# WYMONDHAM TOWN COUNCIL

SUMMONS TO ATTEND -NOTICE IS HEREBY GIVEN THAT
A MEETING OF THE TOWN COUNCIL is to be held on
TUESDAY 6<sup>th</sup> February 2024 at **7.00** pm in the Council Chamber.

# AGENDA

	ASENDA	
	The openness of local Government Bodies Regulations 2014 Under the	
	above regulations, any person may take photographs, film, and audio –	
	record the proceedings and report on all public meetings. If you do not	
	wish to be filmed/recorded, please notify us. Please also note the meeting	
	is being live streamed on You-tube.	
1	Apologies for absences	
2	Declarations of Interest	Α
3	To resolve that the minutes of the Council meeting held on 9th January	В
	2024 are a correct record.	
4	To receive an update about progress of items from the last meeting of the	
	Council 9 <sup>th</sup> January 2024 / previous meetings.	
5	To note the minutes of the Leisure Environment Enterprise & Tourism	С
	Committee meeting held on 16 <sup>th</sup> January 2024.	
6	To confirm payment of monthly creditors – January 2024.	D
7	Public Participation- members of the public may make representations,	
	ask or answer questions and give evidence in respect of the business on	
	the agenda below. In accordance with standing order 3 (f) this item is	
	limited to 15 minutes unless directed by the Chairman of the meeting.	
8	Rothbury Road Park – To consider and approve appointment of Project	E
	Manager	
9	Public Realm Project – Presentation by Joel Pailes (SNC – Community	
	Infrastructure Officer)	
10	Motion re Pesticide use – Cllr. Perry	F
11	Reports from County / District Councillors.	
12	Reports from representatives on outside committees.	
13	Resolution by the Council under the provisions of Section 1 of the Public	
	Bodies (Admissions to meetings) Act 1960 to exclude Press and the Public	
	from the meeting of Wymondham Town Council in order to discuss	
	matters where publicity would be prejudicial to the public interest by	
	reason of the confidential nature of the business to be transacted.	
14	Draft Emergency Plan – Cllr. Roberts	G
15	Wymondham Railway Station Platform Access update – Cllr. Roberts	

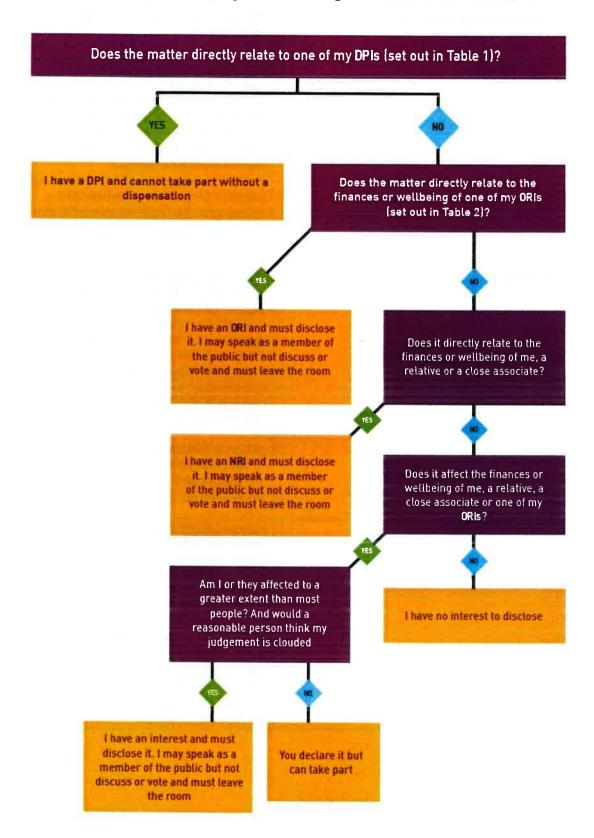
Trevor Gurney (Town Clerk) Council Offices, Ketts Park Harts Farm Road, Wymondham

30th January 2024



#### Interests Flowchart

The flowchart below gives a simple guide to declaring an interest under the code.



# **Table 1: Disclosable Pecuniary Interests**

This table sets out the explanation of Disclosable Pecuniary Interests as set out in the

Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Subject	Description
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	Any payment or provision of any other financial benefit (other than from the council) made to the councillor during the previous 12-month period for expenses incurred by him/her in carrying out his/her duties as a councillor, or towards his/her election expenses.  This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract made between the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners (or a firm in which such person is a partner, or an incorporated body of which such person is a director* or a body that such person has a beneficial interest in the securities of*) and the council
	(a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged
Land and Property	Any beneficial interest in land which is within the area of the council.  'Land' excludes an easement, servitude, interest or right in or over land which does not give the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners (alone or jointly with another) a right to occupy or to receive income.
Licenses	Any licence (alone or jointly with others) to occupy land in the area of the council for a month or longer

Corporate tenancies	Any tenancy where (to the councillor's knowledge)—  (a) the landlord is the council; and (b) the tenant is a body that the councillor, or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners is a partner of or a director* of or has a beneficial interest in the securities* of.
Securities	Any beneficial interest in securities* of a body where—  (a) that body (to the councillor's knowledge) has a place of business or land in the area of the council; and  (b) either—  (i) ) the total nominal value of the securities* exceeds £25,000 or one hundredth of the total issued share capital of that body; or  (ii) If the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the councillor, or his/ her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners have a beneficial interest exceeds one hundredth of the total issued share capital of that class.

<sup>\* &#</sup>x27;director' includes a member of the committee of management of an industrial and provident society.

