

## WYMONDHAM TOWN COUNCIL

SUMMONS TO ATTEND – NOTICE is hereby given that there will be a Planning Lighting & Highways Committee meeting to be held on Tuesday 15<sup>th</sup> April 2025 in the council offices, Ketts Park, Harts Farm Road, Wymondham, NR18 0UT commencing at **6.00 pm**

### AGENDA

8<sup>th</sup> April 2025

*L Trabucco*

Town Clerk

1. APOLOGIES FOR ABSENCE  
To receive apologies for absence.
2. DECLARATIONS OF MEMBERS' INTEREST (A)  
To receive declarations of Interest.
3. CONFIRMATION OF MINUTES (B)  
To receive and confirm the minutes of the meeting held on 1<sup>st</sup> April 2025.
4. PROGRESS UPDATE  
To receive an update about progress of items arising from the meeting of the Committee held on 1<sup>st</sup> April 2025/previous meeting.
5. PUBLIC PARTICIPATION  
(Members of the public may make representations, ask or answer questions and give evidence in respect of the business on the agenda below. In accordance with standing order 3 (f) this item is limited to 15 minutes).
6. PLANNING APPLICATIONS  
To receive and consider new planning applications:

[2025/0805](#): Location: 2 Station Road.  
Proposal: Replacement of 1 existing dwelling (already demolished) with 2no. 2 Bed dwellings and associated external works.

[2025/0974](#) / [2025/0975](#) (LBC): Location: 54 - 56 Damgate Street.  
Proposal: Subdivision of plot and erection of 1no self build dwelling.

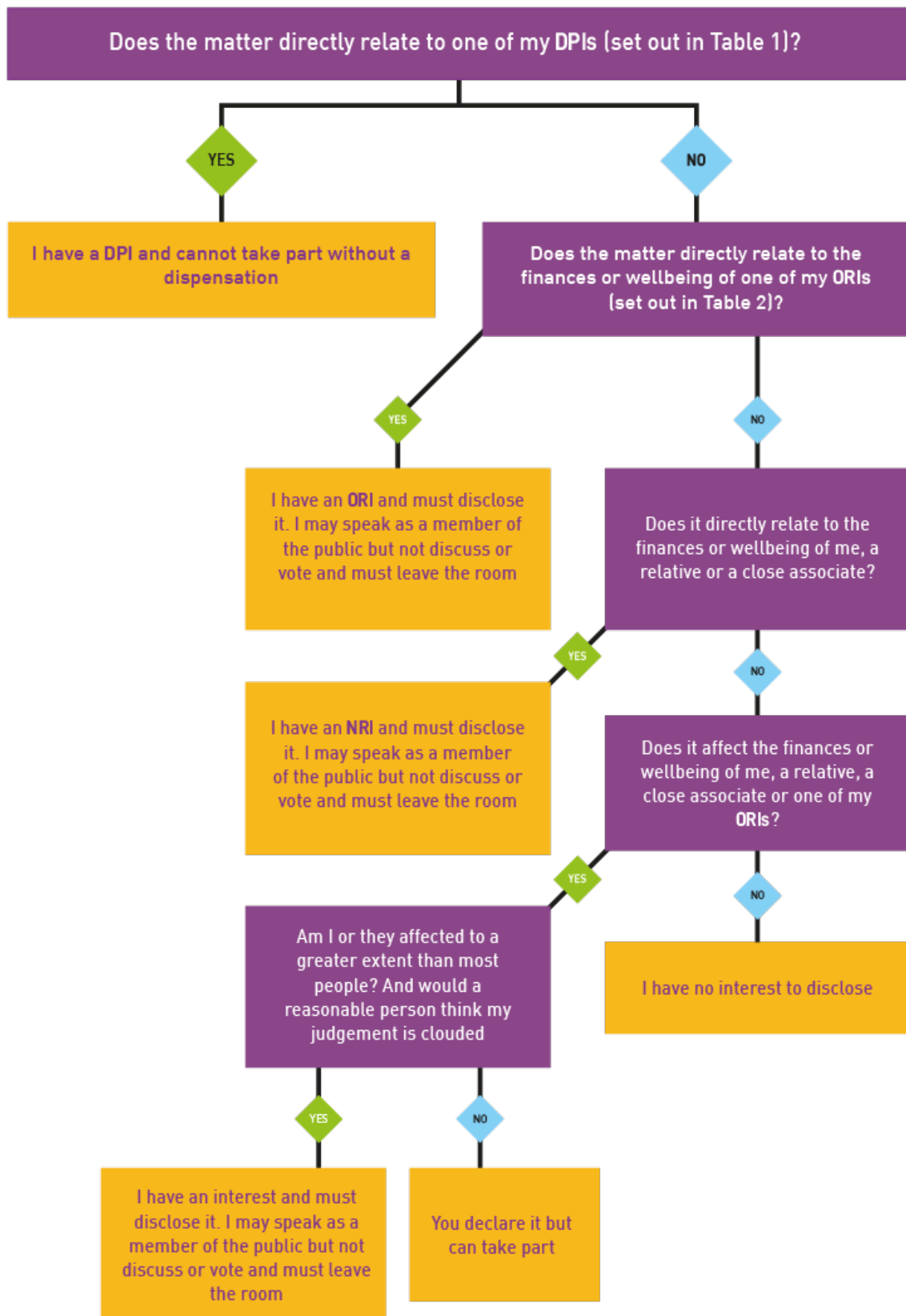
[2023/2007](#) (Amended) Location: Chapel Meadows Farm Chapel Lane  
Proposal: Change of use of agricultural land to a re-wilded nature reserve with a glamping area containing up to 4 camping pods

[2025/1032](#) Location: Chestnut House The Loke Wymondham  
Proposal: Garage building alterations with addition of dormers

**Committee Members:** Councillor (Cllr) Roly Frosdick (Chair), Paul Barrett, Peter Broome, Alex Perry.

## Interests Flowchart

The flowchart below gives a simple guide to declaring an interest under the code.



