

## **WYMONDHAM TOWN COUNCIL**

SUMMONS TO ATTEND -NOTICE IS HEREBY GIVEN THAT  
A MEETING OF THE TOWN COUNCIL is to be held on  
TUESDAY 6<sup>th</sup> August 2024 at 7.00 pm in the Council Offices.

### **A G E N D A**

	Chairman to ask if anyone wishes to record proceedings and if so to remind those present that a set of guidelines have been adopted by the Council.	
1	Apologies for absences	
2	Declarations of Interest	<b>A</b>
3	To resolve that the minutes of the Council meeting held on 2 <sup>nd</sup> July 2024 are a correct record.	<b>B</b>
4	To receive an update about progress of items from the last meeting of the Council on 2 <sup>nd</sup> July 2024 / previous meetings. <ul style="list-style-type: none"><li>To note the notes of the New Cemetery working group meeting dated 25<sup>th</sup> July 2024 and to ratify the recommendation within.</li></ul>	<b>C</b>
5	To note the minutes of the Leisure Environment Enterprise & Tourism Committee meeting held on 16 <sup>th</sup> July 2024.	
6	To confirm payment of monthly creditors – July 2024.	<b>D</b>
7	Mayors Engagements	<b>E</b>
8	Public Participation- members of the public may make representations, ask or answer questions and give evidence in respect of the business on the agenda below. In accordance with standing order 3 (f) this item is limited to 15 minutes unless directed by the Chairman of the meeting.	
9	Christmas 2024 – Cllr. Nuri-Nixon	<b>F</b>
10	Gold standard bus stop – Cllr. Frosdick	<b>G</b>
11	Reports from County / District Councillors	
12	Reports from representatives on outside committees	



30<sup>th</sup> July 2024

Trevor Gurney (Town Clerk)

