

WYMONDHAM TOWN COUNCIL
 MINUTES OF A TOWN COUNCIL
 MEETING HELD ON TUESDAY 1st August 2023
 in the Council Offices at 7.00 pm.

Councillors Present

S Nuri-Nixon	P Barrett	J Barrett
A Perry	L Doheny	T Baker
A Holden	R Frosdick	M Batley
A James	J Fulcher	M Rosen
L Nixon		

Member(s) of the Public: 7

South Norfolk Councillor: K Him
 Norfolk County Councillor: R Savage

Councillor Nuri-Nixon in the Chair

A one minute silence was observed in respect of the passing of the late Councillor Julian Halls and eulogies were read out by Cllrs Nixon, Hurn, Savage and the Mayor Cllr. Nuri-Nixon.

095/23	<u>APOLOGIES FOR ABSENCE</u> – None.
096/23	<u>DECLARATIONS OF INTEREST</u> : None.
097/23	<u>MINUTES OF MEETINGS</u> Upon the proposition of Cllr. J Barrett and seconded by Cllr. James the minutes of the meeting held on 4 th July 2023 were approved as a correct record subject to an addition to min 088/23 in respect of the Cemetery.
098/23	<u>PROGRESS UPDATES:</u> <ul style="list-style-type: none"> • Cllr. Holden – Town Centre Realm project – Meeting held with SNC officer who is preparing report hopefully for the September meeting of the Council. • Cllr. Holden – Town Co-ordinator Audit – anticipated this will be discussed by the LEET Committee. • Cllr. Holden – Town Centre CCTV – unable to get agreement to site camera, clerk understood that Cllr. Holden had asked the Town Co-ordinator to pursue this. • Cllr. James – Visit Wymondham Website (Facebook etc) agreed by LEET. Town Co-ordinator to populate with 17 of her 19 action points having a relationship to the site. • Cllr. Baker – Wynterfest – 26.11.23 – Wymondham Business Group have agreed to fund a local group (Clear Company) to organise in conjunction with the Town Team.
099/23	<u>LEISURE ENVIRONMENT ENTERPRISE & TOURISM COMMITTEE</u> minutes of meeting held on 18 th July 2023 were noted.

100/23	<p><u>SUNDRY CREDITORS</u> Upon the proposition of Cllr. Fulcher and seconded by Cllr. Nixon it was resolved to pay accounts for July 2023, as per the submitted list in the sum of £24,508.85.</p> <p>In compliance with financial regulations the Clerk tabled a list of salaries paid from the wages account to the sum of £10,779.79</p>
101/23	<p><u>MAYORS ENGAGEMENTS</u> – Noted.</p>
102/23	<p><u>MEMBER VACANCY</u> for the South Wymondham Ward following the passing of Cllr. Julian Halls was noted.</p>
103/23	<p><u>FINANCE & GENERAL PURPOSES COMMITTEE</u> Cllr. Nuri-Nixon called for nominations to fill the current vacancy. Cllr. Rosen seconded by Cllr. Baker nominated Cllr. Holden. Cllr. Nixon seconded by Cllr. Fulcher nominated Cllr. James.</p> <p>Cllr. Holden received 1 vote, Cllr. James received 9 votes and with 3 abstentions Cllr. James was appointed onto the Finance & General Purposes Committee.</p>
104/23	<p><u>POLICIES & STANDING ORDERS WORKING GROUP</u> Cllr. Nuri-Nixon called for nominations to fill the current vacancy. Cllr. Rosen seconded by Cllr. Baker nominated Cllr. Holden. Cllr. Fulcher seconded by Cllr. Nixon nominated Cllr. Frosdick.</p> <p>Cllr. Holden received 4 votes, Cllr. Frosdick received 8 votes and with 1 abstention Cllr. Frosdick was appointed onto the Policies & Standing Orders Working Group.</p>
105/23	<p><u>PUBLIC PARTICIPATION:</u></p> <ul style="list-style-type: none"> • Resident read out statement in support of agenda item 13 – climate change declaration. • Representative from Greening Wymondham read out statement in support of agenda item 12 – Rothbury Road Recreation Park proposal. • Representative from Greening Wymondham read out statement in support of agenda item 13 – climate change declaration. • Representative from Greening Wymondham commented that as the centre of the Town was an historic area attention should be paid to the type of Bus shelter installed – Agenda item 14 – Gold standard bus stop in the Market Place.
106/23	<p><u>ROTHBURY ROAD RECREATION PARK</u> Cllr. Nuri-Nixon outlined the proposal to establish an earmarked reserve to support grant applications for the improvements to the park in accordance with the plans drawn up by Greening Wymondham. After discussion upon the proposition of Cllr. Rosen and seconded by Cllr. Fulcher it was resolved that Wymondham Town Council agrees to establish a Rothbury Road Recreation Park earmarked Reserve of £20,000 with source funding to be discussed by the Finance & General Purposes Committee.</p>

