrett the minutes of the meeting held on 6 <sup>th</sup> June 2023 were approved as a correct record subject to minute 073/23 ‘present chair’ changed to ‘presumed future chair’.
086/23	<u>PROGRESS UPDATES</u> : <ul style="list-style-type: none"> <li>• Cllr. Holden – Update on Chandlers Hill project – Contractor due in September.</li> <li>• Cllr. Holden – Update on Browick Recreation Ground project – Working Group have met to bring new members up to date.</li> </ul>
087/23	<u>FINANCE &amp; GENERAL PURPOSES COMMITTEE</u> minutes of meeting held on 20 <sup>th</sup> June 2023 were noted. Cllr. Holden made comment that his financial regulations amendment paper had been tabled but no discussion had taken place. Cllr. Fulcher responded that this was because no seconder had been forthcoming.
088/23	<u>SUNDRY CREDITORS</u> Upon the proposition of Cllr. Perry and seconded by Cllr. Frosdick it was resolved to pay accounts for June 2023, as per the submitted list in the sum of £33,791.48 In compliance with financial regulations the Clerk tabled a list of salaries paid from the wages account to the sum of £10,713.41
089/23	<u>MAYORS ENGAGEMENTS</u> – Noted.
090/23	<u>PUBLIC PARTICIPATION</u> : None
091/23	<u>COMMUNICATIONS WORKING GROUP</u> Cllr. Holden introduced his proposal re setting up a Communications Working Group which was seconded by Cllr.

	Barrett although he expressed some reservations as to its broad extended remit, wording and the time commitment required from Councillors. There was a mixed feeling to either progress with this proposal or to wait for the report currently being prepared by the Town Co-ordinator so as not to duplicate work. After further discussion Cllr. Holden withdrew his proposal.
092/23	<u>STREET LIGHTING</u> Upon the proposition of Cllr. Fulcher and seconded by Cllr. Batley it was resolved to authorise the Mayor & Deputy Mayor to sign the legal agreement in respect of the adoption of 11 Street Lamps on the Lovell (Gunvil Hall Farm) Williams Park Development as approved by the Councils solicitors.
093/23	<u>REPORTS FROM COUNTY / DISTRICT COUNCILLORS</u> <u>Norfolk County Council</u> <ul style="list-style-type: none"> <li>• Cllr. Savage - None</li> </ul> <u>South Norfolk Council</u> <ul style="list-style-type: none"> <li>• Cllr. Savage <ul style="list-style-type: none"> <li>○ Customer Services Survey being undertaken.</li> </ul> </li> <li>• Cllr. Roberts <ul style="list-style-type: none"> <li>○ Attended Community Awards event. Wymondham winners <ul style="list-style-type: none"> <li>▪ Star Throwers (Community group of the year)</li> <li>▪ Inekke Waloejo-Loke (volunteer of the year)</li> <li>▪ Chloë Francis (young hero of the year)</li> </ul> </li> </ul> </li> </ul>
094/23	<u>REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES</u> <ul style="list-style-type: none"> <li>• Cllr. P Barrett – Greening Wymondham <ul style="list-style-type: none"> <li>○ Won award.</li> <li>○ Community Orchard in full bloom.</li> <li>○ Litter Pick took place in North Wymondham.</li> <li>○ Big Green week was held.</li> </ul> </li> <li>• Cllr. Baker <ul style="list-style-type: none"> <li>○ Wymondham in Bloom - Anglia in Bloom judges visiting 19<sup>th</sup> July 2023</li> <li>○ Organisation of Vintage Day ongoing.</li> <li>○ Wynterfest – Council involvement to be discussed by LEET committee.</li> </ul> </li> <li>• Cllr. Perry <ul style="list-style-type: none"> <li>○ Attended North Wymondham Community Centre AGM – provide a valuable facility.</li> </ul> </li> </ul>

*[The meeting closed at 19.55 pm]*

DATED this .....day of .....2023

SIGNED .....(Chairman)