Council Offices Ketts Park

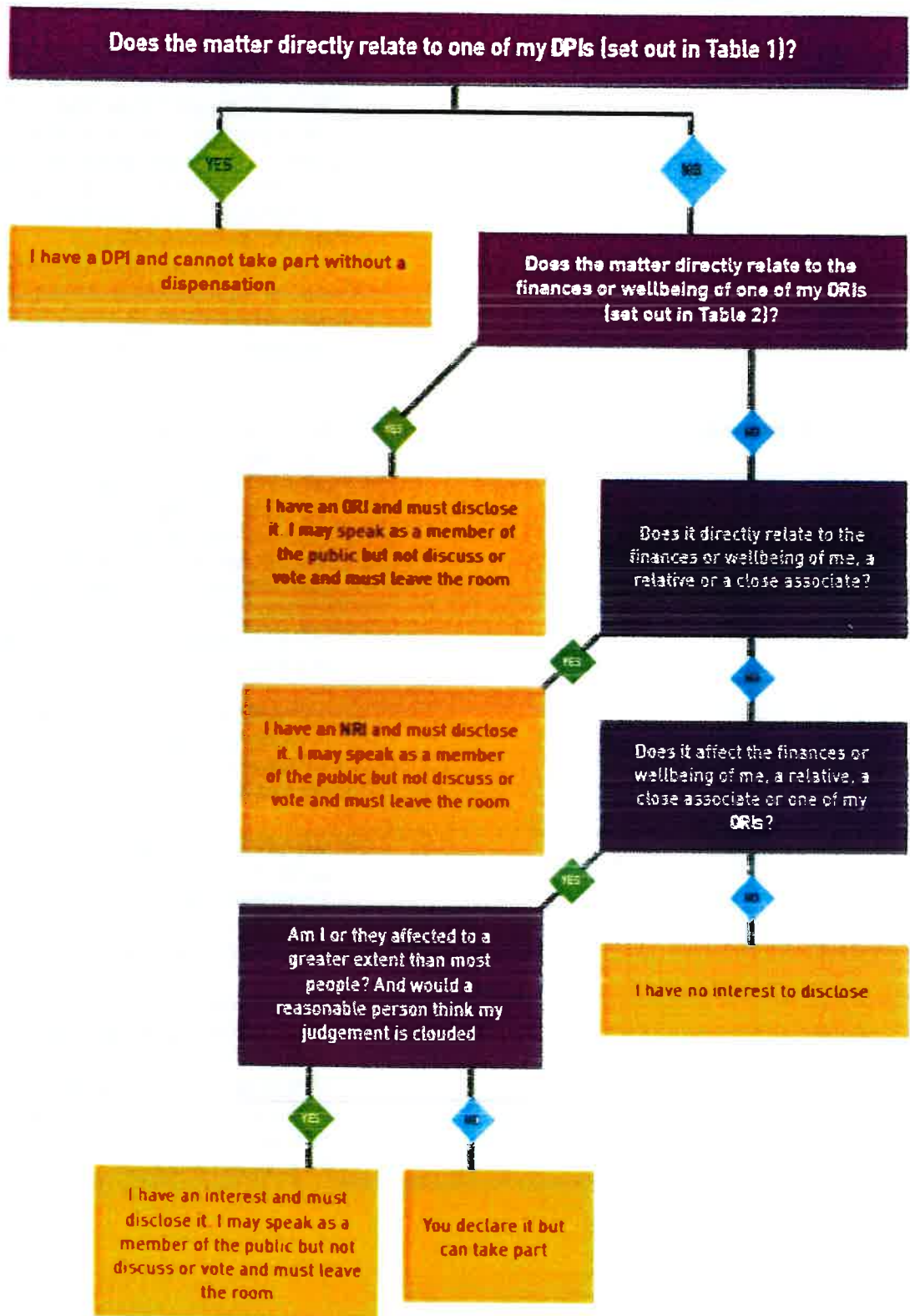
Harts Farm Road

Wyndham

NR18 0UT

## Interests Flowchart

The flowchart below gives a simple guide to declaring an interest under the code.



**Table 1: Disclosable Pecuniary Interests**

This table sets out the explanation of Disclosable Pecuniary Interests as set out in the [Relevant Authorities \(Disclosable Pecuniary Interests\) Regulations 2012](#).

<b>Subject</b>	<b>Description</b>
<b>Employment, office, trade, profession or vocation</b>	Any employment, office, trade, profession or vocation carried on for profit or gain.
<b>Sponsorship</b>	Any payment or provision of any other financial benefit (other than from the council) made to the councillor during the previous 12-month period for expenses incurred by him/her in carrying out his/her duties as a councillor, or towards his/her election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
<b>Contracts</b>	Any contract made between the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners (or a firm in which such person is a partner, or an incorporated body of which such person is a director* or a body that such person has a beneficial interest in the securities of*) and the council  — (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged
<b>Land and Property</b>	Any beneficial interest in land which is within the area of the council. 'Land' excludes an easement, servitude, interest or right in or over land which does not give the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners (alone or jointly with another) a right to occupy or to receive income.
<b>Licenses</b>	Any licence (alone or jointly with others) to occupy land in the area of the council for a month or longer

<b>Corporate tenancies</b>	Any tenancy where (to the councillor's knowledge)— (a) the landlord is the council; and (b) the tenant is a body that the councillor, or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners is a partner of or a director* of or has a beneficial interest in the securities* of.
<b>Securities</b>	Any beneficial interest in securities* of a body where— (a) that body (to the councillor's knowledge) has a place of business or land in the area of the council; and (b) either— (i) the total nominal value of the securities* exceeds £25,000 or one hundredth of the total issued share capital of that body; or (ii) If the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the councillor, or his/ her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners have a beneficial interest exceeds one hundredth of the total issued share capital of that class.

\* 'director' includes a member of the committee of management of an industrial and provident society.

\* 'securities' means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

**Table 2: Other Registrable Interests**

You must register as an Other Registerable Interest :

- a) any unpaid directorships
- b) any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority
- c) any body
  - (i) exercising functions of a public nature
  - (ii) directed to charitable purposes or
  - (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management

**WYMONDHAM TOWN COUNCIL**  
 MINUTES OF A TOWN COUNCIL  
 MEETING HELD ON TUESDAY 2<sup>nd</sup> July 2024  
 in the Council Offices at 7.00 pm.