# Table 2: Other Registrable Interests

You must register as an Other Registerable Interest:

- a) any unpaid directorships
- b) any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority
- c) any body
  - (i) exercising functions of a public nature
  - (ii) directed to charitable purposes or
  - (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management

<sup>\* &#</sup>x27;securities' means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

# WYMONDHAM TOWN COUNCIL

# MINUTES OF A TOWN COUNCIL MEETING HELD ON TUESDAY 9<sup>th</sup> JANUARY 2024 in the Council Offices at 7.00 pm.

# **Councillors Present**

S Nuri-Nixon	P Barrett	L Nixon	
A Perry	D Roberts	T Baker	
L Doheny	R Frosdick	M Batley	
M Rosen	J Fulcher	A James	
J Barrett			

Member(s) of the Public: 1

# Councillor Nuri-Nixon in the Chair

	38. 1006.
001/24	APOLOGIES FOR ABSENCE – Cllr Holden.
002/24	DECLARATIONS OF INTEREST: None.
003/24	MINUTES OF MEETINGS Upon the proposition of Cllr. Fulcher and seconded by Cllr. P Barrett the minutes of the meeting held on 5 <sup>th</sup> December 2023 were unanimously approved as a correct record.
004/24	PROGRESS UPDATES:  COUNCIL BUILDINGS, HEALTH & SAFETY AND PERSONNEL WORKING GROUP The notes of the Policies & Standing Order Working Group meeting held on 13 <sup>th</sup> December 2023 were noted and upon the proposition of Cllr. Nixon and seconded by Cllr. Rosen the recommendations therein were unanimously ratified.
005/24	FINANCE & GENERAL PURPOSES COMMITTEE minutes of meeting held on 19 <sup>th</sup> December 2023 were noted.
006/24	SUNDRY CREDITORS Upon the proposition of Cllr. Roberts and seconded by Cllr. James it was resolved to pay accounts for December 2023, as per the submitted list in the sum of £33,494.93.  In compliance with financial regulations the Clerk tabled a list of salaries paid from the wages account to the sum of £10,894.08
007/24	PUBLIC PARTICIPATION - None.
008/24	PRECEPT 2024 - 2025 Cllr. Nuri-Nixon introduced the budget that has been recommended by the Finance & General Purposes Committee. Projected income is £98,650 expenditure of £664,903 and allocations to earmarked reserves of £127,250 leaving a funding and precept requirement of £693,503. With a tax base of 6502 dwellings this results in a band 'D' property being charged at £106.66 pa an increase of £3.35 pa on last year. Following discussion upon the

	proposition of Cllr. Fulcher and seconded by Cllr. Rosen it was resolved to approve the budget and precept as outlined.
009/24	4 YEAR PLAN Cllr. Rosen had no further updates other than to thank Cllrs. Frosdick & P Barrett for the production of a financial spreadsheet covering the proposed plan.
010/24	RISK ASSESSMENTS Action plan was considered, and it was resolved to refer them to the Councils Buildings Health & Safety and Personnel Working Group for further discussion.
011/24	REPORTS FROM COUNTY / DISTRICT COUNCILLORS Norfolk County Council — Nothing.  South Norfolk Council  Cllrs. Rosen/Roberts — Spinks Lane flooding issue is an ongoing situation. Drainage application withdrawn and enforcement action being considered.  Cllr. Rosen — Review into Committee work being undertaken to make them more effective.
012/24	<ul> <li>REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES</li> <li>Cllr. P Barrett – Greening Wymondham active – Looking for funds re Rothbury Road project, work on Friarscroft and Ketts Park woods ongoing and Orchard work every fortnight on a Saturday.</li> <li>Cllr. Rosen asked for a 'Sustainable Wymondham' update. Cllr. P Barrett replied that it had been quiet over Christmas but an event re recycling was being organised for February.</li> <li>Cllr. Perry – Toad watch meeting at White Hart on 29<sup>th</sup> January 2024.</li> </ul>

[The meeting closed at 19.30 pm]

DATED this	day of	2024
SIGNED	(Chairman)	

