

## WYMONDHAM TOWN COUNCIL

SUMMONS TO ATTEND – NOTICE IS HEREBY GIVEN THAT THERE  
WILL BE A PLANNING LIGHTING & HIGHWAYS COMMITTEE  
MEETING to be held on TUESDAY 1st April 2025 in the COUNCIL OFFICES  
COMMENCING at **6.00** pm

### AGENDA

1	Apologies for absence.	
2	To receive declarations of Interest.	<b>A</b>
3	To resolve that the minutes of the Planning Lighting & Highways Committee meeting held on 4 <sup>th</sup> March 2025 are a correct record.	<b>B</b>
4	To receive an update about progress of items arising from the meeting of the Committee held on 4 <sup>th</sup> March 2025 / previous meeting	
5	Public Participation – members of the public may make representations, ask or answer questions and give evidence in respect of the business on the agenda below. In accordance with standing order 3 (f) this item is limited to 15 minutes.	
6	To consider Planning applications – below:  <a href="#">2025/0446</a> - Nelson House 22, 30 Penfold Drive. Proposal: Proposed Portacabin.  <a href="#">2025/0510</a> - 10 Tortoiseshell Way. Proposal: Replace boundary hedge with a fence.  <a href="#">2025/0614</a> - 134 Tuttle Lane West. Proposal: Proposed extensions and associated internal works.  <a href="#">2025/0644</a> - 13 The Lizard. Proposal: Single storey side and front extension.  <a href="#">2025/0671</a> - Rosemount House Burnthouse, Lane Silfield. Proposal: Variation of (Amended) condition 3- Change of timeshare operating hours of original planning permission 2023/2990 to allow use of the pool between 07.00 to 21.00 Monday to Friday, 07.00 to 21.00 Saturday and Sunday.  <a href="#">2025/0718</a> - Dykebeck Hall Farm, Lodge Dykebeck. Proposal: Single storey side extension.  <a href="#">2025/0794</a> - Agricultural Buildings, North West Of Manor Farm, Wramplingham Road (Amended) Downham. Proposal: Variation of condition 2- Design and material changes to original planning permission 2019/1898 (Demolition of existing farm buildings. Erection of five dwellings, garages and new access) Date of Decision: 7th November 2019.	
7	To note Wymondham High School Proposal <a href="#">FUL/2025/0004</a>	