Councillors Present

S Nuri-Nixon	J Fulcher	A James
A Perry	L Doheny	P Broome
R Frosdick	D Roberts	M Batley

Member(s) of the Public: 1  
 Councillor Nuri-Nixon in the Chair

A one minute silence was held to mark the passing of former Councillor Michael Welton

097/24	<u>APOLOGIES FOR ABSENCE:</u> Cllrs. Nixon, Rosen, J Barrett & P Barrett
098/24	<u>DECLARATIONS OF INTEREST:</u> None.
099/24	<u>MINUTES OF MEETINGS</u> Upon the proposition of Cllr. Fulcher and seconded by Cllr. Broome the minutes of the meeting held on 4 <sup>th</sup> June 2024 were unanimously approved as a correct record.
100/24	<u>PROGRESS UPDATES:</u> <ul style="list-style-type: none"> <li>• <u>Browick Road Recreation Park Working Group</u> – the notes of the meeting held on 13<sup>th</sup> June 2024 were noted and upon the proposition of Cllr. James and seconded by Cllr. Perry it was unanimously resolved to ratify the recommendation therein in respect of pre-planning advice.</li> </ul>
101/24	<u>SUNDRY CREDITORS</u> Upon the proposition of Cllr. Roberts and seconded by Cllr. Fulcher it was resolved to pay accounts for June 2024, as per the submitted list in the sum of £33,471.88  In compliance with financial regulations the Clerk tabled a list of salaries paid from the account to the sum of £14,355.01
102/24	<u>PUBLIC PARTICIPATION:</u> <ul style="list-style-type: none"> <li>• Agenda item 7 (replacement tractor) – could this be shared with other Councils – No due to insurance considerations.</li> </ul>
103/24	<u>TRACTOR</u> After discussion upon the proposition of Cllr. Broome and seconded by Cllr. Fulcher it was unanimously resolved to purchase a New Holland Boomer 35 Tractor and self-levelling Loader in the sum of £22,922 from the equipment earmarked reserve.

104/24	<u>KETTS PARK</u> After discussion upon the proposition of Cllr. James and seconded by Cllr. Perry it was unanimously resolved to approve the sum of £3490 from the new projects reserve to fund 8 days of work and associated costs in respect of the woodland area at Ketts Park.
105/24	<u>REPORTS FROM COUNTY / DISTRICT COUNCILLORS</u> <u>Norfolk County Council: None.</u>  <u>South Norfolk Council: None.</u>
106/24	<u>REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES:</u> <ul style="list-style-type: none"> <li>• Cllr. Frosdick – letter received outlining Highway infrastructure works on Station Road.</li> <li>• Cllr. Nuri-Nixon – Ketts 475 picnic at Ketts Park on Sunday 7<sup>th</sup> July.</li> </ul>

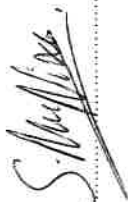
*[The meeting closed at 19.12 pm]*

DATED this .....day of .....2024

SIGNED .....(Chairman)