Name of the control of the c		DESCRIPTION	SERVICES	N/C EAR	EXPEND A	ANALTSIS	Z A	AMOON! PA	Z MEN
Fig. 10 belief   Fig.	230 K & N Fencing Ltd	Insurance work Browick Rec fencing	L & E Maintenance	6130		1,085.00	217.00	1,302.00 BACS	(0
The Control		Visit Wymondham Website and build deposit	TIC - Tourism Development	8200		00.009	120.00	720.00 BACS	(0
Manches   Hole   Professional Legistration   Professional Legistrational Legistration   Professional Legistrational	32 Mr T Gurney	Upright vacuum cleaner (office)	Est - Cleaning materials	4080		108.33	21.67	130.00 BACS	60
Ministration of Separation o	33 Breckland Industrial Ltd	Professional clean following pest control work - TIC	TIC - Miscellaneous	8120		395.00	29.00	474.00 BACS	(0
Action 1995   Services   Action 1995   A		Replacement of shattered window in meeting room	Est - Maintenance	4090		1,470.83	294.17	1,765.00 BACS	(0)
Filter National Control of Stratist   American Stratist   Americ	35 Abbeygate Garage Ltd	Fuel Account - November	L & E Maintenance			207.54	41.51	249.05 BACS	,,
Fig. 2012   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55   17.55		Wheeled Bin Account - November	Council Refuse		38.70		27.74		
March Statistical Chemical   Claim Sample   Claim	$\neg$	Wheeled Bin Account - November	Cemetery Refuse		37.65		27.53	331.62 BAC	,,
Final to & Sons Lid   Principlose   Cas - Health & Salesty   6150   1467.79   173.09   123.79     Abart R Coass & Sons Charles   Principlose   Cas - Health & Salesty   1467.79   173.09   122.77     Abart R Coass & Sons Charles   Principlose   Cas - Health & Salesty   1467.79   173.09   122.77     Abart R Coass & Sons Charles   Principlose   Principlose   Cas - C		Grant	Grant - General	4700		1,003.90	0.00	1,003.90 BACS	,,
Main R Close & Scott   Main State let be first and traction; award from the part of the section of the sectio		Thermogloves	Est - Health & Safety		5.66		1.13		
Alan R Corss & Son         Magnetis to Facility and Dates and Dates (Balletin Maintenance)         61 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60 (20) 60		Urill bits, cable ties, blue roll, bolts & washers, glue	L & E Maintenance		45.73		29.15		
Again Marke Bolleness (National) Lid (1922-29 1172.29         Internit parametri Christmas lights, replace linne switch)         Eact Christmas lights         4120 (415) (415) (415) (415) (415)         4120 (415) (415) (415) (415)         4120 (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415) (415)		Repairs to Ferris and tractor, saw chain, spark plugs	L & E Equipment Maintenance		68.43		173.68	1,223.78 BACS	,,
Admition   Langer   Comments (Nationa)   Comments (Nationa)   Comment   Comments (Nationa)   Comment   C	19 Alan R Cross & Son	Christmas lights, replace	Est - Christmas lights	4120		3,072.84	614.57	3,687.41 BACS	,,
Authority Council Centre Services (National) Lid	0 Anglian Water Business (National) Ltd	12.9.23-11 12.23	Cemetery - Water	4430		45.14	3.10	48.24 BACS	,
A Society of Local Country Soveres (1997   1.4 E Witter Balances) (1997   1.4 E Witter Bala	1 Anglian Water Business (National) Ltd	10.9.23-9.12.23	Public Toilets	4300		643.09	0.0	643.09 BAC	,,
Broadland Tree Sarvices   Pruning Rationary Read   Lef Evaluationary   A150   Control   Contro			L & E Water - Browick			6.63	0.0	6.63 BACS	,
Mis S Galver         Remove Inaging Tainch in Remove the adaption street lights         Cleaners with an adaption and the street street of the		Pruning & Remove trees overhanging unit on Ayton Road	Т	Н	80.00		256.00		
Mars C Baker   Hayer Recoultment   Cleaning of Council Offices - 3 weeks seed for Unitarinal & Salenty   4156   51 99   0.00   0.00	_	Remove hanging branch in Cemetery & clearing from street lights	1	-1	80.00		236.00	2,952.00	Ì
Wish Standing of Louing and Maser Standing of Louing of Louing and Maser Standing of Louing Standing of Maser Standing Of Louing Standing Standing Of Louing Of Louing Standing Of Louing Standing Of Louing Standing Of Louing Standing Of Louing Of Louing Of Louing Standing Of Louing Of Louing Standing Of Louing Of Louing Standing Standing Of Louing Standing Standing Of Louing Standing Standing Of Louing Standing Standing Of Louing Standing Of Louing Standing Of Louing Standing Of Louing Standing Standing Standing Standing Standing Standing Of Louing Standing Standing Standing Standing Standing Of Louing Standing Stan		Reading glasses used for Display screen equipment	Est - Health & Safety	4195		51.99	0.00	51.99	
Haye Recturrent   Hembodary Gound siart   Haye Recturrent   Hay Recturre		Cleaning of Council Offices - 3 weeks	Est - Cleaning	4050		159.00	0.00	159.00	
Perison   Peri		lemporary Ground staff	Salaries and wages	4000		2,783.96	556.80	3,340.76	
Wing Design Fund         Perison Residual Nater Services Ld Renti In Admin Plant Stationery         Ferison Admin Plant Stationery         4100         4,241,12         0.00         4,241,12         0.00         4,241,12         0.00         4,241,12         0.00         4,241,12         0.00         4,241,12         0.00         97,65         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00 </td <td>_</td> <td>CATECINIC</td> <td>PATE/NIC</td> <td>4000</td> <td></td> <td>3,374.90</td> <td>0.00</td> <td>3,374.98</td> <td></td>	_	CATECINIC	PATE/NIC	4000		3,374.90	0.00	3,374.98	
Wing Express         Administration of the Anglian Water Services Ld         Respiratory         Administration of the Anglian Water Services Ld         1410         1411-19         38.39           Bavilla Delicit ale Re Anglian Water Services Ld         Respiratory Services Ld         Respiratory Services Ld         Administration of the Anglian Water Services Ld         1415         98.09         147.61         196.17           Condit Council Counc	_	Pensions	Pensions	4000		4,241.12	0.00	4,241.12	
Savilis Clienti ace Re Anglain Water Services LIG         Repair dotice - GDPR         Annual members         4115         96.00         91.76         90.17           Confolis Coust - Costs - Light Council         Copier costs - retail charge 1.12 2022-29.02 2024         Admin Print Stationery         4310         96.03         450.85         90.17           Confolis Coosts - retail charge to VW Cady van, fan heater resistor         Est - Legal in Marin Print Stationery         4310         7.48         1.57           Wymoundham Garden Centre         Repairs to VW Cady van, fan heater resistor         L. & E Bigitler Wymoundham         6150         7.48         1.50           Wymoundham Garden Centre         Farb bood and brow         L. & E Bigitler Wymoundham         6150         7.48         1.50           Fabric College costs - 1.9 2023-30 I.1 2023         L. & E Bigitler Wymoundham         6150         7.48         1.50           Wymoundham Garden Centre College and Brown         L. & E Bigitler Wymoundham         610         9.74         1.50           Fock Salt gas by Index         Farb Brown         L. & E Bigitler Wymoundham         610         9.74         1.50           Fock Salt gas by Index         Farb Brown         L. & E Bigitler Wymoundham         1.99         6.00         1.00           Fock Salt gas Brown         Farb Brown         Ma	Viking Payments	Waste bins, Supacilps, correction tape, rin	Admin Print/Stationery	4310		191.99	38.39	230.38	
Profice   County Coun	Savilis Client a/c Ke Anglian Water Services L		Allotments	4600		975.63	00.0	975.63	
Copier costs : right costs :			Est - Legal	Ì	00	450.85	90.17	541.02	
Communication	_		Admin Print Stationery		20,02		10.01	40.040	
Community and Sarden Centre   Fish blood and do not be a control of the control			Est Visa maintenance		20.0	00 00	17.00	405 70	