WYOMDHAM TOWN COUNCIL MONTHLY CREDITORS

No	PAID TO	DESCRIPTION	N/C	EXPEND	ANALYSIS	VAT	AMOUNT	CHEQUE
64	Sanitec Cleaning (Norwich) Ltd	Daily cleaning Services	4300		1061.00	212.20	1273.20	707295
65	Larking Gowen LLP	Internal Audit for year ended 31st March 2023	4110		2190.00	438.00	2628.00	707296
66	Abbeigate Garage Ltd	Fuel Account - May	6130		609.34	121.86	731.20	707297
67	Biffa Waste Services Ltd	Wheeled Bin Account - May	4620	139.17		27.83		
68	E.ON Next	Wheeled Bin Account - May	4420	138.12		27.62	332.74	707298
69	Anglia Water Business (National) Ltd	Water 1.5.23-31.5.23	4040		252.93	50.59	303.52	707299
70	Wymondham Sports Bar	Water 4.3.23-3.6.23	6030		22.83	0.00	22.83	707300
71	Anglia Water Business (National) Ltd	Coronation Grant	4090		75.00	0.00	75.00	707301
72	Anglia Water Business (National) Ltd	Water 10.3.23-9.6.23	4300		625.71	0.00	625.71	707303
73	GMC Plumbing & Heating (Wymondham) Ltd	Water 12.3.23-11.6.23	4430		62.50	0.00	62.50	707304
74	Mr T Gurney	Call out to water leak, parts and labour	4300		385.71	77.14	462.85	707305
75	Viking Payments	Basketball hoop - Browick	6130		98.79	0.00	98.79	707306
76	Hays Recruitment	Laser Toner	8110	31.56		6.31		
77	TG Bodyshop	A4 paper and post it notes	4310	34.46		6.89	79.22	707307
78	HMRC	Temporary Ground staff	4000	3,860.84		772.18		
79	Norfolk Pension Fund	Temporary Ground staff	6160	1,043.99		208.79	5,885.80	707308
80	Mrs O Gaul	Costs to have ABS unit sent away to be reconditioned	4155		344.50	68.90	413.40	707309
81	Jewson Ltd	PAYE/NIC	4000		3,872.78	0.00	3,872.78	707310
82	Yellow Publications Ltd	Pensions	4050		4,112.89	0.00	4,112.89	707311
83	T/a Commercial & Industrial Cleaning Supplies Ltd	Cleaning of Council Offices	6130		90.00	0.00	90.00	707312
84	Mr Overalls Ltd	Yale indicator bolt, evo-stick and rawplugs	8050		66.53	13.31	79.84	707313
85	Wymondham Tyre Services Ltd	20 No. Around & About Wym & the Tiffey Valley	4300		53.20	0.00	53.20	707314
86	Ernest Doe & Sons Ltd	20 boxes of 12 toilet rolls 2 boxes urinal blocks	4195		364.89	72.98	437.87	707315
87	Canon UK Ltd	1 Pair work boots, safety specs	4195		48.90	9.78	58.68	707316
88	The CDS Group	Safety glasses	4195	6.38	59.00	11.80	70.80	707317
89	East Fire Extinguishers & Alarms UK Ltd	Bleach, nylon line, pressure sprayer, funnel	6130	52.88		10.57		
90	Hugh Crane Cleaning Equipment Ltd	Remove fuel filter, clean out, bleed system & replace filter	6160	123.57		24.71		
91	Ogden & Standley Court Residents Association	50 bags compost	4310	292.00		58.40	569.79	707318
92	Cash	1.3.23-31.5.23 Rental charge	4310	198.14		19.61		
		Copier Costs 1.12.22-28.2.23	4090		8,600.00	1,720.00	10,320.00	707320
		New Cemetery Development - Building Design	4090		218.46	43.69	262.15	707321
		Intruder & Fire Alarm Service, 2 No. batteries	4300		30.48	6.10	36.58	707322
		3 No. 5ltr Savon Pearl liquid soap	4090		75.00	0.00	75.00	707323
		Kitchen Supplies	4090	38.73		0.00		
		Fuel	6130	58.33		11.66		
		Corner Braces	6130	3.32		0.66		
		Toilet seat - Public toilets	4300	17.79		3.56		
		Brass lever arm - Public toilets	4300	3.01		0.60	137.66	707324
				6,140.32	23,320.44	4,066.65	33,527.41	
	Sage UK Ltd	Sage 50c Accounts Essential	4310		87.50	17.50	105.00	
	Anglian Internet	Telephone and internet	4320		100.83	20.17	121.00	
	EE	Groundsmans telephone	4320		13.72	2.74	16.46	
	BT	Lift line	4320		10.28	2.06	12.34	
	Valda Energy	Electricity - Browick	6040		8.83	0.44	9.27	
				6,140.32	23,541.60	4,109.56	33,791.48	