**WYMONDHAM TOWN COUNCIL MONTHLY CREDITORS**

No	PAID TO	DESCRIPTION	N/C	EXPEND	ANALYSIS	VAT	AMOUNT	PAYMENT
		<b>SERVICES/BUDGET</b>						
		Est - Audit	4110		2300.00	460.00	2760.00	BACS
57	Larking Gowen	Internal Audit for year ending 31st March 2024						BACS
58	Onepress Publishing	Advert - Visit Wymondham Booklet	8200		300.00	0.00	300.00	BACS
59	Forge & Foundry Limited	White ER Post Box with stand	4090		175.00	35.00	210.00	BACS
60	Abbeigate Garage Ltd	Fuel Account	6130		53.58	10.71	64.29	BACS
61	Miss M Doggett	3 hrs photography - Wym Heritage Trail	8200		300.00	0.00	300.00	BACS
62	Anglian Water Business (National) Ltd	4.3.24-3.6.24	6030		12.56	0.00	12.56	BACS
63	Anglian Water Business (National) Ltd	12.3.24-10.6.24	4430		42.76	2.85	45.61	BACS
64	Anglian Water Business (National) Ltd	14.3.24-9.6.24	4300		653.65	0.00	653.65	BACS
65	Biffa Waste Services	Wheeled Bin Account - May	4520	157.55		31.51		
		Wheeled Bin Account - May	4420	156.35		31.27	376.68	BACS
66	Ernest Doe & Sons Ltd	Socket, Swarfega, bolt, sprayer, shield pro drive wheel	6130	178.31		35.68		
		Starter motor	6140	229.50		45.90		
		Organic peat, grass seed	6160	259.88		32.97	782.24	BACS
67	Jasmine Robinson Madden	Purchase of craft materials Wild Tribe - Robert Kett Day	4090		50.00	0.00	50.00	BACS
68	Hydro Cleaning Services	Window Cleaning	4050		55.00	0.00	55.00	BACS
69	Mrs S Hurr	Cleaning of Council Offices	4050		159.00	0.00	159.00	BACS
70	Jewson	Softwood sleeper	6130		113.73	22.75	136.48	BACS
71	Reed Commercial Services Ltd	Daily cleaning of public toilets - June	4300		1,144.58	228.92	1,373.50	BACS
72	Red Dune Ltd	Directorist OneListing Pro plugin, Instagram plugin	8200	108.00		21.60		
		Website hosting Visit Wymondham, website maintenance	8200	390.00		78.00		
		Website design and build balance	8200	900.00		180.00	1,677.60	BACS
73	Canon UK Ltd	Copier costs - rental charge 1.6.24-31.8.24	4310	98.03		19.61		
		Copier costs 1.3.24-31.5.24	4310	143.36		28.67	289.67	BACS
74	Viking Payments	Laminator	4340		68.49	13.70	82.19	BACS
75	South Norfolk Council	North Wymondham By election 2.5.24	4090		5,086.39	0.00	5,086.39	BACS
76	Hays	Temporary Ground staff	4000	5195.49		1,039.09		
		PAYE/NIC	6160	105.53		21.11	6,361.22	BACS
77	HMRC	PAYE/NIC	4000		4,527.79	0.00	4,527.79	BACS
78	Norfolk Pension Fund	Pensions	4000		5,236.82	0.00	5,236.82	BACS
79	Savills Client Account Re Anglian Water Services Ltd	Rent in advance 24.6.24-28.9.24	4600		975.63	0.00	975.63	BACS
80	Wymondham Town Football Club	Grant	4700		870.00	0.00	870.00	BACS
				7,922.00	22,124.98	2,339.34	32,386.32	
	<b>Direct Debits</b>							
	Silvey Fleet	Fuel Account	6130		233.92	46.78	280.70	
	Silvey Fleet	Fuel Account	6130		69.18	13.84	83.02	3.6.24
	Silvey Fleet	Fuel Account	6130		56.05	11.21	67.26	10.6.24
	Silvey Fleet	Fuel Account	6130		179.17	35.83	215.00	17.6.24
	Sage UK Ltd	Sage 50c Accounts Essential	4310		96.00	19.20	115.20	24.6.24
	Anglian Internet	Telephone and internet	4320		98.71	19.74	118.45	17.6.24
	EE	Groundsmans telephone	4320		14.80	2.96	17.76	6.6.24
	BT	Lift line	4320		10.28	2.06	12.34	3.6.24
	Valda Energy	20.5.24-20.6.24	4040		163.15	8.16	171.31	6.6.24
	Valda Energy	Electricity - Browick	6040		4.08	0.44	4.52	8.6.24
				7,922.00	23,050.32	2,499.56	33,471.88	27.6.24



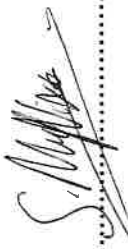
Chairman




Deputy Chairman

**WYMONDHAM TOWN COUNCIL SALARIES**

No	PAID TO	DESCRIPTION	SERVICES	EXPEND	ANALYSIS	VAT	AMOUNT	CHEQUE
3	Barclays Payflow	Salaries - June	Admin Salaries	£9,344.47				
			Estab Salaries	£2,196.88				
			Cemetery Salaries	£1,964.40				
			TIC Salaries	£849.26			£14,355.01	D/D
<b>TOTALS</b>							<b>£14,355.01</b>	

  
 ..... Chairman

  
 ..... Deputy Chairman

30th June 2024



**WYMONDHAM TOWN COUNCIL**  
**New Cemetery Working Group**  
**Notes of meeting held on 25<sup>th</sup> July 2024 at 2.00pm**  
**in the Council Offices.**