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The Society of Local Council Clerks         Annual membership         East - Subscriety of Local Council Clerks         413.00         418.00         6.00           Nick Scrivens         Daily cleaning (December)         Public toilets         4300         1,061.00         212.20         1           Nake Scrivens         Daily cleaning (December)         Daily cleaning (December)         TIC - Tourism Development         4300         1,061.00         240.00         1           Nake Marketing Ltd         Intruder Alarm/Call system service         East Fire Extinguisher & Alarms (UK) Ltd         Intruder Alarm/Call system service         117.20.00         1,061.00         240.00         1           East Fire Extinguisher & Alarms (UK) Ltd         Intruder Alarm/Call system service         Ear Miscellaneous         4040         295.74         14.79         14.79           Standley Steel Stockholders         Replace gate stop on cemetery gate         Cemetery Maintenance         6140         59.51         11.37         11.37           Biffa Waste Services Ltd         Wheeled Bin Account - December         L & Endminnenance         6140         69.51         17.74         21.28           Anglian Internet         Wheeled Bin Account - December         Admin - Lelephone         4,678.47         24,197.04         3,549.97         32           Age Uk Ltd		cylinder, lixed blade folding	Est - Health & Safety		6.20		1 24	182 41	Ì
Nick Scrivens         Daily cleaning December 1         Public tollets         4300         1,061.00         272.00           Nick Scrivens         Name and recember 3         Daily cleaning December 3         TIC - Tourism Development 6         4300         1,200.00         240.00         1,200.00         240.00         1,200.00         240.00         1,200.00         240.00         1,200.00         240.00         1,200.00         240.00         1,200.00         240.00         1,200.00         240.00         1,200.00         240.00         1,200.00         240.00         1,200.00         240.00         1,200.00         240.00         1,200.00         240.00         1,200.00         240.00         1,200.00         240.00         1,200.00         240.00         1,200.00         240.00         1,200.00         240.00         1,200.00         240.00         1,200.00         240.00         1,200.00         240.00         1,200.00         240.00         1,200.00         240.00         1,200.00         240.00         1,200.00         1,200.00         1,200.00         1,200.00         1,200.00         1,200.00         1,200.00         1,200.00         1,200.00         1,200.00         1,200.00         1,200.00         1,200.00         1,200.00         1,200.00         1,200.00         1,200.00         1,200.	_	Annual membershin	Fet - Subscriptions	4130	27.0	418 00	000	418.00	ĺ
Naked Markeling Ltd         Creation of Farmers Market Branding         TIC - Tourism Development         8200         1,200,00         240,00         1,200,00         240,00         1,200,00         240,00         1,200,00         240,00         1,200,00         240,00         1,200,00         240,00         1,200,00         240,00         1,200,00         240,00         1,200,00         240,00         1,200,00         240,00         1,200,00         240,00         1,200,00         240,00         1,200,00         240,00         1,200,00         240,00         1,200,00         240,00         1,200,00         240,00         1,200,00         240,00         1,200,00         240,00         1,200,00         240,00         1,200,00         240,00         1,200,00         240,00         1,200,00         240,00         1,200,00         240,00         1,200,00         240,00         1,200,00         240,00         1,200,00         240,00         1,200,00         240,00         1,200,00         240,00         1,200,00         240,00         1,200,00         240,00         1,200,00         240,00         1,200,00         240,00         1,200,00         240,00         1,200,00         240,00         1,200,00         240,00         1,200,00         240,00         1,200,00         240,00         1,200,00		Daily cleaning (December)	Public toilets	4300		1.061.00	212.20	1.273.20	
East Fire Extinguisher & Alarms (UK) Ltd         Intruder Alarm/Call system service         Est - Miscellaneous         4090         180.00         36.00           EDF Energy         Elec 24.10.25-23.12.23	Naked Marketing Ltd	Creation of Farmers Market Branding	TIC - Tourism Development	8200		1,200.00	240.00	1,440,00	
EDF Energy         EDE C 24.10.25-23.12.23         TIC - Electricity         8040         295.74         14.79           Standley Steel Stockholders         Replace gate stop on cemetery gate         Cemetery Maintenance         4440         78.00         15.60           Ernest Doe & Sons Ltd         Sharpen blades of hedge cutter, oil, chain, air filter, bulbs         L & E Equipment Maintenance         6130         106.44         78.00         11.91           Biffa Waste Services Ltd         Wheeled Bin Account - December         Council Refuse         4520         89.33         17.74           Anglian Internet         Telephone and internet         Admin - telephone         Admin - telephone         4320         100.20         20.04           Sage 50c Accounts Essential         Groundsmans telephone         Admin relephone         Admin relephone         4320         10.28         2.06           BT         Lift Line         Lift Line         Lift Electric - Browlick         6040         90.00         90.00         19.20           Valda Energy Limited         Council Office and Maintenance shed elec 22.11.23-21.12.23         Est - Electric - Browlick         4040         4040         296.03         10.28         206.00		Intruder Alarm/Call system service	Est - Miscellaneous	4090	-	180.00	36.00	216.00	
Standley Steel Stockholders         Replace gate stop on cemetery gate         Cemetery Maintenance         6140         78.00         15.60           Emest Doe & Sons Ltd         Sharpen blades of hedge cutter, oil, chain, air filter, bulbs         L & E Equipment Maintenance         6140         59.51         1.03         11.91           Replace & Sons Ltd         Padlocks, batteries and round up         L & E Maintenance         6130         1.06.44         21.28         17.87           Biffa Waste Services Ltd         Wheeled Bin Account - December         Council Refuse         4520         88.70         17.74         2.2           Anglian Internet         Telephone and internet         Admin - telephone         Admin - telephone         4320         43.0         100.20         20.0         11.20         11.20         11.20         11.20         11.20         11.20         11.20         11.20         11.20         11.20         11.20         11.20         11.20         11.20         11.20         11.20         11.20         11.20         11.20         11.20         11.20         11.20         11.20         11.20         11.20         11.20         11.20         11.20         11.20         11.20         11.20         11.20         11.20         11.20         11.20         11.20         11.20		Elec 24.10.25-23.12.23	TIC - Electricity	8040		295.74	14.79	310.53	
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Bright Waste Services Ltd         Padlocks, batteries and round up         L & E Maintenance         6130         106.44         21.28         1           Bright Waste Services Ltd         Wheeled Bin Account - December         Council Refuse         450         89.33         17.74         2           Anglian Internet         Telephone and internet         Admin - telephone         Admin - telephone         4320         24.197.04         3,549.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97		- 4	L & E Equipment Maintenance		59.51		11.91		
Biffa Waste Services Ltd         Wheeled Bin Account - December         Council Refuse         450         89.33         17.34         2           Anglian Internet         Anglian Internet         Admin - telephone         4420         88.70         17.74         3,549.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499.97         32,499		Padlocks, batteries and round up	L & E Maintenance		06.44		21.28	199,14	
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Council Office and Maintenance sned elec 2z, 11.23-21.12.23   ESI - Electricity 4040   4040   002.33   132.40	Valda Energy Limited		L & E Electric - Browlek	0040		9.17	120 40	9.03	
10 CULT 10 CUL	Valda Energy Limited		ESt - Electricity		4		132.40	194.67	I