*S. Muffin*  
Chairman

*D. James*  
Deputy Chairman

**WYMONDHAM TOWN COUNCIL SALARIES**

No	PAID TO	DESCRIPTION	SERVICES	EXPEND	ANALYSIS	VAT	AMOUNT	CHEQUE
3	Barclays Payflow	Salaries - June	Admin Salaries	£6,271.59				
			Estab Salaries	£1,951.19				
			Cemetery Salaries	£1,795.68				
			TIC Salaries	£694.95			£10,713.41	D/D
<b>TOTALS</b>							<b>£10,713.41</b>	

  
 ..... Chairperson

  
 ..... Deputy Chairperson

30th June 2023

**WYMONDHAM TOWN COUNCIL**  
**MINUTES OF A MEETING OF THE LEISURE, ENVIRONMENT,**  
**ENTERPRISE AND TOURISM COMMITTEE held on Tuesday 18<sup>th</sup> July 2023**  
**in the Council Offices commencing at 7.00 pm**

Present:

Cllrs	A James (Chair)
	L Nixon
	J Fulcher (substitute for M Batley)
	L Doheny
	T Baker

Also Present:

0 members of the public.  
 Cllr. Nuri-Nixon  
 C Pharaoh – SNC – Town Co-ordinator

LE24/23	<u>APOLOGIES FOR ABSENCE</u> – Cllr. Batley
LE25/23	<u>DECLARATIONS OF INTEREST</u> - None
LE26/23	<u>MINUTES OF MEETING</u> Upon the proposition of Cllr. Fulcher and seconded by Cllr. Baker it was unanimously resolved to approve the minutes of the Leisure, Environment, Enterprise & Tourism Committee meeting held on 21 <sup>st</sup> March 2023 as a correct record.
LE27/23	<u>PROGRESS UPDATES</u> <ul style="list-style-type: none"> <li>• <u>CORONATION SEAT</u> – Has been installed at Kings Head Meadow</li> <li>• <u>CHANDLERS HILL</u> – Work to start Late August/September. Price held to do work quoted for. Magnolia tree purchased and ready to be planted. Permission received to call area Queen Elizabeth Memorial Garden.</li> </ul>
LE28/23	<u>PUBLIC PARTICIPATION</u> - None
LE29/23	<u>VISIT WYMONDHAM WEBSITE</u> Cllr. James introduced the report by the Town Co-Ordinator outlining the need for the establishment of a Visit Wymondham website and associated social media. After discussion during which the proposal received unanimous support upon the proposition of Cllr. James and seconded by Cllr. Baker it was unanimously resolved that a ‘Visit Wymondham’ website with associated social media is set up by ‘Red Dune’ in a similar way to the ‘Visit Harleston’ site. This would not include copy or photography.  The initial design & build cost would be £1,500 + maintenance £240 + hosting £60. Annual Ongoing Costs £300.



The above costs would come out of the Wymondham Town Council (WTC) Tourism budget.

WTC would buy and own the website and our relationship would be direct with Red Dune. SNC would not own anything; they are introducing the offer to WTC. The Town Co-ordinator would update the site which will take up some of her allocated hours each week.