Present:	Cllr. J Barrett
	Cllr. P Broome
	Cllr. R Frosdick
	Cllr. J Fulcher
Town Clerk	T Gurney
Deputy Clerk	L Trabucco
	Cllr. A Perry
	Cllr. P Barrett

1	Apologies for absence - Cllr. L Nixon
2	Declarations of interest. None.
3	It was resolved to approve the notes of the meetings held on 31 <sup>st</sup> May 2024.
4	There were no matters arising from the meeting on 31 <sup>st</sup> May 2024
5	<p>The Town Clerk had been in contact with SNC following the discussion held on 31<sup>st</sup> May 2024 to put pressure on Lovells to resolve the water ingress situation. SNC received advice from the Environment Agency (EA) on the current situation at the beginning of July.</p> <p>A proposal from Lovell was received on 16<sup>th</sup> July 2024 and subsequent email from CDS requesting further clarification to the wording of the soil placement within the proposal, meant the proposal was to add a drainage channel around the two sides of the site. This will hopefully catch any of the surface water that's potentially going to be coming back into the side via the topsoil layer, and potentially limit the water ingress into graves. The Council will still need to make allowances during burials to pump some water and dispose of it, and following the comment from the EA this was potentially enough to get approval.</p> <p>It was felt that Lovell should pay towards submitting a risk assessment and plans to the Environment Agency before submitting the full T2 for review.</p> <p>After much discussion it was agreed to arrange a TEAMS meeting with CDS and for the Town Clerk to collate a list of questions from the New Cemetery Working Group and send them to CDS ahead of the TEAMS meeting.</p>

*[The meeting closed at 14.43pm]*

DATED this ..... day of .....2024

SIGNED ..... (Chairman)