Deputy Chairman .....

# WYMONDHAM TOWN COUNCIL SALARIES

No PAID TO	DESCRIPTION	SERVICES	EXPEND ANALYSIS VAT	VAT	AMOUNT CHEQUE	CHEQUE
9 Barclays Payflow	Salaries - December	Admin Salaries	6479.93			
		Estab Salaries	2015.05			
		TIC Salaries	633.31			
		Cemetery Salaries	1765.79		£10,894.08 D/D	D/D
	TOTALS				£10,894.08	

S. Muffler - Chairman

Deputy Chairman

31st December 2023

# WYMONDHAM TOWN COUNCIL

MINUTES OF A MEETING OF THE LEISURE, ENVIRONMENT, ENTERPRISE AND TOURISM COMMITTEE held on Tuesday 16<sup>th</sup> January 2024 in the Council Offices commencing at 7.00 pm

### Present:

Cllrs	A James (Chair)	
	L Nixon	
	M Batley	
	L Doheny	
	T Baker	

Also Present:

1 member of the public.
Cllrs. Fulcher & Nuri-Nixon
C Pharaoh – SNC – Town Co-ordinator

LE01/24	APOLOGIES FOR ABSENCE - None.
LE02/24	<ul> <li>DECLARATIONS OF INTEREST</li> <li>Cllr. James – Agenda items 6 &amp; 7 – Member of Wymondham in Bloom – non-pecuniary.</li> </ul>
LE03/24	MINUTES OF MEETING Upon the proposition of Cllr. Nixon and seconded by Cllr. Doheny it was unanimously resolved to approve the minutes of the Leisure, Environment, Enterprise & Tourism Committee meeting held on 21 <sup>st</sup> November 2023 as a correct record.
LE04/24	PROGRESS UPDATES – None.
LE05/24	<ul> <li>PUBLIC PARTICIPATION</li> <li>Clir. Nuri-Nixon – Agenda item 7 (Wymondham Mark) – Didn't agree with paper pretext and Council had been pro-active – organising volunteers network meeting and attending meeting of Voluntary Norfolk who are also active in bringing groups together. Moving forward to be an inspirational Council.</li> </ul>
LE06/24	WATER BUTT Cllr. Nixon introduced her paper to purchase a rainwater butt and flower display to be purchased for £232.99 together with plants and compost. The funding comes from a grant of £300 received from South Norfolk Council pride in place fund. Upon the proposition of Cllr. Nixon and seconded by Cllr. James it was unanimously agreed to purchase the water butt and plants etc.

LE07/24

WYMONDHAM MARK Cllr. Baker outlined his paper to bring in a 'Wymondham Mark' to provide support and infrastructure for local volunteer groups and organisations. The LEET committee would establish the criteria to receive a 'Mark' and would determine which groups would be accepted. The Council needs to have a structure in place and could control who uses resources by putting checks and balances in place. Cllr. Nixon responded outlining work the Council had undertaken in the Town and raising concerns that a 'Mark' would create a 2 tier elitist system and that the Council should be inclusive and progressive not elitist. The effect of loss of income to other small room hirers was pointed out, which could cause them to close if the Council offered free meeting rooms.

Upon the proposition of Cllr. Baker and seconded by Cllr. Doheny the following motion was proposed:

The Council

- a) Requests that the Town Clerk prepare a report containing details of:
- Spaces to which access is controlled by Wymondham Town Council
- Sources of water accessible from outside buildings which are controlled and paid for by Wymondham Town Council
- Sources of electricity accessible from outside building which are controlled and paid for by Wymondham Town Council
- Any other inventory or services he deems may be useful to community groups.
- b) Resolves to create the "Wymondham Mark" to grant community groups, charities or individuals the right to access these services without charge
- c) Directs the LEET Committee to determine:
- 1. Which resources to which mark-holders should have access
- 2. The extent to which mark-holders should have access to these resources
- 3. The criteria the above groups or individuals must satisfy to be awarded the mark
- 4. The process through which groups or individuals must go to be awarded the mark
- 5.. Criteria upon which the above groups or individuals may have the mark removed and the process for doing this
- 6. Suitable monitoring of usage of the above resources

For: 2 Against: 3

The motion was lost.

# LE08/24

<u>TOWN CO-ORDINATOR</u> presented her report of work being undertaken which primarily comes under the following headers:

- 1) Welcome to Wymondham website.
- 2) Heritage Trail
- 3) Visit Wymondham guide.

#### Questions

- How the proposed 52 things to do had been compiled and how businesses were selected to be chosen?
  - It is a draft the is evolving and businesses selected are on a first come first served basis.
- Organising an event guide and budget sheet was very helpful.
  - o A de-briefing meeting of last year's event organisers is proposed.
- Socials activity report is interesting.
  - Footfall increase is from anecdotal evidence, shop keeper comments and observations. South Norfolk Council to be asked for car park statistics to compare 2023 with previous years.
- Is a list of contacts held?
  - Yes, a data base has been constructed.
- This year is 475<sup>th</sup> anniversary of Ketts Rebellion
  - South Norfolk Council are considering this to see if they can offer support.
- Will LEET sign off Visit Wymondham Guide
  - o Yes
- Are coach tour visits still being encouraged?
  - Yes South Norfolk Council Tourism Officer has created a database of appropriate Coach tour operators.
- When will Visit Wymondham website be launched?
  - Spring 2024
- Social media
  - Training course for businesses to be organised. Councillors to be invited to improve their skills.
- When will heritage trail be launched?
  - Late Spring.
- Retail areas outside the Town Centre should be included.
  - Yes, including Limetree Avenue and industrial areas.