*[The meeting closed at 19.31 pm]*

DATED this ..... day of .....2023

SIGNED ..... (Chairman)

**DRAFT**

WYMONDHAM TOWN COUNCIL MONTHLY CREDITORS									
No	PAID TO	DESCRIPTION	SERVICES	N/C	EXPEND	ANALYSIS	VAT	AMOUNT	CHEQUE
93	Sanitec Cleaning (Norwich) Ltd	Daily cleaning Services - June	Public toilets	4300		1,061.00	212.20	1,273.20	707325
94	EDF	Elec 27.5.23-26.6.23	TIC Electricity	8040		60.27	3.01	63.28	707326
95	Wymondham Satellite Rotary	Grant - Food and Drink Festival	Grants - General	4700		375.00	0.00	375.00	707327
96	Bittern Books	Maps, books for TIC	TIC purchases	8050		80.25	0.00	80.25	707328
97	Biffa Waste Services Ltd	Wheeled Bin Account - June	Council Refuse	4520	113.78		22.76		
		Wheeled Bin Account - June	Cemetery Refuse	4420	112.94		22.59	272.07	707329
98	Ernest Doe & Sons Ltd - (June Invoices)	Spark plugs, paint brush, blade line cutter, mirror head	L & E Maintenance	6130	338.39		67.68		
		Battery Blower, trimmer shield assembly, Pro blower	L & E Equipment Maintenance	6140	1,271.11		254.23		
		Polo shirt, safety glasses	Est - Health & Safety	4195	18.70		3.74	1,953.85	707330
99	Sanitec Cleaning (Norwich) Ltd	Deep clean of Public toilets - (June)	Public toilets	4300		180.00	36.00	216.00	707331
100	Abbeigate Garage Ltd	Fuel Account - June	L & E Maintenance	6130		421.92	84.37	506.29	707332
101	Halfords	6 No. parking posts	Cemetery Maintenance	4440		180.00	0.00	180.00	707333
102	Anglian Water Business (National) Ltd	Water 1.4.23-30.6.23	Est - Water	4030		23.43	0.00	23.43	707334
103	E.ON Next	1.6.23-30.6.23	Est - Electricity	4040		251.29	50.26	301.55	707335
104	HMRC	PAYE/NIC	PAYE/NIC	4000		3,880.63	0.00	3,880.63	707336
105	Norfolk Pension Fund	Pensions	Pensions	4000		4,121.10	0.00	4,121.10	707337
106	Wymondham Tyre Services Ltd	Innertube	L & E Maintenance	6130		18.00	3.60	21.60	707338
107	Mrs O Gaul	Cleaning of Council Offices	Est - Cleaning	4050		60.00	0.00	60.00	707339
108	Jewson	Cup square carriage bolts and nuts, Yale padlock	Public Toilets	4300	11.56		2.31		
		Shingle, ballast and cement	L & E Maintenance	6130	96.38		19.28	129.53	707340
109	Hays Recruitment	Temporary Ground staff	Salaries and wages	4000	2,887.42		577.49		
		Chairing Successful Meetings	L & E Brighton Wymondham	6160	912.31		182.46	4,559.68	707341
110	Norfolk Parish Training & Support	Clearing fallen tree at Tolls Meadow	Staff Training	4140		150.00	0.00	150.00	707342
111	Broadland Tree Services	2 x Muck away (Green waste)	Est - Miscellaneous	4090		420.00	84.00	504.00	707343
112	Skillplane Limited	Ear defenders and goggles	Cemetery Maintenance	4440		600.00	120.00	720.00	707344
113	Mr Overalls	Landscape planting proposal & schedule, project meeting	Est - Health & Safety	4195		13.45	2.69	16.14	707345
114	The CDS Group	Annual Report 2022-23	Est - Miscellaneous	4090		3,500.00	700.00	4,200.00	707346
115	One Press Publishing	4 No. posts	About Wymondham - Print	4800		450.00	0.00	450.00	707347
116	Farmbits Direct Limited	Postage stamps	Allotments	4600		19.16	3.83	22.99	707348
117	Viking Payments	3 No. Correction tape pens	Admin postage	4330	147.50		0.00		
			Admin - print/stationery	4310	13.47		2.69	163.66	707349
					<b>5,923.56</b>	<b>15,865.50</b>	<b>2,455.19</b>	<b>24,244.25</b>	
	<b>DIRECT DEBITS</b>								
	Sage UK Ltd	Sage 50c Accounts Essential	Admin Print/Stationery	4310		87.50	17.50	105.00	
	Anglian Internet	Telephone and internet	Admin - telephone	4320		100.93	20.19	121.12	
	BT	Lift line	Admin/telephone	4320		10.28	2.06	12.34	
	EE	Groundsmans telephone	Admin - telephone	4320		13.72	2.74	16.46	
	Valda Energy	Electricity - Browick	L & E Electric - Browick	6040		9.22	0.46	9.68	
					<b>5,923.56</b>	<b>16,087.15</b>	<b>2,498.14</b>	<b>24,508.85</b>	