107/23

CLIMATE CHANGE Cllr. P Barrett introduced the paper in respect of declaring a Climate Emergency. After discussion the following amendments were discussed and proposed.

AMENDMENT 1: Replace Resolution Point 2 with following.
Proposed by Cllr. Doheny and seconded by Cllr. Rosen.

‘Council resolves that the Town Clerk work with the community to co-produce a Climate Emergency Strategy and Action Plan’.

For:4 Against:8 Abstention:1

Amendment 1 was lost.

AMENDMENT 2: Add the following to the motion.

2(i) Proposed by Cllr. Baker and seconded by Cllr. Rosen.

‘Council notes the continuing pressures on residents from the increasing cost of living and resolves to ensure we do not create additional financial burdens on residents through measures to reduce and adapt to climate change.’

For: Cllrs. Rosen, Baker, Perry & Doheny

Against: Cllrs. Batley, Nixon, Frostdick, Fulcher, James, Nuri-Nixon, P Barret & J Barrett

Abstention: Cllr. Holden

Amendment 2(i) was lost.

2(ii) Proposed by Cllr. Baker and seconded by Cllr. Doheny

‘Council notes that recently approved Neighbourhood Plan will need strengthening in respect of climate change issues for its next review and resolves that the Town Clerk should prepare a report for full Council with proposals for improvements to the Plan’.

For: Cllrs. Rosen, Baker, Perry, Doheny & Holden.

Against: Cllrs. Batley, Nixon, Frostdick, Fulcher, James, Nuri-Nixon, P Barret & J Barrett.

Amendment 2(ii) was lost.

2(iii) Proposed by Cllr. Baker and seconded by Cllr. Perry

‘Council notes the increase risk of fire and flood and resolves that the Town Clerk write to the County Councillors for Wymondham and Forehoe Wards to request that Norfolk County Council review the Fire & Rescue Services resources, proposals for further housing development, and possible alterations to land use adjacent to residential areas with the aim of ensuring the safety of Wymondham residents, and that County Councillors be asked to report back to Town Council on the progress of such review’.

For: Cllrs. Rosen, Baker, Perry, Doheny & Holden.

Against: Cllrs. Batley, Nixon, Frosdick, Fulcher, James, Nuri-Nixon, P Barret & J Barrett.

Amendment 2(iii) was lost.

2(iv) Proposed by Cllr. Baker and seconded by Cllr. Perry

‘Council resolves to use its role in the planning process to advocate for conditions on development that promote adaption and mitigation of climate change and its consequences’.

For: Cllrs. Rosen, Baker, Perry & Doheny

Against: Cllrs. Batley, Nixon, Frosdick, Fulcher, James, Nuri-Nixon, P Barret & J Barrett

Abstention: Cllr. Holden

Amendment 2(iv) was lost.

Discussion then took place on the substantive motion contain in the original paper and it was proposed by Cllr. Holden and seconded by Cllr. Rosen that the 4 parts of the motion be voted on individually rather than en-bloc.

For: Cllrs. Rosen, Baker, Perry, Doheny & Holden.

