

**WYMONDHAM TOWN COUNCIL**  
 MINUTES OF A TOWN COUNCIL  
 MEETING HELD ON TUESDAY 1<sup>st</sup> October 2024  
 in the Council Offices at 7.15 pm.

Councillors Present

S Nuri-Nixon	J Fulcher	A James
A Perry	Nixon	P Barrett
R Frostdick	J Batley	P Broome
S Witt	L Doheny	J Barrett

Member(s) of the Public: 0  
 Councillor Nuri-Nixon in the Chair

133/24	<u>APOLOGIES FOR ABSENCE:</u> Cllr. Rosen.
134/24	<u>DECLARATIONS OF INTEREST:</u> None
135/24	<u>MINUTES OF MEETINGS</u> Upon the proposition of Cllr. James and seconded by Cllr. P Barrett the minutes of the meeting held on 3 <sup>rd</sup> September 2024 were unanimously approved as a correct record.
136/24	<u>PROGRESS UPDATES:</u> The notes of the New Cemetery working group meeting held on the 29 <sup>th</sup> August 2024 were noted and upon the proposition of Cllr. P Barrett and seconded by Cllr Perry the recommendation therein was unanimously ratified.
137/24	<u>SUNDRY CREDITORS</u> Upon the proposition of Cllr. Broome and seconded by Cllr. James it was resolved to pay accounts for September 2024, as per the submitted list in the sum of £69,163.06  In compliance with financial regulations the Clerk tabled a list of salaries paid from the account to the sum of £14,150.26
138/24	<u>MAYORS ENGAGEMENTS</u> Cllr. Nuri-Nixon read out list of recent engagements.
139/24	<u>PUBLIC PARTICIPATION:</u> None
140/24	<u>REPORTS FROM COUNTY / DISTRICT COUNCILLORS</u> <u>Norfolk County Council:</u> None.  <u>South Norfolk Council:</u> None.
141/24	<u>REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES:</u> <ul style="list-style-type: none"> <li>• Cllr. P Barrett – Sustainable Wymondham           <ul style="list-style-type: none"> <li>○ Set up a year ago, regular 10 members, public consultation held in November 2023 and a website/facebook pages have been set up.</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>• Cllr. James – Lizard Trustees <ul style="list-style-type: none"> <li>○ Improved access including new bridge and 14 swift boxes installed.</li> </ul> </li> <li>• Cllr. Perry – North Wymondham Community Centre <ul style="list-style-type: none"> <li>○ 1970's evening on 19<sup>th</sup> October.</li> <li>○ Pantomime planned for November.</li> <li>○ Looking at solar panels.</li> </ul> </li> </ul>
142/24	<u>EXCLUSION OF THE PRESS &amp; PUBLIC</u> On the proposition of Cllr. Nixon and seconded by Cllr. J Barrett resolution by the Council under the provisions of Section 1 of the Public Bodies (Admissions to meetings) Act 1960 to exclude Press and the Public from the meeting of Wymondham Town Council in order to discuss matters where publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.
143/24	<u>ALLOTMENTS</u> Letter received from Anglian Water giving a basis outline of works they need to undertake at the Water Treatment works on Chapel Lane as required by new central government law. Further details including a press release are awaited from Anglian Water.

*[The meeting closed at 19.54 pm]*

DATED this ..... day of .....2024

SIGNED .....(Chairman)