WYMONDHAM TOWN COUNCIL MONTHLY CREDITORS										
No	PAID TO	DESCRIPTION	SERVICES	NIC	EXPEND	ANALYSIS	VAT	AMOUNT	PAYMENT	
81	Anglian Water Business (National) Ltd	Water 1.4.24-30.4.24	Est - Water	4030		157.37	0.00	157.37	BACS	03.7.24
82	Ernest Doe & Sons Ltd	Hose clip, pliers, watering can, jet spray gun, nylon line Repairs to Wessex, rubber pedal pad	L & E Maintenance L & E Equipment Maintenance	6130 6140	129.32 67.60		25.87 13.52			
83	L W Gray	Anti vibrate gloves	Est - Health & Safety	4195	14.99		3.00	254.30	BACS	03.7.24
84	Biffa Waste Services	3 children's rides - Robert Kett Day Wheeled Bin Account - June Wheeled Bin Account - June	Est - Miscellaneous Council Refuse Cemetery Refuse	4090 4520 4420	127.68 128.64 127.68	1,200.00	25.73 25.54	307.59 328.20	BACS BACS	12.7.24 12.7.24
85	Abbeystage Garage Ltd	Fuel Account	L & E Maintenance	6130	121.76	273.50	54.70		BACS	
86	Viking	Envelopes, calculator, stapler, correction tape Refuse sacks	Admin - Print/stationery L & E Maintenance	6130 6130	82.98 34.99		24.35 16.60			
87	Mr Overalls Limited	Telephone - TIC 1 Pair gloves	TIC purchases L & E Maintenance	8050 6130		6.00	7.00	287.68		
88	Reed Commercial Services Ltd	Daily cleaning of public toilets - July	L & E Maintenance	4300		1,144.58	228.92	1,373.50		
89	Wymondham Tyre Services Ltd	1 No. tyre	L & E Maintenance	6130		107.00	21.40	128.40		
90	Alan R Cross & Son	Carry out PAT testing - Council Offices and Cemetery	L & E Maintenance	6130		575.00	115.00	690.00		
91	Mrs S Hurn	Cleaning of Council Offices	Est - Cleaning	4050		159.00	0.00	159.00		
92	HMRC	PAYE/NIC	PAYE/NIC	4000		4,778.06	0.00	4,778.06	707411	
93	Norfolk Pension Fund	Pensions	Pensions	4000		5,219.35	0.00	5,219.35		
94	Glasdon UK Ltd	2 No. waste bins	L & E Maintenance	6130		333.28	66.66	399.94		
95	Hays	Temporary Ground staff	Salaries and wages	4005	5,847.93		1,169.58			
96	Jewson	Postfix, carpenters pencils, screws	L & E Maintenance	6130		87.91	17.58	105.49		
97	High Delights	Large cake and cup cakes - Visit Wymondham event	L & E Brighter Wymondham	6160	1,206.00		241.20	8,464.71		
98	E Fire	Intruder & Fire Alarm Service Visit	L & E Maintenance	6130		138.00	0.00	138.00		
99	A D Ward	Annual Monitoring Fee 1.6.24-31.5.25	Est - Miscellaneous	4090			52.53			
100	T/a Commercial & Industrial Cleaning Supplies Ltd	Repairs to Oak Staircase - Market Cross Building	Est - Miscellaneous	4090			64.00	699.22		
101	Wymondham Satellite Rotary	Toilet rolls, soap and urinal blocks	Est - Market Cross Repairs	4190		400.00	80.00	480.00		
102	Impact Souvenirs Limited	Grant - Food and Drink Festival	Public Toilets	4300		352.60	70.52	423.12		
103	South Norfolk Council	Market Cross Design Fridge Magnets	Grants - General	4700		350.00	0.00	350.00		
104	Wymondham Garden Centre	Pre planning application - Browick	TIC purchases	8050		61.47	12.29	73.76		
105	EDF Energy	Plants for tubs in Wymondham	Est - Miscellaneous	4090		2,575.00	0.00	2,575.00	707412	
106	Glasdon UK Limited	Electricity 12.5.24-30.6.24	L & E Brighter Wymondham	6160		1,509.95	301.99	1,811.94		
107	Red Dune Ltd	1 No. bin - Browick Recreation Ground Domain name renewal - Visit Wymondham	TIC - Electricity L & E Maintenance TIC - Tourism Development	8040 6130 8200		102.35 243.32 15.00	5.12 48.66 3.00	107.47 291.98 18.00		
					<b>8,344.58</b>	<b>19,788.74</b>	<b>2,695.96</b>	<b>30,829.28</b>		
<b>DIRECT DEBITS</b>										
	Silvey Fleet	Fuel Account	L & E Maintenance	6130		125.31	25.06	150.37		01.7.24
	Silvey Fleet	Fuel Account	L & E Maintenance	6130		129.22	25.84	155.06		15.7.24
	Silvey Fleet	Fuel Account	L & E Maintenance	6130		115.34	23.07	138.41		22.7.24
	Silvey Fleet	Fuel Account	L & E Maintenance	6130		127.35	25.47	152.82		29.7.24
	Sage UK Ltd	Sage 50c Accounts Essential	Admin Print/Stationery	4310		96.00	19.20	115.20		16.7.24
	Anglian internet	Telephone and internet	Admin - telephone	4320		99.26	19.85	119.11		05.7.24
	BT	Lift line	Admin/telephone	4320		10.28	2.06	12.34		16.7.24
	EE	Groundsmans telephone	Admin - telephone	4320		14.80	2.96	17.76		04.7.24
	Valda Energy	Electricity - Browick	L & E Electric - Browick	6040		9.17	0.46	9.63		27.7.24
	Valda Energy	Electricity	Est - Electricity	4040		344.21	68.84	413.05		09.7.24
					<b>8,344.58</b>	<b>20,859.68</b>	<b>2,908.77</b>	<b>32,113.03</b>		

..... Chairman

..... Deputy Chairman



WYMONDHAM TOWN COUNCIL SALARIES

No	PAID TO	DESCRIPTION	SERVICES	EXPEND	ANALYSIS	VAT	AMOUNT	CHEQUE
4	Barclays Payflow	Salaries - July	Admin Salaries	9,056.88				
			Estab Salaries	2,121.89				
			Cemetery Salaries	2,000.13				
			TIC Salaries	798.16			13,977.06	D/D