Against: Cllrs. Batley, Nixon, Frosdick, Fulcher, James, Nuri-Nixon, P Barret & J Barrett.

This proposal was lost.

Proposed by Cllr. J Barrett and seconded by Cllr. P Barrett it was resolved to:

1. Declare a Climate Emergency to be a catalyst for change in Wymondham towards carbon neutrality.
2. Facilitate and develop a constituted group made up of Town Councillors, Community Groups, Local Businesses and interest Residents to co-produce and set the Climate Emergency Strategy followed by an Action Plan to deliver this Strategy.
3. Ensure Carbon Neutrality is core to decision making and its impact is addressed in all committees and working groups.
4. Appeal to District, County, and National Government to provide the powers and resources to drive Carbon Neutrality.

For: Cllrs. Batley, Nixon, Frosdick, Fulcher, James, Nuri-Nixon, P Barret & J Barrett.

Against: Cllr. Holden

Abstentions: Cllrs. Rosen, Baker, Perry, Doheny.

Motion was passed.

108/23	<p><u>NORFOLK COUNTY COUNCIL- GOLD STANDARD BUS STOP</u> scheme was discussed for the stop near the Co-op in the Market Place. Upon the proposition of Cllr. Frosdick and seconded by Cllr. Barrett it was unanimously resolved to request Norfolk County Council to proceed with this brief at the specified location together with the possibility of upgrading the bus stop outside Big Fry on Market Street.</p>
109/23	<p><u>REPORTS FROM COUNTY / DISTRICT COUNCILLORS</u></p> <p><u>Norfolk County Council</u></p> <ul style="list-style-type: none"> • Cllr. Savage <ul style="list-style-type: none"> ○ A11 road due to finish in late August/ early September ○ Children designed speed sign to erected near Browick Road School. ○ If enough interest, he can arrange a visit to the Wymondham Fire station. <p><u>South Norfolk Council</u></p> <ul style="list-style-type: none"> • Cllr. Hurn <ul style="list-style-type: none"> ○ Wymondham Neighbourhood Plan formally adopted. ○ Part of the A47 taskforce Easton -Tuddenham bypass scheme will result in 30 mph speed limits for all Tuttlles Lane and full length of Chapel Lane together with cycle lane on Tuttlles Lane.
110/23	<p><u>REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES</u></p> <ul style="list-style-type: none"> • Cllr. Nixon – attended Tennis Club meeting – were seeking to promote Tennis in the community and were seeking new members. • Cllr. Holden – Allotment Association Bacon Butty morning 13th August 2023. • Cllr. Perry – North Wymondham Community Centre - he had circulated minutes of a recent meeting.

[The meeting closed at 21.00 pm]

DATED thisday of2023

SIGNED(Chairman)