**Table 1: Disclosable Pecuniary Interests**

This table sets out the explanation of Disclosable Pecuniary Interests as set out in the

[Relevant Authorities \(Disclosable Pecuniary Interests\) Regulations 2012.](#)

<b>Subject</b>	<b>Description</b>
<b>Employment, office, trade, profession or vocation</b>	Any employment, office, trade, profession or vocation carried on for profit or gain.
<b>Sponsorship</b>	Any payment or provision of any other financial benefit (other than from the council) made to the councillor during the previous 12-month period for expenses incurred by him/her in carrying out his/her duties as a councillor, or towards his/her election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
<b>Contracts</b>	Any contract made between the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners (or a firm in which such person is a partner, or an incorporated body of which such person is a director* or a body that such person has a beneficial interest in the securities of*) and the council — (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged
<b>Land and Property</b>	Any beneficial interest in land which is within the area of the council. 'Land' excludes an easement, servitude, interest or right in or over land which does not give the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners (alone or jointly with another) a right to occupy or to receive income.
<b>Licenses</b>	Any licence (alone or jointly with others) to occupy land in the area of the council for a month or longer

<b>Corporate tenancies</b>	Any tenancy where (to the councillor's knowledge)— (a) the landlord is the council; and (b) the tenant is a body that the councillor, or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners is a partner of or a director* of or has a beneficial interest in the securities* of.
<b>Securities</b>	Any beneficial interest in securities* of a body where— (a) that body (to the councillor's knowledge) has a place of business or land in the area of the council; and (b) either— (i) the total nominal value of the securities* exceeds £25,000 or one hundredth of the total issued share capital of that body; or (ii) If the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the councillor, or his/ her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners have a beneficial interest exceeds one hundredth of the total issued share capital of that class.

\* 'director' includes a member of the committee of management of an industrial and provident society.

\* 'securities' means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

### **Table 2: Other Registrable Interests**

You must register as an Other Registerable Interest :

- a) any unpaid directorships
- b) any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority
- c) any body
  - (i) exercising functions of a public nature
  - (ii) directed to charitable purposes or
  - (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management

## **WYMONDHAM TOWN COUNCIL**

Minutes of the Planning Lighting & Highways Committee held on Tuesday 1<sup>st</sup> April 2025 at 6.00pm in the Council Offices, Ketts Park, Harts Farm Road, Wymondham NR18 0TU.

**Present:** Councillor (Cllr) Roly Frosdick, Paul Barrett, Suzanne Nuri-Nixon (substitute for Cllr Broome).

**Officer:** Laura Trabucco (Town Clerk).

**Member of the Public:** Three members of the public were present.

### **Apologies for Absence**

PL027/25: Apologies were **approved** for Cllr Broome (unwell) and Alex Perry (other commitment).

### **Declaration of interest**

PL028/25: None

### **Minutes of meeting**

PL029/25: Upon the proposition of Cllr Barrett and seconded by Cllr Nuri-Nixon the minutes of the meeting of the Planning Lighting & Highways Committee on 4<sup>th</sup> March 2025 were unanimously **approved**.

### **Progress Update**

PL030/25: None

### **Items raised by members of the public**

PL031/25: A member of the public and applicant spoke about planning application 2025/0510 and gave a general background of the reason why they needed to replace the hedge with a fence.

A member of the public and applicant spoke about planning application 2025/0671 and gave a general background and mentioned that the pool is private and only accessible via a booking system.

### **Planning Applications**

PL032/25: The following planning applications were considered:

It was agreed to bring forward planning application 2025/0510 and 2025/0671 as members of the public were present:

2025/0510 - 10 Tortoiseshell Way. Proposal: Replace boundary hedge with a fence.

Council comment: **Approved**. As an advisory for the owner it was mentioned to consider installing hedgehog friendly fencing.

2025/0671 (Amended) - Rosemount House Burnthouse, Lane Silfield. Proposal: Variation of condition 3- Change of timeshare operating hours of original planning permission 2023/2990 to allow use of the pool between 07.00 to 21.00 Monday to Friday, 07.00 to 21.00 Saturday and Sunday.

Council comment: **Approved.**

2025/0446 - Nelson House 22, 30 Penfold Drive. Proposal: Proposed Portacabin.

Council comment: **Approved**

2025/0614 - 134 Tuttle Lane West. Proposal: Proposed extensions and associated internal works.

Council comment: **Approved.**

2025/0644 - 13 The Lizard. Proposal: Single storey side and front extension.

Council comment: **Approved.**

2025/0718 - Dykebeck Hall Farm, Lodge Dykebeck. Proposal: Single storey side extension.

Council comment: **Approved.** As an advisory comment the brickwork should be in keeping with the house.

2025/0794 (Amended) - Agricultural Buildings, North West Of Manor Farm, Wramplingham Road Downham. Proposal: Variation of condition 2- Design and material changes to original planning permission 2019/1898 (Demolition of existing farm buildings. Erection of five dwellings, garages and new access) Date of Decision: 7th November 2019.

Council comment: **Approved.**

PL033/25: Wymondham High School Proposal FUL/2025/0004 was **noted** and Council approves.

PL034/25: The meeting closed at 18.22 pm.

Dated ..... day of ..... 2025

Signed ..... (Chairman)