WYMONDHAM TOWN COUNCIL MONTHLY CREDITORS

No	PAID TO	DESCRIPTION	SERVICES	INC	EXPEND	ANALYSIS	VAT	AMOUNT	PAYMENT
132	Biffa Waste Services Limited	Wheeled Bin Account	Council Refuse	4520	129.14		25.83		
		Wheeled Bin Account	Cemetary Refuse	4420	128.18		25.64	308.79	BACS
133	Ernest Doe & Sons	Cutter Anti vib gloves, safety glasses, Dynamic Ergo helmet	Est - Health & Safety	4195	71.71		5.25		
		Bleach, charger, screwdriver & bit set, cable ties, metal cut disc	L & E Maintenance	6130	174.26		34.85		
		Repairs to mower	L & E Equipment maintenance	6140	397.72		79.54	763.33	BACS
134	EDF Energy	1.8.24-31.8.24	TIC - Electricity	8040		51.61	2.54	54.15	BACS
135	Broadland Tree Services	Removal of trees - Ketts Park	Ketts Park - Maintenance	6210	860.00		172.00		
		Removal of trees - Ketts Park	Cemetary Maintenance	6210	1,480.00		296.00		
		Remove broken hanging branch - Cemetary	L & E Water - Brownick	4440	280.00		56.00	3,144.00	BACS
136	Anglian Water Business (National) Ltd	4.6.24-3.9.24	L & E Water - Brownick	6030		18.51	0.00	18.51	BACS
137	Anglian Water Business (National) Ltd	10.6.24-10.9.24	Public toilets	4300		1,057.24	0.00	1,057.24	BACS
138	Anglian Water Business (National) Ltd	11.6.24-11.9.24	Cemetary water	4430		59.97	4.51	64.48	BACS
139	Reed Commercial Services Ltd	Daily cleaning of public toilets - September	Public toilets	4300		1,144.58	228.92	1,373.50	BACS
140	Wymondham Tyre Services Ltd	Cover charge and balance	L & E Maintenance	6130		20.00	4.00	24.00	BACS
141	Mrs S Hurn	Cleaning of Council Offices	Est - Cleaning	4050		119.25	0.00	119.25	BACS
142	Jewson	Sawn Feather edge black painted F-SC, pipe, solder wire, coupler	L & E Maintenance	6130		184.92	36.98	221.90	BACS
143	C.C. Clements & Sons	Grey gloss paint	Cemetary Maintenance	4440		17.24	3.45	20.69	BACS
144	Norwich City Council	Fringe Project - Ketts Park Woods	Est - Miscellaneous	4090		2,450.00	0.00	2,450.00	BACS
145	PKF Littlejohn LLP	End of year Audit 2023-2024	Est - Audit	4110		1,680.00	336.00	2,016.00	BACS
146	Red Dune Ltd	Directorist OneListing Pro plugin for WordPress	TIC - Tourism Development	8200		108.00	21.60	129.60	BACS
147	Hays Recruitment	Temporary Ground staff	Salaries and wages	4005	6,172.18		1,234.43		
		Temporary Ground staff	L & E Brighton Wymondham	6160	1,597.95		319.59	9,324.15	BACS
148	HMRC	PAYENIC	PAYE/MIC	4000		4,857.80	0.00	4,857.80	BACS
149	Norfolk Pension Fund	Pensions	Pensions	4000		5,261.19	0.00	5,261.19	BACS
150	Wymondham Community Bookshop CIC	Hire of room at Ketts Books for TIC	Est - Miscellaneous	4090		400.00	0.00	400.00	BACS
151	T/a Commercial & Industrial Cleaning Supplies Ltd	1 no. box of soap	Public toilets	4300		32.50	6.50	39.00	BACS
152	Gaf Medieval Ltd	Sword Fighting & Medieval Combat Display at Ketts Park	Est - Miscellaneous	4090		500.00	0.00	500.00	BACS
153	Ray Tuttle Lift Services Limited	Six month LOLER 9 inspection for passenger lift	L & E Equipment Maintenance	6140		105.00	21.00	126.00	BACS
154	Anglia Print Limited	Print of Newsletter	Magazine - Print	4810	98.03		348.00	348.00	BACS
155	Cannon UK Ltd	Copier costs - rental charge 1.9.24-30.11.24	Admin Print Stationery	4310			19.61		
		Copier costs 1.6.24-31.8.24	Admin Print Stationery	4310	110.36		22.07	250.07	BACS
156	Broadland Tree Services	Deal with storm damaged pine in Cemetary	Cemetary Maintenance	4440	640.00		128.00		
		Remove fallen tree - Tolls Meadow	Est - Miscellaneous	4090	620.00		124.00	1,512.00	BACS
157	CountyDec (E.C. Cawdron)	Installation of Scaffolding, outer fencing, signs, materials - Market Cross	Est - Miscellaneous	4080		12,152.00	0.00	12,152.00	BACS
158	EFire	Extinguisher service, Foam & CO2 Extinguisher & signs	Est - Miscellaneous	4090		271.00	54.20	325.20	BACS
159	Farmbits Direct Limited	4 No. fence posts	Alotments	4600		15.92	3.18	19.10	BACS
160	Hygiene Supplies Direct Limited	2 No. Stainless steel Jumbo 12" toilet roll holders	Public Toilets	4300		77.90	15.58	93.48	BACS
161	Zurich Municipal	Annual Insurance premium	Est - Insurances	4070		15,703.75	240.95	15,944.70	BACS
162	South Norfolk Council	Dog bin - half yearly charge	SNC - Dog Bins	6170		4,117.50	823.50	4,941.00	BACS
					12,759.53		4,345.72	67,859.13	
	Silvey Fleet	Fuel Account	L & E Maintenance	6130		230.36	46.07	276.43	
	Silvey Fleet	Fuel Account	L & E Maintenance	6130		81.97	16.39	98.36	
	Silvey Fleet	Fuel Account	L & E Maintenance	6130		167.23	33.45	200.68	
	Silvey Fleet	Fuel Account	L & E Maintenance	6130		59.03	11.81	70.84	
	Valda Energy	Standing charge	L & E Electric - Brownick	6040		8.88	0.44	9.32	
	Valda Energy	Electricity	Est - Electricity	4040		273.29	13.66	286.95	
	EE	Groundsmans telephone	Admin-telephone	4320		28.00	5.60	33.60	
	BT	Lift line	Admin-telephone	4320		74.37	14.87	89.24	
	Anglian internet	Telephone and internet - September	Admin - telephone	4320		99.76	19.95	119.71	
	Sage UK Ltd	Sage 50c Accounts Essential	Admin Print/Stationery	4310		99.00	19.80	118.80	
					12,759.53	51,875.77	4,527.76	69,163.06	

Chairman

Deputy Chairman

30th September 2024




**WYMONDHAM TOWN COUNCIL SALARIES**

No	PAID TO	DESCRIPTION	SERVICES	EXPEND	ANALYSIS	VAT	AMOUNT CHEQUE
6	Barclays Payflow	Salaries - September	Admin Salaries Estab Salaries Cemetery Salaries TIC Salaries	9,091.07 2,401.52 1,814.98 842.69			14,150.26 D/D
<b>TOTALS</b>						0.00	14,150.26

**TOTALS**

0.00 14,150.26

.....  
  
 ..... Chairman

.....Deputy Chairman

30th September 2024