[The meeting closed at 19.56 pm]

DATED this	day of	2024
SIGNED	(Chairmar	1)

Mail			MAM	YMONDHAM TOWN COUNCIL MONTHLY CREDITORS	REDITORS					
Anglant Market Bould Freiburg Internal Led Freiburg Bould Bou	ž		DESCRIPTION	SERVICES		Ц		AMOUNT	PAYMENT	
Any Mark Business (National) Ltd         11/12-22 11/23         Ear - Water         4/20         58.66         0.00         98.66         0.00         98.66         0.00         98.66         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00	265		Fuel Account	L & E Maintenance	6130	150.05		180.06	BACS	10,1,24
10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.22   10.2	266		1.10.23-31.12.23	Est - Water	4030	92.68		92.68	BACS	10.1.24
Wymonism Community Bookshop Life Metis Books Refund or non-boking Lab Actions Metis Bookshop Life Metis Books Refund or non-boking Lab Action Bookshop Life Metis Books Refund or non-boking Lab Action Bookshop Life Metis Bookshop Life Life Life Life Life Life Life Life	267		1.11.23-22.11.23	Est - Electricity	4040	538.62		646.34	BACS	17.1.24
M. Hotes         Free of Permissive Polyabith Tiffey Valley         1, 6, 6 and 1, 5 and	268		Refund of room booking due to cancellation	Other Income	3900	150.00		180.00	BACS	17.1.24
Particular   Par	269		Fee for Permissive footpath - Tiffey Valley	L & E Brighter Wymondham	6160	600.00	00.00	00'009	707399	
Harry Stebsings Workshop   Registerment Indice board for TIC   TIC - Mode Stebsing Stepsing Workshop   Registerment Indice board for TIC   TIC - Mode Stepsing Stepsing Workshop   Registerment Indice board for TIC   TIC - Electricity Monordam   16150   1223 18   173 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40   171 40	270		VW Caddy Road Tax	Est - Van Maintenance	4155	320.00		320.00	707400	
15   15   15   15   15   15   15   15	27.1		Replacement notice board for TIC	TIC - Miscellaneous	8120	887.00	l	1,064,40	BACS	30.1.24
Particular   Part   P	272	Ltd	200L Rainwater Terrace Water Butt Planter	L & E Brighter Wymondham	6160	169.18		203.02	BACS	30.1.24
PayEnilot	273		26.12.23-23.1.24	TIC - Electricity	8040	223.18	44.64	267.82	BACS	30.1.24
Northick Pensions         Pensions         4,241,23         0.00         4,241,00         0.00         4,241,00         0.00         4,241,0         0.00         4,241,0         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00 <td>274</td> <td></td> <td>PAYE/NIC</td> <td>  PAYE/NIC</td> <td>4000</td> <td>3,770.08</td> <td>00'0</td> <td>3,770.08</td> <td></td> <td></td>	274		PAYE/NIC	PAYE/NIC	4000	3,770.08	00'0	3,770.08		
Direct Debits   Design Protection renewal   Est. Miscellaneous   4050   40.00   0.00   0.00	275		Pensions	Pensions	4000	4,241.12		4,241,12		
Agriculture   Cleaning of Council Offices   Est. Cleaning   4050   1789-40   559.28   2	276		Data Protection renewal	Est - Miscellaneous	4090	40.00		40.00		
Tremporation   Trem	277		Cleaning of Council Offices	Est - Cleaning	4050	159.00	0.00	159.00		
Hygiene Supplies Direct Ltd         The stainless sele tollet roll holders         Public folitisms         Public solitisms         49.00         245.38         49.08         49.00         245.38         49.08         276.00         28.00         245.38         49.00         245.39         2.86         2.86         2.86         2.86         2.86         2.86         2.86         2.86         2.86         2.86         2.86         3.86         3.86         3.86         3.86         3.86         3.86         3.86         3.86         3.86         3.86         3.86         3.86         3.86         3.86         3.86         3.86         3.86         3.86         3.86         3.86         3.86         3.86         3.86         3.86         3.86         3.86         3.86         3.86         3.86         3.86         3.86         3.86         3.86         3.86         3.86         3.86         3.86         3.86         3.86         3.86         3.86         3.86         3.86         3.86         3.86         3.86         3.86         3.86         3.86         3.86         3.86         3.86         3.86         3.86         3.86         3.86         3.86         3.86         3.86         3.86         3.86         3.86	278		Temporary Ground staff	Salaries and wages	4000	1,796.40		2,155.68		
Vierding Payments         Plug in timer         L & Embirite name         45130         2.78         2.88           Vierding Payments         Vierding Payments         45100         49.20         9.84         9.84           Till Debrico St. Son         Final Invoice for Christmas lights         Est Christmas lights         4300         204.00         40.80         2.84.00           Alan R Cross & Son         Final Invoice for Christmas lights         Est Christmas lights         4300         1.781.00         386.20         2.94.70           Jewson Ltd         Timberdrive, wood adhesive, sadolin, bolts & nuts         Ext Christmas lights         6130         62.27         1.245         1.254.04         167.70           Silvey Fleet         Field Accounts         Feet Accounts Essential         Administrationeny         4320         16.23         1.254.04         16.7           Anglan Internet         Sage Sub- Accounts Essential         Administrationeny         4320         98.23         19.65         1           Anglan Internet         B. Tablone         Electric- Browick         6040         87.45.0         17.24.0         10.28           BT         Circurdsman's telephone         Administrationeny         4320         0.00         16.665.0         1.480.50         1.480.50         <	279		7 No. stainless steel toilet roll holders	Public toilets	4300	245.38	7	294.46		
Water Consideration of Supplies Lide         Advanial - Print/Stationery         4310         49,20         9,84         2           Admin - Print/Stationery and Supplies Lide         Infection of Supplies Lide         Infection of Supplies Lide         4320         204,00         40,89         2.1           Alar R Cross & Son         Final Invoice for Christmas lights         Est - Christmas lights         1,781,00         356,20         2.1           Alar R Cross & Son         Impenditive, wood adhesive, sadolin, bolts & nuts         L & E Maintenance         6130         0.00         15,493.05         1,254,04         16.7           Direct Debits         Fuel Account         Fuel Account Essential         L & E Maintenance         6130         0.00         15,493.05         1,254,04         16.7           Sive y Fleet         Fuel Account Essential         Admin Prints         4310         98.23         19,55         1           Angla Listed         B 12,23-81.24         L & E Electric - Browick         6040         49.55         2.48         1           Angla Energy Limited         21,1.14         Admin - Ielephone         4320         1,480.90         1,480.90         1,480.90         1,480.90         1,480.90         1,480.90         1,480.90         1,480.90         1,480.90         1,480.90	280		Plug in timer	L & E Maintenance	6130	13.89		16.67		
Time Commercial & Industrial Cleaning Supplies Ltd   Tollet rolls, urinal blocks and seap   Public Tolletis   4300   204,00   40.80   2.04   2.04   2.05   2.01   2.04   2.05   2.01   2.04   2.05   2.01   2.04   2.05   2.01   2.04   2.05   2.01   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04   2.04	281		A4 note pads, highlighter pens	Admin -Print/Stationery	4310	49.20		59.04		