..... Chairman Deputy Chairman



WYMONDHAM TOWN COUNCIL SALARIES

No	PAID TO	DESCRIPTION	SERVICES	EXPEND	ANALYSIS	VAT	AMOUNT	CHEQUE
4	Barclays Payflow	Salaries - July	Admin Salaries	6,241.66				
			Estab Salaries	2,054.46				
			Cemetery Salaries	1,739.88				
			TIC Salaries	743.79			10,779.79	D/D

10,779.79

..... Chairman

.....Deputy Chairman

31st July 2023

**Mayor's engagements – July 2023****Saturday 1<sup>st</sup> July**

Attended a concert at Wymondham Abbey given by the Wymondham Symphony Orchestra

**Wednesday 19<sup>th</sup> July**

Attended Youth Café drop-in at the Wymondham Baptist Church

**Wednesday 19<sup>th</sup> July**

Attended a meeting of the Women's Institute (WI) at Wymondham Catholic Church Halls

**Monday 24<sup>th</sup> July**

Along with fellow Town councillors raised the Pride Progress flag here at our Town Council

**Monday 24<sup>th</sup> July**

Attended South Norfolk Council's Pride Progress flag being raised at the Horizon Building, Broadland Business Park

**Deputy Mayor's engagements****Tuesday 18<sup>th</sup> July**

Met and escorted Anglia in Bloom judges as part of Wymondham in Bloom judging day

**Monday 24<sup>th</sup> July**

Attended a meeting of the Women's Institute (WI) at Wymondham Catholic Church Halls

## Supporting Greening Wymondham's Rothbury Road Recreation Park improvements

On 6<sup>th</sup> June 2023, this Council agreed in principle to support Greening Wymondham's proposals to vastly improve the Rothbury Road Recreation Park after they had provided detailed plans, held a public consultation, and presented their findings.

Greening Wymondham volunteers have done a considerable amount of work with a view to securing funding for this project and as a Town Council, we were happy to support their aims as best we could even though Greening Wymondham were aware Town Council would not be funding at that time.

However, Wymondham's District Councillors were aware of funding from South Norfolk Council's Pride in Place funding scheme which had a tight deadline of the end of July 2023 for application. Although Pride in Place funding opens again in November, here was a chance to try to secure some funding for this project ahead of other applications in the district.

To this end, a number of Town Councillors, the Chair from Greening Wymondham and South Norfolk officers who will administer the grant funding, met on site at Rothbury Park to discuss ways forward. We were told that match funding would be necessary from Town Council if possible, for grant applications to move ahead.

After informal consultations with the Finance and General Purposes Committee and our Town Clerk, we were able to identify £20,000 from earmarked reserves held by Town Council, namely from the New Projects, Open Spaces and Play Site Safety funds in order to help Greening Wymondham progress to the next stage of actually applying for a Pride in Place grant.

As we have already shown our commitment to support the excellent work Greening Wymondham volunteers do and the energy and time, they have expended to produce a comprehensive funding bid, we hope that our fellow Councillors will agree to release these funds so that the proposals for the Rothbury Park refurbishment moves forward.

### Proposal:

That Wymondham Town Council agrees to establish a Rothbury Road Earmarked Reserve and to 'Vire' the following amounts into the new reserve.

