

WYMONDHAM TOWN COUNCIL

Minutes of a Town Council meeting held on Tuesday 4th February 2025 at 7.00pm in the Council Offices, Ketts Park, Harts Farm Road, Wymondham NR18 0TU.

Present: Councillor (Cllr) Suzanne Nuri-Nixon (Chair), Paul Barrett, Joy Batley, Peter Broome, Rory Frosdick, Julian Fulcher, Annette James, Alex Perry, Dave Roberts, Michael Rosen and Stephen Witt.

Member(s) of the Public: Five members of the public were present including Wymondham Town Coordinator Corinna Pharaoh, District Councillor Kevin Hurn and District & County Councillor Robert Savage.

012/25	<p><u>APOLOGIES FOR ABSENCE:</u> Apologies were approved for Cllr Doheny (unwell) and Cllr Nixon (other commitment).</p>
013/25	<p><u>DECLARATIONS OF INTEREST:</u> Cllr James and Cllr Fulcher declared an 'other' interest in relation to minutes 020/25 for the Lizard Trustees' defibrillator.</p>
014/25	<p><u>MINUTES OF MEETINGS:</u> Upon the proposition of Cllr. Fulcher and seconded by Cllr. Broome the minutes of the meeting held on 7th January 2025 were unanimously approved as a correct record.</p>
015/25	<p><u>PROGRESS UPDATES:</u></p> <ul style="list-style-type: none">• <i>.gov.uk domain and email services for WTC:</i> The Clerk informed Council received the £100 government grant for the new .gov.uk domain and email services. This should be up and running by the end of February.• <i>Youth Council:</i> Cllr Nuri-Nixon gave an update and informed that Wymondham Youth Council held their first meeting and ratified their constitution.
016/25	<p><u>NEW CEMETERY WORKING GROUP:</u> The notes of the Teams meetings held on 16th January 2025 and 20th January 2025 were noted and upon the proposition of Cllr Broome and seconded by Cllr Fulcher the recommendations therein were unanimously ratified.</p>
017/25	<p><u>SUNDRY CREDITORS:</u> Upon the proposition of Cllr. Roberts and seconded by Cllr. James it was resolved to pay accounts for January 2025, as per the submitted list in the sum of £35,354.51 together with debit card payments totalling £479.45. In compliance with financial regulations the Clerk tabled a list of salaries paid from the account to the sum of £11,164.37.</p>
018/25	<p><u>TOWN CO-ORDINATOR UPDATE:</u> The Town Co-ordinator gave a general update on overall achievements for visitwymondham.org website and summarised major projects and activities completed since the last report. The Heritage Trail will be launched on Saturday 15th February 2025.</p>

019/25	<u>PUBLIC PARTICIPATION:</u> None.
020/25	<u>DEFIBRILLATOR INSTALLATION:</u> Cllr. James gave a background explanation to confirm that the Lizard Trustees charity will pay for the defibrillator, and possibly a bleed kit, brackets and installation and will be responsible for the ongoing checks and upkeep. The Council will only pay for the cost of electricity usage of £10.00 a year. Upon the proposition of Cllr James and seconded by Cllr Fulcher it was unanimously approved for the Lizard Trustee to install the defibrillator on Council's owned lamp post number 39 on the Lizard.
021/25	<u>REPORTS FROM COUNTY / DISTRICT COUNCILLORS</u> <u>Norfolk County Council:</u> <ul style="list-style-type: none"> • Cllr Savage <ul style="list-style-type: none"> ○ NCC is proposing to set its budget for Council tax to 4.99% this coming 2025/26 financial year and is holding a scrutiny meeting to discuss the proposed budget on 12th February 2025 at County Hall. ○ Thickthorn roundabout clearance work commenced ahead of the bird season. ○ Devolution was voted by County Council to go ahead back in December 2024 and awaits comments from Government. <u>South Norfolk Council:</u> <ul style="list-style-type: none"> • Cllr Hurn <ul style="list-style-type: none"> ○ Traffic mitigation for the 30mph speed limit on Tuttle Lane and the remainder of Chapel Lane will still be implemented, even if the NWL plans have been withdrawn. ○ Heritage Trail volunteers are looking forward to the launch on 15th February 2025. ○ Members Ward Grant has been spent, the new amount would become available in the new financial year. ○ Keep It Going Grant and the Sport Champion Grant are still available on South Norfolk District Council website. • Cllr Roberts <ul style="list-style-type: none"> ○ His Members Ward Grant had been successful for setting up a cooking skill scheme between February and August to teach youth and families. ○ Enforcement officers are dealing with signs in Town to be removed. • Cllr Rosen <ul style="list-style-type: none"> ○ Budget discussion to commence in the next couple of weeks. ○ Devolution discussion and local council reorganisation for unitary were held, and the impact on the role of the Town/Parish Councils.
022/25	<u>REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES:</u> <ul style="list-style-type: none"> • Cllr P Barrett Greening Wymondham <ul style="list-style-type: none"> ○ The River Group met with the UEA biologist to discuss the high level of E.coli on the River Tiffey.

