


WYMONDHAM TOWN COUNCIL

SUMMONS TO ATTEND - NOTICE IS HEREBY GIVEN
OF A FINANCE & GENERAL PURPOSES COMMITTEE MEETING
to be held on **Thursday 23rd May 2024**
IN THE COUNCIL CHAMBER commencing at **6.00 pm**

A G E N D A

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| 1 | Election of Chair | |
| 2 | Election of Vice Chair | |
| 3 | Apologies for absence | |
| 4 | Declarations of Interest | A |
| 5 | To confirm the minutes of the Finance & General Purposes Committee meeting held on 16 th April 2024. | B |
| 6 | To receive an update about progress of items arising from the last meeting of the committee meeting held on 16 th April 2024/ previous meetings. | |
| 7 | Public Participation – members of the public may make representations, ask or answer questions and give evidence in respect of the business on the agenda below. In accordance with standing order 3 (f) this item is limited to 15 minutes. | |
| 8 | To re-appoint Larking Gowen as Internal Auditors for 2024/2025 | |
| 9 | Resolution by the Council under the provisions of Section 1 of the Public Bodies (Admissions to meetings) Act 1960 to exclude Press and the Public from the meeting of Wymondham Town Council in order to discuss matters where publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. | |
| 10 | To recommend Draft Accounts 2023/2024 for approval by full Council | C |

Council Offices
Ketts Park
Harts Farm Road
Wymondham
NR18 0UT



T B Gurney
Town Clerk

15th May 2024

Committee Members

| | | |
|-----------------------|----------------------|------------------------|
| Cllr. Roberts | Cllr. Fulcher | Cllr. P Barrett |
| Cllr. Frosdick | Cllr. Perry | |

Interests Flowchart

The flowchart below gives a simple guide to declaring an interest under the code.

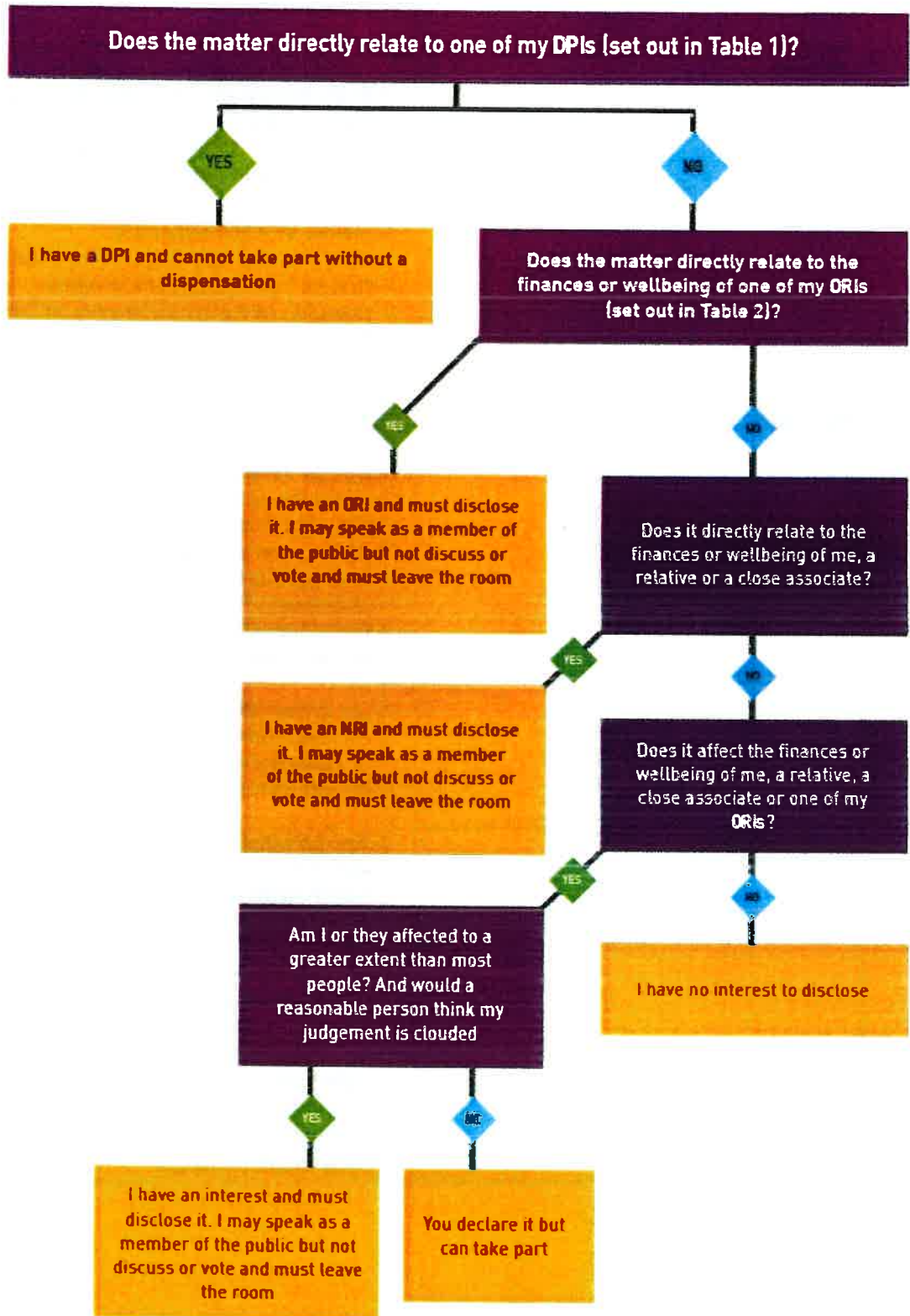


Table 1: Disclosable Pecuniary Interests

This table sets out the explanation of Disclosable Pecuniary Interests as set out in the [Relevant Authorities \(Disclosable Pecuniary Interests\) Regulations 2012](#).