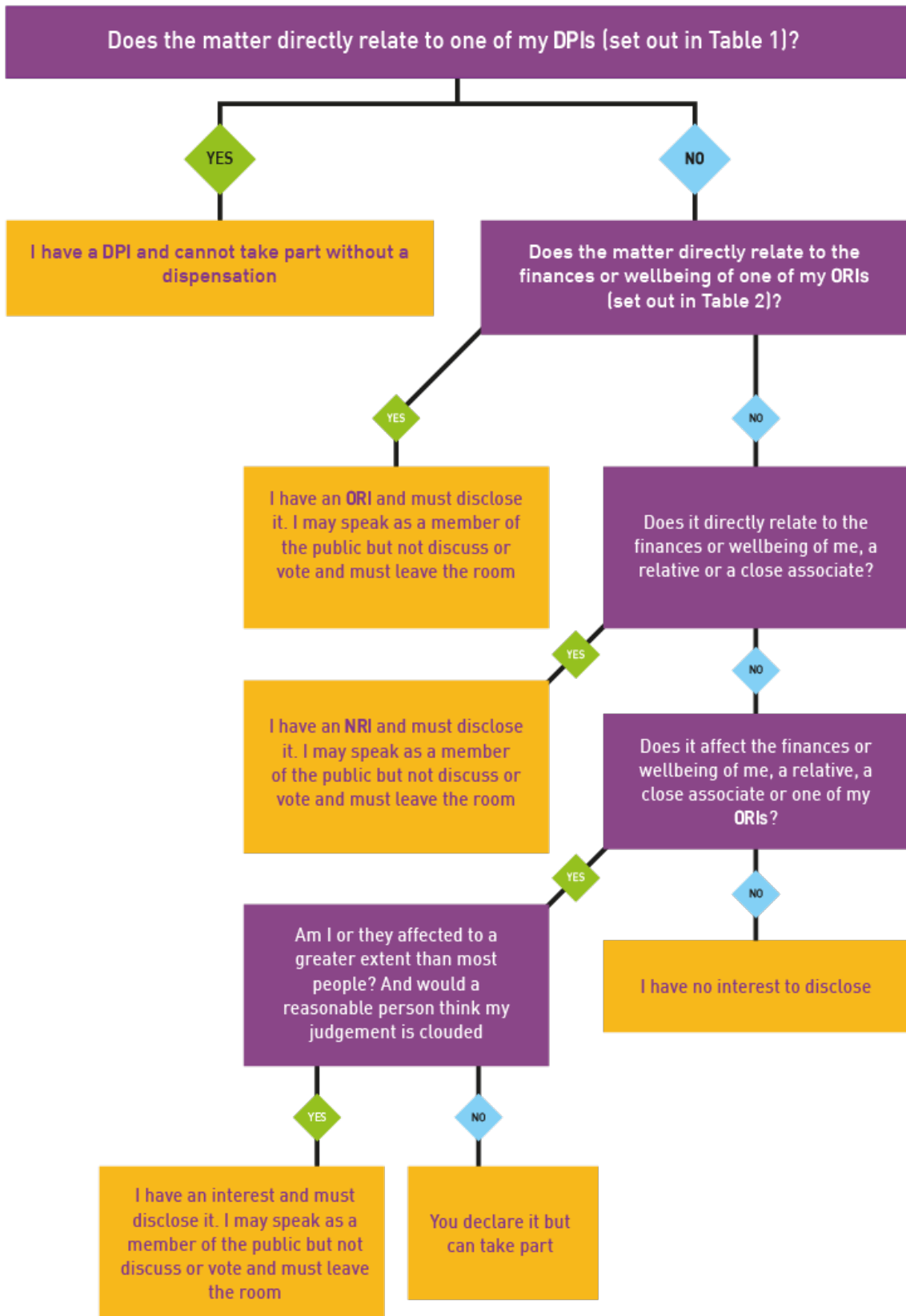
Council Offices  
Ketts Park  
Harts Farm Road  
Wymondham  
NR18 0UT

26<sup>th</sup> March 2025  
*L Trabucco*  
Town Clerk

**Committee Members:** Councillor (Cllr) Roly Frosdick (Chair), Paul Barrett, Peter Broome, Alex Perry.

## Interests Flowchart

The flowchart below gives a simple guide to declaring an interest under the code.



**Table 1: Disclosable Pecuniary Interests**

This table sets out the explanation of Disclosable Pecuniary Interests as set out in the

[Relevant Authorities \(Disclosable Pecuniary Interests\) Regulations 2012.](#)

<b>Subject</b>	<b>Description</b>
<b>Employment, office, trade, profession or vocation</b>	Any employment, office, trade, profession or vocation carried on for profit or gain.
<b>Sponsorship</b>	Any payment or provision of any other financial benefit (other than from the council) made to the councillor during the previous 12-month period for expenses incurred by him/her in carrying out his/her duties as a councillor, or towards his/her election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
<b>Contracts</b>	Any contract made between the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners (or a firm in which such person is a partner, or an incorporated body of which such person is a director* or a body that such person has a beneficial interest in the securities of*) and the council — (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged
<b>Land and Property</b>	Any beneficial interest in land which is within the area of the council. 'Land' excludes an easement, servitude, interest or right in or over land which does not give the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners (alone or jointly with another) a right to occupy or to receive income.
<b>Licenses</b>	Any licence (alone or jointly with others) to occupy land in the area of the council for a month or longer