13,977.06

.....Chairman

.....Deputy Chairman

31st July 2024

**Mayor and Deputy Mayor Engagements  
June/July**

3 June

W&A Talking Newspaper AGM- DM

9 June

Wymondham Tennis Club – DM

23 June

Wymondham Food & Drink Festival – Mayor

24 June

Armed Forces Flag raising ceremony – Mayor

29 June

Wymondham Symphony Orchestra concert - Mayor

5 July

Robert Kett School Fair – DM

7 July

North Wymondham Chocolate Fest – Mayor/DM

7 July

Ketts Rebellion Event – Mayor/DM

11 July

Visit Wymondham website launch – Mayor/DM

12 July

Wymondham College Speech Day – Mayor

22 July

Raising of Pride flag at WTC – Mayor

26 July

Cup o Tea Woodland Opening event – Mayor

## **Christmas lights switch on event**

### **Background**

Wymondham has often had a Christmas event at the end of November/early December and last year's Wynterfest brought many people to the Town for festivities.

Unfortunately this year no-one has taken up the idea of hosting an event which takes months of planning, scores of volunteers and considerable time and effort.

As a Town Council, and having recently replaced the Christmas lights in Town from our budget, the need to have a Christmas lights switch on event of some kind is important to our community. It would be a way to continue the fine tradition of having a seasonal event at a special time of year.

### **New Christmas event**

Local group Rebel Arts who are involved in creative arts and who work with young people in Wymondham, have agreed to host a much more community led event featuring choirs, music and Christmas lights switch on for Sunday 1<sup>st</sup> December 2024.

This event will be smaller and more community focused than in previous years given the timescales and limited funding available. Rebel Arts will deliver the entertainment, some rides from Grays funfair and possibly a very limited number of craft stalls. The idea is to get back to the spirit of Christmas and involve families and friends who can get together to share an experience rather than allow commercialism to take over.

However, a smaller event would still allow local shops and cafes a chance to open for the event should they wish.

Rebel Arts are actively looking for sponsorship as costs are estimated between £1500-2500 to stage the event.

### **Proposal**

- a) That the Town Council funds a maximum of £1000 towards costs to stage the event
- b) That the Town Council provides some admin support in terms of applying for road closures for example to help the organisers progress with their plans
- c) Request the services of our Town Coordinator to help promote and assist with publicity for the event

### **Proposed by**

CLlr Suzanne Nuri-Nixon

### **Seconded by**

CLlr Lucy Nixon

**Proposal:**

To allow the installation of a bus shelter by the stop outside the Big Fry Chip shop

Proposer – Cllr Frosdick    Seconder – Cllr Roberts

**Background:**

Wymondham Town centre has two bus stops one by the Big Fry chip shop and the other by the Co-op. neither has a bus shelter even though they are frequently used although other stops in Wymondham have them. NCC has proposed to install 'Gold Standard' bus shelters at the Co-op locations in line with other towns in Norfolk and a normal shelter opposite Big Fry. The shelters will have seating, disabled access and for the Co-op shelter a digital readout board for live bus timings. The proposal came from NCC, and a site visit, suggested the Co-op shelter would need to be in the current roadway to allow pedestrian access to remain whilst on the Big Fry site there is already a recess where there is a wooden bench so the shelter would take up no more space. As the former is more complex the plans are not ready so this proposal concerns itself only with the simple big fry site and the Co-op installation will be the subject of a second proposal.

**Style:**

The following picture illustrates the style chosen by the team working on this as being in keeping with the town character. It is called the 'Harrogate style' and will also be installed in Watton. It will be 3 metres in length with 2m of seating and 1m space for disabled shelter.

**Location:**

Currently around 1 bus per hour uses this stop



Costs:

Installation costs will all be met by NCC. Maintenance costs will be borne by the Town Council within the accounts we have been transferred £11,550 for Bus shelter maintenance across the town. For any severe damage this will be covered by our Insurance.

Town centre/ Public Realm team:

The three town councillors on this team have been involved in understanding this process. It appears that whilst there has been some talk of changing traffic flows this would not affect this area of the town centre and in particular bus routing however there is obviously ongoing information exchange with this team

Timings

If the motion was approved tonight the shelter could be in place mid August. The only issue would be to re-locate the current bench. The Co-op side will be subject to a workable plan but it will ensure that any shelter will match the Big fry site.