| Subject | Description |
|--|--|
| Employment, office, trade, profession or vocation | Any employment, office, trade, profession or vocation carried on for profit or gain. |
| Sponsorship | Any payment or provision of any other financial benefit (other than from the council) made to the councillor during the previous 12-month period for expenses incurred by him/her in carrying out his/her duties as a councillor, or towards his/her election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992. |
| Contracts | Any contract made between the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners (or a firm in which such person is a partner, or an incorporated body of which such person is a director* or a body that such person has a beneficial interest in the securities of*) and the council — (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged |
| Land and Property | Any beneficial interest in land which is within the area of the council. 'Land' excludes an easement, servitude, interest or right in or over land which does not give the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners (alone or jointly with another) a right to occupy or to receive income. |
| Licenses | Any licence (alone or jointly with others) to occupy land in the area of the council for a month or longer |

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| Corporate tenancies | Any tenancy where (to the councillor's knowledge)— (a) the landlord is the council; and (b) the tenant is a body that the councillor, or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners is a partner of or a director* of or has a beneficial interest in the securities* of. |
| Securities | Any beneficial interest in securities* of a body where— (a) that body (to the councillor's knowledge) has a place of business or land in the area of the council; and (b) either— (i) the total nominal value of the securities* exceeds £25,000 or one hundredth of the total issued share capital of that body; or (ii) If the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the councillor, or his/ her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners have a beneficial interest exceeds one hundredth of the total issued share capital of that class. |

* 'director' includes a member of the committee of management of an industrial and provident society.

* 'securities' means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

Table 2: Other Registrable Interests

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| <p>You must register as an Other Registrable Interest :</p> <p>a) any unpaid directorships</p> <p>b) any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority</p> <p>c) any body</p> <p>(i) exercising functions of a public nature</p> <p>(ii) directed to charitable purposes or</p> <p>(iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management</p> |
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WYMONDHAM TOWN COUNCIL
**MINUTES OF A MEETING OF THE FINANCE & GENERAL
 PURPOSES COMMITTEE held on Tuesday 16th April 2024**
 in the Council Offices commencing at 7.00 pm

Present:

| | |
|-------|-----------------|
| Cllrs | Fulcher (Chair) |
| | Roberts |
| | Frosdick |
| | Perry |
| | Rosen |

Also Present 0 member of the public
 Cllr. Nuri-Nixon

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| F17/24 | <u>APOLOGIES FOR ABSENCE</u> – None. |
| F18/24 | <u>DECLARATIONS OF INTERESTS</u> – None. |
| F19/24 | <u>MINUTES OF MEETING</u> On the proposition of Cllr. Rosen and seconded by Cllr. Roberts it was unanimously resolved to approve the minutes of the Finance & General Purposes Committee meeting held on 20 th February 2024 as a correct record. |
| F20/24 | <u>PROGRESS UPDATES</u> <ul style="list-style-type: none"> • <u>MARKET CROSS</u> Clerk explained that he had contacted 2 local heritage painters & decorators to obtain further quotes as agreed by the Committee at its last meeting. One company had responded that they could fit it in with their workload for this summer and the other failed to respond. In view of the pressing timescale upon the proposition of Cllr. Roberts and seconded by Cllr. Rosen it was unanimously agreed to accept the quote from Countydec Painters and Decorators as outlined in the original report. |
| F21/24 | <u>PUBLIC PARTICIPATION</u> – None. |
| F22/24 | <u>PUBLIC REALM PROJECT</u> Discussion took place on the earmarked and general Reserve funds held and the need to transfer £103,049.77 to bring the existing balance of £146,950.23 up to £250,000 as agreed by the full Council. Upon the proposition of Cllr. Frosdick and seconded by Cllr. Rosen it was unanimously resolved to recommend to full Council that £64,771.00 from the Dilapidations Reserve and £38,278.77 from the General Reserve is 'vired' (transferred) to the Public Realm Reserve. |

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| F23/24 | <p><u>CEMETERY RESIDENTIAL QUALIFICATION</u> Clerk explained the difficulty office staff were encountering trying to prove the 12-month residential qualification as specified in the recent amendment to the Cemetery regulations. After discussion and upon the proposition of Cllr. Rosen and seconded by Cllr. Perry it was unanimously agreed to amend the wording to 'For the purpose of determining fees, an inhabitant of Wymondham is a person who at the time of their death was a resident of Wymondham. Please be aware that as from the 1st of April 2019 Spooner Row, Wattlefield and part of Sutton no longer fall within the Parish of Wymondham and therefore the inhabitants will no longer be classed as residents of Wymondham. Former residents who, at time of death, were residing in a retirement home located outside Wymondham will be treated as residents in accordance with the above.</p> <p>This change to be with immediate effect.</p> |
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(The meeting closed at 19.21 pm)

DATED this day of2024

SIGNED (Chairman)

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