WYMONDHAM TOWN COUNCIL MONTHLY CREDITORS									
No	PAID TO	DESCRIPTION	SERVICES	N/C	EXPEND	ANALYSIS	VAT	AMOUNT	CHEQUE
93	Sanitec Cleaning (Norwich) Ltd	Daily cleaning Services - June	Public toilets	4300		1,061.00	212.20	1,273.20	707325
94	EDF	Elec 27.5.23-26.6.23	TIC Electricity	8040		60.27	3.01	63.28	707326
95	Wymondham Satellite Rotary	Grant - Food and Drink Festival	Grants - General	4700		375.00	0.00	375.00	707327
96	Bittern Books	Maps, books for TIC	TIC purchases	8050		80.25	0.00	80.25	707328
97	Biffa Waste Services Ltd	Wheeled Bin Account - June	Council Refuse	4520	113.78		22.76		
		Wheeled Bin Account - June	Cemetery Refuse	4420	112.94		22.59	272.07	707329
98	Ernest Doe & Sons Ltd - (June Invoices)	Spark plugs, paint brush, blade line cutter, mirror head	L & E Maintenance	6130	338.39		67.68		
		Battery Blower, trimmer shield assembly, Pro blower	L & E Equipment Maintenance	6140	1,271.11		254.23		
		Polo shirt, safety glasses	Est - Health & Safety	4195	18.70		3.74	1,953.85	707330
99	Sanitec Cleaning (Norwich) Ltd	Deep clean of Public toilets - (June)	Public toilets	4300		180.00	36.00	216.00	707331
100	Abbeygate Garage Ltd	Fuel Account - June	L & E Maintenance	6130		421.92	84.37	506.29	707332
101	Halfords	6 No. parking posts	Cemetery Maintenance	4440		180.00	0.00	180.00	707333
102	Anglian Water Business (National) Ltd	Water 1.4.23-30.6.23	Est - Water	4030		23.43	0.00	23.43	707334
103	E-ON Next	1.6.23-30.6.23	Est - Electricity	4040		251.29	50.26	301.55	707335
104	HMRC	PAYE/NIC	PAYE/NIC	4000		3,880.63	0.00	3,880.63	707336
105	Norfolk Pension Fund	Pensions	Pensions	4000		4,121.10	0.00	4,121.10	707337
106	Wymondham Tyre Services Ltd	Innertube	L & E Maintenance	6130		18.00	3.60	21.60	707338
107	Mrs O Gaul	Cleaning of Council Offices	Est - Cleaning	4050		60.00	0.00	60.00	707339
108	Jewson	Cup square carriage bolts and nuts, Yale padlock	Public Toilets	4300	11.56		2.31		
		Shingle, ballast and cement	L & E Maintenance	6130	96.38		19.28	129.53	707340
109	Hays Recruitment	Temporary Ground staff	Salaries and wages	4000	2,887.42		577.49		
		Temporary Ground staff	L & E Brighter Wymondham	6160	912.31		182.46	4,559.68	707341
110	Norfolk Parish Training & Support	Chairing Successful Meetings	Staff Training	4140		150.00	0.00	150.00	707342
111	Broadland Tree Services	Clearing fallen tree at Tolls Meadow	Est - Miscellaneous	4090		420.00	84.00	504.00	707343
112	Skillplane Limited	2 x Muck away (Green waste)	Cemetery Maintenance	4440		600.00	120.00	720.00	707344
113	Mr Overalls	Ear defenders and goggles	Est - Health & Safety	4195		13.45	2.69	16.14	707345
114	The CDS Group	Landscape planting proposal & schedule, project meeting	Est - Miscellaneous	4090		3,500.00	700.00	4,200.00	707346
115	One Press Publishing	Annual Report 2022-23	About Wymondham - Print	4800		450.00	0.00	450.00	707347
116	Farmbits Direct Limited	4 No. posts	Allotments	4600		19.16	3.83	22.99	707348
117	Viking Payments	Postage stamps	Admin postage	4330	147.50		0.00		
		3 No. Correction tape pens	Admin - print/stationery	4310	13.47		2.69	163.66	707349
						5,923.56	2,455.19	24,244.25	
						15,865.50			
	DIRECT DEBITS								
	Sage UK Ltd	Sage 50c Accounts Essential	Admin Print/Stationery	4310		87.50	17.50	105.00	
	Anglian Internet	Telephone and internet	Admin - telephone	4320		100.93	20.19	121.12	
	BT	Lift line	Admin/telephone	4320		10.28	2.06	12.34	
	EE	Groundsmans telephone	Admin - telephone	4320		13.72	2.74	16.46	
	Valda Energy	Electricity - Browick	L & E Electric - Browick	6040		9.22	0.46	9.68	
						5,923.56	2,498.14	24,508.85	

..... Deputy Chairman


Chairman



WYMONDHAM TOWN COUNCIL SALARIES

No	PAID TO	DESCRIPTION	SERVICES	EXPEND	ANALYSIS	VAT	AMOUNT	CHEQUE
4	Barclays Payflow	Salaries - July	Admin Salaries	6,241.66				
			Estab Salaries	2,054.46				
			Cemetary Salaries	1,739.88				
			TIC Salaries	743.79			10,779.79	D/D

10,779.79


..... Chairman


..... Deputy Chairman

31st July 2023