Final involce for Christmas lights         Est - Christmas lights         Est - Christmas lights         Est - Christmas lights         4120         1,281.00         356.20         2.1           Timberdrive, wood adhesive, sadolin, bolts & nuts         I. & E Maintenance         6130         0.00         15,493.05         1,254.04         16.7           Fuel Account         Fuel Account         L. & E Maintenance         6130         29,17         5.83           Admin Print/Stationery         4310         96.00         1920         1920         1920           Admin Print/Stationery         4310         96.00         1920         1920         19.66           Admin Indirect         Lift Line         Admin/Releptione         4320         98.23         19.66         1,284           Luft Line         Admin/Releptione         Admin/Releptione         Admin-teleptione         4320         0.00         16.664.50         1,480.90         18.1           Admin-teleptione         Admin-teleptione         4320         0.00         16.664.50         1,480.90         18.1	282	T/a Commercial & Industrial Cleaning Supplies Ltd	Toilet rolls, urinal blocks and soap	Public Toilets	4300	204.00	40.80	244.80		
Direct Debits   Timperdrive, wood adhesive, sadolin, bolts & nuis   L & E Maintenance   6130   1.254.04   16.7     Direct Debits   Communication   Communica	283		Final invoice for Christmas lights	Est - Christmas lights	4120	1,781.00	356.20	2,137.20		
rey Fleet         Euel Account         L & E Maintenance         6130         12,543.06         1,254.04         16,7           ge UK         Fleet         1 & E Maintenance         6130         29.17         5.83         1         5.83         1         1,254.04         16,7         1,254.04         16,7         1,254.04         16,7         1,254.04         16,7         1,254.04         16,7         1,254.04         16,7         1,254.04         16,7         1,254.04         16,7         1,254.04         1,254.04         1,254.04         1,254.04         1,254.04         1,256.04         1,256.04         1,256.04         1,256.04         1,256.04         1,256.04         1,256.04         1,256.04         1,256.04         1,256.04         1,256.04         1,256.04         1,256.04         1,256.04         1,256.04         1,256.04         1,256.04         1,256.04         1,256.04         1,256.04         1,256.04         1,256.04         1,256.04         1,256.04         1,256.04         1,257.04         1,257.04         1,257.04         1,257.04         1,257.04         1,257.04         1,257.04         1,256.04         1,256.04         1,256.04         1,256.04         1,256.04         1,256.04         1,256.04         1,256.04         1,256.04         1,256.04         1	284	Jewson Ltd	Timberdrive, wood adhesive, sadolin, bolts & nuts	L & E Maintenance	6130	62.27	12.45	74,72		
ect Debits         Life End Account         Life End Maintenance         6130         29.17         5.83           rey Fleet         Sage 50c Accounts Essential         Admin Print/Stationery         4310         96.00         19.20         1           Jilan Internet         Telephone and internet         Admin relephone         4320         98.23         19.65         1           Jilan Internet         8.12.23-81.24         Life Electric - Browick         6040         49.55         2.48         1           da Energy Limited         Lift Line         Admin/Telephone         4320         174.90         1.0           Groundsman's telephone         Admin-telephone         4320         13.72         2.74           Admin-telephone         Admin-telephone         4320         16.664.50         1,480.90         18.1           Life Line         Chairman         Chairman         Admin-telephone         4320         1,480.90         18.0					0.0		1,254.04	16,747.09		
rey Fleet         Fuel Account         L & E Maintenance         6130         29.17         5.83           ge UK Ltd         Sage 50c Accounts Essential         Admin Print/Stationery         4310         96.00         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20         19.20 <td></td> <td>Direct Debits</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>		Direct Debits								
ge UK Ltd         Sage 50c Accounts Essential         Admin Print/Stationery         4310         96.00         19.20         1           alian Internet         Telephone and internet         Telephone         4320         98.23         19.65         1           da Energy Limited         21.12.3-21.1.24         Est- Electric - Browick         6040         49.55         2.48         1           da Energy Limited         Lift Line         Admin/telephone         4320         10.28         2.06         1           Groundsman's telephone         Admin/telephone         4320         0.00         16.664.50         1,480.90         18.1           Lift Line         Chairman         Occording the phone         Admin-telephone         4320         0.00         16.664.50         1,480.90         18.1			Fuel Account	L & E Maintenance	6130	29.17		35.00		
glian Internet         Admin - telephone         4320         98.23         19.65         1           da Energy Limited         8.12.23-8.1.24         L. & E Electric - Browick         6040         49.55         2.48           da Energy Limited         21.12.22-21.1.24         Admin/telephone         4320         1.02.8         2.06           Groundsman's telephone         Admin/telephone         4320         13.72         2.74           Admin-telephone         Admin-telephone         13.72         2.74           Admin-telephone         13.72         2.74           Admin-telephone         13.72         2.74           Admin-telephone         14.80.90         18.1			Sage 50c Accounts Essential	Admin Print/Stationery	4310	96.00		115.20		
da Energy Limited         8.12.23-8.1.24         L.&. E. Electric - Browick         6040         49.55         2.48           da Energy Limited         21.12.23-21.124         Est - Electricity         4040         874.50         1,78         2.06           Lift Line         Groundsman's telephone         Admin-felephone         4320         10.28         2.06           Admin-telephone         Admin-telephone         4320         1,780.50         1,480.90         18,1           Admin-telephone         Admin-telephone         4320         1,480.90         1,480.90         18,1           Admin-telephone         Admin-telephone         4320         1,480.90         1,480.90         1,8,1			Telephone and internet	Admin - telephone	4320	98.23		117.88		
da Energy Limited     21.12.23-21.1.24     Est - Electricity     4040     874.50     174.90     1,0       da Energy Limited     Liff Line     Admin/telephone     4320     10.28     2.06       Groundsman's telephone     Admin-telephone     4320     1.372     2.74       Admin-telephone     4320     0.00     16,664.50     1,480.90       Talanuary 2024     1,480.90     1,480.90     18.1			8.12.23-8.1.24	L & E Electric - Browick	6040	49.55		52.03		
Lift Line     Admin/telephone     4320     10.28     2.06       Groundsman's telephone     Admin-telephone     4320     13.72     2.74       Admin-telephone     13.70     13.72     2.74       Admin-telephone     13.70     1480.90     18.1       Admin-telephone     1480.90     18.72     2.74       Admin-telephone     1480.90     18.72     1480.90       Admin-telephone     1480.90     18.72       Admin-telephone     16.664.50     1,480.90       Admin-telephone     18.72       Admin-telephone     16.664.50     1,480.90       Admin-telephone     16.664.50     1,480.90 <tr< td=""><td></td><td></td><td>21.12.23-21.1.24</td><td>Est - Electricity</td><td>4040</td><td>874.50</td><td>17</td><td>1,049.40</td><td></td><td></td></tr<>			21.12.23-21.1.24	Est - Electricity	4040	874.50	17	1,049.40		
Groundsman's telephone   Admin-telephone   4320   1372   2.74			Lift Line	Admin/telephone	4320	10.28		12.34		
0.00 16,664.50 1,480.90			Groundsman's telephone	Admin-telephone	4320	13.72		16.46		
					0.0	Ш	1,480.90	18,145.40		
31st January 2024			Chairman			nairman				
31st January 2024										
		31st January 2024								