<b>Corporate tenancies</b>	Any tenancy where (to the councillor's knowledge)— (a) the landlord is the council; and (b) the tenant is a body that the councillor, or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners is a partner of or a director* of or has a beneficial interest in the securities* of.
<b>Securities</b>	Any beneficial interest in securities* of a body where— (a) that body (to the councillor's knowledge) has a place of business or land in the area of the council; and (b) either— (i) the total nominal value of the securities* exceeds £25,000 or one hundredth of the total issued share capital of that body; or (ii) If the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the councillor, or his/ her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners have a beneficial interest exceeds one hundredth of the total issued share capital of that class.

\* 'director' includes a member of the committee of management of an industrial and provident society.

\* 'securities' means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

**Table 2: Other Registrable Interests**

<p>You must register as an Other Registerable Interest :</p> <ul style="list-style-type: none"> <li>a) any unpaid directorships</li> <li>b) any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority</li> <li>c) any body <ul style="list-style-type: none"> <li>(i) exercising functions of a public nature</li> <li>(ii) directed to charitable purposes or</li> <li>(iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management</li> </ul> </li> </ul>
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**WYMONDHAM TOWN COUNCIL**

MINUTES OF A MEETING OF THE  
PLANNING LIGHTING & HIGHWAYS COMMITTEE held  
on 4<sup>th</sup> March 2025 commencing at 6.00 pm in the Council Offices.

Cllrs.	R Frosdick (Chair)
	P Barrett
	A Broome
	A Perry

Also Present	0 member of the public
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PL020/25	<u>APOLOGIES FOR ABSENCE</u> : – None.
PL021/25	<u>DECLARATIONS OF INTEREST</u> : – Cllr Frosdick declared an ‘other’ interest for planning application 2025/0540 and will abstain from voting.
PL022/25	<u>MINUTES OF MEETING</u> : Upon the proposition of Cllr Barrett and seconded by Cllr Broome the minutes of the meeting of the Planning Lighting & Highways Committee on 18 <sup>th</sup> February 2025 were unanimously approved.
PL023/25	<u>PROGRESS UPDATE</u> : – None.
PL024/25	<u>ITEMS RAISED BY MEMBERS OF THE PUBLIC</u> : None.
PL025/25	<u>PROPOSED BASE STATION UPGRADE AT HI-SPAN</u> : The proposed base station was noted with no comment.
PL026/25	<u>PLANNING APPLICATIONS</u> : These are shown separately.

*(The meeting closed at 18.10 pm)*

DATED.....day of .....2025

SIGNED.....(Chairman)

**WYMONDHAM TOWN COUNCIL**  
 PLANNING APPLICATIONS DISCUSSED  
 AT A PLANNING LIGHTING & HIGHWAYS COMMITTEE MEETING  
 held on 4<sup>th</sup> March 2025 at 6.00 pm in the Council Offices

	<b>Extensions</b>			
1	<a href="#">2025/0506</a>	Lower Grove Farm Melton Road Downham	Proposed 2 storey side extension.	<b>Approved</b>
2	<a href="#">2025/0540</a>	18 Norwich Common	Demolition of existing single storey accommodation to the rear and side of the property and demolition of free standing single storey garage. New single storey flat roof rear extension and two storey side extension with new pitched roof.	<b>Approved</b>
3	<a href="#">2025/0461</a>	10 Poppy Street	Single storey rear extension.	<b>Approved</b>
	<b>Other</b>			
4	<a href="#">2025/0427</a>	35 Market Street	Replacement of sash windows and door to rear of residential flat - occupying first and second floors above 37 Market Street.	<b>Approved</b> subject to views of Conservation Officer.
5	<a href="#">2025/0508</a>	1 Whitehorse Street	Variation of condition 2 of 2023/3471 - (2) changes to roof heights to allow for finished floor level to match existing house with head clearance for internal pocket doors, door exchanged for window to rear, move arched window to side.	<b>Approved</b>