New projects Earmarked Reserve	£10,000
Open Spaces Earmarked Reserve	£4,000
Play site Safety Reserve	£6,000

so the funding application can proceed.

**Proposed: Cllr Paul Barrett**

**Seconded: Cllr Annette James**

**Council Notes:**

The Intergovernmental Panel on Climate Change Special Report on Global Warming, published in October 2018, described the enormous harm that a 2°C rise is likely to cause compared to a 1.5°C rise and advised that Global Warming could still be limited to 1.5°C if ambitious action was taken by national and sub-national authorities, civil society, the private sector, indigenous peoples and local communities.

We have all witnessed the impact of climate change. The consequences of no action include:

- Increased risk of flash flooding and the resulting damages to buildings, crops, farmland and infrastructure as a result of more extreme rainfall events;
- Health problems due to increased heat stress, particularly for vulnerable adults and children;
- Increased costs associated with changes to crops and biodiversity;
- Higher energy costs;
- Crop failures associated with extreme heat, such as was experienced in 2018;
- Increased risk of wild and field fires damaging infrastructure and property as seen last summer in Breckland, King's Lynn, West Norfolk and South Norfolk;
- Damage to road due to melting tarmac and buckling train tracks due to extreme temperatures.

It is imperative that we reduce our carbon emissions as a community. Individuals cannot be expected to make this reduction on their own. Society needs to change its laws, taxation, infrastructure, etc. to make low carbon living easier and the new norm. The Town Council has a limited remit but by working with passionate local groups and individuals our power and influence will be amplified. We must consider adaptation as well as mitigation.

**Motion** – The Council resolves to:

1. Declare a Climate Emergency to be a catalyst for change in Wymondham towards carbon neutrality;
2. Facilitate and develop a constituted group made up of town councillors, community groups, local businesses and interested residents to co-produce and set the Climate Emergency Strategy followed by an Action Plan to deliver this Strategy;
3. Ensure Carbon Neutrality is core to decision making and its impact is addressed in all committees and working groups;
4. Appeal to district, county and national government to provide the powers and resources to drive Carbon Neutrality.

Proposer: Cllr. J Barrett

Seconder: Cllr. P Barrett

## Gold Standard Bus Stop

### Market Place Wymondham

As part of Norfolk County Council's commitment to improving bus services in Norfolk, NCC have developed a Bus Service Improvement Plan (BSIP). They want to:

- Rebuild and improve passenger confidence in bus services
- Have a green and sustainable transport offer
- Have a public transport network that customers choose first for most journeys over other modes of transport
- Offer simple and affordable fares and ticketing

In 2022, the Department for Transport notified the County Council of a successful bid for £49.6 million of funding to deliver the aims and objectives of the BSIP.

The BSIP proposes a series of actions to improve the quality and consistency of bus stops in Norfolk, ensuring that a decent standard of service is given to more passengers waiting for, boarding and alighting their buses.

NCC has developed categories for bus stops and interchanges across the county with what should be expected at each stop in each category.

Raising bus stop standards to a high specification is one measure to encourage modal-shift and NCC have been allocated BSIP funding to deliver improved waiting areas to gold standard at up to 20 key bus stop locations.

A 'Gold' standard bus stop would meet the following specifications:

- Covered waiting area e.g. bus shelter
- Equalities Act 2010 compliant boarding point
- Safe crossing and disabled access including drop-kerbs
- Improved public realm including additional seating and lighting
- Cycle parking provision
- Bus stop flag
- RTPI stop-specific departure display with audio announcements/disruption messaging
- Printed stop-specific timetable
- QR code linking to mobile bus departure board

The bus stop at **Wymondham, Market Place (outside Co-Op)** has been identified by NCC and bus operators as a potential 'Gold' stop location.

The next step is a discovery phase to look at the current provision of facilities at the bus stops, decide what is required to fulfil the 'Gold' specification but also to engage with the Town council to understand the local perspective.

NCC have requested that WTC agree a motion to proceed with this brief at the specified location together with the possibility of upgrading the bus stop outside Big Fry on Market Street.