WYMONDHAM TOWN COUNCIL SALARIES

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<u>શ</u>	PAID TO	DESCRIPTION	SERVICES	EXPEND	EXPEND ANALYSIS VAT	VAT	AMOUNT CHEQUE	CHEQUE
10	Barclays Payflow	Salaries - January	Admin Salaries Estab Salaries TIC Salaries Cemetery Salaries	£6,579.13 £2,047.55 £322.86 £1,790.59			£10,740.13 D/D	D/D
		TOTALS					£10,740.13	

......Chairman

...... Deputy Chairman

### **Rothbury Park Report from Greening Wymondham**

#### Request to Council 6 February 2024 to Confirm Appointment of the Project Manager

# **Current Situation.**

The current situation on major grant applications is that although there have not been any formal offers, we are engaged in discussions with officers from the Greater Norwich Growth Board, the Lottery Fund, the Norwich Freemans Charity and the Geoffrey Watling Charity. We are hopeful that there will be positive outcomes from these negotiations. However it is likely that, due to funding availability a start on site will be delayed to April 2025

#### Appointment of the Project Manager.

Only a very limited number of contractors are available for this work. Three quotations were sought for the work, on the advice of SNBC Officer Helen Sibley:

Applicant 1 - £12,675.00

Applicant 2 - £18,200.00

**Applicant 3 -** The Applicant said that he could not do the Project Management but could quote for the work on site. I have retained his name as an interested party and will pass it to the Project Manager

Both respondents would perform the tasks well. I have no hesitation in recommending approval of the lowest Quotation.

#### Request to Start Work with the Project Manager

We would like to get the Project Manager in place, to make a start on working up the proposals, finalise specifications in more detail and obtain quotations for the work. The Applicant is able to start work as soon as his appointment is confirmed and has requested an early drawdown of £3,500 for his time, and employing a specialist consultant to produce drawings to accompany the specifications. He can then start to obtain estimated costs for the hard surfaced path and associated works and advice and quotations for the play equipment.

We urge early confirmation of this appointment. Obtaining more accurate prices for the work will show Funders that the Council believes in the proposals for the Park and is prepared to act proactively.

We therefore request that the Town Council agree to:

- Confirm the appointment of Applicant 1 to Project Manage the work as detailed, in their quotation and Project Management Plan dated 26 January 2024 for the total sum of £12,675.00
- 2. Authorising a drawdown of up to £3,500.00 for preliminary work.

Ann Rostron for Greening Wymondham

**Motion Regarding the Use of Pesticides** 

Pesticides are used by local councils in public spaces, e.g. to kill weeds in parks, in

playgrounds, and in cemeteries.

However, pesticides do pose a risk to biodiversity and to human health, particularly to

children. Furthermore, local councils are now seeking to safeguard biodiversity in our public

spaces.

For these reasons, the Pesticide Action Network UK has been working with local councils

across the country to reduce and even to eliminate the use of pesticides in our towns and in

our cities.

For additional information, please use the web link given below:

https://issuu.com/pan-uk/docs/pft a toolkit for local authorities

We propose that Wymondham Town Council first conducts an audit of its use of pesticides,

to find out how much, what type, and where these are being used at present.

Then we propose that, where there are viable alternatives to pesticides available, that we

choose them instead.

Proposer: Cllr. Perry

Seconder: Cllr. Rosen