	<ul style="list-style-type: none"> ○ Discussion with NCC walking and cycle infrastructure plan, which will be presented to the LEET committee in future. ○ Rothbury Park grant application is progressing well and an announcement will be made in March 2025. ○ The next litter pick is on 26th March 2025. <p>Sustainable Wymondham</p> <ul style="list-style-type: none"> ○ Reclaim the Rain meeting arranged with joint venture from Norfolk and Suffolk County Council mitigating flood and improving resilience in towns. Ideas of running water for Central Wymondham and have been passed to the Public Realm team. ○ A map has been developed to show sustainable key points like recycling, cycle paths, etc. ○ Spring Arts Festival this year will be from 19th April to 5th May 2025. ○ A stall will be held at the Farmers Market on 22nd April and the theme will be on water. <p>Cllr Frostick gave an update on an article published on the Mercury on 13th September 2024 in regard to this Council 'scrapped Winter Fest' and after a complaint made to the Independent Press Standards Organisation a correction has been published by those organisations.</p>
023/25	<p><u>EXCLUSION OF THE PRESS & PUBLIC:</u> On the proposition of Cllr. Fulcher and seconded by Cllr. Roberts resolution by the Council under the provisions of Section 1 of the Public Bodies (Admissions to meetings) Act 1960 to exclude Press and the Public from the meeting of Wymondham Town Council in order to discuss matters where publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.</p>
024/25	<p><u>RISK ASSESSMENT:</u> The new Risk Assessment was reviewed and considered. Thanks were expressed to the Clerk for the work completed. Comments were made to introduce a Lone Working Policy and a play equipment maintenance schedule. Upon the proposition of Cllr Roberts and seconded by Cllr P Barrett the new Risk Assessment was unanimously approved.</p>
025/25	<p><u>NCC ONSITE VISIT TO TOWN GREEN/MIDDLETON STREET:</u> The notes of the meeting held on 22nd January 2025 were noted. After discussion upon the proposition of Cllr James and seconded by Cllr Batley it was proposed for the Clerk to give the information to the Public Realm team who will be in a better position to incorporate it within the public realm enhancement project, and it was also suggested to look at pavement parking enforcement.</p> <p>For: 10 Against: 0 Abstain: 1 The motion was passed.</p> <p>Clerk to give the information to the Public Realm team and suggest them to look at pavement parking enforcement.</p>

026/25	<p><u>KETTS PARK LEASE WORKING GROUP:</u> The notes of the meeting held with South Norfolk on 22nd January 2025 were noted and upon the proposition of Cllr Broome and seconded by Cllr Barrett the recommendation therein was unanimously ratified.</p>
027/25	<p><u>ALLOTMENT WORKING GROUP:</u> The notes of the meeting held on 23rd January 2025 were noted and upon the proposition of Cllr Broome and seconded by Cllr Fulcher the recommendation therein was unanimously ratified.</p>
028/27	<p><u>BUS SHELTER UPDATE:</u> It was mentioned that NCC are still deciding the location for the bus shelter. Suggestions were mentioned and the Clerk will inform NCC and the Public Realm team.</p>

[The meeting closed at 20.00 pm]

DATED thisday of2025

SIGNED(Chairman)